



**State Representative La Shawn K. Ford**

# DAILY JOB LISTINGS



**4800 W Chicago Ave,  
Chicago, IL 60651  
TEL: 773-378-5902  
FAX: 773-378-5903**

**Oak Park Office  
816 S Oak Park Ave, Suite A  
Oak Park, IL 60304  
TEL: 708-445-FORD (3673)**

**Springfield Office  
239-E Stratton Office Building  
Springfield, IL 62706  
TEL: 217-782-5962  
FAX: 217-557-4502**

Chicago Austin \* Oak Park \*  
Riverside \* North Riverside \*  
Brookfield \* Berwyn \* Proviso  
Township \* Forest Park \* La Grange  
\* LaGrange Park \* Western Springs

11/21/2016





**Looking for a CAREER?**  
**CDL Training and Employment Opportunity!**



**The CFL Workers Assistance Committee is recruiting individuals interested in obtaining their CDL and gaining employment in a high paying, local union truck driving position!**

This is a great opportunity for training and employment with a notable trucking company.  
**Starting pay of \$21.50 per hour plus great benefits!**  
Attend an upcoming orientation session to be considered for program.

**Eligibility Requirements:**

Dislocated worker or military veteran	Clean driving record & Illinois Resident
HS Diploma or GED	At least 21 years of age
Ability to pass a physical and drug test	Ability to read, write, & communicate in English
*Background checks will be conducted	Cook County Connection

**Details:**

Nine week comprehensive program that will prepare candidates for a career in the transportation industry; includes job readiness preparation and CDL training. Followed by On-the-Job-Training (OJT) and full time, permanent employment.

**For more information and to sign up for an orientation session, contact Christopher Loverix at [loverixc@cflwac.org](mailto:loverixc@cflwac.org) or at (312) 565-9431 Ext. 454**

Westchester Office: 9930 Derby Lane, Suite 203, Westchester, IL 60154	Downtown Chicago Office: 130 E. Randolph St. Suite 2600, Chicago, IL 60601
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The Chicago Federation of Labor Workers Assistance Committee is a mission-driven 501 (c) 3 organization dedicated to developing and strengthening the skills of Chicagoland workers to fulfill the needs of area employers and vitalize the local economy.  
Funded by the Chicago Cook Workforce Partnership



CHICAGO COOK  
WORKFORCE PARTNERSHIP



**TEAMSTERS**  
ASSISTANCE PROGRAM  
**MILITARY**

[www.cflwac.org](http://www.cflwac.org)



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11/21/2016



### **Chicago Job Fair**

**December 8 2016 – 11am -2pm**

The Congress Plaza Hotel  
520 South Michigan Ave  
Chicago IL 60605

**For More Information, contact organizers at:**

(714) 783-4228

[info@besthirecareerairs.com](mailto:info@besthirecareerairs.com)

**Website Contact**

<https://www.besthirecareerairs.com/>

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-15521

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Carpenter - DIXON CC  
Agency: Corrections  
Closing Date/Time: Fri. 11/04/16 4:00 PM Central Time  
Salary: \$5,952.54 - \$6,279.66 monthly  
Job Type: Full-Time  
Location: Lee County, Illinois  
Number of Vacancies: 1  
Plan/BU: PR000  
Bid ID#: IDOC-29-93-16-0656

Under direct supervision of the Stationary Engineer - Chief, performs skilled carpentry and construction work; at Dixon Correctional Center

POSITION NUMBER: 06650-29-93-350-10-01

**AGENCY CONTACT:**

Kathy Newstrand (Ext. 2106) or Joyce Rogers (Ext. 2108)  
Dixon Correctional Center  
2600 N. Brinton Ave.  
Dixon, IL 61021  
Phone: 815-288-5561

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11/21/2016



Job Title: **CET Airport Construction Engineer Trainee**  
Agency: Transportation  
Closing Date/Time: Thu. 11/10/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IPR#41306**

Under immediate supervision, this position is accountable for assisting in the general supervision of airport construction within Illinois where state, local and/or federal funds are involved.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **CET Design Trainee**  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Madison County, Illinois  
Number of Vacancies: **4**  
Bid ID#: **IPR#41346**

This position is accountable for assisting in the preparation of design and project reports in order to secure design approval for projects on the annual and multi-year improvement program. Design approval is a pre-requisite to plan preparation and acquisition of right-of-way.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **CET Inspector**  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Effingham County, Illinois  
Number of Vacancies: **3**  
Bid ID#: **IPR#41344**

This is an entry-level, trainee position accountable for assisting in the layout, inspection, and documentation required on various high-improvement construction projects.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: CET Studies & Plans Squad Member Trainee  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Effingham County, Illinois  
Number of Vacancies: 3  
Bid ID#: IPR#41345

This is an entry-level trainee position responsible for performing detailed tasks associated with the preparation of design studies, contract plans, and specifications for highway improvement projects.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Vermilion County, Illinois  
Number of Vacancies: **5**  
Plan/BU: **RC062**  
Bid ID#: **1636500**

Under direction of the team supervisor, receives and investigates reports of physical and sexual abuse and neglect reported by mandated and other sources; assesses immediate safety and risk factors of involved children and takes necessary protection action; makes recommendations about investigative findings; implements short-term services

SUBMIT BIDS TO:  
Patty Gideonsen  
5415 N University Ave  
Suite 103  
Peoria, IL 61614  
Fax: 309-693-5316

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11/21/2016



Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Peoria County, Illinois  
Number of Vacancies: **5**  
Plan/BU: **RC062**  
Bid ID#: **1632500**

Under direction of the team supervisor, receives and investigates reports of physical and sexual abuse and neglect reported by mandated and other sources; assesses immediate safety and risk factors of involved children and takes necessary protection action; makes recommendations about investigative findings; implements short-term services, including concrete services directly or through family advocates

SUBMIT BIDS TO:  
Patty Gideonsen  
5415 N University Ave  
Suite 103  
Peoria, IL 61614  
Fax: 309-693-5316

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11/21/2016



Job Title: **Administrative Assistant I - Opt N1**  
Agency: Healthcare & Family Services  
Closing Date/Time: Thu. 11/03/16 5:00 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **IG0682**

Under general direction, assists the Manager in the development and implementation of new methods and systems; assists Manager and staff in responding to special inquiries and correspondence from both public officials and interested private organizations; conducts and coordinates studies of special projects; attends and participates in various staff meetings.

Contact Person:  
Lori Kinsella  
Office of Inspector General/Personnel  
2200 Churchill Road, Building 1-A  
Springfield, Illinois 62702

217-524-5104 Office  
217-782-7969 Fax

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11/21/2016



Job Title: Fire Prevention Inspector I  
Agency: State Fire Marshal  
Closing Date/Time: Fri. 10/28/16 4:00 PM Central Time  
Salary: \$3,958.00 - \$5,708.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC029  
Bid ID#: 50-50-SFM16-024

Under direct supervision of the Regional Manager in the Southern Region, performs beginning level professional fire inspection duties. Utilizes a state vehicle to conduct on-site inspections or assists in more complex inspections. Serves as a contact person in the field of fire prevention inspections with local fire departments. Receives training.

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217  
217-782-8916 – Fax

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11/21/2016



Job Title: **Food Services Program Manager**  
Agency: **Corrections**  
Closing Date/Time: **Tue. 11/01/16 3:00 PM Central Time**  
Salary: **\$6,698.00 - \$9,894.00 monthly**  
Job Type: **Full-Time**  
Location: **Fayette County, Illinois**  
Number of Vacancies: **1**  
Plan/BU: **VR704**  
Bid ID#: **IDOC29-87-16-0457**

Under administrative direction of the Assistant Warden of Operations (SPSA) plans, develops and coordinates a large-scale food services program for the facility. Serves as full line supervisor; assigns and reviews work; provides guidance and training to assigned staff. Directs initiation and maintenance of proper and healthy sanitation and safety standards. Plans, schedules and publishes all menus for general and/or special diets. Prepares reports (daily, weekly, monthly, annually) regarding food cost.

Contact: Sonya Bruno - Human Resources Representative  
Vandalia Correctional Center PO Box 500 Vandalia IL 62471  
618/283-4170 x2140

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11/21/2016



Job Title: Social Services Career Trainee - Opt MC  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10 41 SSCT MC

Under direct supervision, receives formal and informal orientation in the principles, techniques, procedures and policies related to the rehabilitation of persons w/disabilities. Receives info on DHS as well as community services and supports available to persons w/disabilities.

please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Social Services Career Trainee - Opt SS  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10 41 SSCT SS

Under direct supervision, receives formal and informal orientation in the principles, techniques, procedures and policies related to the rehabilitation of persons w/disabilities. Receives information on DHS as a total agency & the comprehensive services provided as well as community services and supports available to persons w/disabilities.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

11/21/2016



Job Title: Social Services Career Trainee - Opt SS  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,305.00 - \$4,731.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Bid ID#: L-HCD Continuous

Under direct supervision, receives on the job training for a period for six to twelve months to develop the knowledge, understanding and practical skills needed to manage a public assistance caseload such as Aid to Families with Dependent Children including earned income cases, Medical Assistance No Grant (MANG) including spend down cases, Aid to the Aged, Blind, and Disabled (AABD), Group Care

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: GEO II Geologic & Waste Assessment Specialist  
Agency: Transportation  
Closing Date/Time: Wed. 11/23/16 4:30 PM Central Time  
Salary: \$4,435.00 - \$7,760.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 1  
Bid ID#: IPR#41188

This position teams with Geologic & Waste Assessment Unit staff in providing special waste expertise associated with transportation projects throughout the state and conducting special waste-related assessments and investigations for potential soil and groundwater and other types of contamination issues, as requested by the districts and other offices.

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11/21/2016



Job Title: Grant Budget and Indirect Cost Support Staff  
Agency: Office of Management and Budget  
Closing Date/Time: Wed. 02/01/17 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Exempt  
Location: Sangamon County, Illinois  
Number of Vacancies: 1  
Bid ID#: 006

The Governor's Office of Management and Budget is seeking to hire a Grant Budget and Indirect Cost Support Staff. The Grant Budget and Indirect Cost Support Staff will work within the Grant Accountability and Transparency Unit and will assist in the State's implementation of the Grant Accountability and Transparency Act (GATA 30 ILCS 708).

**E-mail:** [jobs.omb@illinois.gov](mailto:jobs.omb@illinois.gov)

**Attention Personnel:**  
603 Stratton Building  
Springfield, IL 62706

**Fax:** 217-524-4876

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11/21/2016



Job Title: **Guardianship Representative (West Sub Office)**  
Agency: **Guardianship & Advocacy Commission**  
Closing Date/Time: **Mon. 11/14/16 5:00 PM Central Time**  
Salary: **\$4,159.00 - \$6,218.00 monthly**  
Job Type: **Full-Time**  
Location: **Cook County, Illinois**  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **17710-50-70-125-1003**

Serves as a representative from the Office of State Guardian (OSG), a division of the Guardianship and Advocacy Commission to adult individuals whose disabilities hinder day to day management of personal and financial affairs; visits, assesses and counsels wards at scheduled intervals and travels to conduct visits; manages estate cases; investigates assets; prepares inventories and accounts

Send Bids & Applications by FAX or MAIL ONLY:  
Bobbie Fox, HR Director  
Illinois Guardianship & Advocacy Commission  
160 N. LaSalle Street, Room 500  
Chicago, IL 60601

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11/21/2016



Job Title: Health Facilities Surveillance Nurse  
Agency: Public Health  
Closing Date/Time: Mon. 11/14/16 5:00 PM Central Time  
Salary: \$5,293.00 - \$7,197.00 monthly  
Job Type: Full-Time  
Location: Madison County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC023  
Bid ID#: See Below

Under general supervision of the Regional Field Supervisor, conducts surveys, investigations and monitoring visits of long-term care facilities to determine compliance with State Licensure requirements and/or Federal Medicare/Medicaid certification regulations

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplcations@illinois.gov](mailto:DPH.HRApplcations@illinois.gov)

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11/21/2016



Job Title: **Human Resources Associate - Opt 2**  
Agency: Children & Family Services  
Closing Date/Time: Mon. 11/14/16 5:00 PM Central Time  
Salary: \$3,240.00 - \$4,592.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **1607007-075261L**

Under general direction, performs a variety of technical duties in the preparation, processing and coordination of all types of actions required under the Personnel Code and Rules, Collective Bargaining Agreement, and other personnel activities for all Regional Cook County offices; interprets Personnel Rules

CONTACT:  
Tracie Crockrell  
Office of Employee Services  
2020 W. Roosevelt, 2nd FL  
Chicago, Illinois 60608  
PHONE: (312) 814-1222  
FAX: (312) 814-1224  
EMAIL: [Tracie.Crockrell@illinois.gov](mailto:Tracie.Crockrell@illinois.gov)

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11/21/2016



Job Title: **Human Resources Representative**  
Agency: Children & Family Services  
Closing Date/Time: Mon. 11/14/16 5:00 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **1607006-077523**

Under direction, performs professional duties in the area of transactions administration and employee programs for DCFS for assigned agency divisions; explains collective bargaining agreements, rules, and pay plans; answers questions for management regarding contractual language and its application in the filling of vacancies

Contact:  
Tracie Crockrell  
Office of Employee Services  
2020 W. Roosevelt, 2nd Fl  
Chicago, IL 60608  
PHONE: 312-814-1222  
FAX: 312-814-1224  
EMAIL: [Tracie.Crockrell@illinois.gov](mailto:Tracie.Crockrell@illinois.gov)

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11/21/2016



Job Title: Human Services Casework Manager  
Agency: Human Services  
Closing Date/Time: Mon. 11/21/16 5:00 PM Central Time  
Salary: \$4,873.00 - \$7,392.00 monthly  
\$58,476.00 - \$88,704.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10-91-98549

Under general direction, supervises and administers the activities of professional and technical staff providing the full range of social and welfare casework services to applications or recipients of public assistance in a local office in Family & Community Services, DHS. Provides training to caseworker staff to maximize effectiveness and verifies efficient and proper delivery of public assistance programs.

Please submit CMS 100 (revised 10/2014) applications and bid form to:  
Bureau of Employee Services  
Bonita Jones  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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11/21/2016



Job Title: IT Desktop Support Technician  
Agency: Executive Inspector General \*  
Salary: \$2,500.00 - \$3,334.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Bid ID#: 201

POSITION SUMMARY: Subject to the management approval of the Executive Inspector General and under the direct supervision of the Director of Information Technology and Computer Forensics, serves as the IT Desktop Support Technician. The incumbent is responsible for entry level support for all software and hardware for the Office of Executive Inspector General (OEIG).

9:00 a.m.-5:00 p.m.  
Office of Executive Inspector General  
69 W. Washington Street  
Chicago, IL 60602  
Division of Human Resources  
312.814.1789

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11/21/2016



Job Title: **Insurance Analyst III**  
Agency: Central Management Services  
Closing Date/Time: Wed. 11/16/16 5:00 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **CMS 13310**

Under direction of the Supervisor, Member Services/Medicare Coordination of Benefits (COB) Unit, performs a variety of complex, technical, and specialized duties for various State programs for the Local Government Health Plan (LGHP), the Teachers' Retirement Insurance Plan (TRP), the College Insurance Plan (CIP) and the State Employees' Group Health, Retiree Healthcare and Life Insurance Programs. Investigates, advises and responds to written and telephone inquiries related to the programs.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Human Services Caseworker - Opt SS  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,891.00 - \$5,797.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Bid ID#: J-HCD Continuous

Under direction, performs professional casework activities in providing public assistance services available from DHS as well as auxiliary state, local and federal programs. Explains eligibility criteria and requirements for public assistance programs. Collects client data and determines eligibility. Discusses applicant goals and participation levels.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: **Cook I (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Mon. 11/21/16 4:00 PM Central Time  
Salary: \$16.32 - \$22.29 hourly  
\$1,305.75 - \$1,783.45 biweekly  
\$2,840.00 - \$3,879.00 monthly  
\$34,080.00 - \$46,548.00 annually  
Job Type: Full-Time  
Location: Cook County Zone 4, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC009**  
Bid ID#: **10-82/97808**

Under direct supervision of the Dietary Manager, cooks and prepares food on a large scale basis for recipients. Serves meals to recipients and cleans various areas in the Dietary Department. Serves as lead cook in cook's absence.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: **Cook I (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Tue. 11/29/16 5:00 PM Central Time  
Salary: \$2,904.00 - \$3,610.00 monthly  
Job Type: Full-Time  
Location: Cook County Zone 3, Illinois  
Number of Vacancies: **01**  
Plan/BU: **RC009**  
Bid ID#: **10-72-98371**

Under direct supervision, cooks and prepares food for persons served. Follows a variety of standardized recipes, calculating the amount of each ingredient based on the number of servings. Makes changes in master menu based on food available. Operates standard cooking equipment (e.g. stoves, ovens, broilers, and grills) makes minor adjustments and repairs while observing all standards.

CONTACT PERSON  
Alice M. Chambers  
Human Resources Representative  
114 North Orchard Drive  
Park Forest, IL 60466  
708-283-3015

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11/21/2016



Job Title: Criminal Justice Specialist II – Opt 1  
Agency: Corrections  
Closing Date/Time: Wed. 11/16/16 4:00 PM Central Time  
Salary: \$4,873.00 - \$7,729.00 monthly  
Job Type: Full-Time  
Location: Lee County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC29-04-16-0221

Under direction, performs complex technical functions related to reviewing, designing, and developing plans to monitor offenders incarcerated in accordance with state standards, Illinois Revised Statutes and Federal guidelines and the improvement of the Criminal Justice System. Conducts on-site inspections, gathers data and prepares reports. Makes formal presentations.

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217  
217-782-8916 – Fax

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11/21/2016



Job Title: Data Processing Technician (Upward Mobility Target Title)  
Agency: Illinois Lottery  
Closing Date/Time: Wed. 11/16/16 5:00 PM Central Time  
Salary: \$3,027.00 - \$4,223.00 monthly  
Job Type: Part-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC028  
Bid ID#: LOT 13313

Requires knowledge, skill and mental development equivalent to completion of high school supplemented by one year related data processing experience. Qualifying state employees in the employee Upward Mobility Program may complete combination of specific proficiency tests and training programs leading to a certificate of proficiency in lieu of the stated requirements for this classification.

Agency Contact:  
Illinois Lottery  
101 West Jefferson St., WIB Mail Code 3-970  
Springfield, IL 62702  
217-524-5382  
217-785-7839 Fax

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11/21/2016



Job Title: **Elevator Inspector**  
Agency: State Fire Marshal  
Closing Date/Time: Wed. 11/23/16 4:00 PM Central Time  
Salary: \$4,609.00 - \$6,988.00 monthly  
Job Type: Full-Time  
Location: Will County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC029**  
Bid ID#: **50-50-SFM16-025**

Under general direction of the Division of Elevator Safety Manager, conducts statewide re-inspections of operations, installations, construction, maintenance, and repair of elevators; inspects elevators to ensure compliance with the Elevator Safety and Regulation Act; investigates elevator related accidents and damages that exceed one thousand dollars

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217  
217-782-8916 – Fax

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11/21/2016



Job Title: **Employment Security Program Representative - Intermittent**

Agency: Employment Security

Closing Date/Time: Tue. 11/15/16 5:00 PM Central Time

Salary: \$22.44 - \$32.87 hourly

Job Type: Intermittent

Location: DuPage County, Illinois

Number of Vacancies: **5**

Plan/BU: **RC062**

Bid ID#: **RCRA 11768**

Under general supervision, on an **intermittent basis** for an assigned area, assesses and addresses client Unemployment Insurance and Wagner-Peyser service needs. Provides services related to the processing of claims for unemployment insurance benefits, including but not limited to interstate, military, other federal or trade readjustment; conducts benefit right interviews

**WHERE TO APPLY:**

IDES Recruitment & Selection  
607 E. Adams Street - 8th Floor  
Springfield, IL 62701  
Attn: Pamela Bowen  
Phone: 217-785-2647  
Fax: 217-524-2083

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11/21/2016



Job Title: **Employment Security Program Representative - Intermittent**

Agency: Employment Security

Closing Date/Time: Tue. 11/15/16 5:00 PM Central Time

Salary: \$22.44 - \$32.87 hourly

Job Type: Intermittent

Location: Rock Island County, Illinois

Number of Vacancies: **2**

Plan/BU: **RC062**

Bid ID#: **RCRA 11769**

Under general supervision, on an **intermittent basis** for an assigned area, assesses and addresses client Unemployment Insurance and Wagner-Peyser service needs. Provides services related to the processing of claims for unemployment insurance benefits, including but not limited to interstate, military, other federal or trade readjustment; conducts benefit right interviews; provides orientation and clarifies eligibility factors

**WHERE TO APPLY:**

IDES Recruitment & Selection  
607 E. Adams Street - 8th Floor  
Springfield, IL 62701  
Attn: Pamela Bowen  
Phone: 217-785-2647  
Fax: 217-524-2083

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11/21/2016



Job Title: **Employment Security Service Representative**  
Agency: Employment Security  
Closing Date/Time: Tue. 11/15/16 5:00 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
Job Type: Full-Time  
Location: Champaign County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **RCRA 11770**

Under general direction, in the Champaign Local Office, performs the selected more complex employment service, job placement functions, unemployment insurance benefit entitlement resolutions and programmatic liaison to employers under provision of the Unemployment Insurance, Wagner-Peyser and Workforce Investment legislation in compliance with Federal and State statutory provisions, rules

**WHERE TO APPLY:**

IDES Recruitment & Selection  
607 E. Adams Street - 8th Floor  
Springfield, IL 62701  
Attn: Pamela Bowen  
Phone: 217-785-2647  
Fax: 217-524-2083

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11/21/2016



Job Title: **Data Processing Assistant - Opt 2**  
Agency: Revenue  
Closing Date/Time: Mon. 11/07/16 5:00 PM Central Time  
Salary: \$2,782.00 - \$3,781.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **3**  
Plan/BU: **RC014**  
Bid ID#: **DOR 13162**

Under direct supervision, performs difficult or complex duties in entering data into a Key Multi-Media Data Entry System; translates data from original and/or corrected tax documents; performs some clerical functions pertaining to data entry coding of input information; assists supervisor by providing guidance and assistance to lower level operators.

Agency Contact:  
Illinois Department of Revenue – Human Resources  
101 West Jefferson St., WIB Mail Code 5-110  
Springfield, IL 62702  
217-782-6239  
217-782-9925 Fax

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11/21/2016



Job Title: Data Processing Specialist (Upward Mobility Target Title)  
Agency: Healthcare & Family Services  
Closing Date/Time: Wed. 11/02/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC028  
Bid ID#: IS0790

Under general supervision, reviews new computer systems to determine acceptability for running production mode; confers with staff to recommend system and documentation modifications; reviews existing production systems to ensure operating as designed; conducts job staging; determines explanation for unsuccessful computer runs; balances and distributes Mercury and Commercial payments.

Agency Contact:  
Dawn DeFraties  
Department of Innovation & Technology  
2200 Churchill Road, C3  
Springfield, IL 62702

Work Telephone # (217) 557-8808  
Fax # (217) 785-2335

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11/21/2016



Job Title: Data Processing Technician (Upward Mobility Target Title)  
Agency: Illinois Lottery  
Closing Date/Time: Wed. 11/16/16 5:00 PM Central Time  
Salary: \$3,027.00 - \$4,223.00 monthly  
Job Type: Part-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC028  
Bid ID#: LOT 13313

Under general supervision, performs specialized functions in operating drawing production and processing systems, performing winning number selection and system verification; checks systems to ensure proper operation and balancing; reviews, corrects and verifies balances on system generated reports; maintains records of all work received and processed; reports and resolves drawing irregularities; maintains up-to-date procedures.

Agency Contact:  
Illinois Lottery  
101 West Jefferson St., WIB Mail Code 3-970  
Springfield, IL 62702  
217-524-5382  
217-785-7839 Fax

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11/21/2016



Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Winnebago County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC063  
Bid ID#: Rockford Licensing 2016

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes; conducts licensing studies of day care centers and homes to determine compliance with licensing standards; investigates reports of non-compliance and recommends appropriate licensing actions.

**Contact:**

Johnnie Rambo  
DCFS Licensing  
1911 S. Indiana 9th Floor  
Chicago, Illinois 60616  
Phone: 312-328-2461  
Fax: 312-328-2321  
Email: [Johnnie.Rambo@illinois.gov](mailto:Johnnie.Rambo@illinois.gov)

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11/21/2016



Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: McHenry County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC063  
Bid ID#: Woodstock Licensing 2016

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes; conducts licensing studies of day care centers and homes to determine compliance with licensing standards; investigates reports of non-compliance and recommends appropriate licensing actions.

**Contact:**

Johnnie Rambo  
DCFS Licensing  
1911 S. Indiana 9th Floor  
Chicago, Illinois 60616  
Phone: 312-328-2461  
Fax: 312-328-2321  
Email: [Johnnie.Rambo@illinois.gov](mailto:Johnnie.Rambo@illinois.gov)

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11/21/2016



Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Peoria County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC063  
Bid ID#: Peoria Licensing 2016

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes; conducts licensing studies of day care centers and homes to determine compliance with licensing standards; investigates reports of non-compliance and recommends appropriate licensing actions.

**Contact:**

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11/21/2016



Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Rock Island County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC063  
Bid ID#: Rock Island Licensing 2016

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes; conducts licensing studies of day care centers and homes to determine compliance with licensing standards; investigates reports of non-compliance and recommends appropriate licensing actions.

**Contact:**

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Champaign County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-0003C

Under direct supervision, performs professional field work in the case management of adult and juvenile parolees; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors movement of parolees; ensures electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community based organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,438.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-15512

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a AM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,438.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-12831

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a AM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-16521

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-12821

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-16511

Under direct supervision, performs professional field work in the case management of adult and juvenile parolees; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors movement of parolees; ensures electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community based organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-12841

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: 5  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-0002D

Under direct supervision, performs professional field work in the case management of adult and juvenile parolees; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors movement of parolees; ensures electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community based organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-15541

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-15521

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

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11/21/2016



Job Title: Carpenter - DIXON CC  
Agency: Corrections  
Closing Date/Time: Fri. 11/04/16 4:00 PM Central Time  
Salary: \$5,952.54 - \$6,279.66 monthly  
Job Type: Full-Time  
Location: Lee County, Illinois  
Number of Vacancies: 1  
Plan/BU: PR000  
Bid ID#: IDOC-29-93-16-0656

Under direct supervision of the Stationary Engineer - Chief, performs skilled carpentry and construction work; at Dixon Correctional Center

POSITION NUMBER: 06650-29-93-350-10-01

**AGENCY CONTACT:**

Kathy Newstrand (Ext. 2106) or Joyce Rogers (Ext. 2108)  
Dixon Correctional Center  
2600 N. Brinton Ave.  
Dixon, IL 61021  
Phone: 815-288-5561

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11/21/2016



Job Title: **CET Airport Construction Engineer Trainee**  
Agency: Transportation  
Closing Date/Time: Thu. 11/10/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IPR#41306**

Under immediate supervision, this position is accountable for assisting in the general supervision of airport construction within Illinois where state, local and/or federal funds are involved.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **CET Design Trainee**  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Madison County, Illinois  
Number of Vacancies: **4**  
Bid ID#: **IPR#41346**

This position is accountable for assisting in the preparation of design and project reports in order to secure design approval for projects on the annual and multi-year improvement program. Design approval is a pre-requisite to plan preparation and acquisition of right-of-way.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **CET Inspector**  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Effingham County, Illinois  
Number of Vacancies: **3**  
Bid ID#: **IPR#41344**

This is an entry-level, trainee position accountable for assisting in the layout, inspection, and documentation required on various high-improvement construction projects.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: CET Studies & Plans Squad Member Trainee  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Effingham County, Illinois  
Number of Vacancies: 3  
Bid ID#: IPR#41345

This is an entry-level trainee position responsible for performing detailed tasks associated with the preparation of design studies, contract plans, and specifications for highway improvement projects.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Vermilion County, Illinois  
Number of Vacancies: **5**  
Plan/BU: **RC062**  
Bid ID#: **1636500**

Under direction of the team supervisor, receives and investigates reports of physical and sexual abuse and neglect reported by mandated and other sources; assesses immediate safety and risk factors of involved children and takes necessary protection action; makes recommendations about investigative findings; implements short-term services

SUBMIT BIDS TO:  
Patty Gideonsen  
5415 N University Ave  
Suite 103  
Peoria, IL 61614  
Fax: 309-693-5316

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11/21/2016



Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Peoria County, Illinois  
Number of Vacancies: **5**  
Plan/BU: **RC062**  
Bid ID#: **1632500**

Under direction of the team supervisor, receives and investigates reports of physical and sexual abuse and neglect reported by mandated and other sources; assesses immediate safety and risk factors of involved children and takes necessary protection action; makes recommendations about investigative findings; implements short-term services, including concrete services directly or through family advocates

SUBMIT BIDS TO:  
Patty Gideonsen  
5415 N University Ave  
Suite 103  
Peoria, IL 61614  
Fax: 309-693-5316

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11/21/2016



Job Title: **Administrative Assistant I - Opt N1**  
Agency: Healthcare & Family Services  
Closing Date/Time: Thu. 11/03/16 5:00 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **IG0682**

Under general direction, assists the Manager in the development and implementation of new methods and systems; assists Manager and staff in responding to special inquiries and correspondence from both public officials and interested private organizations; conducts and coordinates studies of special projects; attends and participates in various staff meetings.

Contact Person:  
Lori Kinsella  
Office of Inspector General/Personnel  
2200 Churchill Road, Building 1-A  
Springfield, Illinois 62702

217-524-5104 Office  
217-782-7969 Fax

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11/21/2016



Job Title: Fire Prevention Inspector I  
Agency: State Fire Marshal  
Closing Date/Time: Fri. 10/28/16 4:00 PM Central Time  
Salary: \$3,958.00 - \$5,708.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC029  
Bid ID#: 50-50-SFM16-024

Under direct supervision of the Regional Manager in the Southern Region, performs beginning level professional fire inspection duties. Utilizes a state vehicle to conduct on-site inspections or assists in more complex inspections. Serves as a contact person in the field of fire prevention inspections with local fire departments. Receives training.

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217  
217-782-8916 – Fax

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11/21/2016



Job Title: **Food Services Program Manager**  
Agency: **Corrections**  
Closing Date/Time: **Tue. 11/01/16 3:00 PM Central Time**  
Salary: **\$6,698.00 - \$9,894.00 monthly**  
Job Type: **Full-Time**  
Location: **Fayette County, Illinois**  
Number of Vacancies: **1**  
Plan/BU: **VR704**  
Bid ID#: **IDOC29-87-16-0457**

Under administrative direction of the Assistant Warden of Operations (SPSA) plans, develops and coordinates a large-scale food services program for the facility. Serves as full line supervisor; assigns and reviews work; provides guidance and training to assigned staff. Directs initiation and maintenance of proper and healthy sanitation and safety standards. Plans, schedules and publishes all menus for general and/or special diets. Prepares reports (daily, weekly, monthly, annually) regarding food cost.

Contact: Sonya Bruno - Human Resources Representative  
Vandalia Correctional Center PO Box 500 Vandalia IL 62471  
618/283-4170 x2140

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11/21/2016



Job Title: **GAAP Accountant**  
Agency: Revenue  
Closing Date/Time: Wed. 11/09/16 5:00 PM Central Time  
Salary: \$4,192.00 - \$5,683.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **DOR 13209**

Under administrative direction of the Generally Accepted Accounting Principles (GAAP) Coordinator, performs professional accounting functions related to the examination, maintenance, preparation, reconciliation and analysis of financial information, statutory mandates, receipt ledgers, journals and reports for the Illinois Department of Revenue (IDOR) Financial Control Bureau. Provides fiscal assistance as needed to other Financial Control/General Accounting staff.

Agency Contact:  
Illinois Department of Revenue - Human Resources  
101 West Jefferson St., WIB Mail Code 5-110  
Springfield, IL 62702  
217-782-6239  
217-782-9925 Fax

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11/21/2016



Job Title: Grant Monitor- NonCode/Non-Bargaining  
Agency: Criminal Justice Information Authority  
Closing Date/Time: Thu. 11/03/16 5:00 PM Central Time  
Salary: \$48,000.00 - \$55,000.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Bid ID#: 50-05-001

Created in 1983, the Illinois Criminal Justice Information Authority is a state agency dedicated to improving the state's criminal justice system. The Authority brings together key leaders from the justice system and the public to identify critical issues, and to propose and evaluate policies, programs, and legislation that address those issues.

Interest should be by email with cover letter and resume to Ms. Maria Espindola, Human Resources Coordinator, Office of Human Resources, Illinois Criminal Justice Information Authority, [maria.espindola@illinois.gov](mailto:maria.espindola@illinois.gov)

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11/21/2016



Job Title: **Habilitation Program Coordinator (Upward Mobility Target Title)**

Agency: **Human Services**

Closing Date/Time: **Thu. 11/03/16 5:00 PM Central Time**

Salary: **\$4,253.00 - \$5,787.00 monthly**

Job Type: **Full-Time**

Location: **Cook County, Illinois**

Number of Vacancies: **3**

Plan/BU: **RC062**

Bid ID#: **10-72-98172, 98173, 98198**

The Ludeman Center is a 24 hour/7 days per week residential facility located on a 60 acre campus with 42 residential homes housing approximately 406 people with developmental disabilities. The HPC develops, coordinates, implements and evaluates the Individual Habilitation Plans for an assigned number of people with developmental disabilities on a residential unit. The Habilitation Plan addresses the person's self-help skills, behavioral issues

Contact:  
Alice M. Chambers  
Human Resources Representative  
114 N. Orchard Drive  
Park Forest, IL 60466  
708-283-3015

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11/21/2016



Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Peoria County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC063  
Bid ID#: Peoria Licensing 2016

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes; conducts licensing studies of day care centers and homes to determine compliance with licensing standards; investigates reports of non-compliance and recommends appropriate licensing actions.

**Contact:**

Johnnie Rambo  
DCFS Licensing  
1911 S. Indiana 9th Floor  
Chicago, Illinois 60616  
Phone: 312-328-2461  
Fax: 312-328-2321  
Email: [Johnnie.Rambo@illinois.gov](mailto:Johnnie.Rambo@illinois.gov)

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11/21/2016



Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Rock Island County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC063  
Bid ID#: Rock Island Licensing 2016

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes; conducts licensing studies of day care centers and homes to determine compliance with licensing standards; investigates reports of non-compliance and recommends appropriate licensing actions.

**Contact:**

Johnnie Rambo  
DCFS Licensing  
1911 S. Indiana 9th Floor  
Chicago, Illinois 60616  
Phone: 312-328-2461  
Fax: 312-328-2321  
Email: [Johnnie.Rambo@illinois.gov](mailto:Johnnie.Rambo@illinois.gov)

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Champaign County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-0003C

Under direct supervision, performs professional field work in the case management of adult and juvenile parolees; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors movement of parolees; ensures electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community based organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,438.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-15512

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a AM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,438.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-12831

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a AM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-16521

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-12821

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-16511

Under direct supervision, performs professional field work in the case management of adult and juvenile parolees; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors movement of parolees; ensures electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community based organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-12841

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: 5  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-0002D

Under direct supervision, performs professional field work in the case management of adult and juvenile parolees; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors movement of parolees; ensures electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community based organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-15541

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/21/2016



Job Title: Corrections Parole Agent (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Wed. 11/02/16 4:00 PM Central Time  
Salary: \$4,338.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: IDOC-29-05-16-15521

Under general supervision, performs professional field work in the case management of adult and juvenile parolees during a PM shift; provides counseling and referral services; assists in the apprehension of parole violators and in the transportation of same; monitors, movement of parolees; certifies electronic equipment is operational; provides assistance to statewide law enforcement agencies, officers of the court and community base organizations.

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11/21/2016



Job Title: Carpenter - DIXON CC  
Agency: Corrections  
Closing Date/Time: Fri. 11/04/16 4:00 PM Central Time  
Salary: \$5,952.54 - \$6,279.66 monthly  
Job Type: Full-Time  
Location: Lee County, Illinois  
Number of Vacancies: 1  
Plan/BU: PR000  
Bid ID#: IDOC-29-93-16-0656

Under direct supervision of the Stationary Engineer - Chief, performs skilled carpentry and construction work; at Dixon Correctional Center

POSITION NUMBER: 06650-29-93-350-10-01

**AGENCY CONTACT:**

Kathy Newstrand (Ext. 2106) or Joyce Rogers (Ext. 2108)  
Dixon Correctional Center  
2600 N. Brinton Ave.  
Dixon, IL 61021  
Phone: 815-288-5561

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11/21/2016



Job Title: **CET Airport Construction Engineer Trainee**  
Agency: Transportation  
Closing Date/Time: Thu. 11/10/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IPR#41306**

Under immediate supervision, this position is accountable for assisting in the general supervision of airport construction within Illinois where state, local and/or federal funds are involved.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **CET Design Trainee**  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Madison County, Illinois  
Number of Vacancies: **4**  
Bid ID#: **IPR#41346**

This position is accountable for assisting in the preparation of design and project reports in order to secure design approval for projects on the annual and multi-year improvement program. Design approval is a pre-requisite to plan preparation and acquisition of right-of-way.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **CET Inspector**  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Effingham County, Illinois  
Number of Vacancies: **3**  
Bid ID#: **IPR#41344**

This is an entry-level, trainee position accountable for assisting in the layout, inspection, and documentation required on various high-improvement construction projects.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **CET Studies & Plans Squad Member Trainee**  
Agency: Transportation  
Closing Date/Time: Fri. 11/04/16 4:30 PM Central Time  
Salary: \$4,275.00 - \$4,655.00 monthly  
Job Type: Full-Time  
Location: Effingham County, Illinois  
Number of Vacancies: **3**  
Bid ID#: **IPR#41345**

This is an entry-level trainee position responsible for performing detailed tasks associated with the preparation of design studies, contract plans, and specifications for highway improvement projects.

Technical Applications (PM 1080 rev 9/19/16) **must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov)

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11/21/2016



Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Vermilion County, Illinois  
Number of Vacancies: **5**  
Plan/BU: **RC062**  
Bid ID#: **1636500**

Under direction of the team supervisor, receives and investigates reports of physical and sexual abuse and neglect reported by mandated and other sources; assesses immediate safety and risk factors of involved children and takes necessary protection action; makes recommendations about investigative findings; implements short-term services

SUBMIT BIDS TO:  
Patty Gideonsen  
5415 N University Ave  
Suite 103  
Peoria, IL 61614  
Fax: 309-693-5316

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11/21/2016



Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Peoria County, Illinois  
Number of Vacancies: **5**  
Plan/BU: **RC062**  
Bid ID#: **1632500**

Under direction of the team supervisor, receives and investigates reports of physical and sexual abuse and neglect reported by mandated and other sources; assesses immediate safety and risk factors of involved children and takes necessary protection action; makes recommendations about investigative findings; implements short-term services, including concrete services directly or through family advocates

SUBMIT BIDS TO:  
Patty Gideonsen  
5415 N University Ave  
Suite 103  
Peoria, IL 61614  
Fax: 309-693-5316

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## CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center

100 W. Randolph, Suite 3-300

Chicago, IL 60601-3220

(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

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## What is the CTA Second Chance Program?

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

### How to apply

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

## [Click Here For the 13 Designated Agencies](#)

### What are the eligibility requirements and qualifications?

- Job seekers interested in participating must:
  - Reside within the City of Chicago
  - Be 18 years or older
  - Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the 13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
  - House arrest (wearing metal band/bracelet)
  - Drug/alcohol program (i.e. Methadone treatment)
  - Work release center
  -

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**How many Second Chance positions are available?**

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

**How long does the program last?**

Based on job performance and attendance, a participant may serve for 12 months or more.

**How much does the program pay?**

Participants are paid at a rate of \$10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

**How is a participant selected?**

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

**Once the referring agency recommends an applicant, what happens?**

- Applicants are fingerprinted for background processing.
- Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
  - Orientation/pre-hire
  - Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
  - Completion of all hiring documentation and application inserts
  - Training

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- Participants are required to complete a (paid) safety training prior to reporting to assigned work location.
- The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

**What happens when the participant successfully completes the program?**

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

**Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.



11/21/2016



## **10 REASONS TO CONSIDER JOINING THE ARMED FORCES**

Whether you are considering the military out of a sense of Patriotism or duty, for action and adventure, or for a steady job in a depressed economy, there is something for everyone. Here are 10 reasons the military may be a good fit for you.



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1. Patriotism, defending our nation, and a sense of duty. Military service is a time-honored way to serve others first. Walter Reuther is quoted as saying, “There is no greater calling than to serve your fellow men. There is no greater contribution than to help the weak. There is no greater satisfaction than to have done it well.” (Source). This quote sums up what it means to serve. When you join the military, you learn the true meaning of service.

2. Jobs in a down economy. The US has experienced a difficult economy over the last few years, including high levels of unemployment, rising costs, and the outsourcing of many jobs. If you are looking for employment, consider the military, which continues to offer jobs for those who are qualified medically and academically, and who do not have an extensive criminal record.

3. Pay and benefits. A new second lieutenant starts at over \$36,000 a year plus full benefits, not including added monthly allowances of up to \$3,000, depending on where he or she is stationed. An enlisted person starts at around \$20,000 a year plus full benefits, not including added monthly allowances of up to \$1,500 depending on where he or she is stationed. Enlistment and re-enlistment bonuses can be over \$20,000. After serving only 3 years, some nuclear trained enlisted members in the Navy receive bonuses of \$90,000 for re-enlisting. Student loans can be relieved by up to \$65,000. The military is also one of the few places where you can get a full pension after serving 20 years or more. Military can reach 50-75% of the average of your final three years base salary. In some instances, you can receive more than 75% of your base pay in retirement.

4. Full medical coverage for you and your family. Military members are immediately eligible for full health care benefits for themselves and their immediate family members as soon as they enter

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the service, and if you stay through until retirement, you and your family can take these benefits with you when you leave the military. These health benefits extend to immediate family (e.g. spouses and children, and sometimes dependent parents). You may also be eligible for temporary military healthcare benefits after you leave the service.

5. Skills and training. The military provides advanced technical training in a variety of career fields and also offers opportunities for additional training when you are off-duty. Many military members are able to attend college that is often paid for by tuition assistance. You can use your training opportunities to advance within your career field, earn certifications or degrees, or prepare yourself to transition back into civilian life.

6. Leadership opportunities. Military leadership is a great way to get your resume for your next career. If you were to hire someone, would you want to hire someone with proven skills and experience and a degree, or someone right out of high school/college? Give me the experienced professional any day of the week! (More tips for creating your post-military resume).

7. Travel opportunities and vacation time. The military has installations all around the world and pays for you and your family to get there and back. Your off duty time is yours and you are free to travel and see the world. The military gives you 30 days of paid leave per year, not including weekends and federal holidays, depending on your job.

#### Benefits after Leaving the Service

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11/21/2016



8. Education opportunities after you leave the military. The new GI Bill pays veterans who served at least 36 months a monthly living stipend and full tuition to pay for college, after they leave the military. Depending on how long the service member commits, this GI Bill can be transferred to spouses and children.

9. Buy a home with no money down with a VA Loan. The Veterans Affairs office offers veterans a way to purchase a home with no money down through the VA Loan. This makes it easier to purchase a home while you are serving, or after you have left the service.

10. A military retirement is worth millions. An officer with 20 years of service, who earns over \$100,000 per year, could retire with a pension of over \$48,000 per year for life in his or her 40's and start a second career. Imagine earning over \$4000 per month for the rest of one's life, starting at age 42. This equates to an accumulative pay of \$480,000, \$960,000, \$1.4 million in 10, 20, and 30 years, respectively, in addition to having full health care coverage and an income from a second job, if desired. (Oh, and those numbers don't account for annual cost of living adjustments which increase your monthly pension).

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