



03/06/2020

Job Title: **Videographer/Producer**  
Agency: Central Management Services  
Closing Date/Time: Wed. 03/11/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **CMS 20462**

Education: Requires knowledge, skill and mental development equivalent to completion of four years of college.

Experience: Requires two years of professional experience in videography. Requires the ability to direct and coordinate the work activities of staff/crew members. Requires the ability to travel. Requires the possession of a valid driver's license. Requires the ability to lift up to 75 lbs.

**Agency Contact:**

CMS Internal Personnel/HR/Hiring  
401 S. Spring Street, Room 414  
Springfield, IL 62706  
217-558-3089  
217-558-5943 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Information Systems Analyst II - Opt A**  
Agency: Workers Compensation Commission  
Closing Date/Time: Tue. 03/17/20 11:59 PM Central Time  
Salary: \$5,882.00 - \$9,006.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC063**  
Bid ID#: **IWCC-50-37-20-0034**

The ideal candidate will have demonstrated experience with CRM systems particularly Microsoft Dynamics CRM, a strong business analytical background and also great technical skills, taking a hands-on approach to troubleshooting and managing data integrity as necessary. The preferred candidate will also have development experience with CRM customization, application integrations, JavaScript, .Net/ASP.Net web applications, SQL/MySQL, etc.

**[Click Here for Applicant Information and Grading Procedures](#)**

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03/06/2020

Job Title: **Juvenile Justice Specialist - Continuous**  
Agency: Juvenile Justice  
Salary: \$4,422.00 - \$6,593.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **00**  
Bid ID#: **DJJ27-19 Continuous**

Requires a bachelor's degree from an accredited college or university with a specialization in criminal justice, education, psychology, social work or a closely related social science. Requires successful completion of an approved Department of Juvenile Justice training program. Candidate must be over the age of 21.

Click here for a listing of our facilities: <https://www2.illinois.gov/idjj/Pages/Facilities.aspx> or visit our website at [www.IDJJ.state.il.us](http://www.IDJJ.state.il.us)

Illinois Department of Juvenile Justice  
217-557-1030

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Mental Health Recovery Support Specialist II**  
Agency: Human Services  
Closing Date/Time: Fri. 03/13/20 5:00 PM Central Time  
Salary: \$4,468.00 - \$6,680.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10-76-116173**

Requires knowledge, skill and menial development equivalent to completion of a bachelor's degree in one of the social sciences or a related area and two years of experience performing peer support work within a mental health program setting. Must be a current or former consumer of mental health services, and willing t6 self-identify. Requires evidence of certification as a Certified Recovery Support Specialist (CRSS).

**NON-STATE APPLICANTS/GENERAL PUBLIC:** If a written examination is needed for this position, the examination must be completed by submitting a CMS100 Application to the testing site during the posting period. If no written test is required, a CMS100 application must be submitted to the [DHS.HiringUnit@illinois.gov](mailto:DHS.HiringUnit@illinois.gov) ; this must be done within the posting period and contain the bid/posting ID number on all forms. Please visit [www.work.illinois.gov](http://www.work.illinois.gov) to obtain a CMS100 application.

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03/06/2020

Job Title: PSC - Accounting Coordinator  
Agency: Financial & Professional Regulation  
Closing Date/Time: Wed. 03/11/20 11:59 PM Central Time  
Salary: See Position Description  
Job Type: Part-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Bid ID#: PSC 21754

The Accounting Coordinator serves as a liaison for the Department at various Illinois Board of Examiners, Public Accountant Registration & Licensure Committee and other public meetings. This person also serves as the liaison between the Department, the profession, and CPA organizations and associations.

Agency Contact: Human Resources  
320 W Washington St, 2nd floor  
Springfield, IL 62786

**Scan all applications or questions to [FPR.Employment@illinois.gov](mailto:FPR.Employment@illinois.gov)**

217-557-3022 Fax

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03/06/2020

Job Title: **Civil Engineer Trainee**  
Agency: Transportation  
Closing Date/Time: Fri. 04/24/20 4:30 PM Central Time  
Salary: \$4,275.00 - \$5,085.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **22**  
Plan/BU: **PM-00**  
Bid ID#: **IPR#44176**

**Position Requirements:**

- Completion of a master's or bachelor's degree in engineering from an ABET accredited college OR a current Engineer Intern License in the state of Illinois (includes those expecting to graduate in the spring of 2020)

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time.  
Agency Contact: Bureau of Personnel Management, 217/782-5594

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





03/06/2020

Job Title: **Associate Director of Research & Analysis, Senior Public Service Administrator, Opt. 1**  
Agency: Criminal Justice Information Authority  
Closing Date/Time: Wed. 05/20/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Exempt  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **EX000**  
Bid ID#: **CJIA 40070-39-2019**

Requires a master's degree, PhD preferred, in areas such as criminal justice, criminology, sociology, psychology, political science, or public administration. Requires a minimum of four years management experience; ability to supervise and develop staff; manage large team research projects; extensive knowledge of criminal justice system and evidence-based practices, programs, and policies; experience in qualitative and quantitative data collection and analysis

Please submit resume and cover letter to:

[cja.hrdepartment@illinois.gov](mailto:cja.hrdepartment@illinois.gov)

Please type the title of the position in the e-mail subject line and your first and last name.

For example: InfoNet Developer/Jane Doe

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: Office Specialist - Opt 1 (Upward Mobility Target Title)  
Agency: Arts Council  
Closing Date/Time: Fri. 03/13/20 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Temporary  
Location: Cook County Zone 1, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 17

Requires knowledge, skill and mental development equivalent to the completion of two years of college and one year of secretarial business office experience or completion of high school and three years of office experience, or three years of independent business experience. Requires the ability to type 30 wpm. Requires the ability to prepare and maintain confidentiality and work well with others.

Miss Romie Munoz  
James R. Thompson Center (JRTC)  
Illinois Arts Council Agency (IACA)  
100 W. Randolph #10-500  
Chicago, IL 60601  
Work: 312-814-8250  
FAX: 312-814-1471  
[Romie.Munoz@Illinois.gov](mailto:Romie.Munoz@Illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





03/06/2020

Job Title: **Environmental Protection Specialist I**  
Agency: Environmental Protection Agency  
Closing Date/Time: Wed. 03/18/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **46-30-48**

Requires the knowledge, skill and mental development equivalent to the completion of four years of college with course work in the physical, life, or environmental sciences. Requires one year of professional experience in pollution abatement or a related field. Prefers (15 - 17 semester hours) in Chemistry.

Kathy Taylor  
1021 North Grand Avenue East MC#37  
PO Box 19276  
Springfield, IL 62794-9276  
(217)785-1745  
Fax (217)524-6907  
Kathy.Taylor@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Human Rights Investigator Trainee - Continuous**  
Agency: Human Rights Department  
Closing Date/Time: Continuous  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County Zone 1, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IDHR49- Continuous**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferable with coursework in business, public, or personnel administration or social science. Requires no previous experience. Requires elementary knowledge of human rights issues, the ability to communicate effectively both orally and in writing, the ability to analyze information and make recommended decisions, and the ability to acquire investigative skill.

This position requires a current eligibility grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. Potential candidates must have a valid eligibility grade to be considered when positions are filled. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Medical Administrator II Option D - Opt 05**  
Agency: Human Services  
Salary: \$10,441.00 - \$18,498.00 monthly  
Job Type: Part-Time  
Location: Cook County Zone 3, Illinois  
Number of Vacancies: **01**  
Plan/BU: **TA000**  
Bid ID#: **10-72-26403**

Requires an Illinois license to practice medicine and American Specialty Board Certification, or its equivalent, in family practice. Requires three years of substantive medical administrative experience in medical/clinical or medical programs direction, planning and evaluation. Requires ability to supervise and coordinate staff and activities of other professional disciplines. Requires ability to develop and maintain effective working relationships with various professional disciplines

**AGENCY CONTACT:**

Alice M. Chambers  
Human Resources Representative  
Elisabeth Ludeman Center  
Phone: 708-283-3014  
Fax: 708-283-3017  
email: [alice.chambers@illinois.gov](mailto:alice.chambers@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Veterans Service Officer - Spanish Speaking**  
Agency: **Veterans Affairs**  
Closing Date/Time: **Fri. 03/13/20 4:00 PM Central Time**  
Salary: **Depends on Qualifications**  
Job Type: **Full-Time**  
Location: **Cook County, Illinois**  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **34-115-20-14**

Requires knowledge, skill and mental development equivalent to two years of college with emphasis in business administration or public administration. Requires working knowledge of office management skills and techniques. Requires ability to manage an office efficiently and effectively to provide services to military personnel, veterans, their dependents and/or survivors, and to maintain records as required by the agency. Requires honorable discharge from service in the Armed Forces of the United States. The veteran must have served during a time of hostilities with a foreign country, and must meet one or more of the following conditions:

- (i) The veteran must have served a total of at least 6 months
- (ii) The veteran served for the duration of hostilities regardless of the length of engagement.
- (iii) The veteran was discharged on the basis of hardship.
- (iii) The veteran was released from active duty because of a service-connected disability and was discharged under honorable conditions.

Send bid form and CMS100 to:  
Sonia Gove  
Human Resources  
833 South Spring Street  
Springfield, IL 62704  
Phone: (217) 785-7208  
Fax: (217) 557-7235

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Technical Manager V Motor Carrier Safety Assistance Program (MCSAP) Compliance Unit Manager (Northern**  
Agency: **Transportation**  
Closing Date/Time: **Fri. 03/13/20 4:30 PM Central Time**  
Salary: **\$6,145.00 - \$8,178.00 monthly**  
Job Type: **Full-Time**  
Location: **Cook County, Illinois**  
Number of Vacancies: **1**  
Plan/BU: **PM-00**  
Bid ID#: **IPR#44111**

This position serves as a Motor Carrier Safety Assistance Program (MCSAP) Compliance Unit Manager for the Illinois Department of Transportation (IDOT) northern area. S/He promotes and enforces the Illinois and Federal Motor Carrier Safety Regulations (IMCSR, FMCSR), Hazardous Materials Regulations (HMR), and other applicable regulations. Assignments involve managing an area-wide program and planning and performing a broad range of compliance functions. This position is accountable for the administration of the department's MCSAP, encompassing segments of industry engaged in the shipment and transportation of materials over Illinois highways to gain compliance with established safety transportation regulations.

8:00 am – 4:30 pm Monday – Friday

Office of Finance and Administration / Bureau of Investigations and Compliance / 201 West Center Court, Schaumburg, IL

**Agency Contact:** Bureau of Personnel Management, 217/782-5594

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03/06/2020

Job Title: **Arts Council Program Representative**  
Agency: Arts Council  
Closing Date/Time: Fri. 03/13/20 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Part-Time  
Location: Cook County Zone 1, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **18 (240)**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in the fine arts, liberal arts, performing arts, humanities, or closely related field. Requires two years of professional promotion of the arts. Experience with and/or working knowledge of professional development and artistic resources for individual artists. Requires knowledge of the policies and procedures, and programs of the Illinois Arts Council Agency. Requires traveling extensively throughout the state. Requires elementary knowledge of principles and practices of grants applications and monitoring. Prefers strong writing and computer skills needed for this position, such as MS Word, Excel, Access.

**Submit by E-mail or US Mail**

James R. Thompson Center (JRTC)  
Illinois Arts Council Agency (IACA)  
Romie Munoz  
100 W. Randolph #10-500  
Chicago, IL 60601  
Work: 312-814-8250  
[Romie.Munoz@Illinois.gov](mailto:Romie.Munoz@Illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





03/06/2020

Job Title: **Seasonal Engineering Intern - District 1**  
Agency: Transportation  
Closing Date/Time: Fri. 04/03/20 4:30 PM Central Time  
Salary: \$17.00 / Hour  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **50**  
Bid ID#: **IPR#44272**

The Seasonal Engineering Intern Program is designed to give engineering students an opportunity to obtain on-the-job training from May 18, 2020, through August 14, 2020. This position is accountable for providing engineering assistance for all aspects of highway-related design, construction, and maintenance projects.

7:00 am – 3:30 pm Monday – Friday (30 min lunch)

Office of Highways Project Implementation / Bureau of Construction / Region 1 / District 1 / 201 W Center Ct., Schaumburg, IL

Agency Contact: Bureau of Personnel Management, 217/782-5594

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Telecommunicator Trainee**  
Agency: State Police  
Salary: \$3,196.00 - \$4,468.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **21-40-ISP20-017**

Requires knowledge, skill, and mental development equivalent to completion of four years of high school. Qualifying state employees in the employee Upward Mobility Program may complete combinations of specific proficiency tests and training programs leading to a certificate of proficiency in lieu of the stated requirements for this class. Requires elementary knowledge of the Operation and care of a keyboard and related equipment. Requires elementary knowledge of office practices and procedures, business English, spelling, and commercial arithmetic.

**Agency Contact**

**Apply via Email (include BID ID in Subject line) or USPS:**

**Illinois State Police/Human Resources**

**801 S. 7th St., Ste. 700 Annex**

**Springfield, IL 62703**

**[ISP.JobPostings@illinois.gov](mailto:ISP.JobPostings@illinois.gov)**

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03/06/2020

Job Title: **Storekeeper I**  
Agency: Transportation  
Closing Date/Time: Mon. 03/09/20 4:30 PM Central Time  
Salary: \$4,049.00 - \$5,398.00 monthly  
Job Type: Full-Time  
Location: Cook County Zone 5, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC451**  
Bid ID#: **IPR#44040**

6:30 A.M. – 3:00 P.M. (1/2 hour unpaid lunch)  
NORTHBROOK MAINTENANCE FACILITY/COOK ZONE 5  
1916 Techny Rd, Northbrook, IL 60062  
District 1

Interested applicants must submit a CMS100 (rev 7/2019) to the agency contact and take an automated test to obtain an open competitive grade for this title at the CMS Testing Facility by 4:30 P.M. on the closing date of this posting. CMS Testing requires applicants to provide the posting bid number that is listed at the top of this posting or a copy of this posting. If deemed qualified from the automated test, your name will be placed on the appropriate Open Competitive list for this title. Please contact the CMS Testing Facility at 217/557-6885 for testing information.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Underage Compliance Assistant**  
Agency: Liquor Control Commission  
Salary: \$12.00 / Hour  
Job Type: Temporary  
Location: Statewide, Illinois  
Number of Vacancies: **100**  
Bid ID#: **ILCC CP1001**

Must have a high school diploma or actively enrolled in high school. Must be 18-19 years of age. Must be available to work a variety of hours, including nights and possible weekends. Must have a valid driver's license to be able to provide proof of age.

Illinois Liquor Control Commission– Human Resources  
300 West Jefferson St., Suite 300  
Springfield, IL 62702  
217-782-6562 Phone  
217-524-1911 Fax

**All Interested Applicants:** Submit a CMS 100 - Employment Application to the Agency Contact. **FAILURE TO COMPLETE AND SUBMIT THE NEW CMS100 VERSION DATED 7/2019 OR AFTER WILL RESULT IN YOUR APPLICATION BEING REJECTED.**

Instructions:

Go to <http://www.work.illinois.gov/>

Click on Forms

Click on CMS100

Complete the application in full (1. Position Title is: Underage Compliance Assistant – ILCC CP1001)

Sign the application (bottom of first page)

Fax the application to: 217-524-1911 OR mail it to the Agency Contact address: Illinois Liquor Control Commission– Human Resources

300 West Jefferson St., Suite 300

Springfield, IL 62702.

You will be contacted if chosen for an interview.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

Job Title: **Telecommunicator Trainee**  
Agency: State Police  
Salary: \$3,196.00 - \$4,468.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **21-40-ISP20-017**

Requires knowledge, skill, and mental development equivalent to completion of four years of high school. Qualifying state employees in the employee Upward Mobility Program may complete combinations of specific proficiency tests and training programs leading to a certificate of proficiency in lieu of the stated requirements for this class. Requires elementary knowledge of the Operation and care of a keyboard and related equipment. Requires elementary knowledge of office practices and procedures, business English, spelling, and commercial arithmetic.

**Agency Contact**

**Apply via Email (include BID ID in Subject line) or USPS:**

**Illinois State Police/Human Resources**

**801 S. 7th St., Ste. 700 Annex**

**Springfield, IL 62703**

**[ISP.JobPostings@illinois.gov](mailto:ISP.JobPostings@illinois.gov)**

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03/06/2020

Job Title: **Stationary Engineer**  
Agency: Central Management Services  
Closing Date/Time: Fri. 03/13/20 5:00 PM Central Time  
Salary: \$8,381.58 - \$8,717.40 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **PR000**  
Bid ID#: **CMS 20464**

Requires knowledge, skill and mental development equivalent to the completion of eight years of elementary school and four years experience in power plant operation and in firing high-pressure stationary boilers. Requires stationary engineer license certificate for the City of Chicago. Requires possession of or the ability to obtain a valid certificate as a Universal Technician under U.S. E.P.A. Requires working knowledge of the principles, practices and techniques used in the operation of high-pressure coal, gas or oil fired boilers and their auxiliaries. Requires elementary knowledge of the operation of electrical generating equipment. Requires the ability to keep simple records. Requires the ability to perform various tasks such as lifting and moving equipment/machinery up to 50 pounds (up to 100 pounds with assistance). Requires skill in the use of tools and equipment used in maintaining powerhouse equipment.

**Agency Contact:**

CMS Internal Personnel/HR/Hiring  
401 S. Spring Street, Room 414  
Springfield, IL  
217-558-3089  
217-558-5943 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





03/06/2020

Job Title: **Public Health Program Specialist I**  
Agency: Public Health  
Closing Date/Time: Tue. 03/17/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IDPH 51-20-0177**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in health education, physical and biological science. Requires one year professional experience in a health education or investigation program in the public or private sector, or completion of an approved training program. Requires a valid Illinois Drivers' License and the ability to travel.

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplications@illinois.gov](mailto:DPH.HRApplications@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



03/06/2020

## **Second Chance Program**

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

### **How to apply**

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

### **Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).