



11/30/2020

Job Title: **Cook II (Upward Mobility Target Title)**
Agency: Department of Human Services
Closing Date/Time: Fri. 12/11/20 11:59 PM Central Time
Salary: \$3,196.00 - \$4,408.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC009**
Bid ID#: **10-82-26826**

Requires knowledge, skill and mental development equivalent to the completion of high school and two years of cooking experience, which provides extensive knowledge of materials, methods and equipment used in preparing food on a large- scale basis. Requires possession of a valid Food Service Sanitation Certificate issued by the Illinois Department of Public Health, or requires possession of a Certified Food Protection Manager (CFPM) certification from a program accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP). Qualifying state employees in the Upward Mobility Program may complete combinations of specific proficiency tests and training programs leading to a certificate of proficiency in lieu of the stated education and experience requirements for this class. Requires working knowledge of health and safety requirements of a food service.

Current Bargaining Unit Employees – Collective Bargaining Agreement language applies

Where to Apply: DHS.MHHiringUnit@illinois.gov

Include posting ID # and bidders names in subject line when applying

If this position requires an automated/skills test, candidates must take this test by the close of the posting period in order to receive a grade. For more information, please [click here](#).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Employment Security Program Representative - Opt PO (Upward Mobility Target Title)**
Agency: Department of Employment Security
Closing Date/Time: Fri. 12/11/20 11:59 PM Central Time
Salary: \$3,830.00 - \$5,536.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **RCRA 81050A**

- Knowledge, skills and mental development equivalent to four (4) years college with academic background in social/behavioral sciences or businesses
- Requires working knowledge of those provisions of the UI Act impacting on areas of responsibility
- Working knowledge of employers and their UI and employment service needs
- Ability to effectively communicate with employers and/or clients
- Ability to determine an effective work search plan for clients

AGENCY CONTACT/ Where to Apply:

IDES Recruitment & Selection
33 S. State Street, 8th Floor
Chicago, IL. 60603
Attn: Sudi Garcia
e Fax: (312) 793-5052
Scan: DES.JOBS@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Employment Security Service Representative**
Agency: Department of Employment Security
Closing Date/Time: Fri. 12/11/20 11:59 PM Central Time
Salary: \$4,164.00 - \$6,128.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **RCRA 81051A**

Requires knowledge, skill and mental development equivalent to the completion of four years of college with academic background in the social / behavioral sciences or business/personnel administration and one year as a full-time professional employee with IDES; or five years professional experience in personnel administration, or business ownership management or operation. Requires thorough knowledge of the provisions of the Illinois Unemployment Insurance Act; interviewing, finding of facts, test interpretation, and vocational counseling techniques. Requires the ability to effectively communicate with employers and clients; organize and analyze pertinent information to provide for the determination of appropriate payment or non-payment of claimant benefits; determine an appropriate work search plan for the client and identification of inappropriate work search efforts; write clearly and concisely to record benefit determinations employer job orders and client work history information and to use a personal computer with related software programs such as word processing and spreadsheets, database management, electronic mail and internet. Requires the ability to travel.

AGENCY CONTACT/ Where to Apply:

IDES, Recruitment and Selection

33 S. State Street, 8th floor, Chicago, IL. 60603

Attn: Sudi Garcia
eFax: (312) 793-5052
Scan: DES.JOBS@illinois.gov

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11/30/2020

Job Title: **Senior Immigration Fellow**
Agency: Department of Human Services
Closing Date/Time: Tue. 12/15/20 5:00 PM Central Time
Salary: \$66.93 - \$93.71 hourly
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **21-038**

Requires knowledge, skill, and development equivalent to four years of college in a public or business organization; Graduate degree/JD preferred. Requires four years of increasingly responsible administrative experience in a public or private organization. Requires a minimum of four years professional experience working on immigrant and refugee issues in the non-profit, government, education, and/or philanthropic sectors. Requires advanced computer skills, including Microsoft Word, Excel, PowerPoint, SharePoint, etc. Requires strong meeting planning and facilitation experience and skills for in-person and technology-based gatherings. Requires strong project management experience and skills. Requires the ability to communicate in a clear and concise manner with varied audiences. Requires experience with program development, implementation, and evaluation. Requires competence in collecting, synthesizing, and communicating data in support of program and policy change. Requires demonstrated commitment to strengths-based, culturally-responsive practices and approaches that support and advance immigrant and refugee families and communities.

Agency Contact

Lurdes Aceves
Office of the Secretary
Lurdes.Aceves@Illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Labor Conciliator**
Agency: Department of Labor
Closing Date/Time: Tue. 12/15/20 11:59 PM Central Time
Salary: \$4,983.00 - \$6,880.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **DOL 2021-30-100-03**

Education and Experience

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably supplemented by courses in labor law and labor problems.

Requires three years professional experience in industrial relations, the negotiation of labor disputes and contracts or general business management.

Contact:

Illinois Department of Labor
900 South Spring Street
Springfield, IL 62704
DOL.104@illinois.gov

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11/30/2020

Job Title: **Revenue Computer Audit Specialist**
Agency: Department of Revenue
Closing Date/Time: Thu. 12/17/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **DOR 26839**

Under administrative direction, provides extensive technical assistance to state-wide and out-of-state Audit Bureau Staff; provides direction and guidance regarding specific situations involving computer assisted audit (CAA) methods and statistical sampling; prepares procedure manuals and other research materials relating to computer assisted audit methods and statistical sampling; develops, coordinates and participates as an instructor in formal classroom training classes and seminars involving CAA methods and statistical sampling; assists head auditors in conducting highly complex tax audits involving computerized systems using special audit software; confers with taxpayers and their representatives, Department legal staff, Audit Regional and Bureau management and others regarding CAA methods and statistical sampling; testifies at hearings or in court cases involving CAA methods and statistical sampling; performs special projects relative to CAA issues.

Agency Contact:

Illinois Department of Revenue – Human Resources
Willard Ice Building, 101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
(217) 524-3954 Phone
(217) 782-9925 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Gaming Special Agent**
Agency: Illinois Gaming Board
Closing Date/Time: Fri. 12/11/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IGB 25601**

Requires two years of college with coursework in criminal justice, law enforcement, pre-law, business administration, or a related field, plus five consecutive years of full-time service as a police officer with the same law enforcement agency; OR
Requires a minimum of twenty years of sworn law enforcement experience in good standing with the same law enforcement agency; OR
Requires successful completion of the Gaming Special Agent Trainee program.

Agency Contact:
Illinois Gaming Board, Human Resources
801 South 7th Street, Suite 400 South
Springfield, IL 62703
217-557-2821 Phone
217-524-1932 Fax OR Scan To: IGB.jobs@igb.illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Activity Program Aide II**
Agency: Department of Veterans' Affairs
Closing Date/Time: Fri. 12/11/20 4:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC009**
Bid ID#: **34-127-21-24**

Requires knowledge, skill and mental development equivalent to completion of four years of high school. Requires one year of experience in the field of activity program service. Requires working knowledge of basic techniques, skills and principles of the assigned activity and ability to apply them appropriately to meet the needs of individuals or groups. Requires working knowledge of institution policies, treatment and supervision of patients. Requires ability to instruct and direct individual or small group activities and maintain patient interest and participation in the activities. Requires ability to observe patient behavior and/or reactions and report such behavior and/or reactions. Requires a valid driver's license and the ability to travel. Honorable discharge from U.S. military preferred.

Submit Applications To: (must be postmarked by closing posting date)

IL Dept. of Veterans' Affairs

Attn: HR - Hiring

833 S. Spring St.

Springfield, IL 62704

Fax: 217-557-7235 (fax is the preferred method of receiving apps)

Email: IDVA.HR.Applicants@Illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Occupational Therapist**
Agency: Department of Human Services
Closing Date/Time: Thu. 12/03/20 5:00 PM Central Time
Salary: \$4,361.00 - \$6,444.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **10-44-26719**

Requires knowledge, skill and mental development equivalent to completion of a bachelor's degree in occupational therapy from a recognized school. Requires licensure by the Illinois Department of Professional Regulation as an Occupational Therapist.

Current Bargaining Unit Employees – Collective Bargaining Agreement language applies

Where to Apply: DHS.DRSHiringUnit@illinois.gov

Include posting ID # and bidders names in subject line when applying

If this position requires an automated/skills test, candidates must take this test by the close of the posting period in order to receive a grade. For more information, please [click here](#).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Hearing & Speech Specialist - Opt MCB**
Agency: Department of Human Services
Closing Date/Time: Thu. 12/03/20 5:00 PM Central Time
Salary: \$5,100.00 - \$7,661.00 monthly
\$61,200.00 - \$91,932.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **10-72-26713**

Requires possession of a master's degree from an approved school of hearing and speech or language pathology, and possession of an Illinois licensure in audiology or speech or language pathology. Requires working knowledge of methods and procedures of speech or hearing rehabilitation. Requires working knowledge of psychological processes of learning as applied in teaching individuals with handicaps. Requires working knowledge of sound records, audiometers and other specialized equipment used in speech or hearing therapy. Requires ability to plan hearing or speech activities within the area of service. Requires ability to coordinate hearing or speech programs with other programs. Requires ability to prepare detailed reports and summarizations. Requires ability to establish and maintain satisfactory working relationships with individuals and other treatment team staff. Requires the ability to communicate in sign language at a colloquial skill level.

Hours/Work Schedule: Monday-Friday 8:00 AM-4:30 PM; also requires 2 days /month 6am-230pm and 2 days/month 1230pm-9pm.

Anticipated Started Salary Range – \$61,200 - \$91,932

Current Bargaining Unit Employees – Collective Bargaining Agreement language applies.

Where to Apply: DHS.DDHiringUnit@illinois.gov.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Employment Security Service Representative**
Agency: Department of Employment Security
Closing Date/Time: Fri. 12/04/20 5:00 PM Central Time
Salary: \$4,164.00 - \$6,128.00 monthly
Job Type: Full-Time
Location: Cook County Zone 5, Illinois
Number of Vacancies: **3**
Plan/BU: **RC062**
Bid ID#: **RCRA 90059**

Requires knowledge, skill and mental development equivalent to the completion of four years of college with academic background in the social / behavioral sciences or business/personnel administration and one year as a full-time professional employee with IDES; or five years professional experience in personnel administration, or business ownership management or operation. Requires thorough knowledge of the provisions of the Illinois Unemployment Insurance Act; interviewing, finding of facts, test interpretation, and vocational counseling techniques.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams St. - 8th Floor
Springfield, IL 62701
Attn: Pamela Bowen
Phone: (217) 785-2647
Fax: (217) 524-2083
Scan: Pamela.Bowen@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Cook I (Upward Mobility Target Title)**
Agency: Department of Human Services
Closing Date/Time: Thu. 12/03/20 5:00 PM Central Time
Salary: \$2,994.00 - \$4,020.00 monthly
\$35,928.00 - \$48,240.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC009**
Bid ID#: **10-72-26712**

Requires knowledge skill and mental development equivalent to the completion of high school and six months of cooking experience which provides working knowledge of food preparation and cooking methods on a large-scale basis. Requires possession of a valid Food Service Sanitation Certificate issued by the Illinois Department of Public Health or requires possession of a Certified Food Protection Manager (CFPM) certification from a program accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP). Qualifying state employees in the Upward Mobility Program may complete combinations of specific proficiency tests and training programs leading to a certificate of proficiency in lieu of the stated education and experience requirements for this class. Requires elementary knowledge of health and safety requirements of a food service.

Hours/Work Schedule: 7:00 AM-3:30 PM, ROTATING DAYS OFF

Anticipated Started Salary Range – \$35,928 - \$48,240

Current Bargaining Unit Employees – Collective Bargaining Agreement language applies.

Where to Apply: DHS.DDHiringUnit@illinois.gov.

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11/30/2020

Job Title: **Occupational Therapist**
Agency: Department of Human Services
Closing Date/Time: Thu. 12/03/20 5:00 PM Central Time
Salary: \$4,361.00 - \$6,444.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **10-44-26719**

Requires knowledge, skill and mental development equivalent to completion of a bachelor's degree in occupational therapy from a recognized school. Requires licensure by the Illinois Department of Professional Regulation as an Occupational Therapist.

Current Bargaining Unit Employees – Collective Bargaining Agreement language applies

Where to Apply: DHS.DRSHiringUnit@illinois.gov

Include posting ID # and bidders names in subject line when applying

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11/30/2020

Job Title: Educator - Opt C
Agency: Department of Human Services
Closing Date/Time: Thu. 12/03/20 5:00 PM Central Time
Salary: \$3,301.00 - \$6,193.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 2
Plan/BU: RC063
Bid ID#: 10-44-26710-11

Requires possession of a current and valid ISBE-issued Professional Educator License with Learning Behavior Specialist I endorsement. Prefers a Master's Degree and experience in high school transition programs.

Agency Contact:
Bureau of Employee Services
Andrew Surratt
100 South Grand Ave East, 3rd floor
Springfield, IL 62762

DRS Title IX Coordinator, 100 S. Grand Ave East, DHS.DRS.TitleIXCoordinator@Illinois.gov, 217-606-9056

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11/30/2020

Job Title: **Grant Training Coordinator/Trainer- Temporary - Contractual**
Agency: Criminal Justice Information Authority
Closing Date/Time: Tue. 12/08/20 5:00 PM Central Time
Salary: \$45,000.00 - \$47,000.00 annually
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **CJIA PSC-27-2020**

Education: Bachelor's Degree required, Master's degree preferred.

Experience: At least two years of experience presenting trainings and working with adult learners.

Specialized Skills: Proficiency in conducting and scheduling conference, meeting or training sessions and coordination particularly with external stakeholders and public audiences.

Familiarity with grants administration, requirements, and the Illinois Grant Accountability and Transparency Act (GATA). Strong verbal and written communication skills and adaptability to work with various audiences. Ability to translate complex problems and concepts in training.

Knowledge of instructional design theory and implementation. Advanced organizational skills with the ability to handle multiple assignments. MS Office proficiency and e-learning including audio visual equipment, internet/website navigation (web delivery tools).

How to Apply:

CJA.HRDepartment@illinois.gov

Please type the title of the position in the e-mail subject line and your first and last name.
For example: Grant Training Coordinator/Trainer – Contractual; Jane Doe

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: Senior Immigration Fellow
Agency: Department of Human Services
Closing Date/Time: Tue. 12/15/20 5:00 PM Central Time
Salary: \$66.93 - \$93.71 hourly
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: 1
Bid ID#: 21-038

Requires knowledge, skill, and development equivalent to four years of college in a public or business organization; Graduate degree/JD preferred. Requires four years of increasingly responsible administrative experience in a public or private organization. Requires a minimum of four years professional experience working on immigrant and refugee issues in the non-profit, government, education, and/or philanthropic sectors. Requires advanced computer skills, including Microsoft Word, Excel, PowerPoint, SharePoint, etc. Requires strong meeting planning and facilitation experience and skills for in-person and technology-based gatherings. Requires strong project management experience and skills. Requires the ability to communicate in a clear and concise manner with varied audiences. Requires experience with program development, implementation, and evaluation. Requires competence in collecting, synthesizing, and communicating data in support of program and policy change. Requires demonstrated commitment to strengths-based, culturally-responsive practices and approaches that support and advance immigrant and refugee families and communities.

Location

Illinois Department of Human Services
Office of the Secretary
401 S Clinton Ave, 7th Floor
Chicago, IL 60607

Hours

Monday - Friday; 08:30 AM - 05:00 PM

Agency Contact

Lurdes Aceves
Office of the Secretary
Lurdes.Aceves@Illinois.gov

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11/30/2020

Job Title: **Public Service Administrator - Opt 8N**
Agency: Department of Veterans' Affairs
Closing Date/Time: Fri. 12/11/20 4:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **34-127-21-02**

Requires valid and current licensure as a Registered Nurse in the State of Illinois with graduation from an approved nursing education program. Requires Associates Degree in Nursing and four years progressively responsible professional nursing experience, or a bachelor's degree in Nursing and three years of progressively responsible nursing experience or a master's degree in Nursing and one year of professional nursing experience. Requires extensive knowledge of professional nursing theory and practice; requires ability to utilize visual, auditory, finger and hand dexterity and ability to record appropriate information with good written and verbal communication skills; requires ability to speak before a group and to walk, stand and/or sit for extended amounts of time.

Submit Applications To: (must be postmarked by closing posting date)

IL Dept. of Veterans' Affairs

Attn: HR - Hiring

833 S. Spring St.

Springfield, IL 62704

Fax: 217-557-7235 (fax is the preferred method of receiving apps), you can also:

Email: IDVA.HR.Applicants@Illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Financial Institutions Examiner III**
Agency: Department of Financial and Professional Regulation
Closing Date/Time: Wed. 12/09/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **26758**

Requires knowledge, skill and mental development equivalent to completion of four years college with a desirable minor in audit accounting or possession of a Certified Public Accountant rating. Requires three years progressively professional experience involving either examinations of financial institutions or an equivalent professional level position within a financial institution. Requires a thorough knowledge of existing relevant state/federal statutes governing the financial industry; examining methods and techniques. Requires an extensive knowledge and understanding of the various types of securities and collateral held by financial institutions. Requires an extensive knowledge of management practices, effective communication techniques, and an understanding of electronic data systems operations; business administration and principles. Requires a working knowledge of basic economic principles.

Work Hours: 8:30 am - 5:00 pm, Monday - Friday

Work Location: FPR/Financial Institutions/Credit Union/Review Examination
JRTC 100 W Randolph St., Chicago
Cook County

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Hearing & Speech Specialist - Opt MCB**
Agency: Department of Human Services
Closing Date/Time: Thu. 12/03/20 5:00 PM Central Time
Salary: \$5,100.00 - \$7,661.00 monthly
\$61,200.00 - \$91,932.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **10-72-26713**

Requires possession of a master's degree from an approved school of hearing and speech or language pathology, and possession of an Illinois licensure in audiology or speech or language pathology. Requires working knowledge of methods and procedures of speech or hearing rehabilitation. Requires working knowledge of psychological processes of learning as applied in teaching individuals with handicaps. Requires working knowledge of sound records, audiometers and other specialized equipment used in speech or hearing therapy. Requires ability to plan hearing or speech activities within the area of service. Requires ability to coordinate hearing or speech programs with other programs. Requires ability to prepare detailed reports and summarizations. Requires ability to establish and maintain satisfactory working relationships with individuals and other treatment team staff. Requires the ability to communicate in sign language at a colloquial skill level.

Hours/Work Schedule: Monday-Friday 8:00 AM-4:30 PM; also requires 2 days /month 6am-230pm and 2 days/month 1230pm-9pm.

Anticipated Started Salary Range – \$61,200 - \$91,932

Current Bargaining Unit Employees – Collective Bargaining Agreement language applies.

Where to Apply: DHS.DDHiringUnit@illinois.gov.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Employment Security Service Representative**
Agency: Department of Employment Security
Closing Date/Time: Fri. 12/04/20 5:00 PM Central Time
Salary: \$4,164.00 - \$6,128.00 monthly
Job Type: Full-Time
Location: Cook County Zone 5, Illinois
Number of Vacancies: **3**
Plan/BU: **RC062**
Bid ID#: **RCRA 90059**

Requires knowledge, skill and mental development equivalent to the completion of four years of college with academic background in the social / behavioral sciences or business/personnel administration and one year as a full-time professional employee with IDES; or five years professional experience in personnel administration, or business ownership management or operation. Requires thorough knowledge of the provisions of the Illinois Unemployment Insurance Act; interviewing, finding of facts, test interpretation, and vocational counseling techniques.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams St. - 8th Floor
Springfield, IL 62701
Attn: Pamela Bowen
Phone: (217) 785-2647
Fax: (217) 524-2083
Scan: Pamela.Bowen@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Job Title: **Labor Conciliator**
Agency: Department of Labor
Closing Date/Time: Tue. 12/01/20 11:59 PM Central Time
Salary: \$5,100.00 - \$7,661.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **DOL 2021-30-100-02**

Education and Experience

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably supplemented by courses in labor law and labor problems.
Requires three years professional experience in industrial relations, the negotiation of labor disputes and contracts or general business management

Contact:

Illinois Department of Labor
900 South Spring Street
Springfield, IL 62704
DOL.104@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/30/2020

Career Counseling Services

State government career counseling services are provided by CMS Assessment Centers either by mail, email or through individual, in-person counseling sessions. Note that in-person counseling sessions are available at all CMS Assessment Centers by appointment only on a limited, first come-first serve basis and available sessions fill up quickly so applicants are strongly encouraged to take advantage of career counseling services offered via mail or email.

Counseling by Mail: If you want to take advantage of counseling by mail, complete a CMS-100 application, indicate that you want counseling by mail and your geographic employment preferences and salary requirements, and mail your application and request to the Chicago or Springfield assessment center. To ensure prompt service, mark the envelope "Request for Counseling by Mail." Upon receipt, career counseling staff will evaluate your education and experience along with your employment interests and preferences as to salary and geographic location and will send back a list of potential state position titles for which you may qualify that coincide with your interests and preferences along with examination information. You may contact the assessment center if you have any follow-up questions once you receive and review this information.

Counseling by Email: If you prefer, you can request counseling by email. Complete and attach to the email your CMS-100 application, indicate that you want counseling by email along with your geographic employment preferences and salary requirements, and email your request and application to: CMS.CounselingByEmail@Illinois.gov

Upon receipt, career counseling staff will evaluate your education and experience along with your employment interests and preferences as to salary and geographic location and respond via email with potential state position titles for which you may qualify that coincide with your interests and preferences along with examination information. You may contact the assessment center if you have any follow-up questions once you receive and review this information.

Career Counseling Session: If you schedule an appointment for a career counseling session at a CMS Assessment Center, you must complete and bring your CMS-100 application with you to the assessment center. A career counseling session lasts approximately 30 minutes. The career counselor will review your education and experience as reported on your CMS-100 application and discuss state government employment opportunities with you that match your credentials and employment preferences with position titles for which you may be qualified and answer any questions you may have regarding examination procedures and eligibility requirements. If you are unable to make your appointment, please contact the assessment center in advance to cancel your appointment.

Career Services also provides special assistance to Illinois veterans through the [Veterans Outreach Program](#). Please direct all Veteran Outreach issues directly to VeteransOutreachByEmail@illinois.gov.

From its Chicago office, CMS also offers the [Diversity Enrichment Program](#) (DEP) headquartered in the James R. Thompson Center (JRTC). The Program is responsible for the recruitment of well-qualified candidates for employment in underutilized categories for State employment through targeted outreach events and applicant counseling and is a resource for all State agencies, boards and commissions to supplement their recruiting efforts and develop strategies for diversification.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).