



11/07/2020

Job Title: Arson Investigator II
Agency: Office of the State Fire Marshal
Closing Date/Time: Tue. 11/10/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: 1
Plan/BU: RC029
Bid ID#: 50-50-SFM20-012

Requires knowledge, skill and mental development equivalent to the completion of a bachelor's degree from a college or university accredited by the U.S. Department of Education, including coursework in fire science, fire science administration, law, forensic science, criminal justice or criminology. Requires certification as an Arson Investigator by the Office of the Illinois State Fire Marshal (OSFM). Requires one of the following: A) requires successful completion of training as an Arson Investigator Trainee and requires two years of full-time professional experience as a criminal investigator, forensic fire investigator or professional fire investigative experience, or B) requires three years of full time professional experience as a criminal investigator, forensic fire investigator or professional fire investigative experience. Requires to successfully complete an approved canine handler course and recertify annually. Requires extensive knowledge of state statutes and administrative code regarding arson crimes and investigation. Requires extensive knowledge of methods and techniques used in interviewing witnesses and bystanders and interrogating suspects. Requires extensive knowledge of the functions and interrelationships of federal, state, county and municipal law enforcement and fire service agencies.

Agency Contact:

Kathy Fairfield
Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, Illinois 62703
Fax: 217-558-1424
Email: SFM.HR@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Security Officer (Upward Mobility Target Title)**
Agency: Department of Human Services
Closing Date/Time: Tue. 11/10/20 5:00 PM Central Time
Salary: \$3,670.00 - \$5,092.00 monthly
\$44,040.00 - \$61,104.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC029**
Bid ID#: **10-72-26515-17**

Requires knowledge, skill and mental development equivalent to completion of high school. Qualifying state employees in the Upward Mobility Program shall have the stated requirements of this classification waived by successful completion of specific proficiency tests and training programs. Requires working knowledge of facility security requirements and regulations. Requires working knowledge of physical restraint techniques to control combative individuals, use of handcuffs, baton. Requires working knowledge of security enforcement practices and techniques. Requires a valid Illinois driver's license. Requires the ability to travel

1. **ALL OTHER INTERESTED CANDIDATES (Voluntary Reduction, Job Assignments & Transfer):** Applicants must submit a bid form, transfer request form (if applicable), and a completed employment application (CMS100, Rev. 09/2020 or newer) to the **DHS.DDHiringUnit@illinois.gov**; this must be done within the posting period and contain the bid/posting ID number on all forms.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Child Support Specialist I**
Agency: Department of Healthcare & Family Services
Closing Date/Time: Mon. 11/09/20 11:59 PM Central Time
Salary: \$4,164.00 - \$6,128.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **CS4577**

Requires successful completion of the Child Support Specialist Trainee program. This position requires the ability to pass a national background check prior to employment due to accessing confidential tax information.

WHERE TO APPLY

Division of Child Support Personnel
509 S. 6th St
Springfield, IL 62701
Phone: 217-557-3900
Fax: 217-524-3960
Email: HFS.DCSSPersonnel@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Child Protection Specialist - Opt SS**
Agency: Department of Children & Family Services
Salary: Depends on Qualifications
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **Continuous**

Preferably requires a master's degree in social work; or requires a master's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and one year of directly related professional experience; or requires a bachelor's degree in social work and one year of directly related professional experience; or requires a bachelor's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and two years of directly related professional experience; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual, and auditory ability to carry out assigned duties; requires ability to serve on 24 hour "on call" duty; requires ability to speak and write Spanish at a colloquial skill level.

This posting is for recruitment purposes and is intended for those currently not employed with DCFS

Interested applicants should submit a [CMS 100 Employment Application](#) (version dated 07/2019), and preferably a legible copy of your Official college transcripts to DCFS.Work4DCFS@illinois.gov

Applicants should indicate 2 work county choices on their [CMS 100 Employment Application](#)

Additional Documentation for Child Protection Specialist SS:

[Class Specification](#)

These documents are in PDF format and can be viewed using [Adobe Reader](#).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Snow Removal Operator (Hourly Snowbird) - District 9**
Agency: Department of Transportation
Closing Date/Time: Tue. 12/29/20 4:30 PM Central Time
Salary: \$20.55 - \$20.55 hourly
Job Type: Temporary
Location: Jackson County, Illinois
Number of Vacancies: **120**
Bid ID#: **IPR#44429**

Applicants must possess a valid Class 'A' or 'B' Commercial Drivers' License with an 'N' or 'X' endorsement and non-restricted air brakes.

Applicants must be available to work in emergency conditions at any time, including weekends, holidays, and nights.

Applicants must be able to report to the maintenance facility as early as practicable, but never in excess of 45 minutes of being called.

Applicants must be available to work when called up from October 16th through April 15th (dates are dependent on the weather).

Applicants must be able to pass a background check, a pre-employment physical, drug/alcohol testing, and vision testing.

All applicants must submit the Application (PM2414), as well as the additional required documents listed above, to IDOT District 9 via:

- (1) MAIL to: Attn: Personnel, 2801 W Murphysboro Rd, Carbondale, IL 62903
- (2) FAX to: Attn: Personnel at fax number (618) 351-5298
- (3) EMAIL to: DOT.D9WinterApplications@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Military Crash, Fire, Rescue I**
Agency: Department of Military Affairs
Closing Date/Time: Thu. 12/31/20 11:59 PM Central Time
Salary: \$3,460.00 - \$5,236.00 monthly
Job Type: Full-Time
Location: Peoria County, Illinois
Number of Vacancies: **1**
Bid ID#: **20-031**

EXAMPLE OF WORK: Under direct supervision of an MCFR III, is responsible for the specialized response to Structural/Aircraft/Wild Land Firefighting, Technical Rescue, Hazardous Materials/CBRNE Response, Urban Search & Rescue, and other duties as assigned. This is a basic level Airport Firefighter position within the 182nd Fire Department.

WHERE TO APPLY: Interested applicants must complete an FM115-R application, **provide Required Certifications and any Highly Desirable Advanced Certifications or the transferable equivalents, DD214, NGB22,** and submit by the closing date. Fax application to (217) 761-3418, or email to ng.il.ilarng.mbx.state-personnel@mail.mil or send to:

Department of Military Affairs
State Personnel Office
1301 N. MacArthur Boulevard
Springfield, IL 62702-2399
Attn: Janice M. Estes

Applications may be obtained by visiting the website at <http://www.il.ngb.army.mil/> select "Employment Opportunities" then select "DMA FM-115". **NOTE: Applications submitted on forms issued prior to the 07/2015 revision will NOT be accepted.**

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11/07/2020

Job Title: **Liquor Control Supervisor Chicago Region**
Agency: Illinois Liquor Control Commission
Closing Date/Time: Mon. 11/09/20 5:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **BBR**
Bid ID#: **ILCC 26412**

Illinois Liquor Control Commission (ILCC) is seeking an energetic and detail-oriented Supervisor to lead a team of professionals dedicated to carrying out the mission of ILCC by enforcement compliance. We are committed to enforcing the Illinois liquor Control Act of 1934 in a firm, fair, and consistent manner. The ILCC Supervisor is tasked with overseeing the operations of staff for the Chicago Region. The supervisor manages staff and is responsible for making certain the needs of the Enforcement Division are met through conduct inspections at ILCC licensed entities throughout Illinois. The ideal candidate has supervisory experience, is organized, and can adapt to change in a collaborative, fast paced environment. The candidate will be able to communicate effectively with staff.

This position is subject to the State Officials and Employees Ethics Act, 5 ILCS 430/5-45 et seq. If you have questions regarding these obligations, please contact the Illinois Liquor Control Commission Human Resources.

We continually strive for a workforce that reflects the growing diversity within the State of Illinois. A variety of employee backgrounds, perspectives, ideas and experiences are crucial to our ability to most effectively serve the public. Bilingual skills welcome.

Reasonable Accommodation Statement

Persons with disabilities are provided reasonable accommodations throughout the hiring process and during performance of all job duties. Please email HR Manager at Julie.love@illinois.gov with questions or requests.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Office Coordinator - Opt 2**
Agency: Department of Healthcare & Family Services
Closing Date/Time: Mon. 11/09/20 11:59 PM Central Time
Salary: \$3,188.00 - \$4,376.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **CS4570**

Requires knowledge, skill, and mental development equivalent to two years of secretarial/business college; or, completion of high school and two years of related office experience or two years of independent business experience. Requires extensive knowledge of office practices, procedures, and programs; requires extensive knowledge of composition, grammar, spelling, and punctuation. Requires the ability to type accurately at 30 words per minute. Requires the ability to travel.

WHERE TO APPLY

Division of Child Support Personnel
509 S. 6th St
Springfield, IL 62701
Phone: 217-557-3900
Fax: 217-524-3960
Email: HFS.DCSSPersonnel@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Civil Engineer Trainee**
Agency: Department of Transportation
Closing Date/Time: Mon. 11/16/20 4:30 PM Central Time
Salary: \$4,365.00 - \$5,220.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **20**
Bid ID#: **IPR#44623**

Position Requirements:

- Completion of a master's or bachelor's degree in engineering from an ABET accredited college OR a current Engineer Intern License in the state of Illinois (includes those expecting to graduate in fall of 2020 or spring of 2021)
- Minimum 2.5 cumulative GPA in engineering related courses (If 2.0-2.5 GPA, candidate must have passed the Fundamentals of Engineering exam)
- Valid driver's license

Position Desirables:

- Strong oral and written communication skills

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time.

Agency Contact: Bureau of Personnel Management, 217/782-5594

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11/07/2020

Job Title: **Liquor Control Supervisor Chicago Region**
Agency: Illinois Liquor Control Commission
Closing Date/Time: Mon. 11/09/20 5:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **BBR**
Bid ID#: **ILCC 26412**

This position is subject to the State Officials and Employees Ethics Act, 5 ILCS 430/5-45 et seq. If you have questions regarding these obligations, please contact the Illinois Liquor Control Commission Human Resources.

We continually strive for a workforce that reflects the growing diversity within the State of Illinois. A variety of employee backgrounds, perspectives, ideas and experiences are crucial to our ability to most effectively serve the public. Bilingual skills welcome.

Reasonable Accommodation Statement

Persons with disabilities are provided reasonable accommodations throughout the hiring process and during performance of all job duties. Please email HR Manager at Julie.love@illinois.gov with questions or requests.

Agency Contact:

Illinois Liquor Commission – Human Resources
Jefferson Terrace, 300 West Jefferson St., Suite 300, Springfield, IL 62702
LCC.HumanResources@illinois.gov
(217) 280-3157 Phone
(217) 524-1526 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: Children & Family Service
Intern, Opt.1; Working
Title: Child Welfare
Specialist Trainee

Agency: Department of Children &
Family Services

Closing Date/Time: Fri. 11/20/20 5:00 PM
Central Time

Salary: \$3,544.00 - \$5,001.00
monthly

Job Type: Full-Time

Location: Various Locations, Illinois

Number of Vacancies: 9

Plan/BU: RC062

Bid ID#: Cook CWS Trainee Opt. 1

This is a trainee position targeted to the Child Welfare Specialist (Upward Mobility Program) title. **In order to qualify for the CFS Intern Opt. 1 title, you must meet the Bachelor level educational requirements of the targeted title** (listed below) and be able to meet the experience requirement of the targeted title within a 24 month period which is the maximum amount of time they can remain in the intern title.

Agency Contact:

Tracey Hardrick, Cook Region Personnel Liaison
2020 W. Roosevelt Rd., 2nd Fl, Chicago, IL 60608
Phone: 312-814-1222
Fax: 312-814-1224
Email: Tracey.Hardrick@illinois.gov (Preferred)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: Chicago Cashier and Deposit Manager (PSA, Opt. 2)
Agency: Department of Revenue
Closing Date/Time: Tue. 11/24/20 11:59 PM Central Time
Salary: \$55,000.00 - \$75,000.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: GB062
Bid ID#: 37015-25-31-170-10-01

1. Requires (3) three years of professional work experience in accounting, finance, banking, or related field.
2. Requires knowledge, skill and mental development equivalent to (4) four years of college (in Fiscal Management, Accounting, Budgeting, Internal Audit, Insurance, Finance or related field).
3. Please attach a Resume/Curriculum Vitae (CV) to your application in the attachments. You will not be considered for the position if you attach a CMS100, CMS100b or any other document that is not a Resume or CV.
4. **ESTIMATED HIRING TIMELINE:**
5. Applicant notification of interview: **12/01/2020**
Interviews will begin: **12/15/2020**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Senior Project Manager**
Agency: Illinois Power Agency
Closing Date/Time: Fri. 12/04/20 11:59 PM
Central Time
Salary: Depends on Qualifications
Job Type: Exempt
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **20-03**

Required Experience

- Bachelor's degree in business, or related field, or the equivalent combination of education and experience. Graduate degree preferred.
- Formal training in project management (e.g., Certified Project Management Professional).
- 5 or more years of experience managing government, non-profit, or private sector projects spanning all phases of project management (initiating, planning, executing, controlling, and closing).

To apply, please send a cover letter, resume, and three professional references to ipa.contactus@illinois.gov

No phone calls please.

The Illinois Power Agency is an Equal Opportunity/Affirmative Action employer.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Transportation Counsel**
Agency: Illinois Commerce
Commission
Closing Date/Time: Mon. 11/16/20 5:00 PM
Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **1**
Plan/BU: **MC-16**
Bid ID#: **31-10-04**

This position is an exempt merit compensation grade 16 (non-CMS) position and is exempt from Rutan. This position reports directly to the Bureau Chief - Transportation which is an exempt merit compensation grade 18 (non-CMS) position and is exempt from Rutan. Requires a law degree and license to practice in the State of Illinois, five years of professional experience (including transportation regulatory experience); and two years of supervisory experience. Superior oral and written English communication skills. Extensive knowledge of the personal computer and its related software applications and programs.

527 East Capitol Avenue
Springfield, Illinois 62701
or
160 North LaSalle
Chicago, IL 60601.

Colette Smith
217-557-4206
colette.smith@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Storekeeper II**
Agency: Department of
Employment Security
Closing Date/Time: Mon. 11/16/20 5:00 PM
Central Time
Salary: \$3,626.00 - \$5,127.00
monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **RCRA 81050**

Requires knowledge, skill and mental development equivalent to completion of four years high school and two years experience in the keeping of stores and stores records. Requires extensive knowledge of store keeping and warehousing methods and procedures in the receipt, storage and shipment of a variety of goods; working knowledge of purchase and requisition procedures and the uses of grading for different types of merchandise and transportation agencies and shipment methods.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams St. - 8th Floor
Springfield, IL 62701
Attn: Don Motley
Phone: (217) 524-2980
Fax: (217) 524-3472
Scan: Don.motley@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Security Officer (Upward Mobility Target Title)**

Agency: Department of Human Services

Closing Date/Time: Tue. 11/17/20 4:00 PM Central Time

Salary: \$3,670.00 - \$5,328.00 monthly
\$44,040.00 - \$63,936.00 annually

Job Type: Full-Time

Location: Kane County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC029**

Bid ID#: **10-81-23144**

Requires knowledge, skill and mental development equivalent to the completion of high school. Qualifying state employees in the Upward Mobility Program shall have the stated requirements of this classification waived by successful completion of specific proficiency tests and training programs. Requires ability to administer emergency first aid and CPR. Requires a valid Illinois drivers license.

Elgin Mental Health Center

Sue Cooley

750 S. State St.

Elgin, IL 60123

847-742-1040, Ext 2095; Fax: 847-429-4933

Email Address: Sandra.Hoston@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Arson Investigator II**
Agency: Office of the State Fire Marshal
Closing Date/Time: Tue. 11/10/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC029**
Bid ID#: **50-50-SFM20-012**

Requires knowledge, skill and mental development equivalent to the completion of a bachelor's degree from a college or university accredited by the U.S. Department of Education, including coursework in fire science, fire science administration, law, forensic science, criminal justice or criminology. Requires certification as an Arson Investigator by the Office of the Illinois State Fire Marshal (OSFM). Requires one of the following: A) requires successful completion of training as an Arson Investigator Trainee and requires two years of full-time professional experience as a criminal investigator, forensic fire investigator or professional fire investigative experience, or B) requires three years of full time professional experience as a criminal investigator, forensic fire investigator or professional fire investigative experience. Requires to successfully complete an approved canine handler course and recertify annually.

Kathy Fairfield
Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, Illinois 62703
Fax: 217-558-1424
Email: SFM.HR@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Guardianship
Representative - Opt SS**

Agency: **Guardianship & Advocacy
Commission**

Closing Date/Time: **Fri. 11/13/20 5:00 PM
Central Time**

Salary: **\$4,336.00 - \$6,444.00
monthly**

Job Type: **Full-Time**

Location: **Cook County Zone 1,
Illinois**

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **17710-50-70-117-1210**

Requires a Bachelor's degree plus two years of professional experience in a social services area. Must successfully complete the National Guardianship Certification examination by the Center for Guardianship Certification within twelve months of employment. May require working after hours and on weekends. Requires ability to travel. Requires possession of an appropriate valid drivers license. Requires working knowledge of guardianship practices and case management skills. Must possess the ability to speak proficiently in Spanish at a colloquial level.

Send bids & copy of application by FAX OR MAIL ONLY:
Shelly Boatman, HR Representative
Illinois Guardianship & Advocacy Commission
830 South Spring Street
Springfield, IL 62704
Fax # 217-785-0877

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/07/2020

Job Title: **Mental Health Technician
III**
Agency: Department of Human
Services
Closing Date/Time: Fri. 11/06/20 4:00 PM
Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County Zone 4,
Illinois
Number of Vacancies: **1**
Plan/BU: **RC009**
Bid ID#: **10-82/26251**

Requires knowledge, skill and mental development equivalent to completion of high school. Requires successful completion of an approved training program and one year experience in, or applicable to the care, treatment and development of individuals with mental illness or developmental disabilities.

Valarie Laird/Human Resources
Madden Mental Health Center
1200 S. First Ave
Hines, IL. 60141

Fax# 708-338-7078

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11/07/2020

Career Counseling Services

State government career counseling services are provided by CMS Assessment Centers either by mail, email or through individual, in-person counseling sessions. Note that in-person counseling sessions are available at all CMS Assessment Centers by appointment only on a limited, first come-first serve basis and available sessions fill up quickly so applicants are strongly encouraged to take advantage of career counseling services offered via mail or email.

Counseling by Mail: If you want to take advantage of counseling by mail, complete a CMS-100 application, indicate that you want counseling by mail and your geographic employment preferences and salary requirements, and mail your application and request to the Chicago or Springfield assessment center. To ensure prompt service, mark the envelope "Request for Counseling by Mail." Upon receipt, career counseling staff will evaluate your education and experience along with your employment interests and preferences as to salary and geographic location and will send back a list of potential state position titles for which you may qualify that coincide with your interests and preferences along with examination information. You may contact the assessment center if you have any follow-up questions once you receive and review this information.

Counseling by Email: If you prefer, you can request counseling by email. Complete and attach to the email your CMS-100 application, indicate that you want counseling by email along with your geographic employment preferences and salary requirements, and email your request and application to: CMS.CounselingByEmail@Illinois.gov

Upon receipt, career counseling staff will evaluate your education and experience along with your employment interests and preferences as to salary and geographic location and respond via email with potential state position titles for which you may qualify that coincide with your interests and preferences along with examination information. You may contact the assessment center if you have any follow-up questions once you receive and review this information.

Career Counseling Session: If you schedule an appointment for a career counseling session at a CMS Assessment Center, you must complete and bring your CMS-100 application with you to the assessment center. A career counseling session lasts approximately 30 minutes. The career counselor will review your education and experience as reported on your CMS-100 application and discuss state government employment opportunities with you that match your credentials and employment preferences with position titles for which you may be qualified and answer any questions you may have regarding examination procedures and eligibility requirements. If you are unable to make your appointment, please contact the assessment center in advance to cancel your appointment.

Career Services also provides special assistance to Illinois veterans through the [Veterans Outreach Program](#). Please direct all Veteran Outreach issues directly to VeteransOutreachByEmail@illinois.gov.

From its Chicago office, CMS also offers the [Diversity Enrichment Program](#) (DEP) headquartered in the James R. Thompson Center (JRTC). The Program is responsible for the recruitment of well-qualified candidates for employment in underutilized categories for State employment through targeted outreach events and applicant counseling and is a resource for all State agencies, boards and commissions to supplement their recruiting efforts and develop strategies for diversification.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).