



01/31/2020

Job Title: **Corrections Treatment Officer**
Agency: Corrections
Salary: \$4,422.00 - \$6,593.00 monthly
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC006**
Bid ID#: **IDOC29-89-Continuous**

Requires either a bachelor's degree from an accredited college or university specializing in criminal justice, penology, psychology, social work or a closely related social science, or a bachelor's degree from an accredited college or university in another field of study and at least one year of experience providing direct service in the field of mental health and one year of experience in the field of corrections. Requires successful completion of an approved corrections treatment officer training program. Requires a valid driver's license and the ability to travel.

[Click Here for Applicant Information and Grading Procedures](#)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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01/31/2020

Job Title: **Civil Engineer Trainee**
Agency: Transportation
Closing Date/Time: Fri. 04/24/20 4:30 PM Central Time
Salary: \$4,275.00 - \$5,085.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **22**
Plan/BU: **PM-00**
Bid ID#: **IPR#44175**

Position Requirements:

- Completion of a master's or bachelor's degree in engineering from an ABET accredited college OR a current Engineer Intern License in the state of Illinois (includes those expecting to graduate in the spring of 2020)
- Minimum 2.5 cumulative GPA in engineering related courses (If 2.0-2.5 GPA, candidate must have passed the Fundamentals of Engineering exam)
- Valid driver's license

Position Desirables:

- Strong oral and written communication skills

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time.

Agency Contact: Bureau of Personnel Management, 217/782-5594

Unofficial college transcripts must be included with application. Official college transcripts must be submitted upon date of employment. Applicants possessing an Engineer Intern License must also include a copy with application. Applicants not submitting these documents by the posting deadline will not be considered for employment.

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01/31/2020

Job Title: **Manpower Planner III**
Agency: Commerce & Economic Opportunity
Closing Date/Time: Fri. 02/14/20 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **DCEO42-40-132.20**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in business, management, accounting; requires three years professional experience in workforce development public programs at a local, state or federal level.

Requires a valid driver's license to meet travel requirements on a statewide basis to conduct meetings and field visits.

Agency Contact:

Human Resources Office
500 East Monroe Street, 1st Floor
Springfield, Il 62701-1643

Phone #: 217-785-1577

Fax #: 217-524-0189

EMAIL: CEO.HR@illinois.gov

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01/31/2020

Job Title: **Juvenile Justice School Counselor**
Agency: Juvenile Justice
Closing Date/Time: Mon. 03/16/20 4:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **IDJJ27-10-20-0020**

Subject to administrative approval of the Principal, acquires and transfers academic and other pertinent records to and from Juvenile Justice facilities, educational facilities or other public, state or local agencies; monitors and tracks the provision of Juvenile Justice School District education services for compliance with state and federal education mandates and required deadlines; documents and records data; provides counseling and guidance to students, parents and guardians regarding educational testing, educational goals, graduation planning and career planning; assists educators and administrators in evaluating and improving teaching methods and classroom strategies for all students.

AGENCY/LOCATION/CONTACT:

Apply via Email (include BID ID in Subject line), USPS or Facility drop off:

IL Department of Juvenile Justice Illinois Youth Center - St. Charles
Kathy Borkowski, Human Resources Representative
3825 Campton Hills Road
St. Charles, IL 60175
PHONE: 630-584-0506 ext 1519
FAX: 630-584-1014
EMAIL: Kathy.Borkowski@illinois.gov

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01/31/2020

Job Title: **Drug Compliance Investigator**
Agency: Financial & Professional Regulation
Closing Date/Time: Fri. 02/14/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC029**
Bid ID#: **21572**

Requires current license as a registered pharmacist in the State of Illinois. Requires extensive knowledge of the enforcement provisions of state and federal laws. Requires working knowledge of the principles and practices of hospital, institutional, retail and wholesale pharmacy operations; state and federal statutes regulating the manufacturer, distributor, wholesaler, analytical labs, research facilities, chemical analysis and instructional activities; judicial rules of evidence. Requires ability to understand and explain statutory requirements, rules and procedures; examine and evaluate premises and records for evidence of violations; quickly and reliably identify and classify drugs; maintain satisfactory relationships and to conduct tactful, productive interrogations and investigations; prepare accurate technical reports. Requires possession of an appropriate valid driver's license.

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

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01/31/2020

Job Title: **Budgeting for Results Data Analyst**
Agency: Office of Management and Budget
Closing Date/Time: Fri. 03/06/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Exempt
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Bid ID#: **407-1**

EDUCATION AND EXPERIENCE

A Master's degree candidate in economics, statistics or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

Submit resumes by mail, fax, or e-mail.

E-mail: jobs.omb@illinois.gov

Attention Personnel:
603 Stratton Building
Springfield, IL 62706

Fax: 217-524-4876

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01/31/2020

Job Title: **Student Law Clerk**
Agency: Financial & Professional Regulation
Closing Date/Time: Fri. 02/28/20 11:59 PM Central Time
Salary: See Position Description
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: **24**
Bid ID#: **PSC FY 21-22**

Currently attending law school, not a licensed attorney in the State of Illinois, Illinois residence.

Work Hours: 8:30 am - 5:00 pm, Monday - Friday
Work Location: Legal Affairs/Formal Hearings
JRTC 100 W Randolph St., Chicago
Cook County

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

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217-557-3022 Fax

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01/31/2020

Job Title: **Public Service Administrator - Opt 1 - Spanish Speaking**
Agency: Employment Security
Closing Date/Time: Thu. 02/13/20 11:59 PM Central Time
Salary: \$73,080.00 / Year
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **GB063**
Bid ID#: **RA02175**

Under administrative direction, as a policy implementing manager, organizes, plans, executes, controls and evaluates staff serving unemployment insurance benefits, employment services and other programs as mandated under State and Federal legislation; responsibilities include involvement in financial and non-financial Memorandum of Understanding (MOU) negotiations and other activities as they relate to the Workforce Innovation and Opportunity Act (WIOA). Oversees daily operations of assigned offices; develops and implements an annual program budget and plan of service. Directs subordinate supervisors and staff in the delivery of unemployment insurance services and employment services to clients. Analyzes and evaluates claims activities; establishes controls for accurate and timely reporting of data. Communicates with community to enhance the image of the Illinois Department of Employment Security (IDES.) Confers with Regional and Division managers; provides leadership and direction to staff who serve clients. Utilizes Spanish language to assist clients who request or need interpretive services.

Please note: Applicants must submit a **current** version (dated 7/2019 or after) of the CMS100 Employment Application or CMS100B Promotional Application to the agency contact above. Older versions of the application will not be graded or returned. Failure to complete application accurately will result in rejection of application. Central Management Services (CMS) will notify applicants of graded applications.

FAXED APPLICATIONS & BIDS ARE NOT ACCEPTED

Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

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01/31/2020

Job Title: Home Care Ombudsman
Agency: Aging
Closing Date/Time: Mon. 02/10/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: 1
Bid ID#: AGE-20-37-30

Preferred Qualifications: A Bachelors' degree from an accredited four-year university or college with a degree in a social services or public health related field. At least 2 years of experience in Ombudsman activities, Ombudsman documentation requirements, managed care organizations, and home and community based services waivers.

Please apply by submitting a CMS-100 Employment Application (dated 7/2019 or after) to the following:

Illinois Department on Aging
Attn: Office of Human Resources
One Natural Resources Way, Suite 100
Springfield, IL 62702
FAX: 217/557-4918
EMAIL: Aging.Hr.Assist@illinois.gov

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01/31/2020

Job Title: **Budgeting for Results Data Analyst**
Agency: Office of Management and Budget
Closing Date/Time: Fri. 03/06/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Exempt
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Bid ID#: **407-1**

The Budgeting for Results Unit seeks a Data Analyst with strong research, methodological, and statistical/programming skills to support program assessment and applied data analytics. The Data Analyst will report to and be supervised by the Director of the BFR Unit. The addition of a second Data Analyst to the BFR Unit positions the state to more aggressively apply data-driven analysis to inform the budgeting process in Illinois.

Submit resumes by mail, fax, or e-mail.

E-mail: jobs.omb@illinois.gov

Attention Personnel:

603 Stratton Building
Springfield, IL 62706

Fax: 217-524-4876

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



01/31/2020

Job Title: **Security Officer (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Wed. 02/05/20 5:00 PM Central Time
Salary: \$3,643.00 - \$4,665.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC029**
Bid ID#: **10-82-115501**

Requires knowledge, skill and mental development equivalent to the completion of high school. Qualifying state employees in the Upward Mobility Program shall have the stated requirements of this classification waived by successful completion of specific proficiency tests and training programs. Requires working knowledge of facility security requirements and regulations. Requires ability to recognize and provide initial response to security breaches and safety hazards.

Current Bargaining Unit Employees – Collective Bargaining Agreement language applies

Where to Apply: DHS.HiringUnit@illinois.gov

Include posting ID # and bidders names in subject line when applying

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01/31/2020

Job Title: **Technical Manager III Senior Resource Analyst**
Agency: Transportation
Closing Date/Time: Thu. 02/06/20 4:30 PM Central Time
Salary: \$4,670.00 - \$6,483.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **PM-00**
Bid ID#: **IPR#44058**

Position Requirements:

- Education/Experience:
 - o Completion of a bachelor's degree majoring in business, computer science, accounting, statistics, public finance, or public administration

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



01/31/2020

Job Title: **Meat & Poultry Inspector/Meat & Poultry Inspector Trainee**
Agency: **Agriculture**
Closing Date/Time: **Mon. 02/03/20 5:00 PM Central Time**
Salary: **Depends on Qualifications**
Job Type: **Full-Time**
Location: **Cook County, Illinois**
Number of Vacancies: **1**
Plan/BU: **RC029**
Bid ID#: **IDOA 1909**

If this position is not filled as a Meat & Poultry Inspector, it will be filled as a Meat & Poultry Inspector Trainee.

The **Meat & Poultry Inspector Trainee** under direct supervision, participates in an agency sponsored training program for a period of 6 to 12 months.

AGENCY CONTACT:

Illinois Department of Agriculture
Bureau of Human Resources
P.O. Box 19281
Springfield, IL 62794-9281
(217)785-5099
(217)557-5887 FAX
AGR.Humanresources@illinois.gov

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01/31/2020

Job Title: **Real Estate Investigator**
Agency: Financial & Professional Regulation
Closing Date/Time: Fri. 01/31/20 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC062**
Bid ID#: **21514**

Requires knowledge, skill, and mental development equivalent to completion of four years of college with course work in law enforcement, criminal justice, investigation, or related field, and one year of responsible investigatory experience in law enforcement or related field. Requires working knowledge of modern law enforcement investigatory concepts and techniques

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

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01/31/2020

Job Title: **Data Manager**
Agency: Corrections
Closing Date/Time: Fri. 01/31/20 4:00 PM Central Time
Salary: \$60,000.00 - \$80,000.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **SPAC95-20-0001**

Requires knowledge, skill, and mental development equivalent to completion of a master's degree from an accredited university with coursework in computer science, statistical analysis, and/or database management. Requires equivalent of two years of experience or formal training in basic software and scripting languages, such as, but not limited to, Microsoft Office Suite, SQL, Oracle, Java, or Python.

Apply with CMS100 application via Email (include BID ID in Subject line), USPS or Concordia Court Drop Box to:

Public Safety Shared Services
Koley Scott- Human Resources Representative
1301 Concordia Ct
Springfield, IL 62702
koley.scott@illinois.gov

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01/31/2020

Job Title: **Telecommunicator Trainee**
Agency: State Police
Salary: \$3,124.00 - \$4,402.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **21-13-ISP19-090**

Under immediate supervision, on an indeterminate shift, participates in an agency-sponsored training program for a period of six to twelve months in Illinois State Police (ISP) telecommunications applications designed to develop familiarization with ISP telecommunications procedures and practices and the usage of two-way radio, computer terminal equipment, and telephone call taking procedures.

Agency Contact:

Illinois State Police
Terri Barnosky, Chief of Human Resources
801 S. 7th Street, Suite 701-A
Springfield, IL 62703
Terri.Barnosky@illinois.gov
217/782-3878

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



01/31/2020

Job Title: **Automotive Mechanic - Opt 2 - INFORMATIONAL POSTING**
Agency: Transportation
Closing Date/Time: Continuous
Salary: \$4,239.00 - \$5,652.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **000**
Plan/BU: **RC451**

- Commercial Drivers License-Class "A" with appropriate endorsement.
- Experience necessary to qualify as a skilled mechanic.
- Extensive knowledge of mechanical hand tools and testing equipment.

Agency Contact : Bureau of Personnel Management, 217/782-5594

Work hours vary with each position. Positions are located at the following IDOT/District 1/Cook County Yard

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01/31/2020

Job Title: **Pretrial Services Manager**
Agency: Illinois Courts/Administrative Office of the Illinois Courts
Closing Date/Time: Fri. 01/31/20 5:00 PM Central Time
Salary: \$67,230.00 / Year
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **1**
Bid ID#: **315**

EDUCATION AND EXPERIENCE: Graduation from an accredited college or university with a bachelor's degree in social sciences, public administration, criminal justice or related field and a minimum of three years of experience in community corrections or justice system environment.

8:30 a.m. - 5:00 p.m.

Administrative Office of the Illinois Courts
Chicago or Springfield location

Barbara Black
(217) 524-6429

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



01/31/2020

Job Title: **Project Manager Trainee (NONCODE)**
Agency: Capital Development Board
Closing Date/Time: Fri. 01/31/20 4:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **CDB000171**

Education and Experience: A bachelor's degree in business management, architecture, engineering or a construction-related field or knowledge of the above cited fields with a minimum of four years of experience. Once year of college related education is equal to one year of construction related experience.

Location - Chicago

100 W. Randolph
Suite 14-600 JRTC
Chicago, IL 60601

Agency Contact:

Wanda Trumbo
Human Resources Specialist
Capital Development Board
Third Floor, Wm. G. Stratton Building
401 S. Spring St., Springfield, IL 62706
217-524-7510
Email: wanda.trumbo@illinois.gov

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01/31/2020

Job Title: **Information Systems Technical Consultant**
Agency: Illinois Courts/Administrative Office of the Illinois Courts
Salary: \$42,175.00 / Year
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **299**

EXPERIENCE AND EDUCATION: A Bachelor of Science degree in Information Technology or a related field or equivalent combination of education and experience is required. The successful candidate must possess strong oral and written communication skills and excellent project and time management skills, be detail-oriented and self-motivated with the ability to prioritize daily tasks, have the ability to accurately record assets and licensing information, and consistently follow procedures and ensure tasks are completed in a timely manner. The ability to work alone, with colleagues, and with third-party service providers is required.

Work Hours: 8:30 a.m. - 5:00 p.m.

Administrative Office of the Illinois Courts
222 North LaSalle Street, 13th Floor
Chicago, IL 60601

Agency Contact: Barbara Black
Phone: (217) 524-6429

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



01/31/2020

Job Title: **Attorney**
Agency: Executive Inspector General *
Closing Date/Time: Thu. 02/13/20 6:00 PM Central Time
Salary: \$5,417.00 - \$6,667.00 monthly
Job Type: Exempt
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **01-202**

PHYSICAL FACTORS: Duties are generally performed in an office setting and typically include:

- sitting for extended periods of time;
- using personal computer, photocopier, facsimile, telephone, and teleconference equipment;
- handling and transporting documents weighing up to 30 lbs.; and
- standing, reaching, and bending at the waist or bending of the legs.

9:00 a.m. - 5:00 p.m.

Office of Executive Inspector General
69 W. Washington Street, Chicago, IL 60602

Division of Human Resources
312.814.1789

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



01/31/2020

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).