



State Representative La Shawn K. Ford

DAILY JOB LISTINGS



Springfield Office
239-E Stratton Office Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502

Chicago Austin * Oak Park * Riverside *
North Riverside * Brookfield * Berwyn *
Proviso Township * Forest Park * La
Grange * LaGrange Park * Western Springs

07/25/2018



Job Title: Conservation/Historic Preservation Worker
Agency: Agriculture
Salary: \$8.25 - \$17.00 hourly
Job Type: Temporary
Location: Perry County, Illinois
Number of Vacancies: 300
Bid ID#: 277

Under immediate supervision, for a period not to exceed 6 months, performs a variety of unskilled manual labor in maintenance and/or simple clerical duties at the DuQuoin State Fairgrounds. Involves responsibility only for performing work promptly and efficiently.

DuQuoin State Fairgrounds
655 Executive Drive
DuQuoin, IL 62832
618-542-1515

07/25/2018



Job Title: **Public Service Administrator - Information Technology**
Agency: **Comptroller ***
Closing Date/Time: **Fri. 08/31/18 11:59 PM Central Time**
Salary: **\$50,000.00 - \$89,779.00 annually**
Job Type: **Full-Time**
Location: **Statewide, Illinois**
Number of Vacancies: **2**
Plan/BU: **MC-05**
Bid ID#: **18-014**

Under administrative direction, works with Information Technology and other IOC personnel to analyze and resolve application problems and design software enhancements; responds to software problems and takes corrective actions; codes and tests software problem fixes and enhancements to meet IOC user requirements

Applications can be found on the Comptroller's website, <http://illinoiscomptroller.gov/employment/> or by visiting the Office of the Comptroller, 325 West Adams, Springfield, IL 62704.

07/25/2018



Job Title: **Medical Administrator II Option D - Opt 05**
Agency: Human Services
Closing Date/Time: Fri. 08/17/18 4:00 PM Central Time
Salary: \$10,441.00 - \$20,722.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **TA000**
Bid ID#: **10-72-106850**

Under administrative direction of the Center Director, serves as the Medical Director of the Ludeman Developmental Center; supervises medical staff; maintains the overall quality of clinical care provided to individuals of the facility, including planning, staff administration and implementation of medical treatment regimens

Agency Contact:
Kerri Bresley, HR/LR Administrator
SODC Operations
1120 Washington Ave
Dixon, IL 61021
Phone ~ (815)288-8345
Fax ~ (815)288-8321
kerri.bresley@illinois.gov

07/25/2018



Job Title: **State Purchasing Officer**
Agency: Executive Ethics Commission
Closing Date/Time: Thu. 08/09/18 4:30 PM Central Time
Salary: \$0.00 / Month
Job Type: Exempt
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Bid ID#: **00000-301**

The **State Purchasing Officer** (SPO) is appointed to a 5-year term by the Chief Procurement Officer (CPO), after a probationary period of up to one year as Acting SPO.

The Equal Employment Opportunity / American with Disabilities Act Officer is responsible for ensuring compliance with these laws. Any issues or concerns should be addressed to the EEO/ADA Officer at 401 S. Spring St, Room 515, Springfield, Illinois, 62706, or by calling (217) 558-1393.

07/25/2018



Job Title: **Social Services Career Trainee - Opt MC**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,371.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10 41 SSCT MC**

Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.

Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

07/25/2018



Job Title: **Social Services Career Trainee - Opt SS**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,305.00 - \$4,731.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Bid ID#: **L-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field of social sciences. Requires ability to speak, read and write Spanish

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

07/25/2018



Job Title: Licensed Practical Nurse I (Upward Mobility Target Title)
Agency: Veterans Affairs
Closing Date/Time: Continuous
Salary: \$3,300.00 - \$4,231.00 monthly
Job Type: Full-Time
Location: Adams County, Illinois
Number of Vacancies: 1
Plan/BU: RC009
Bid ID#: 34-30-13-Cont. 3

Requires Illinois license as a practical nurse. Requires working knowledge of practical nursing techniques as delegated by a physician or professional nurse. Requires ability to follow written and oral instructions.

Illinois Veterans' Home
Human Resources Office
217/222-8641 ext 204

07/25/2018



Job Title: **Child Welfare Specialist - Opt SS (Upward Mobility Target Title)**

Agency: Children & Family Services

Salary: \$4,377.00 - \$6,581.00 monthly

Job Type: Full-Time

Location: Sangamon County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC063**

Bid ID#: **Spfld State Central Register**

The college or university issuing a bachelor's or master's degree must be accredited, and the degree program in social work must be approved by the Council on Social Work Education.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

07/25/2018



Job Title: **Human Services Caseworker**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,891.00 - \$5,797.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Bid ID#: **I-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field plus one year of professional casework or crisis intervention experience in a social services agency. Successful completion of agency-sponsored training program may be substituted for experience. Requires ability to travel.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

07/25/2018



Job Title: **Public Service Administrator - Opt 6**
Agency: Children & Family Services
Closing Date/Time: Fri. 08/03/18 5:00 PM Central Time
Salary: \$6,141.00 - \$9,472.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **1815018 - 153162**

Requires an MSW and three years administrative child welfare experience or an MA in an acceptable human services field and four years administrative child welfare experience; certification as a Licensed Clinical Social Worker (LCSW), Licensed Clinical Professional Counselor (LCPC), or licensure through the Association of American Marriage and Family Therapists is preferred; requires possession of a valid driver's license and ability to travel.??

Contact: Frances Cunningham Phone: (312) 814-5987 Fax: (312)814-5986
Email: Frances.cunningham@illinois.gov
Mailing Address: 100 W. Randolph, Chicago, IL. 60601

Work Location: 15115 S. Dixie Highway, Harvey, IL 60426
Work Hours: Monday - Friday 8:30 AM - 5:00 PM

07/25/2018



Job Title: **Office Associate - Opt 2**
Agency: Children & Family Services
Closing Date/Time: Fri. 08/03/18 5:00 PM Central Time
Salary: \$2,935.00 - \$4,065.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **1849049-499673**

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to type accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

Contact:
Tracey Hardrick
Office of Employee Support
2020 W Roosevelt Rd., 2nd Fl
Chicago, IL 60608

Phone: 312-814-3775; Fax: 312-814-1224

E-mail: Tracey.Hardrick@illinois.gov

07/25/2018



Job Title: **Registered Nurse I (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Fri. 08/03/18 5:00 PM Central Time
Salary: \$4,471.00 - \$6,389.00 monthly
Job Type: Full-Time
Location: Cook County Zone 3, Illinois
Number of Vacancies: **02**
Plan/BU: **RC023**
Bid ID#: **10-72-106851 &106852**

Requires graduation from an approved nursing education program resulting in an associate or diploma degree in nursing or a bachelor's degree in nursing. Requires licensure as a Registered Nurse in the State of Illinois. This class is included as an Upward Mobility Program credential title. Requires working knowledge of diversified professional nursing principles and practices. Requires ability to provide professional nursing care based on orders of the physician and the specific needs of the individual.

AGENCY CONTACT:

Alice M. Chambers
Human Resources Representative
Elisabeth Ludeman Center
114 N. Orchard Drive
Park Forest, IL 60466
Office: (708) 283 3014
Fax: (708) 283-3017

07/25/2018



Job Title: **Statistical Research Specialist III**
Agency: Public Health
Closing Date/Time: Fri. 08/03/18 5:00 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDPH 87099**

Requires knowledge, skill, and mental development equivalent to completion of four years of college with courses in statistics, computer science, mathematics, economics and related fields. Requires two year of progressively responsible experience in the development and application of research designs and statistical methods and techniques. Requires experience in working with an electronic disease surveillance system and skill in utilizing Business Objects software for advance statistical analysis and report generation. Experience in Analysis Visualization and Reporting (AVR) for report generation and analyzing laboratory data to confirm disease diagnoses is also preferred.

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

07/25/2018



Job Title: **Juvenile Justice School Counselor**
Agency: Juvenile Justice
Closing Date/Time: Fri. 08/03/18 4:00 PM Central Time
Salary: \$4,751.00 - \$7,969.00 monthly
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: **1**
Bid ID#: **IDJJ27-10-18-0020**

Requires a Master's degree in school counseling, school psychology, counseling psychology, education, social work, or psychology or closely related field. Requires completion of an Illinois program for the preparation of school counselors or a comparable approved program in another state or hold a comparable certificate of license issued by another state.

Agency Contact:
Robert Huck
Public Safety Shared Services Center
1301 Concordia Ct.
Springfield, IL 62702
217-557-6010 ext. 4217

07/25/2018



Job Title: **EPIC Trainer**
Agency: Human Services
Closing Date/Time: Mon. 08/06/18 5:00 PM Central Time
Salary: \$30.00 / Hour
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **PSC 19-038**

Education: Bachelors' or higher degree in a major such as Social Science, Public Administration or related

Experience: Preferred 3 - 4 years of related experience.

Must have ability to be detail oriented when following study procedures, excellent communication skills, ability to prioritize workload and carry out assignments with minimum supervision, ability and willingness to travel extensively and must have intermediate computer skills and be knowledgeable of Microsoft Word and Excel and PowerPoint.

Work Location:

Woodlawn FCRC
915 E 63rd Street
Chicago, IL

Applications should be emailed to:

Latanya Law-Fountain/Associate Director
Latanya.M.Law-Fountain@Illinois.gov

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219

Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS

Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

07/25/2018



Job Title: **Underage Compliance Assistant**
Agency: Revenue
Closing Date/Time: Fri. 08/31/18 5:00 PM Central Time
Salary: \$12.00 / Hour
Job Type: Temporary
Location: Statewide, Illinois
Number of Vacancies: **21**
Bid ID#: **DOR 16449**

Must have a high school diploma or actively enrolled in high school. Must be 18-19 years of age. Must be available to work a variety of hours, including nights and possible weekends. Must have a valid driver's license to be able to provide proof of age.

Agency Contact:

Illinois Department of Revenue – Human Resources
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
217-782-6239 Phone
217-782-9925 Fax

07/25/2018



Job Title: **Public Service Administrator - Opt 8L**
Agency: Children & Family Services
Closing Date/Time: Wed. 08/01/18 5:00 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **1824005 - 240209**

Requires graduation from a recognized law school; requires the possession of a license to practice law in Illinois and three years of administrative experience in the practice of law, preferably in the area of immigration, with additional experience in child welfare or public welfare law; requires possession of a valid driver's license and ability to travel.

Contact: Dahra Parenteau Office of the Guardian
17 N. State Street, 7th Fl Chicago, IL 60602
PHONE: 312-793-1430; **FAX:** 312-793-3546
E-MAIL: Dahra.parenteau@illinois.gov

Work Location: 17 N. State Street, 7th Fl Chicago, IL 60602
Work Hours: Monday - Friday 8:30 AM - 5:00 PM

07/25/2018



Job Title: **Public Service Administrator - Opt 8L**
Agency: Children & Family Services
Closing Date/Time: Wed. 08/01/18 5:00 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **1824006 - 242186L**

Requires graduation from a recognized law school; requires the possession of a license to practice law in Illinois and three years of administrative experience in the practice of law, preferably in the areas of child welfare or public welfare law; requires possession of a valid driver's license and ability to travel; joint degree of law with Masters of Social Work (MSW) is preferred.

Contact: Dahra Parenteau Office of the Guardian 17 N. State Street, 7th Fl Chicago, IL 60602
PHONE: 312-793-1430; **FAX:** 312-793-3546
E-MAIL: Dahra.parenteau@illinois.gov

Work Location: 17 N. State Street, 7th Fl Chicago, IL 60602
Work Hours: Monday - Friday 8:30 AM - 5:00 PM

07/25/2018



Job Title: **Veterinary Technician**
Agency: Illinois Racing Board
Closing Date/Time: Wed. 08/01/18 5:00 PM Central Time
Salary:
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **IRB 18545**

Requires knowledge, skill, and mental development equivalent to completion of high school. The duties of this position can be performed at any racetrack under the jurisdiction of the IRB and requires the ability to travel to and from any track as assigned. Requires demonstrated horse related experience, physical skill, and patience to work safely and in step with potentially volatile Standardbred or Thoroughbred racehorses in a highly regulated and controlled environment. Requires the ability and attitude to adhere to strict protocol and procedure when procuring, handling and processing equine urine samples to ensure they are not compromised and strict chain of custody is maintained.

Agency Contact:
Illinois Racing Board
Human Resources
100 W. Randolph; 5-700
Chicago, IL 60601
312-814-2600
312-814-5062 Fax

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

07/25/2018



Job Title: **Clinical Laboratory Technologist I - Opt A**
Agency: Public Health
Closing Date/Time: Thu. 08/02/18 5:00 PM Central Time
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDPH 55-18-0195**

Requires a Bachelor's degree in Medical Technology from a recognized college or university; or, a bachelor's degree from a recognized college or university in one of the chemical, biological or physical sciences, supplemented by one years' professional clinical laboratory experience.

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

07/25/2018



Job Title: **Clinical Laboratory Technologist Trainee**
Agency: Public Health
Closing Date/Time: Thu. 08/02/18 5:00 PM Central Time
Salary: \$3,647.00 - \$5,342.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDPH 55-18-0195**

Requires a Bachelor's degree in one of the chemical, biological, medical technology, clinical laboratory sciences, or physical sciences from a recognized college or university; requires working knowledge of clinical laboratory techniques and tests; and the ability to identify clinical microorganisms.

Targeted Title: Clinical Laboratory Technologist 1, Opt A

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

07/25/2018



CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center

100 W. Randolph, Suite 3-300

Chicago, IL 60601-3220

(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible
Schedule Testing Check in time for tests - clerical and non-clerical is anytime
between 8:00 a.m. - 1:30 p.m.

JRTC Suite 4-500 100 W. Randolph Chicago Il, 60601-3219

Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFOR.COM EMAIL JOB LEADS TO
WORKFORCE@LASHAWNFOR.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS

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