



State Representative La Shawn K. Ford

DAILY JOB LISTINGS



District Office
4800 W Chicago Ave,
Chicago, IL 60651
TEL: 773-378-5902
FAX: 773-378-5903

Oak Park Office
816 S Oak Park Ave,
Suite A
Oak Park, IL 60304
TEL: 708-445-FORD
(3673)

Springfield Office
239-E Stratton Office
Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502



Fin Tube Machine Operator CNC

The job typically requires knowledge of machining techniques and methods and familiarity with numerically controlled machine tool operating procedures, plus the ability to follow written instructions and read blueprint specifications and 2+ years of experience or equivalent. Sets up, adjusts and check out programming, and operates numerically controlled machine tools to perform a series of progressive machining operations on repetitive work to close and exacting tolerances and finish specifications requiring considerable skill.

Indicate the minimum education and why it is required. High school diploma (required)
 Minimum of 3 years CNC machining experience (strongly preferred) Basic math and reading skills General knowledge and ability to read and interpret drawings/ blueprints Lean/ Six Sigma exposure (preferred)

Job Location(s)	WHEELING, IL 60090
Type of Employment	Regular, Full-time
Shift	Evening, Night
Other Shift Schedules	4 fin tube operators 1 on 2nd shift 3 on 3rd shift
Hours per Week	40
Overtime Available	No
Overtime Mandatory	No
Education Required	High School Diploma or Equivalent
Minimum Educational Functioning Level	
Required Work Experience	3 Years
Contact Name	Randil Dill
Contact Title	Plant Manager
Company Name	WIELAND METALS, INC.
Email	Randal.Dill@wieland.com

12/24/2015



Clean & Finishing Line Operator

Setup automated assembly machines. Make necessary adjustments, input start up instructions and load feeder with proper parts. Monitor line operation and clear line jams, troubleshoot operating problems, replace defective machine components and make minor repairs. Keep line supplied with parts. Inspect assembled units for proper function dimensions and required quality standards.

Requirements/Education (including certifications and licenses): Indicate the minimum education and why it is required. High school diploma, Fluent in written and spoken English. Basic math and reading skills, proficient with fractions and decimals, competent in conversion from Standard to Metric. General knowledge and ability to read and interpret drawings/blueprints. Lean/Kaizen experience a plus Experience/Skills/Competency Requirements: Indicate the minimum years of experience and essential skills required to perform the job.

Job Location(s)	WHEELING, IL 60090
Type of Employment	Regular, Full-time
Shift	Night
Other Shift Schedules	2 on 3rd shift
Hours per Week	40
Overtime Available	No
Overtime Mandatory	No
Education Required	High School Diploma or Equivalent
Contact Name	Randil Dill
Contact Title	Plant Manager
Company Name	WIELAND METALS, INC.
Email	Randal.Dill@wieland.com

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Material Handler

To ensure all goods being shipped or received are in good condition and according to all received documentation. To create safe and organized walkways and storage locations for the use of everyday items. Loads, unloads and moves material within plant, performing any combination of duties: reads work orders or follows verbal instructions to ascertain materials or containers to be moved. Opens containers, using steel cutters, crowbar, claw hammer, or other hand tools.

High School (preferred) 2.Forklift certification. 3 years' experience (preferred) must be able to read Bill of Ladings and packing lists and verify accurately what is being shipped/received according to these documents.

Job Location(s)	WHEELING, IL 60090
Type of Employment	Regular, Full-time
Shift	Day, Evening, Night
Other Shift Schedules	1st 2nd 3rd shift
Hours per Week	40
Overtime Available	No
Overtime Mandatory	No
Education Required	High School Diploma or Equivalent
Minimum Educational Functioning Level	
Required Work Experience	1 Year
Contact Name	Randil Dill
Contact Title	Plant Manager
Company Name	WIELAND METALS, INC.
Email	Randal.Dill@wieland.com

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Civil Engineering Intern

Amec Foster Wheeler Environment & Infrastructure currently has a Civil Engineering Internship opportunity with our Chicago, IL team. Key Responsibilities Assists in the preparation of quantity take-offs for costs estimates, engineering drawings, maps, and other related graphics and engineering documents as required to support civil infrastructure design projects, including civil site development, solid waste, utility coordination, and construction observation as needed.

Qualifications Current undergraduate or graduate student in good standing working towards a degree in Civil Engineering or closely related field within an accredited program Knowledge of Civil Engineering fundamentals, surveying, drafting, and general civil engineering design and construction practices Experience with Autodesk AutoCAD and/or Bentley Micro Station highly desirable Proficient with Microsoft Office Suite Excellent oral and written English communication skills preferred Ability to work efficiently and demonstrate effective organizational skills Excellent interpersonal skills with the ability to work with staff in a team environment Must pass drug test, background check, and physical and must have a satisfactory driving record in accordance with the Company's driving (MVR) policy Diversity Statement.

Job Location(s)	Chicago, IL 60664
Type of Employment	Temporary, Full-time
Shift	Day
Hours per Week	5
Overtime Available	No
Overtime Mandatory	No
Education Required	Some College
Required Work Experience	No experience
Company Name	Amec Foster Wheeler Environment & Infrastruct

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Counter Sales

NAPA's ideal Counter Sales Representative will have strong Know How and experience of all things automotive, and will bring a passion for delivering customer care to the job every day. Other requirements include: High school diploma or GED. ASE (P2) parts certification, a plus Excellent verbal and written communication skills. Ability to thrive and have fun in a busy, fast-paced retail environment. Knowledge of cataloging AND/OR inventory management systems, a plus. Minimum 18 years of age.

Valid driver license AND/OR reliable transportation. Pre-employment drug screen and background check. Prior experience in the retail industry, preferably an automotive parts department, dealership, jobber or retail establishment. Able to work retail hours including weekends and holidays. Able to process cash, checks, and credit card transactions. Ability to operate a cash register and navigating computer and paper catalog systems. Capable of lifting and moving items of up to 45 pounds.

Job Location(s)	Chicago, IL 60290
Type of Employment	Regular, Full-time
Shift	Day
Hours per Week	40
Overtime Available	No
Overtime Mandatory	No
Education Required	High School Diploma or Equivalent
Minimum Educational Functioning Level	
Required Work Experience	No experience
Contact Name	Loretta West
Contact Title	Maxoutreach coordinator
Company Name	NAPA AUTO PARTS
Website	www.napaonline.com

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Crew and Managers

Friendly, hardworking, dependable people needed! Crew and manager positions available. Come join our team!

Job Location(s)	Bloomington, IL 60193
Type of Employment	Regular, Full-time or Part-time
Shift	Day, Evening, Night, Rotating, Split, No Preference
Hours per Week	30
Overtime Available	No
Overtime Mandatory	No
Education Required	High School Diploma or Equivalent
Minimum Educational Functioning Level	Low Intermediate Basic Education
Required Work Experience	No experience

Contact Name	Cheryl Lynn
Contact Title	GENERAL MGR.
Company Name	Taylor & Malone
Company Address(es)	101 EAST LAKE Bloomington, IL 60193 View Map - Get Directions
Website	McDonalds.com

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ASPHALT LABORER

Job Number: 9464-CDOT-2016

ESSENTIAL DUTIES:

- Assigned to a crew, works on various asphalt jobs including paving and re-surfacing of city streets and alleys, repair and maintenance of street and alley sections, filling of potholes, and installing asphalt and rubber speed humps
- Prepares areas for asphalt paving and re-surfacing, using shovels, picks and other hand tools to remove debris and materials including top asphalt layers removed with grinder equipment and cleans up areas prior to the laying of hot asphalt on surface
- Operates and uses pneumatic jackhammers and other power tools to break up existing asphalt or concrete surface areas around sewers or utility adjustments
- Shovels and forks hot asphalt out from truck and spreads on pavement; compacts and levels asphalt to ensure proper grade.

One year of work experience in the paving and repair of street surfaces using asphalt materials and/or related asphalt equipment. A valid state of Illinois driver's license is required.

Education & Employment: Please be advised that if you are selected to be hired you must provide, upon request, adequate information regarding your educational and employment history as it relates to the qualifications of the position for which you are applying. If you received your degree internationally, all international transcripts/diploma must be accompanied by a Foreign Credential Evaluation. If the City of Chicago cannot verify this information, any offer extended to you will be withdrawn and you will not be hired.

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LIBRARY ASSOCIATE - Back of the Yards - Children's

Job Number: 266921

Provide basic instruction to patrons in the use of library resources both print and electronic. Conduct tours of the branch and give presentations about library services to children. Assist in planning, producing, publicizing and conducting programs such as preschool story times, book clubs, family story times and special community events. Under supervision, implement system wide programs such as the Summer Learning Challenge and library card campaign.

Qualifications: Graduation from an accredited college or university with a Bachelor's Degree.

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ASSISTANT AIRPORT MANAGER - MIDWAY

Job Number: 266305

ESSENTIAL DUTIES: Maintains working relationships with airport tenants, including participating in tenant meetings to ensure all parties remain abreast of airport issues and working with tenants to resolve operational problems. Provides support in the implementation of customer service and marketing initiatives for the airport terminal and landside operations. Assists in coordinating logistical issues with airline personnel to ensure the efficient start-up of airline operations.

Responds to atypical and emergency terminal and landside situations, implementing required emergency and standard operating procedures, monitoring responders and actions taken and maintaining communications with appropriate airport personnel. Monitors and ensures that requests for maintenance and repair work in terminal and landside areas are performed in a timely manner with minimal disruption to airport tenants, airline personnel and customers. Participates in the review of vendor proposals and contract bids. Monitors and assesses the work and services of private vendors, determining compliance with contractual requirements and ensuring completed work complies with department's quality standards. And, other job related duties as assigned.

Qualifications

Five years of work experience in coordinating airport terminal/operations, or an equivalent combination of education, training and experience.

A valid State of Illinois driver's license is required. Must be available to work regular work schedule and be available for on-call duty assignment that may include evenings, overnight, weekend and/or holiday hours.

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CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:
James R. Thompson Center
100 W. Randolph, Suite 3-300
Chicago, IL 60601-3220
(312) 793-3565 (voice)
Illinois Relay Center

(800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible Schedule Testing

Check in time for tests - clerical and non-clerical is anytime between 8:00 a.m. - 1:30 p.m. (Exception for Data Processing Administrative Specialist, Data Processing Specialist, Disability Claims Adjudicator Trainee, HR Asst., HR Assoc., Insurance Analyst II, Revenue Tax Spec. Tr., Social Services Career Trainee, Telecommunicate Trainee and Dictation exams; for these titles you must arrive and be ready to test before 12:30 p.m.)

***NOTE: A government-issued photo ID is required in order to enter the JRTC building.

GET MORE INFO: <http://work.illinois.gov/default.htm>

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Job Title: **Dietitian (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Tue. 01/05/16 5:00 PM Central Time
Salary: \$3,878.00 - \$5,212.00 monthly
Job Type: Full-Time
Location: Cook County Zone 3, Illinois
Number of Vacancies: **01**
Plan/BU: **RC062**
Bid ID#: **10-72-90717**

The Ludeman Center is located on 60 acres in Park Forest and consists of 42 homes, housing approximately 408 individuals with developmental disabilities. Under general supervision, interprets diet prescriptions and plans and prepares modified diets and menus; directs facility personnel in the preparation and serving of foods; assists in developing nutritional educational programs and teaches basic food and nutrition principles to facility personnel. may participate in dietetic research programs and projects. Attends scheduled habilitation plan meetings for assigned caseload as a member of the Interdisciplinary team. In Addition the Dietitian is responsible for requisiting foods, supplies and equipment, and maintains food-service records and prepares related reports.

Requires knowledge, skill and mental development equivalent to completion of four years off college, with courses in dietetics. Requires working knowledge of large scale food service program. Requires working knowledge of dietetics and food service management, including nutritional values, costs and accounting. Requires possession of a license as a dietitian from the Illinois Department of Professional Regulations

CONTACT PERSON: Alice M. Chambers, Human Resources Representative, Elisabeth Ludeman Center, 114 N. Orchard Drive, Park Forest, IL 60466, 708-283-3015

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Job Title: **Human Services Caseworker**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,891.00 - \$5,797.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Bid ID#: **I-HCD Continuous**

Under direction, performs professional casework activities in providing public assistance services available from DHS as well as auxiliary state, local and federal programs. Explains eligibility criteria and requirements for public assistance programs. Collects client data and determines eligibility. Discusses applicant goals and participation levels. Assesses client skills and evaluates client ability to obtain and retain employment; makes appropriate referrals to other DHS programs, state services or local private services to ensure applicant receives available benefits.

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field plus one year of professional casework or crisis intervention experience in a social services agency. Successful completion of agency-sponsored training program may be substituted for experience. Requires ability to travel.

Contact: Employee Services, HCD, 100 South Grand Avenue East, 3rd floor, Springfield, IL 62762

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Job Title: **Revenue Special Agent Trainee**
Agency: Revenue
Closing Date/Time: Tue. 01/05/16 5:00 PM Central Time
Salary: \$3,803.00 - \$5,580.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **DOR 11528**

Under immediate supervision, for a period of six (6) to twelve (12) months, participates in an Agency sponsored training program receiving training and controlled working assignments involving Revenue and the Liquor Control Commission. Requires completion of four years of college with major coursework in accounting, law enforcement, business administration, pre-law or related areas; up to two years of police investigative or law enforcement experience may be substituted on a year for year basis for the college training.

Requires elementary knowledge of the criminal justice system as it relates to investigation; requires ability to prepare written investigative reports and requires the ability to understand and follow oral and written instructions. Employees in this position must be able to actively participate and graduate from an accredited police academy during the training period. Requires a successful completion of the firearms qualification course during the first twelve months of employment. Employees in this position will be required to travel frequently. Requires a valid appropriate driver's license. Requires physical ability to perform duties enumerated above.

Agency Contact: A & R Shared Services Center, 101 West Jefferson St. WIB Mail Code 5-110 Springfield, IL 62702, 217-558-0987, 217-782-9925 Fax

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Job Title: **Social Services Career Trainee**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,305.00 - \$4,731.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Bid ID#: **K-HCD Continuous**

Under direct supervision, receives on the job training for a period for six to twelve months to develop the knowledge, understanding and practical skills needed to manage a public assistance caseload such as Aid to Families with Dependent Children including earned income cases, Medical Assistance No Grant (MANG) including spend down cases, Aid to the Aged, Blind, and Disabled (AABD), Group Care, Food Stamps or other cases; learns to explain work incentive programs and to encourage client participation; learns to assist clients in resolving problems that interfere with work or educational opportunities.

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field of social sciences.

Employee Services, HCD, 100 South Grand Avenue East, 3rd floor, Springfield, IL 62762

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Job Title: **Winter Technician Trainee**
Agency: Transportation
Closing Date/Time: Mon. 01/04/16 4:30 PM Central Time
Salary: \$12.00 - \$12.00 hourly
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **3**
Bid ID#: **IPR#40717**

These positions provide temporary entry-level non-engineering technical support as needed in an office setting. The Technician Trainee positions are designed to equip program participants with workforce experience on a temporary basis. Duties performed range from assisting in the surveying, inspecting various construction procedures, conducting studies, analyzing data, and ensuring compliance with all Departmental Safety Rules and Regulations.

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Job Title: Office Specialist - Opt
Job Title: Social Services Career Trainee - Opt MC
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,371.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: 1
Plan/BU: RC062
Bid ID#: 10 41 SSCT MC

Under direct supervision, receives formal and informal orientation in the principles, techniques, procedures and policies related to the rehabilitation of persons w/disabilities. Receives info on DHS as well as community services and supports available to persons w/disabilities. Becomes aware of different disabilities and the medical and functional limits imposed while completing academic coursework necessary to obtain a Master's degree in Rehab or a closely related field. Assists on caseload of persons who communicate with the use of Sign Language.

Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.

Location: Varies Statewide in Division of Rehabilitation Services.

Contact: Bureau of Employee Services, 100 S. Grand Ave. East, 3rd Floor, Springfield, IL 62762

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Job Title: **Social Service Program Planner Iv**
Agency: Children & Family Services
Closing Date/Time: Wed. 01/06/16 5:00 PM Central Time
Salary: \$5,441.00 - \$8,318.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **1500012-007537**

Subject to management approval, performs highly technical social services grant seeking, writing, planning and analysis; provides advice and consultation to Deputy Directors and other Executive Staff regarding available grants and grant applications; reviews and monitors to ensure that grants meet programmatic requirements of the Department; develops planning strategies relating to grants with measurable outcomes; attains grant monies for Department programs and activities; performs contract manager and program monitoring functions for assigned contracts.

Requires knowledge, skill, and mental development equivalent to completion of four years of college supplemented by a related master's degree; requires two years of progressively responsible professional experience in community organization, social service work, or in program planning and development; requires proficiency in Microsoft Word applications; requires possession of a valid driver's license and ability to travel.

Specialized Skills: Of the previously noted years of experience, requires extensive experience in the writing and application process for private and public grants.

CONTACT: Kara Bandelow, 406 E. Monroe Sta. 373, Springfield, IL 62701, Phone: 217-557-1757, Fax: 217-524-3970, Email: Kara.Bandelow@illinois.gov

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10 Reasons to Consider Joining the Armed Forces

Whether you are considering the military out of a sense of Patriotism or duty, for action and adventure, or for a steady job in a depressed economy, there is something for everyone. Here are 10 reasons the military may be a good fit for you.



1. Patriotism, defending our nation, and a sense of duty. Military service is a time-honored way to serve others first. Walter Reuther is quoted as saying, "There is no greater calling than to serve your fellow men. There is no greater contribution than to help the weak. There is no greater satisfaction than to have done it well." (Source). This quote sums up what it means to serve. When you join the military, you learn the true meaning of service.



2. Jobs in a down economy. The US has experienced a difficult economy over the last few years, including high levels of unemployment, rising costs, and the outsourcing of many jobs. If you are looking for employment, consider the military, which continues to offer jobs for those who are qualified medically and academically, and who do not have an extensive criminal record.

3. Pay and benefits. A new second lieutenant starts at over \$36,000 a year plus full benefits, not including added monthly allowances of up to \$3,000, depending on where he or she is stationed. An enlisted person starts at around \$20,000 a year plus full benefits, not including added monthly allowances of up to \$1,500 depending on where he or she is stationed. Enlistment and re-enlistment bonuses can be over \$20,000. After serving only 3 years, some nuclear trained enlisted members in the Navy receive bonuses of \$90,000 for re-enlisting. Student loans can be relieved by up to \$65,000. The military is also one of the few places where you can get a full pension after serving 20 years or more. Military can reach 50-75% of the average of your final three years base salary. In some instances, you can receive more than 75% of your base pay in retirement.

4. Full medical coverage for you and your family. Military members are immediately eligible for full health care benefits for themselves and their immediate family members as soon as they enter the service, and if you stay through until retirement, you and your family can take these benefits with you when you leave the military. These health benefits extend to immediate family (e.g. spouses and children, and sometimes dependent parents). You may also be eligible for temporary military healthcare benefits after you leave the service.

5. Skills and training. The military provides advanced technical training in a variety of career fields and also offers opportunities for additional training when you are off-duty. Many military members are able to attend college that is often paid for by tuition assistance. You can use your training opportunities to advance within your career field, earn certifications or degrees, or prepare yourself to transition back into civilian life.



6. Leadership opportunities. Military leadership is a great way to get your resume for your next career. If you were to hire someone, would you want to hire someone with proven skills and experience and a degree, or someone right out of high school/college? Give me the experienced professional any day of the week! (More tips for creating your post-military resume).

7. Travel opportunities and vacation time. The military has installations all around the world and pays for you and your family to get there and back. Your off duty time is yours and you are free to travel and see the world. The military gives you 30 days of paid leave per year, not including weekends and federal holidays, depending on your job.

Benefits after Leaving the Service

8. Education opportunities after you leave the military. The new GI Bill pays veterans who served at least 36 months a monthly living stipend and full tuition to pay for college, after they leave the military. Depending on how long the service member commits, this GI Bill can be transferred to spouses and children.

9. Buy a home with no money down with a VA Loan. The Veterans Affairs office offers veterans a way to purchase a home with no money down through the VA Loan. This makes it easier to purchase a home while you are serving, or after you have left the service.

10. A military retirement is worth millions. An officer with 20 years of service, who earns over \$100,000 per year, could retire with a pension of over \$48,000 per year for life in his or her 40's and start a second career. Imagine earning over \$4000 per month for the rest of one's life, starting at age 42. This equates to an accumulative pay of \$480,000, \$960,000, \$1.4 million in 10, 20, and 30 years, respectively, in addition to having full health care coverage and an income from a second job, if desired. (Oh, and those numbers don't account for annual cost of living adjustments which increase your monthly pension).