



**State Representative La Shawn K. Ford**

# DAILY JOB LISTINGS



**Springfield Office**  
**239-E Stratton Office Building**  
**Springfield, IL 62706**  
**TEL: 217-782-5962**  
**FAX: 217-557-4502**

Chicago Austin \* Oak Park \* Riverside \*  
North Riverside \* Brookfield \* Berwyn \*  
Proviso Township \* Forest Park \* La  
Grange \* LaGrange Park \* Western Springs

07/30/2018



Job Title: **Budgeting for Results Program Analyst**  
Agency: Office of Management and Budget  
Closing Date/Time: Sat. 09/15/18 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Exempt  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **407-2**

Master's degree candidate in program evaluation, public administration, economics, or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered

**Attention Personnel:**

603 Stratton Building  
Springfield, IL 62706

**Fax:** 217-524-4876

07/30/2018



Job Title: **Public Service Administrator - Information Technology**

Agency: **Comptroller \***

Closing Date/Time: **Fri. 08/31/18 11:59 PM Central Time**

Salary: **\$50,000.00 - \$89,779.00 annually**

Job Type: **Full-Time**

Location: **Statewide, Illinois**

Number of Vacancies: **2**

Plan/BU: **MC-05**

Bid ID#: **18-014**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with a B.A. in Computer Science, or a related field, with courses in Computer Science or Information Systems and three (3) years of progressively responsible administrative experience in a public or business organization; or any equivalent combination of the above requirements may be acceptable.

Applications can be found on the Comptroller's website, <http://illinoiscomptroller.gov/employment/> or by visiting the Office of the Comptroller, 325 West Adams, Springfield, IL 62704.

07/30/2018



Job Title: **Underage Compliance Assistant**  
Agency: Revenue  
Closing Date/Time: Fri. 08/31/18 5:00 PM Central Time  
Salary: \$12.00 / Hour  
Job Type: Temporary  
Location: Statewide, Illinois  
Number of Vacancies: **21**  
Bid ID#: **DOR 16449**

Must have a high school diploma or actively enrolled in high school. Must be 18-19 years of age. Must be available to work a variety of hours, including nights and possible weekends. Must have a valid driver's license to be able to provide proof of age.

**Agency Contact:**

Illinois Department of Revenue – Human Resources  
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
217-782-6239 Phone  
217-782-9925 Fax

07/30/2018



Job Title: **Medical Administrator II Option D - Opt 05**  
Agency: Human Services  
Closing Date/Time: Fri. 08/17/18 4:00 PM Central Time  
Salary: \$10,441.00 - \$20,722.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **TA000**  
Bid ID#: **10-72-106850**

Requires an Illinois license to practice medicine and American Specialty Board Certification, or its equivalent, in family practice. Requires three years of substantive medical administrative experience in medical/clinical or medical programs direction, planning and evaluation.

Agency Contact:  
Kerri Bresley, HR/LR Administrator  
SODC Operations  
1120 Washington Ave  
Dixon, IL 61021  
Phone ~ (815)288-8345  
Fax ~ (815)288-8321  
[kerri.bresley@illinois.gov](mailto:kerri.bresley@illinois.gov)

07/30/2018



Job Title: Security Officer (Upward Mobility Target Title)  
Agency: Human Services  
Closing Date/Time: Mon. 08/13/18 4:00 PM Central Time  
Salary: \$21.41 - \$30.12 hourly  
\$1,611.69 - \$2,267.54 biweekly  
\$3,492.00 - \$4,913.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC029  
Bid ID#: 10-82/106901

Require's a valid Illinois drivers license. Requires knowledge, skill and mental development equivalent to the completion of high school.Requires working knowledge of facility security requirements and regulations, restraint procedures and techniques to control combative individuals.

Valarie Laird/Human Resources  
Madden Mental Health Center  
1200 S. First Ave  
Hines, IL. 60141

Fax# 708-338-7078

07/30/2018



Job Title: Human Services Caseworker (Upward Mobility Target Title)  
Agency: Human Services  
Closing Date/Time: Fri. 08/10/18 5:00 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
\$47,628.00 - \$70,956.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10-91-106951

Requires a Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in social service agency OR successful completion of an agency-sponsored training program.

**Please submit Bid Forms and CMS100 (revised 04/2018) applications to contact address below, faxed to 217-524-2116, or scanned/emailed to [DHS.HiringUnit@illinois.gov](mailto:DHS.HiringUnit@illinois.gov)**

07/30/2018



Job Title: **Support Service Worker**  
Agency: Human Services  
Closing Date/Time: Fri. 08/10/18 4:00 PM Central Time  
Salary: \$16.62 - \$22.41 hourly  
\$1,246.15 - \$1,680.46 biweekly  
\$2,700.00 - \$3,641.00 monthly  
Job Type: Full-Time  
Location: Cook County Zone 4, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC009**  
Bid ID#: **10-82/106363, 64**

Under direct supervision of the Business Manager and guidance of the Support Service Coordinator serves as a housekeeper for the intake/emergency and residential pavilion, including patient rooms, common areas, nurses station and pavilion offices.

Housekeeping Department  
7am - 3pm  
Rotating days off

Valarie Laird/Human Resources  
Madden Mental Health Center  
1200 S. First Avenue Hines, IL. 60141

Fax# 708-338-7078

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219  
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORD.COM](http://WWW.LASHAWNFORD.COM) EMAIL JOB LEADS TO [WORKFORCE@LASHAWNFORD.COM](mailto:WORKFORCE@LASHAWNFORD.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>



07/30/2018



Job Title: **Support Service Worker**  
Agency: Human Services  
Closing Date/Time: Fri. 08/10/18 4:00 PM Central Time  
Salary: \$16.55 - \$22.32 hourly  
\$1,246.15 - \$1,680.46 biweekly  
\$2,700.00 - \$3,641.00 monthly  
Job Type: Full-Time  
Location: Cook County Zone 4, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC009**  
Bid ID#: **10-82/106361, 62**

Requires knowledge skill and mental development equivalent to completion of High School and six months experience working in a professional/hospital dietary kitchen. Requires knowledge of portion control and application to serving portions of food. Requires possession of a valid Illinois Food Service Sanitation certificate.

Valarie Laird /Human Resources  
Madden Mental Health Center  
1200 S. First Ave  
Hines, IL. 60141

Fax # 708-338-7078

07/30/2018



Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Closing Date/Time: Thu. 08/09/18 5:00 PM Central Time  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **1847031-475437**

Preferably requires a master's degree in social work; or requires a master's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and one year of directly related professional experience; or requires a bachelor's degree in social work and one year of directly related professional experience

Tracey Hardrick, Personnel Liaison  
Bureau of Operations - Cook  
2020 W Roosevelt, 2nd Fl  
Chicago, Illinois 60608  
**Phone:** 312-814-3775  
**Fax:** 312-814-1224  
**Email:** [Tracey.Hardrick@illinois.gov](mailto:Tracey.Hardrick@illinois.gov)

JRTC Suite 4-500 100 W. Randolph Chicago Il, 60601-3219  
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORD.COM](http://WWW.LASHAWNFORD.COM) EMAIL JOB LEADS TO [WORKFORCE@LASHAWNFORD.COM](mailto:WORKFORCE@LASHAWNFORD.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

07/30/2018



Job Title: **EPIC Trainer**  
Agency: Human Services  
Closing Date/Time: Mon. 08/06/18 5:00 PM Central Time  
Salary: \$30.00 / Hour  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **PSC 19-038**

Education: Bachelors' or higher degree in a major such as Social Science, Public Administration or related

Experience: Preferred 3 - 4 years of related experience.

Must have ability to be detail oriented when following study procedures, excellent communication skills, ability to prioritize workload and carry out assignments with minimum supervision, ability and willingness to travel extensively and must have intermediate computer skills and be knowledgeable of Microsoft Word and Excel and PowerPoint.

**Work Location:**

Woodlawn FCRC  
915 E 63rd Street  
Chicago, IL

**Applications should be emailed to:**

Latanya Law-Fountain/Associate Director  
[Latanya.M.Law-Fountain@Illinois.gov](mailto:Latanya.M.Law-Fountain@Illinois.gov)

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219

Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORD.COM](http://WWW.LASHAWNFORD.COM) EMAIL JOB LEADS TO [WORKFORCE@LASHAWNFORD.COM](mailto:WORKFORCE@LASHAWNFORD.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS

Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

07/30/2018



Job Title: **Underage Compliance Assistant**  
Agency: Revenue  
Closing Date/Time: Fri. 08/31/18 5:00 PM Central Time  
Salary: \$12.00 / Hour  
Job Type: Temporary  
Location: Statewide, Illinois  
Number of Vacancies: **21**  
Bid ID#: **DOR 16449**

Must have a high school diploma or actively enrolled in high school. Must be 18-19 years of age. Must be available to work a variety of hours, including nights and possible weekends. Must have a valid driver's license to be able to provide proof of age.

**Agency Contact:**

Illinois Department of Revenue – Human Resources  
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
217-782-6239 Phone  
217-782-9925 Fax

07/30/2018



Job Title: **Public Service Administrator - Opt 8L**  
Agency: Children & Family Services  
Closing Date/Time: Wed. 08/01/18 5:00 PM Central Time  
Salary: \$3,116.00 - \$9,765.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **1824005 - 240209**

Requires graduation from a recognized law school; requires the possession of a license to practice law in Illinois and three years of administrative experience in the practice of law, preferably in the area of immigration, with additional experience in child welfare or public welfare law; requires possession of a valid driver's license and ability to travel.

**Contact:** Dahra Parenteau Office of the Guardian  
17 N. State Street, 7th Fl Chicago, IL 60602  
**PHONE:** 312-793-1430; **FAX:** 312-793-3546  
**E-MAIL:** [Dahra.parenteau@illinois.gov](mailto:Dahra.parenteau@illinois.gov)

**Work Location:** 17 N. State Street, 7th Fl Chicago, IL 60602  
**Work Hours:** Monday - Friday 8:30 AM - 5:00 PM

07/30/2018



Job Title: **Public Service Administrator - Opt 8L**  
Agency: Children & Family Services  
Closing Date/Time: Wed. 08/01/18 5:00 PM Central Time  
Salary: \$3,116.00 - \$9,765.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **1824006 - 242186L**

Requires graduation from a recognized law school; requires the possession of a license to practice law in Illinois and three years of administrative experience in the practice of law, preferably in the areas of child welfare or public welfare law; requires possession of a valid driver's license and ability to travel; joint degree of law with Masters of Social Work (MSW) is preferred.

**Contact:** Dahra Parenteau Office of the Guardian 17 N. State Street, 7th Fl Chicago, IL 60602  
**PHONE:** 312-793-1430; **FAX:** 312-793-3546  
**E-MAIL:** [Dahra.parenteau@illinois.gov](mailto:Dahra.parenteau@illinois.gov)

**Work Location:** 17 N. State Street, 7th Fl Chicago, IL 60602  
**Work Hours:** Monday - Friday 8:30 AM - 5:00 PM

07/30/2018



Job Title: **Veterinary Technician**  
Agency: Illinois Racing Board  
Closing Date/Time: Wed. 08/01/18 5:00 PM Central Time  
Salary:  
Job Type: Part-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **IRB 18545**

Requires knowledge, skill, and mental development equivalent to completion of high school. The duties of this position can be performed at any racetrack under the jurisdiction of the IRB and requires the ability to travel to and from any track as assigned. Requires demonstrated horse related experience, physical skill, and patience to work safely and in step with potentially volatile Standardbred or Thoroughbred racehorses in a highly regulated and controlled environment. Requires the ability and attitude to adhere to strict protocol and procedure when procuring, handling and processing equine urine samples to ensure they are not compromised and strict chain of custody is maintained.

Agency Contact:  
Illinois Racing Board  
Human Resources  
100 W. Randolph; 5-700  
Chicago, IL 60601  
312-814-2600  
312-814-5062 Fax

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219  
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORD.COM](http://WWW.LASHAWNFORD.COM) EMAIL JOB LEADS TO [WORKFORCE@LASHAWNFORD.COM](mailto:WORKFORCE@LASHAWNFORD.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

07/30/2018



Job Title: **Clinical Laboratory Technologist I - Opt A**  
Agency: Public Health  
Closing Date/Time: Thu. 08/02/18 5:00 PM Central Time  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IDPH 55-18-0195**

Requires a Bachelor's degree in Medical Technology from a recognized college or university; or, a bachelor's degree from a recognized college or university in one of the chemical, biological or physical sciences, supplemented by one years' professional clinical laboratory experience.

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplications@illinois.gov](mailto:DPH.HRApplications@illinois.gov)



07/30/2018



Job Title: **Clinical Laboratory Technologist Trainee**  
Agency: Public Health  
Closing Date/Time: Thu. 08/02/18 5:00 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IDPH 55-18-0195**

Requires a Bachelor's degree in one of the chemical, biological, medical technology, clinical laboratory sciences, or physical sciences from a recognized college or university; requires working knowledge of clinical laboratory techniques and tests; and the ability to identify clinical microorganisms.

Targeted Title: Clinical Laboratory Technologist 1, Opt A

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplications@illinois.gov](mailto:DPH.HRApplications@illinois.gov)

07/30/2018



Job Title: **Statistical Research Specialist III**  
Agency: Public Health  
Closing Date/Time: Fri. 08/03/18 5:00 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IDPH 87099**

Requires knowledge, skill, and mental development equivalent to completion of four years of college with courses in statistics, computer science, mathematics, economics and related fields. Requires two year of progressively responsible experience in the development and application of research designs and statistical methods and techniques. Requires experience in working with an electronic disease surveillance system and skill in utilizing Business Objects software for advance statistical analysis and report generation. Experience in Analysis Visualization and Reporting (AVR) for report generation and analyzing laboratory data to confirm disease diagnoses is also preferred.

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplcations@illinois.gov](mailto:DPH.HRApplcations@illinois.gov)

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07/30/2018



Job Title: **Juvenile Justice School Counselor**  
Agency: Juvenile Justice  
Closing Date/Time: Fri. 08/03/18 4:00 PM Central Time  
Salary: \$4,751.00 - \$7,969.00 monthly  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IDJJ27-10-18-0020**

Requires a Master's degree in school counseling, school psychology, counseling psychology, education, social work, or psychology or closely related field. Requires completion of an Illinois program for the preparation of school counselors or a comparable approved program in another state or hold a comparable certificate of license issued by another state.

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217

07/30/2018



Job Title: **EPIC Trainer**  
Agency: Human Services  
Closing Date/Time: Mon. 08/06/18 5:00 PM Central Time  
Salary: \$30.00 / Hour  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **PSC 19-038**

Education: Bachelors' or higher degree in a major such as Social Science, Public Administration or related

Experience: Preferred 3 - 4 years of related experience.

Must have ability to be detail oriented when following study procedures, excellent communication skills, ability to prioritize workload and carry out assignments with minimum supervision, ability and willingness to travel extensively and must have intermediate computer skills and be knowledgeable of Microsoft Word and Excel and PowerPoint.

**Work Location:**

Woodlawn FCRC  
915 E 63rd Street  
Chicago, IL

**Applications should be emailed to:**

Latanya Law-Fountain/Associate Director  
[Latanya.M.Law-Fountain@Illinois.gov](mailto:Latanya.M.Law-Fountain@Illinois.gov)

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101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
217-782-6239 Phone  
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07/30/2018



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Closing Date/Time: Wed. 08/01/18 5:00 PM Central Time  
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Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **1824005 - 240209**

Requires graduation from a recognized law school; requires the possession of a license to practice law in Illinois and three years of administrative experience in the practice of law, preferably in the area of immigration, with additional experience in child welfare or public welfare law; requires possession of a valid driver's license and ability to travel.

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17 N. State Street, 7th Fl Chicago, IL 60602  
**PHONE:** 312-793-1430; **FAX:** 312-793-3546  
**E-MAIL:** [Dahra.parenteau@illinois.gov](mailto:Dahra.parenteau@illinois.gov)

**Work Location:** 17 N. State Street, 7th Fl Chicago, IL 60602  
**Work Hours:** Monday - Friday 8:30 AM - 5:00 PM

07/30/2018



## CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center

100 W. Randolph, Suite 3-300

Chicago, IL 60601-3220

(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible  
Schedule Testing Check in time for tests - clerical and non-clerical is anytime  
between 8:00 a.m. - 1:30 p.m.

JRTC Suite 4-500 100 W. Randolph Chicago Il, 60601-3219

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