



02/05/2020

Job Title: **Storekeeper I**
Agency: Human Services
Closing Date/Time: Tue. 02/18/20 5:00 PM Central Time
Salary: \$3,291.00 - \$4,597.00 monthly
\$39,492.00 - \$55,164.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **10-10-115680**

Requires knowledge, skill and mental development equivalent to completion of four years high school; requires one year experience in the keeping of stores and stores records. Requires ability to lift over 50 lbs.

Agency Contact:

Bureau of Employee Services
Kelly Kindred
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
FAX: 217-524-2116

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/05/2020

Job Title: **Criminologist - Non-Code Position**
Agency: Criminal Justice Information Authority
Closing Date/Time: Mon. 02/24/20 5:00 PM Central Time
Salary: \$70,000.00 - \$80,000.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **CJIA 98616-01-2020**

The preferred candidate will have a Ph.D. in criminology, criminal justice, political science, psychology, sociology, or other relevant discipline. Individuals with a Master's Degree in the aforementioned disciplines and who have the requisite experience will also be considered. 5 years of experience in criminal justice system and prior experience conducting research related to violent crime, violence prevention, or other area within the field of criminology; experience synthesizing large bodies of criminal justice-related research in user-friendly formats to inform and guide the state's criminal justice practice, policy, and funding decisions; experience designing, executing and managing large research projects, including the identification of research questions, appropriate research design, methodology and analyses, project budgeting, and writing of final reports; experience guiding and directing junior research staff; advanced qualitative statistics and research methodology; demonstrated working experience with statistical methods and models incorporating a broad range of variable types and statistical approaches; experience in manipulating and managing large datasets; experience applying and securing research grants a plus; ability to travel in state, including valid Illinois driver's license.

Please submit resume and cover letter to:

cja.hrdepartment@illinois.gov

Please type the title of the position in the e-mail subject and your first and last name.

For example: Criminologist/John Doe

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02/05/2020

Job Title: **InfoNet Research Analyst**
Agency: Criminal Justice Information Authority
Closing Date/Time: Wed. 02/19/20 11:59 PM Central Time
Salary: \$3,577.00 - \$4,713.00 monthly
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **ICJIA 37015-03-2020**

Education: Requires a Master's Degree in criminal justice, sociology, psychology, public administration, political science, or related field.

Experience: Requires at least two years of professional experience conducting research projects analyzing quantitative and qualitative data, and summarizing findings. Experience may include research assistantships or internships. Prior experience may include conducting research related to victims, victim services, or related fields of victimology.

Please submit resume and cover letter to:

cja.hrdepartment@illinois.gov

Please type the title of the position in the e-mail subject line and your first and last name.

For example: InfoNet Research Analyst/John Doe

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02/05/2020

Job Title: **Corrections Nurse Trainee**
Agency: Corrections
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **6**
Plan/BU: **RC023**
Bid ID#: **IDOC29-82-17-1108**

Requires graduation from an approved nursing education program resulting in an associate or diploma degree in nursing or a bachelor's degree in nursing. Requires licensure as a registered nurse in the State of Illinois. Requires current cardiopulmonary resuscitation certification. Requires elementary knowledge of diversified professional nursing principles, concepts and practices. Requires elementary knowledge of pharmacology of commonly prescribed medicines and drugs and their therapeutic and possible adverse reactions. Requires ability to provide professional nursing care based on orders of the physician and specific needs of the patient. Requires ability to maintain security of the work and comply with all facility rules, regulations, policies and directives. Requires ability to successfully clear an in-depth background investigation. Requires ability to adhere to detailed rules of conduct with regard to appropriate

WORK LOCATION/AGENCY CONTACT:

Cathy Beckway, HR Rep
IDOC Stateville Correctional Center
16830 S. Route 53
Crest Hill, IL 60403
Phone: (815) 727-3607 Ext. 6693
Fax: (815) 727-0838
Email: Cathy.Beckway@illinois.gov interaction with inmates or students.

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02/05/2020

Job Title: **Medical Administrator III**
Agency: Human Services
Closing Date/Time: Fri. 02/14/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **TA000**
Bid ID#: **10-66-115760**

Requires an Illinois license to practice medicine and completion of an approved residency in Psychiatry. Requires three years of substantive psychiatric medical experience in directing, planning and evaluation a medical/clinical program.

Agency Contact:

Tammy Y. Jackson
Employee Services, HR Specialist
100 S. Grand Avenue East, 3rd Floor
Springfield, IL 62762
Fax 217-524-3826

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02/05/2020

Job Title: **Human Services Caseworker - Opt SS (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Fri. 02/07/20 5:00 PM Central Time
Salary: \$3,994.00 - \$5,913.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-91-115564**

Requires a Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in social service agency OR successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the stated requirements of this classification waived by successful completion of a qualifying examination. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form. Requires the ability to speak, read and write Spanish at a colloquial skill level.

Agency Contact:

Bureau of Employee Services
Greer McNeil
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
FAX: 217-524-2116

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02/05/2020

Job Title: **Social Services Career Trainee - Opt MC**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,371.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10 41 SSCT MC**

Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/05/2020

Job Title: **Paralegal Assistant**
Agency: Financial & Professional Regulation
Closing Date/Time: Thu. 02/06/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC062**
Bid ID#: **21565**

Requires knowledge, skill and mental development equivalent to completion of four years college with related coursework in such areas as pre-legal, medical or pre-medical, English, and statistics. Requires working knowledge of precedent cases, search procedures, writing style, format and vocabulary appropriate to the subject matter upon completion of a job learning period; technical report writing, vocabulary, word usage and analytical ability in working with information such as would typically be acquired through a professional education. Requires ability to write in a clear and concise manner; analyze and organize facts, evidence and precedents and to draft written material to legal staff in clear and logical form; organize and present statistical data.

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov

217-557-3022 Fax

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02/05/2020

Job Title: **Child Welfare Specialist (Upward Mobility Target Title)**
Agency: Children & Family Services
Salary: Depends on Qualifications
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **Continuous**

Preferably requires a master's degree in social work; or a master's degree in a related human service field, supplemented by one year of directly related professional casework/case management experience; or requires a bachelor's degree in social work and one year of directly related professional casework/case management experience; or requires a bachelor's degree in a related human service field and two years of directly related professional casework/case management experience; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual and auditory ability to carry out assigned duties; requires ability to serve on 24 hour "on call" duty.

This posting is for recruitment purposes and is intended for those currently not employed with DCFS

Interested applicants should submit a [CMS 100 Employment Application](#) (version dated 07/2019), and preferably a legible copy of your Official college transcripts to DCFS.Work4DCFS@illinois.gov

Applicants should indicate 2 work county choices on their [CMS 100 Employment Application](#)

Additional Documentation for Child Welfare Specialist:

[Class Specification](#)

These documents are in PDF format and can be viewed using [Adobe Reader](#).

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02/05/2020

Job Title: **Drug Compliance Investigator**
Agency: Financial & Professional Regulation
Closing Date/Time: Fri. 02/14/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC029**
Bid ID#: **21572**

Requires current license as a registered pharmacist in the State of Illinois. Requires extensive knowledge of the enforcement provisions of state and federal laws. Requires working knowledge of the principles and practices of hospital, institutional, retail and wholesale pharmacy operations; state and federal statutes regulating the manufacturer, distributor, wholesaler, analytical labs, research facilities, chemical analysis and instructional activities; judicial rules of evidence. Requires ability to understand and explain statutory requirements, rules and procedures; examine and evaluate premises and records for evidence of violations; quickly and reliably identify and classify drugs; maintain satisfactory relationships and to conduct tactful, productive interrogations and investigations; prepare accurate technical reports. Requires possession of an appropriate valid driver's license.

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov

217-557-3022 Fax

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02/05/2020

Job Title: Home Care Ombudsman
Agency: Aging
Closing Date/Time: Mon. 02/10/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: 1
Bid ID#: AGE-20-37-30

The Contractor serves as a Home Care Ombudsman (HCO) under the authority of the Office of the State Long-Term Care Ombudsman. The HCO is responsible for advocating on behalf of participants in need of assistance and/or whose rights may be violated or whose services have been cut off or reduced. A participant is a person aged 60 or over or an adult with a disability aged 18 through 59 who is eligible for services under any of the following: a medical assistance waiver administered by the State, a managed care organization providing care coordination and other services to seniors and persons with disabilities.

Illinois Department on Aging
Attn: Office of Human Resources
One Natural Resources Way, Suite 100
Springfield, IL 62702
FAX: 217/557-4918
EMAIL: Aging.Hr.Assist@illinois.gov

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02/05/2020

Job Title: **Civil Engineer Trainee**
Agency: Transportation
Closing Date/Time: Fri. 04/24/20 4:30 PM Central Time
Salary: \$4,275.00 - \$5,085.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **22**
Plan/BU: **PM-00**
Bid ID#: **IPR#44175**

Position Requirements:

- Completion of a master's or bachelor's degree in engineering from an ABET accredited college OR a current Engineer Intern License in the state of Illinois (includes those expecting to graduate in the spring of 2020)
- Minimum 2.5 cumulative GPA in engineering related courses (If 2.0-2.5 GPA, candidate must have passed the Fundamentals of Engineering exam)
- Valid driver's license

Position Desirables:

- Strong oral and written communication skills

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time.

Agency Contact: Bureau of Personnel Management, 217/782-5594

Unofficial college transcripts must be included with application. Official college transcripts must be submitted upon date of employment. Applicants possessing an Engineer Intern License must also include a copy with application. Applicants not submitting these documents by the posting deadline will not be considered for employment.

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02/05/2020

Job Title: **Manpower Planner III**
Agency: Commerce & Economic Opportunity
Closing Date/Time: Fri. 02/14/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **DCEO42-40-132.20**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in business, management, accounting; requires three years professional experience in workforce development public programs at a local, state or federal level.

Requires a valid driver's license to meet travel requirements on a statewide basis to conduct meetings and field visits.

Agency Contact:

Human Resources Office
500 East Monroe Street, 1st Floor
Springfield, IL 62701-1643

Phone #: 217-785-1577

Fax #: 217-524-0189

EMAIL: CEO.HR@illinois.gov

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02/05/2020

Job Title: **Juvenile Justice School Counselor**
Agency: Juvenile Justice
Closing Date/Time: Mon. 03/16/20 4:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **IDJJ27-10-20-0020**

Subject to administrative approval of the Principal, acquires and transfers academic and other pertinent records to and from Juvenile Justice facilities, educational facilities or other public, state or local agencies; monitors and tracks the provision of Juvenile Justice School District education services for compliance with state and federal education mandates and required deadlines; documents and records data; provides counseling and guidance to students, parents and guardians regarding educational testing, educational goals, graduation planning and career planning; assists educators and administrators in evaluating and improving teaching methods and classroom strategies for all students.

AGENCY/LOCATION/CONTACT:

Apply via Email (include BID ID in Subject line), USPS or Facility drop off:

IL Department of Juvenile Justice Illinois Youth Center - St. Charles
Kathy Borkowski, Human Resources Representative
3825 Campton Hills Road
St. Charles, IL 60175
PHONE: 630-584-0506 ext 1519
FAX: 630-584-1014
EMAIL: Kathy.Borkowski@illinois.gov

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02/05/2020

Job Title: **Drug Compliance Investigator**
Agency: Financial & Professional Regulation
Closing Date/Time: Fri. 02/14/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC029**
Bid ID#: **21572**

Requires current license as a registered pharmacist in the State of Illinois. Requires extensive knowledge of the enforcement provisions of state and federal laws. Requires working knowledge of the principles and practices of hospital, institutional, retail and wholesale pharmacy operations; state and federal statutes regulating the manufacturer, distributor, wholesaler, analytical labs, research facilities, chemical analysis and instructional activities; judicial rules of evidence. Requires ability to understand and explain statutory requirements, rules and procedures; examine and evaluate premises and records for evidence of violations; quickly and reliably identify and classify drugs; maintain satisfactory relationships and to conduct tactful, productive interrogations and investigations; prepare accurate technical reports. Requires possession of an appropriate valid driver's license.

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

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02/05/2020

Job Title: **Budgeting for Results Data Analyst**
Agency: Office of Management and Budget
Closing Date/Time: Fri. 03/06/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Exempt
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Bid ID#: **407-1**

EDUCATION AND EXPERIENCE

A Master's degree candidate in economics, statistics or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

Submit resumes by mail, fax, or e-mail.

E-mail: jobs.omb@illinois.gov

Attention Personnel:
603 Stratton Building
Springfield, IL 62706

Fax: 217-524-4876

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02/05/2020

Job Title: **Student Law Clerk**
Agency: Financial & Professional Regulation
Closing Date/Time: Fri. 02/28/20 11:59 PM Central Time
Salary: See Position Description
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: **24**
Bid ID#: **PSC FY 21-22**

Currently attending law school, not a licensed attorney in the State of Illinois, Illinois residence.

Work Hours: 8:30 am - 5:00 pm, Monday - Friday
Work Location: Legal Affairs/Formal Hearings
JRTC 100 W Randolph St., Chicago
Cook County

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

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217-557-3022 Fax

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02/05/2020

Job Title: **Public Service Administrator - Opt 1 - Spanish Speaking**
Agency: Employment Security
Closing Date/Time: Thu. 02/13/20 11:59 PM Central Time
Salary: \$73,080.00 / Year
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **GB063**
Bid ID#: **RA02175**

Under administrative direction, as a policy implementing manager, organizes, plans, executes, controls and evaluates staff serving unemployment insurance benefits, employment services and other programs as mandated under State and Federal legislation; responsibilities include involvement in financial and non-financial Memorandum of Understanding (MOU) negotiations and other activities as they relate to the Workforce Innovation and Opportunity Act (WIOA). Oversees daily operations of assigned offices; develops and implements an annual program budget and plan of service. Directs subordinate supervisors and staff in the delivery of unemployment insurance services and employment services to clients. Analyzes and evaluates claims activities; establishes controls for accurate and timely reporting of data. Communicates with community to enhance the image of the Illinois Department of Employment Security (IDES.) Confers with Regional and Division managers; provides leadership and direction to staff who serve clients. Utilizes Spanish language to assist clients who request or need interpretive services.

Please note: Applicants must submit a **current** version (dated 7/2019 or after) of the CMS100 Employment Application or CMS100B Promotional Application to the agency contact above. Older versions of the application will not be graded or returned. Failure to complete application accurately will result in rejection of application. Central Management Services (CMS) will notify applicants of graded applications.

FAXED APPLICATIONS & BIDS ARE NOT ACCEPTED

Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

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02/05/2020

Job Title: Home Care Ombudsman
Agency: Aging
Closing Date/Time: Mon. 02/10/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: 1
Bid ID#: AGE-20-37-30

Preferred Qualifications: A Bachelors' degree from an accredited four-year university or college with a degree in a social services or public health related field. At least 2 years of experience in Ombudsman activities, Ombudsman documentation requirements, managed care organizations, and home and community based services waivers.

Please apply by submitting a CMS-100 Employment Application (dated 7/2019 or after) to the following:

Illinois Department on Aging
Attn: Office of Human Resources
One Natural Resources Way, Suite 100
Springfield, IL 62702
FAX: 217/557-4918
EMAIL: Aging.Hr.Assist@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/05/2020

Job Title: **Telecommunicator Trainee**
Agency: State Police
Salary: \$3,124.00 - \$4,402.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **21-13-ISP19-090**

Under immediate supervision, on an indeterminate shift, participates in an agency-sponsored training program for a period of six to twelve months in Illinois State Police (ISP) telecommunications applications designed to develop familiarization with ISP telecommunications procedures and practices and the usage of two-way radio, computer terminal equipment, and telephone call taking procedures.

Agency Contact:

Illinois State Police
Terri Barnosky, Chief of Human Resources
801 S. 7th Street, Suite 701-A
Springfield, IL 62703
Terri.Barnosky@illinois.gov
217/782-3878

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



02/05/2020

Job Title: **Automotive Mechanic - Opt 2 - INFORMATIONAL POSTING**
Agency: Transportation
Closing Date/Time: Continuous
Salary: \$4,239.00 - \$5,652.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **000**
Plan/BU: **RC451**

- Commercial Drivers License-Class "A" with appropriate endorsement.
- Experience necessary to qualify as a skilled mechanic.
- Extensive knowledge of mechanical hand tools and testing equipment.

Agency Contact : Bureau of Personnel Management, 217/782-5594

Work hours vary with each position. Positions are located at the following IDOT/District 1/Cook County Yard

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02/05/2020

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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