



12/28/2019

Job Title: **VETERINARY COORDINATOR**
Agency: Financial & Professional Regulation
Closing Date/Time: Tue. 01/21/20 11:59 PM Central Time
Salary: See Position Description
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **PSC 21379**

To ensure that professional standards within the regulated veterinary professions are maintained, the Veterinary Coordinator will perform a variety of highly technical and complex services, be involved in advising and establishing professional advice and policies, along with handling confidential information, and interacting with citizens and constituents impacted by these regulated professions.

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **DEPUTY MEDICAL COORDINATOR**
Agency: Financial & Professional Regulation
Closing Date/Time: Tue. 01/21/20 11:59 PM Central Time
Salary: See Position Description
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Bid ID#: **PSC 21376**

To ensure that professional standards within the regulated medical professions are maintained, the Deputy Medical Coordinators will perform a variety of highly technical and complex services, be involved in advising and establishing professional advice and policies, along with handling confidential information, and interacting with citizens and constituents impacted by these regulated professions.

How to Apply: Visit www.work.illinois.gov website, go to forms and complete the CMS-100 applications. Scan all applications to FPR.Employment@illinois.gov and subject line should read Deputy Medical Coordinator FY20 PSC.

Fax: 217-557-3022

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Unemployment Insurance Revenue Analyst II - Opt SS**
Agency: Employment Security
Closing Date/Time: Tue. 01/07/20 11:59 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **Reposting RCRA 12314**

Requires knowledge, skill and mental development equivalent to completion of four years college with major courses in Accounting, Business, Mathematics or related field and three years professional experience in account maintenance, investigation and analysis. Requires extensive knowledge of the Illinois U I Act, employer rights/obligations related UI contributions, math concepts, data bases and hard copy information sources within IDES.

Please note: Applicants must submit a **current** version (dated 7/2019 or after) of the CMS100 Employment Application or CMS100B Promotional Application to the agency contact above. Older versions of the application will not be graded or returned. Failure to complete application accurately will result in rejection of application. Central Management Services (CMS) will notify applicants of graded applications.

FAXED APPLICATIONS & BIDS ARE NOT ACCEPTED

Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Reproduction Service Technician I**
Agency: Transportation
Closing Date/Time: Mon. 01/06/20 4:30 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC014**
Bid ID#: **IPR#43857**

Requires knowledge, skill and mental development equivalent to completion of high school; ability to operate manual and automated machinery; and ability to bend and lift up to 50 lbs repeatedly.

[Click Here for Applicant Information and Grading Procedures](#)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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12/28/2019

Job Title: **Administrative Assistant I - Opt W7**
Agency: Workers Compensation Commission
Closing Date/Time: Wed. 01/01/20 11:59 PM Central Time
Salary: \$4,184.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **IWCC-50-19-0021**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with courses in public or business administration.
Requires one year of professional experience in a public or private organization, or completion of an agency approved professional management training program. Requires ability to write and speak the English language.

[Click Here for Applicant Information and Grading Procedures](#)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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12/28/2019

Job Title: **Juvenile Justice Youth and Family Specialist - Opt 1**
Agency: Juvenile Justice
Closing Date/Time: Thu. 01/02/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDJJ27-00-19-0038**

Requires working knowledge of casework techniques and the writing of professional reports. Requires ability to prepare comprehensive evaluations and to develop recommendations for rehabilitation and positive behavioral change programs and for placement and supervision. Requires ability to apply a high degree of tact, patience, empathy and insight in the skillful counseling of residents, families, parents and relatives. Requires ability to communicate effectively both orally and in writing. Requires ability to use a personal computer and office software in data tracking and preparation of work reports and case management. Requires ability to administer objective psychometric tests. Requires ability to travel. Requires the possession of a valid appropriate driver's license. Requires the successful completion of an initial pre-service training curriculum.

AGENCY CONTACT: IL Dept of Juvenile Justice

Melissa Stewart, HR Administrator
2715 W. Monroe, Springfield, IL 62704
(217) 557-4021, desk (217) 557-1107, fax
melissa.k.stewart@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Industrial Services Hygienist**
Agency: Department of Labor
Closing Date/Time: Thu. 01/09/20 11:59 PM Central Time
Salary: \$4,612.00 - \$6,990.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **DOL 2020-20-200-15**

Requires a bachelor's degree with coursework in industrial hygiene, environmental or public health, occupational safety and health. Requires three years of professional experience in the industrial hygiene or environmental/public health field. Requires extensive knowledge of federal and state OSHA laws, standards and regulations and extensive knowledge of industrial hygiene concepts, common industrial occupational diseases, health hazards and toxic sources

Contact:

Illinois Department of Labor
Attention: Ann Pufundt
900 South Spring Street
Springfield, IL 62704
Fax (217) 782-0596

email to DOL.104@illinois.gov with **DOL 2020-20-200-15** in the subject line.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Building/Grounds Maintenance Worker**
Agency: State Police
Closing Date/Time: Fri. 01/10/20 4:00 PM Central Time
Salary: \$3,396.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC042**
Bid ID#: **21-31-ISP19-225**

Requires knowledge, skill and mental development equivalent to completion of high school plus one year of maintenance work experience, preferably associated with the building construction and mechanical trades. Requires working knowledge of construction and maintenance tools, equipment and materials. Requires the knowledge and ability to use hand and power tools, operate equipment and perform semi-skilled manual work in a safe manner. Requires ability to perform all physical and technical tasks associated with the duties and responsibilities of this position. Requires valid driver's license.

Agency Contact

Apply via Email (include BID ID in Subject line) or USPS:

Illinois State Police/Human Resources

801 S. 7th St., Ste. 700 Annex

Springfield, IL 62703

ISP.JobPostings@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: Office Coordinator - Opt 2
Agency: Healthcare & Family Services
Closing Date/Time: Mon. 01/06/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC014
Bid ID#: CS4370

Requires knowledge, skill, and mental development equivalent to two years of secretarial/business college; or, completion of high school and two years of related office experience or two years of independent business experience. Requires extensive knowledge of office practices, procedures, and programs; requires extensive knowledge of composition, grammar, spelling, and punctuation. Requires the ability to type accurately at 30 words per minute. Requires the ability to travel.

WHERE TO APPLY

Division of Child Support Personnel
509 South 6th Street
Springfield, IL 62701
(217) 557-3900
(217) 524-3960 FAX

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Social Service Program Planner I**
Agency: Aging
Closing Date/Time: Thu. 01/09/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **AGE-20-18-20**

Requires knowledge, skill, and mental development equivalent to completion of four years of college, preferably with degree in social services, gerontology, public administration, or health services administration. Requires one year of professional experience in community organization, social service work, or in program planning and development, preferably with experience working with federal and/or state programs that provide services to older adults or adults with disabilities

Agency Contact:
Illinois Department on Aging
Attn: Office of Human Resources
One Natural Resources Way, Suite 100
Springfield, IL 62702
FAX: 217/557-4918
EMAIL: Aging.Hr.Assist@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **DEPUTY MEDICAL COORDINATOR**
Agency: Financial & Professional Regulation
Closing Date/Time: Tue. 01/21/20 11:59 PM Central Time
Salary: See Position Description
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Bid ID#: **PSC 21376**

To ensure that professional standards within the regulated medical professions are maintained, the Deputy Medical Coordinators will perform a variety of highly technical and complex services, be involved in advising and establishing professional advice and policies, along with handling confidential information, and interacting with citizens and constituents impacted by these regulated professions.

How to Apply: Visit www.work.illinois.gov website, go to forms and complete the CMS-100 applications. Scan all applications to FPR.Employment@illinois.gov and subject line should read Deputy Medical Coordinator FY20 PSC.

Fax: 217-557-3022

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Unemployment Insurance Revenue Analyst II - Opt SS**
Agency: Employment Security
Closing Date/Time: Tue. 01/07/20 11:59 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **Reposting RCRA 12314**

Requires knowledge, skill and mental development equivalent to completion of four years college with major courses in Accounting, Business, Mathematics or related field and three years professional experience in account maintenance, investigation and analysis. Requires extensive knowledge of the Illinois U I Act, employer rights/obligations related UI contributions, math concepts, data bases and hard copy information sources within IDES.

Please note: Applicants must submit a **current** version (dated 7/2019 or after) of the CMS100 Employment Application or CMS100B Promotional Application to the agency contact above. Older versions of the application will not be graded or returned. Failure to complete application accurately will result in rejection of application. Central Management Services (CMS) will notify applicants of graded applications.

FAXED APPLICATIONS & BIDS ARE NOT ACCEPTED

Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Reproduction Service Technician I**
Agency: Transportation
Closing Date/Time: Mon. 01/06/20 4:30 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC014**
Bid ID#: **IPR#43857**

Requires knowledge, skill and mental development equivalent to completion of high school; ability to operate manual and automated machinery; and ability to bend and lift up to 50 lbs repeatedly.

[Click Here for Applicant Information and Grading Procedures](#)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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12/28/2019

Job Title: Office Associate - Opt 2
Agency: Children & Family Services
Closing Date/Time: Thu. 01/09/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 6
Plan/BU: RC014
Bid ID#: 1913093-1913098

Requires knowledge, skill and mental development equivalent to completion of high school and two years of office experience; requires the ability to keyboard accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

Contact:
Karen Wagner
1911 S Indiana Ave
9th Floor
Chicago, IL 60616
Phone: 312-328-2461
Email: DCFS.LicensingPersonnel@illinois.gov (Preferred)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Administrative Assistant I - Opt W7**
Agency: Workers Compensation Commission
Closing Date/Time: Wed. 01/01/20 11:59 PM Central Time
Salary: \$4,184.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **IWCC-50-19-0021**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with courses in public or business administration.

Requires one year of professional experience in a public or private organization, or completion of an agency approved professional management training program. Requires ability to write and speak the English language.

[Click Here for Applicant Information and Grading Procedures](#)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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12/28/2019

Job Title: **Juvenile Justice Youth and Family Specialist - Opt 1**
Agency: Juvenile Justice
Closing Date/Time: Thu. 01/02/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDJJ27-00-19-0038**

Requires working knowledge of casework techniques and the writing of professional reports. Requires ability to prepare comprehensive evaluations and to develop recommendations for rehabilitation and positive behavioral change programs and for placement and supervision. Requires ability to apply a high degree of tact, patience, empathy and insight in the skillful counseling of residents, families, parents and relatives. Requires ability to communicate effectively both orally and in writing. Requires ability to use a personal computer and office software in data tracking and preparation of work reports and case management. Requires ability to administer objective psychometric tests. Requires ability to travel. Requires the possession of a valid appropriate driver's license. Requires the successful completion of an initial pre-service training curriculum.

AGENCY CONTACT: IL Dept of Juvenile Justice

Melissa Stewart, HR Administrator
2715 W. Monroe, Springfield, IL 62704
(217) 557-4021, desk (217) 557-1107, fax
melissa.k.stewart@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Child Support Specialist Trainee**
Agency: Healthcare & Family Services
Closing Date/Time: Thu. 01/02/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **CS4358**

Requires education and experience equivalent to four years of college with coursework in psychology, sociology, social welfare, business administration, or finance or equivalent educational attainment in a related field; or, education and experience equivalent to two years of college with a minimum of eight semester hours in finance and four years experience in the Child Support Services program area; or, eight years of experience performing paraprofessional functions in the Child Support Services program area.

WHERE TO APPLY

Division of Child Support Personnel
509 South 6th Street
Springfield, IL 62701
(217) 557-3900
(217) 524-3960 FAX

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Human Services Casework Manager**
Agency: Human Services
Closing Date/Time: Thu. 01/02/20 5:00 PM Central Time
Salary: \$4,898.00 - \$7,392.00 monthly
\$58,776.00 - \$88,704.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-91-115125**

Requires knowledge, skill and mental development equivalent to completion of four years college with courses in social science or business. Requires two years professional supervisory experience in a public welfare agency or three years professional experience in welfare, teaching, public health, or other public services, or completion of an agency sponsored management internship program. Requires extensive knowledge of policies, procedures and goals of public assistance programs and welfare reform in Illinois.

Agency Contact:
Bureau of Employee Services
Craig Meredith
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
FAX: 217-524-2116

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Automotive Mechanic - Opt 2 - INFORMATIONAL POSTING**
Agency: Transportation
Closing Date/Time: Continuous
Salary: \$4,239.00 - \$5,652.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **000**
Plan/BU: **RC451**
Bid ID#: **00000**

- Commercial Drivers License-Class "A" with appropriate endorsement.
- Experience necessary to qualify as a skilled mechanic.
- Extensive knowledge of mechanical hand tools and testing equipment.
- Requires knowledge, skill and mental development equivalent to the completion of four years of High School or coursework in Auto Mechanics or completion of an approved training course.
- Option 2 (Truck and Welding)

At the time the position is posted, interested applicants must submit a CMS100 to the agency contact listed on the posting and take an automated test to obtain an open competitive grade for this title at the CMS Testing Facility by the closing date of the posting. CMS Testing requires applicants to provide the posting bid number that is listed at the top of the posting or a copy of the posting. If deemed qualified from the automated test, your name will be placed on the appropriate Open Competitive list for this title. Please contact the CMS Testing Facility at 217/557-6885 for testing information.

Additional information may also be obtained from contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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12/28/2019

Job Title: **Security Officer (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Tue. 01/07/20 4:00 PM Central Time
Salary: \$3,517.00 - \$5,141.00 monthly
\$42,204.00 - \$61,692.00 annually
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC029**
Bid ID#: **10-81-112469**

Requires knowledge, skill and mental development equivalent to the completion of high school. Qualifying state employees in the Upward Mobility Program shall have the stated requirements of this classification waived by successful completion of specific proficiency tests and training programs. Requires ability to administer emergency first aid and CPR. Requires a valid Illinois drivers license.

Contact Info:
Elgin Mental Health Center
Sue Cooley
750 S. State St.
Elgin, IL 60123
847-742-1040, Ext 2095; Fax: 847-429-4933

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Job Title: **Workers Compensation Insurance Compliance Investigator**
Agency: Insurance
Closing Date/Time: Tue. 01/07/20 4:30 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC062**
Bid ID#: **DOI 21373**

Requires a bachelor's degree or the knowledge, skill, and mental development equivalent to the completion of four years of college, preferably with coursework in political science, criminal justice, public or business administration, accounting or a related field. Requires five years experience in insurance or utility complaint investigations, civil or criminal investigations, or comparable investigatory experience. Prefers ten years of law enforcement experience with at least five years experience conducting investigations, including investigations of financial crimes. Requires thorough knowledge of effective investigative methods, techniques and procedures. Prefers experience and training regarding interviews and interrogation. Requires thorough knowledge of court procedures, practices and rules of evidence. Requires working knowledge of legal and medical terminology.

Agency Contact:
Department of Insurance
Attn: Human Resources
320 West Washington Street, 4th floor
Springfield, IL 62767
Fax: 217/558-2777

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



12/28/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).