



02/27/2020

Job Title: **Videographer/Producer**  
Agency: Central Management Services  
Closing Date/Time: Wed. 03/11/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **CMS 20462**

Education: Requires knowledge, skill and mental development equivalent to completion of four years of college.

Experience: Requires two years of professional experience in videography. Requires the ability to direct and coordinate the work activities of staff/crew members. Requires the ability to travel. Requires the possession of a valid driver's license. Requires the ability to lift up to 75 lbs.

**Agency Contact:**

CMS Internal Personnel/HR/Hiring  
401 S. Spring Street, Room 414  
Springfield, IL 62706  
217-558-3089  
217-558-5943 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Underage Compliance Assistant**  
Agency: Liquor Control Commission  
Salary: \$12.00 / Hour  
Job Type: Temporary  
Location: Statewide, Illinois  
Number of Vacancies: **100**  
Bid ID#: **ILCC CP1001**

Must have a high school diploma or actively enrolled in high school. Must be 18-19 years of age. Must be available to work a variety of hours, including nights and possible weekends. Must have a valid driver's license to be able to provide proof of age.

Illinois Liquor Control Commission– Human Resources  
300 West Jefferson St., Suite 300  
Springfield, IL 62702  
217-782-6562 Phone  
217-524-1911 Fax

**All Interested Applicants:** Submit a CMS 100 - Employment Application to the Agency Contact. **FAILURE TO COMPLETE AND SUBMIT THE NEW CMS100 VERSION DATED 7/2019 OR AFTER WILL RESULT IN YOUR APPLICATION BEING REJECTED.**

Instructions:

Go to <http://www.work.illinois.gov/>

Click on Forms

Click on CMS100

Complete the application in full (1. Position Title is: Underage Compliance Assistant – ILCC CP1001)

Sign the application (bottom of first page)

Fax the application to: 217-524-1911 OR mail it to the Agency Contact address: Illinois Liquor Control Commission– Human Resources

300 West Jefferson St., Suite 300

Springfield, IL 62702.

You will be contacted if chosen for an interview.

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02/27/2020

Job Title: **Telecommunicator Trainee**  
Agency: State Police  
Salary: \$3,196.00 - \$4,468.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **21-40-ISP20-017**

Requires knowledge, skill, and mental development equivalent to completion of four years of high school. Qualifying state employees in the employee Upward Mobility Program may complete combinations of specific proficiency tests and training programs leading to a certificate of proficiency in lieu of the stated requirements for this class. Requires elementary knowledge of the Operation and care of a keyboard and related equipment. Requires elementary knowledge of office practices and procedures, business English, spelling, and commercial arithmetic.

**Agency Contact**

**Apply via Email (include BID ID in Subject line) or USPS:**

**Illinois State Police/Human Resources**

**801 S. 7th St., Ste. 700 Annex**

**Springfield, IL 62703**

**[ISP.JobPostings@illinois.gov](mailto:ISP.JobPostings@illinois.gov)**

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02/27/2020

Job Title: **Technical Advisor Advanced Program Specialist**  
Agency: Revenue  
Closing Date/Time: Thu. 02/27/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC010**  
Bid ID#: **DOR 21680**

Requires graduation from a recognized law school. Requires the possession of a license to practice law in Illinois. Requires three years professional experience in the practice of law. Prefers experience in evaluating legal documents and instruments and the research of primary and secondary legal source material. Prefers experience conducting and reporting formal and informal hearings. Prefers experience working with diverse writing styles, both legal drafting and general correspondence. Requires thorough knowledge of common law and of the state and federal laws, particularly relating to administrative and regulatory functions. Requires extensive knowledge of judicial and quasi-judicial procedure and of the rules of evidence, hearings, and trials procedures.

**Agency Contact:**

Illinois Department of Revenue – Human Resources  
Willard Ice Building, 101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
(217) 782-6239 Phone  
(217) 782-9925 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Storekeeper I**  
Agency: Transportation  
Closing Date/Time: Mon. 03/09/20 4:30 PM Central Time  
Salary: \$4,049.00 - \$5,398.00 monthly  
Job Type: Full-Time  
Location: Cook County Zone 5, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC451**  
Bid ID#: **IPR#44040**

6:30 A.M. – 3:00 P.M. (1/2 hour unpaid lunch)  
NORTHBROOK MAINTENANCE FACILITY/COOK ZONE 5  
1916 Techny Rd, Northbrook, IL 60062  
District 1

Interested applicants must submit a CMS100 (rev 7/2019) to the agency contact and take an automated test to obtain an open competitive grade for this title at the CMS Testing Facility by 4:30 P.M. on the closing date of this posting. CMS Testing requires applicants to provide the posting bid number that is listed at the top of this posting or a copy of this posting. If deemed qualified from the automated test, your name will be placed on the appropriate Open Competitive list for this title. Please contact the CMS Testing Facility at 217/557-6885 for testing information.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Seasonal Engineering Intern - District 1**  
Agency: Transportation  
Closing Date/Time: Fri. 04/03/20 4:30 PM Central Time  
Salary: \$17.00 / Hour  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **50**  
Bid ID#: **IPR#44272**

***Position Requirements:***

- Completion of high school
- Current enrollment in a college engineering program
- Valid driver's license
- Proof of automobile liability insurance required at the time of offer
- Frequent travel within the district
- ANSI Class 75, 6" or higher, steel toe safety shoes
- College transcripts

7:00 am – 3:30 pm Monday – Friday (30 min lunch)

Office of Highways Project Implementation / Bureau of Construction / Region 1 / District 1 / 201 W Center Ct., Schaumburg, IL

Agency Contact: Bureau of Personnel Management, 217/782-5594

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Child Welfare Specialist (Upward Mobility Target Title)**  
Agency: Children & Family Services  
Closing Date/Time: Thu. 03/05/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC063**  
Bid ID#: **2018032-181837**

Preferably requires a master's degree in social work; or a master's degree in a related human service field, supplemented by one year of directly related professional casework/case management experience; or requires a bachelor's degree in social work and one year of directly related professional casework/case management experience; or requires a bachelor's degree in a related human service field and two years of directly related professional casework/case management experience; requires physical, visual, and auditory ability to carry out assigned duties; requires ability to work mandatory overtime.

Ryan Henke  
406 E. Monroe, Sta. 30  
Springfield, IL 62701  
217-557-7430  
Fax: 217-785-0395  
[ryan.henke@illinois.gov](mailto:ryan.henke@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Health Facilities Surveillance Nurse**  
Agency: Public Health  
Closing Date/Time: Thu. 03/05/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC023**  
Bid ID#: **IDPH 49-20-0165**

Requires graduation from an approved nursing education program resulting in an Associate or a Diploma Degree in Nursing and three years of professional nursing experience or a Bachelor's Degree in Nursing and two years of professional nursing experience or, a Masters Degree in Nursing. Requires licensure as a Registered Nurse in the State of Illinois. Requires excellent computer skills and work experience in Microsoft Word and spreadsheet applications (i.e., Microsoft Word, Microsoft Outlook, Excel, Powerpoint). Requires ability to travel and a valid IL driver's license.

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplications@illinois.gov](mailto:DPH.HRApplications@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





02/27/2020

Job Title: **Seasonal Engineering Intern - District 1**  
Agency: Transportation  
Closing Date/Time: Fri. 04/03/20 4:30 PM Central Time  
Salary: \$17.00 / Hour  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **50**  
Bid ID#: **IPR#44272**

***Position Desirables:***

- Understanding of design plans/blueprint reading and the ability to perform necessary technical computations in plan preparation
- Education in math to the level of trigonometry
- Strong computer skills
- Knowledge of materials testing and laboratory testing equipment
- Ability to communicate effectively and follow oral and written instructions

7:00 am – 3:30 pm Monday – Friday (30 min lunch)

Office of Highways Project Implementation / Bureau of Construction / Region 1 / District 1 / 201 W Center Ct., Schaumburg, IL

Agency Contact: Bureau of Personnel Management, 217/782-5594

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **ASSISTANT ADMINSTRATOR FEP (NONCODE)**  
Agency: Capital Development Board  
Closing Date/Time: Fri. 03/06/20 4:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **CDB000180**

Knowledge, skill, and mental development equivalent to completion of four years of college with coursework in business, public or personnel administration or social sciences, or a related field. Requires one year experience in the area of human rights issues and administration.

Requires a thorough knowledge of composition, grammar, spelling, and punctuation, and arithmetic computations.

Requires ability to: manage a major statewide program, maintain accurate records, communicate effectively both orally and in writing; and to interpret and apply the Human Rights Act in discrimination cases.

**Agency Contact:**

Wanda Trumbo  
Human Resources Specialist  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-524-7510  
Email: [wanda.trumbo@illinois.gov](mailto:wanda.trumbo@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Gaming Special Agent**  
Agency: Illinois Gaming Board  
Closing Date/Time: Tue. 03/03/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **IGB 21018**

Requires two years of college with coursework in criminal justice, law enforcement, pre-law, business administration, or a related field, plus five consecutive years of full-time service as a police officer with the same law enforcement agency; OR

Requires a minimum of twenty years of sworn law enforcement experience in good standing with the same law enforcement agency; OR Requires successful completion of the Gaming Special Agent Trainee program.

Agency Contact:

Illinois Gaming Board, Human Resources  
801 South 7th Street, Suite 400 South  
Springfield, IL 62703  
217-557-2821 Phone  
217-524-1932 Fax OR Scan To: [tammy.fink@igb.illinois.gov](mailto:tammy.fink@igb.illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Revenue Collection Officer I**  
Agency: Revenue  
Closing Date/Time: Wed. 03/04/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County Zone 1, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **DOR 21723**

Requires knowledge, skill and mental development equivalent to the completion of four years of college. Requires completion of a Revenue Collection Officer Trainee program. Requires working knowledge of the various tax laws, rules, and regulations, court decisions and other legal views as applicable to the collection and compliance program. Requires a valid driver's license and the ability to travel, often keeping irregular hours in the conduct of collection activities. Prefers experience utilizing computer systems and on-line tools to conduct research.

**Agency Contact:**

Illinois Department of Revenue – Human Resources  
Willard Ice Building, 101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
(217) 782-6239 Phone  
(217) 782-9925 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Compliance Officer**  
Agency: Department of Labor  
Closing Date/Time: Wed. 03/04/20 11:59 PM Central Time  
Salary: \$3,727.00 - \$5,422.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC028**  
Bid ID#: **DOL2020-30-200-02**

Requires knowledge, skill and mental development equivalent to completion of two years of college; requires one years' experience in bookkeeping, accounting or related field and/or investigation/application of labor laws. Requires ability to maintain accurate records and reports and ability to investigate and explain State labor laws and their application to employers, employees and other interested parties. Requires the possession of a valid Illinois driver's license and automobile liability insurance and the ability to travel throughout the State to conduct investigations – generally in Northern and Central Illinois. Requires proficiency with Microsoft Office

Contact:

Illinois Department of Labor  
Attention: Ann Pufundt  
900 South Spring Street  
Springfield, IL 62704

**[DOL.104@illinois.gov](mailto:DOL.104@illinois.gov) with DOL 2020-30-200-02 in the subject line**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Elevator Inspector**  
Agency: State Fire Marshal  
Closing Date/Time: Thu. 03/05/20 4:30 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC029**  
Bid ID#: **50-50-SFM20-002**

Requires knowledge, skill and mental ability equivalent to the completion of four years of college with a degree in Electronic, Electrical, Mechanical or related engineering field and five years of professional experience working with elevators. **Requires certification as a Qualified Elevator Inspector (ASME QEI-1) from an organization accredited by the American Society of Mechanical Engineers.** Requires a valid driver's license and ability to travel.

THE SELECTED CANDIDATE WILL BE REQUIRED TO LIVE IN COOK OR DUPAGE COUNTY WITHIN SIX MONTHS OF HIRE, NO EXCEPTIONS.

**Agency Contact:**

Office of the State Fire Marshal  
Attn.: Kathy Fairfield  
1035 Stevenson Drive  
Springfield, Illinois 62703  
Phone: 217-785-6746  
Fax: 217-558-1424  
Email: [kathy.fairfield@illinois.gov](mailto:kathy.fairfield@illinois.gov)

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02/27/2020

Job Title: **Account Technician I (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Wed. 03/04/20 5:00 PM Central Time  
Salary: \$3,196.00 - \$4,468.00 monthly  
\$38,352.00 - \$53,616.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **10-72-116117**

Requires knowledge, skill and mental development equivalent to completion of two years of college and completion of an approved training course or three years of related clerical bookkeeping experience. Requires working knowledge of accounting techniques. Requires working knowledge of office methods and procedures.

**[Click Here for Applicant Information and Grading Procedures](#)**

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02/27/2020

Job Title: **Revenue Collection Officer Trainee**  
Agency: Revenue  
Closing Date/Time: Wed. 03/04/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County Zone 2, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **DOR 21733**

Requires knowledge, skill and mental development equivalent to the completion of four years of college or four years of experience in collection work, or a related collection field. Requires a valid driver's license and/or the ability to travel, often keeping irregular hours in the conduct of collection activities. Prefers experience utilizing computer systems and on-line tools to conduct research.

**Special Requirement: As a condition of employment, the employee will be required to live within Cook County – Zone 2.**

**Agency Contact:**

Illinois Department of Revenue – Human Resources  
Willard Ice Building, 101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
(217) 782-6239 Phone  
(217) 782-9925 Fax

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02/27/2020

Job Title: Office Associate - Opt 2  
Agency: Public Health  
Closing Date/Time: Tue. 03/03/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: IDPH 44-19-0038

Requires knowledge, skill and mental development equivalent to completion of high school and two years of office experience. Requires extensive knowledge of office practices, procedures and programs. Requires extensive knowledge of composition, grammar, spelling and punctuation. Requires working knowledge of basic mathematics. Requires elementary knowledge of agency programs, rules and regulations. Requires ability to follow oral or written instructions. Prefers a working knowledge of legal, social and medical terminology. Requires the ability to type accurately at 45 words per minutes.

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplications@illinois.gov](mailto:DPH.HRApplications@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Public Aid Investigator**  
Agency: Healthcare & Family Services  
Closing Date/Time: Mon. 03/02/20 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **3**  
Plan/BU: **RC062**  
Bid ID#: **IG0800**

Requires a bachelor's degree with major casework in law enforcement, criminal justice or related fields, or requires an associate's degree with major casework in law enforcement, criminal justice, or related field, and four years of experience in investigative work such as detective, administrative, civil or criminal investigations, licensing/certification investigations, worker's compensation investigations, etc. Requires the successful completion of an approved Public Aid Investigator Trainee program. Requires ability to travel to various counties to conduct investigations and prefers ability to work flexible work schedule. Requires possession of a valid driver's license. Must not have been convicted of a felony or Class A misdemeanor.

**WHERE TO APPLY:**

Kimberly Herrington, Agency Contact  
Office of Inspector General/Personnel  
2200 Churchill Rd, Bldg A1  
Springfield, IL 62702  
(217) 524-5104  
(217) 782-7969 FAX

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: Conservation Education Representative  
Agency: Natural Resources  
Closing Date/Time: Fri. 02/28/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 12-45-5995

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in journalism, English and public speaking; prefer two years professional experience in a public education and information program in a public or private agency; requires extensive knowledge of methods and techniques of disseminating information to the public. Requires possession of a valid Illinois Class D driver's license.

**WHERE TO APPLY**

Department of Natural Resources  
Attn: Mike McClelland, Fisheries Chief  
One Natural Resources Way  
Springfield, IL 62702  
217-524-4111

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02/27/2020

Job Title: Conservation Education Representative - Clinic Supervisor  
Agency: Natural Resources  
Closing Date/Time: Fri. 02/28/20 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 12-45-5993

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in journalism, English and public speaking; prefer two years professional experience in a public education and information program in a public or private agency; requires extensive knowledge of methods and techniques of disseminating information to the public. Requires possession of a valid Illinois Class D driver's license.

**WHERE TO APPLY**

Department of Natural Resources  
Attn: Mike McClelland, Fisheries Chief  
One Natural Resources Way  
Springfield, IL 62702  
217-524-4111

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Security Officer (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Fri. 02/28/20 5:00 AM Central Time  
Salary: \$3,570.00 - \$4,987.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **3**  
Plan/BU: **RC029**  
Bid ID#: **10-82-116040-2**

Requires knowledge, skill and mental development equivalent to the completion of high school. Qualifying state employees in the Upward Mobility Program shall have the stated requirements of this classification waived by successful completion of specified proficiency tests and training programs. Requires working knowledge of facility security requirements and regulations. Requires working knowledge of physical restraint techniques to control combative individuals. Requires the ability to climb stairs, chase runaways and physically restrain and control individuals. Requires a valid Illinois driver's license.

1. **PROMOTIONAL OPPORTUNITY (applying for a grade OR currently hold a grade):** Effective November 1, 2019 CMS Examining will no longer accept CMS100B applications. Current employees interested in this position must submit a bid form and completed Promotional Application (CMS100B, Rev. 07/2019 or newer) to the [DHS.HiringUnit@illinois.gov](mailto:DHS.HiringUnit@illinois.gov) ; this must be done within the bid/posting period and contain the posting ID number on the all forms.
2. **ALL OTHER INTERESTED CANDIDATES (Voluntary Reduction, Job Assignments & Transfer):** Applicants must submit a bid form, transfer request form (if applicable), and a completed employment application (CMS100, Rev. 07/2019 or newer) to the [DHS.HiringUnit@illinois.gov](mailto:DHS.HiringUnit@illinois.gov) ; this must be done within the posting period and contain the bid/posting ID number on all forms.
3. **NON-STATE APPLICANTS/GENERAL PUBLIC:** If a written examination is needed for this position, the examination must be completed by submitting a CMS100 Application to the testing site during the posting period. If no written test is required, a CMS100 application must be submitted to the [DHS.HiringUnit@illinois.gov](mailto:DHS.HiringUnit@illinois.gov) ; this must be done within the posting period and contain the bid/posting ID number on all forms. Please visit [www.work.illinois.gov](http://www.work.illinois.gov) to obtain a CMS100 application.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

Job Title: **Investigator**  
Agency: Executive Inspector General \*  
Closing Date/Time: Thu. 03/05/20 4:00 PM Central Time  
Salary: \$3,333.50 - \$5,833.50 monthly  
Job Type: Exempt  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **200**

- bachelor's degree in criminal justice, law enforcement, public or business administration, or a related area of study or demonstrated knowledge, skill, mental development, and experience equivalent to four years of college; or four years of professional investigative experience in law enforcement or a related field;
- knowledge of investigative techniques, practices, and concepts;
- ability to exercise independent judgment and make sound decisions effectively;
- ability to handle and resolve ambiguous situations and issues;

(The OEIG is a non-code state agency)

Applicants should select the employment tab on our website at [www.inspectorgeneral.illinois.gov](http://www.inspectorgeneral.illinois.gov) and click the "apply for open position" link and follow the instructions for applying.

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02/27/2020

Job Title: Educator - Opt B (Math Teacher)  
Agency: Juvenile Justice  
Closing Date/Time: Thu. 02/27/20 4:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC063  
Bid ID#: IDJJ27-10-20-0003

Requires possession of a current and valid Illinois State Board of Education (ISBE) Professional Educator License (PEL) with a Middle Grade or Secondary Education endorsement in **Mathematics**. Requires elementary knowledge of behavior modification principles. Requires ability to relate to students with extreme and profound emotional impairments.

Kathy Borkowski, Human Resources Representative  
3825 Campton Hills Road  
St. Charles, IL 60175  
PHONE: 630-584-0506 ext 1519  
FAX: 630-584-1014  
EMAIL: [Kathy.Borkowski@illinois.gov](mailto:Kathy.Borkowski@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/27/2020

## **Second Chance Program**

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

### **How to apply**

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

### **Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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