



State Representative La Shawn K. Ford

DAILY JOB LISTINGS



**4800 W Chicago Ave,
Chicago, IL 60651
TEL: 773-378-5902
FAX: 773-378-5903**

**Oak Park Office
816 S Oak Park Ave, Suite A
Oak Park, IL 60304
TEL: 708-445-FORD (3673)**

**Springfield Office
239-E Stratton Office Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502**

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* LaGrange Park * Western Springs



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Chicago Career Fair

Thursday, October 20, 2016

11:00 AM to 2:00 PM

**Holiday Inn Chicago/Oak Brook
17 W 350 22nd St
Oakbrook Terrace, IL 60181**

What to bring... Bring plenty of resumes, as you'll be giving them directly to hiring managers at each company. If you have a multi-page resume, make sure your name and contact information are on each page. Be organized and bring supplies you might need i.e. pens, paper, business cards, etc. How long should you spend at the job fair... You can spend as little or as long as you want at the show. Plan to spend one hour at the event. You should be able to speak with at least ten company representatives or more in this time. What do I do at the job fair? Walk up to each company, introduce yourself, shake their hand, give them a resume and ask what positions they are looking for

For more information and to register, visit www.choicecareerfairs.com

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Chicago Job Fair September 15 2016 – 11am -2pm

**The Congress Plaza Hotel
520 South Michigan Ave
Chicago IL 60605**

Chicago Job Fair December 8 2016 – 11am -2pm

**The Congress Plaza Hotel
520 South Michigan Ave
Chicago IL 60605**

For More Information, contact organizers at:

(714) 783-4228

info@besthirecareerfairs.com

Website Contact

<https://www.besthirecareerfairs.com/>

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Accounts Receivable Clerk

Hephzibah Children's Association is accepting applications for a full-time Accounts Receivable Clerk, 35-40 hours per week. Responsibilities include all accounts receivable, billing, and collection activities.

Qualified candidates will meet the following requirements:

- Associates Degree in business administration or accounting, or an equivalent combination of education and experience.
- General knowledge of accounting.
- Experience and competencies in Microsoft Office, Word and Excel, and skills in general ledger software.
- Excellent written and verbal communication skills, strong organizational skills, ability to work independently, and ability to work effectively with staff, parents, donors, oversight agencies and the public.
- 1-2 years of Accounts Receivable experience

Starting hourly rate is \$15.00 commensurate with experience

Send resume to Mary Tortorici, Director of Finance by email at: mtortorici@hephzibahhome.org.

Original Post at: <http://www.austinweeklynews.com/Classified/Ads/5961/>

08/30/2016



COOK/KITCHEN MANAGER

Hephzibah Children's Association has an opening for a cook/kitchen manager at our Oak Park location. Responsibilities include preparing menus, nutritious meals and snack for the residents of the Group Home. Shopping, ordering food and supplies and tracking monthly inventory along with maintaining equipment.

Keep kitchen equipment clean and sanitary and in good order. Knowledge of state and local regulations pertaining to food service and certification in food service sanitation and first aid and CPR. Ability to meet the physical requirements of the job. Great opportunity to work 25 hours per week. Interested candidates should contact Jim Woywod, Director of Group Homes at jwoywod@hephzibahhome.org.

Original Post at: <http://www.austinweeklynews.com/Classified/Ads/5970/>

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The Following jobs can be found on Loretto Hospital Website

<http://www.lorettohospital.org/Loretto/Main.aspx?tid=266&mtid=223>

Main Hospital Site

645 S. Central Ave.
Chicago, IL 60644
(773) 626-4300

ADMINISTRATIVE NURSE SUPERVISOR	
Department:	Nursing Administration
Schedule:	
Shift:	Days
Hours:	10AM-6PM Mon-Wed-Fri
Job Details:	As a registered professional nurse, under the direction of AVP/Nurse and CNO, is accountable for the administrative coordination of all patient care services division activities which take place during the assigned tour of duty in the Mgr/Director's absence. Also responsible for staffing and day-

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to-day Hospital Opns. After business hours and on all shifts during weekends and holidays, the Administrative Supv. is responsible for overall supervision of the operating of the entire hospital during the assigned shift. All unusual events/problems are to be reported to the Adm Supv on call for final evaluations and/or resolution.

Requirements

- 2 or more years experience, including supervisory, in a variety of nursing positions which provide detailed knowledge of the activities of the nursing department; possess the knowledge and skill in utilizing management principles and methods; demonstrated problem solving ability.
- Previous 3 years of House Supervisor experience required.



ADULT NURSE PRACTITIONER	
Department:	Nursing Administration
Schedule:	Part Time
Shift:	
Hours:	20 Hours/week
Job Details:	<p>Under the supervision of the VP/CNO: as an advanced practice nurse, plans, and evaluates patient's chronic and acute care. Performs duties as a licensed advanced practice nurse in the state of IL. Makes referrals to physicians as warranted, medically clears patients, writes prescriptions, assists with medication reconciliation and core measures, and performs duties within the scope of practice.</p> <p>JOB REQUIREMENTS:</p> <ul style="list-style-type: none"> • 3-5 years' nursing experience required; 2-3 years' experience required as a practicing APN • Successful completion of an approved nurse practitioner program.

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- Current approval by the joint Board of Medical Examiners and State Board of Nursing.
- Must be currently licensed as a registered nurse in the state of IL.

APPLICATION ANALYST	
Department:	Information Systems
Schedule:	Full Time
Shift:	Days
Hours:	
Job Details:	<p>Bachelor of Science</p> <p>Application Analyst - Meditech Financial Systems</p> <p>Description:</p> <p>The candidate for this position will apply knowledge of financial healthcare applications to assist the hospital in support of implementation and maintenance of Meditech's software products. Duties include writing dictionaries, correcting program errors, preparing operating instructions,</p>

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and compiling documentation of program development. This person will be responsible for testing Meditech software upgrades as well as providing support for multiple modules. Other responsibilities include researching problems, testing, training and documenting best practices.

Responsibilities:

- Works within the IT department as the principle analyst supporting the MEDITECH General Ledger, Budgeting & Forecasting, Executive Support System, Fixed Assets, Materials Management, and peripheral software.
- Works closely with the organization financial and admitting departments advising them on best practices and optimal use of the Meditech financial modules.
- Monitors and manages day-to-day operation of all financial modules. Works closely with other IT analysts, and technicians to ensure optimal performance of entire financial and clinical documentation system.
- Excellent Time Management Skills
- Excellent inter-personal and organizational skills
- Ability to prioritize and simultaneously work on multiple tasks and projects
- Must be available 24/7 to respond to emergency situations
- Ability to cooperatively and effectively work with people from all organizational levels and build consensus through negotiation and diplomacy



- Ability to manage a project, its dependencies, team members, other resources and timeline; and to prioritize and delegate accordingly
- **Troubleshoots problems, recommends and implements improvements and changes, manages upgrades and implementation of new features and modules.**

Requirements:

- Bachelors in MIS, Finance, and Accounting
- Two to five years of Healthcare Financial Systems Implementation or related experience
- Experience working with Meditech Magic or Client/Server.
- Project management experience
- SQL and NPR report writing is a plus

CASE MANAGER

Department:	Case Management
Schedule:	Full Time
Shift:	Days
Hours:	8:30am-4:30pm with weekends

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Job Details:

The Case Manager assumes responsibility for assessing and coordinating the clinical management of patients in specific case groups for an episode of care . the Case Manager is responsible for developing and meeting desired patient care outcomes for his/her caseload based on assesment of patien care needs and as ordered by the physician, within an appropriate length of stay and appropriate use of resources. The Case Manager, responding to complex patient care needs form admission to discharge, works productively and coperperatively in collaboarations with the physician, clinical staff nurses and managers, as well as other health care professionals.

Requirements

- Bachelors degree in Social Work or related field with minimum two years experience in the mental health field
- Master's degree from an accredited school of social workor a master's degree in a related field with one year experience in the mental health field.
- Strong communication skills,good work ethic, and team member.
- demonstrates awareness of regulatory requirments,including but not limited to, JCAHO, IDPH,CMS.

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COOK	
Department:	Nutritional Services
Schedule:	Flex
Shift:	
Hours:	
Job Details:	<p>Is responsible for preparation of meals for patients, cafeteria patrons and guests at special functions. Follows all regulatory agencies' sanitation guidelines.</p> <p>Requirements</p> <ul style="list-style-type: none">○ CDPH sanitation certificate Required○ Previous experience as a cook.○ High school diploma or equivalent Required <p>Other</p> <p>SEIU Union position.</p>

CRISIS WORKER	
Department:	Emergency
Schedule:	Full Time
Shift:	Nights
Hours:	11pm-7am

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Job Details:

Under the supervision of the Supervisor of Crisis Intervention Services or respective manager, the crisis worker recognizes the social and emotional components of individuals who present at the Emergency Department of Loretto Hospital. Because the crisis worker must relate to individual, families, inquiries, police, and social service agencies, under varied circumstances, the crisis worker must have an excellent understanding of the community resources available to persons served as well as an excellent understanding of treatment interventions. Functions under the mandates of the Division of Mental Health grant related to job duties, continuity of care, and Community Hospital Inpatient Psychiatric Services (CHIPS) guidelines. Completes assessments and coordinates treatment interventions with the Emergency Department physician. Identifies the treatment needs of persons presenting in the Emergency Department, and coordinates services for an array of persons served. Acts a viable member of the Emergency Department treatment team. Documents interventions based on standards developed by regulatory bodies.

JOB REQUIREMENTS

- Minimum of a bachelor's degree (B.A.) from a four year college or university, with a curriculum focusing on Human Services, Psychology, Sociology, Social Work,

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- or Humanities, and corresponding work experience. Master's Degree preferred.
- Two years experience in a mental health environment and demonstrated ability to work independently required. State of Illinois licensure (LCSW or LCPC preferred)

Other

SEIU Union position.

DIETARY CLERK

Department: Nutritional Services

Schedule: Part Time

Shift: Varied Shifts; Some Weekends Required

Hours: 11AM-7:30PM

Job Details: Works amicably with people, performs assigned duties related to obtaining patient preferences, menu controls, food production and changes in patients diets. files and performs clerical duties, including phone and computer duties.

Requirements

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- High school diploma or equivalent
- Two (2) years of experience as Dietary aide

Other

SEIU Union position.

ENVIRONMENTAL SERVICE AIDE II

Department: Environmental Services

Schedule: Flex

Shift: Days

Hours: 7am-3:30pm

Job Details: High School/GED
Performs routine cleaning of patient rooms, nursing units, offices, and clinical areas etc. Complete work assignment in a timely manner. Uses and maintains equipment properly. Transports trash and hazardous waste to appropriate disposal area.

Requirements

- High School Diploma Required
- Six (6) months- One (1) year experience required.

Other

SEIU Union position.

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FOOD SERVICE AIDE

Department: Nutritional Services

Schedule: Part Time

Shift: Varied Shifts

Hours: 6:30am-3pm, 11am-7:30pm, 3:30pm-7:30pm

Job Details: High School/GED
Serves food on various patient floors. conduct food tray assembly, in cafeteria, and at catered events. Washes dishes, utensils, pots, equipment, walls, floors, cabinets, etc.

Requirements:

- High School diploma or GED (high school equivalent).
- 6 months of food services experience required.

Other:

SEIU Union position.

FOOD SERVICE AIDE

Department: Nutritional Services

Schedule: Casual

Shift: Varied Shifts; Some Weekends Required

Hours: 3:30PM-7:30PM

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Job Details:

Serves food on various patient floors. conduct food tray assembly, in cafeteria, and at catered events. Washes dishes, utensils, pots, equipment, walls, floors, cabinets, etc.

Requirements:

- High School diploma or GED (high school equivalent).
- 6months of food services experience required.

Other:

SEIU Union position.

FOOD SERVICE AIDE

Department: Nutritional Services

Schedule: Casual

Shift: Varied Shifts; Some Weekends Required

Hours: 3:30PM-7:30PM

Job Details:

Serves food on various patient floors. conduct food tray assembly, in cafeteria, and at catered events. Washes dishes, utensils, pots, equipment, walls, floors, cabinets, etc.

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Requirements:

- High School diploma or GED (high school equivalent).
- 6months of food services experience required.

Other:

SEIU Union position.

GRANT WRITER

Department: Administration

Schedule: Full Time

Shift: Days

Hours: 8am-4:30pm

Job Details:

JOB SUMMARY:

Generates financial support for Loretto Hospital Foundation projects through the research and planning necessary to develop grant proposals and manage grant awards. Utilizes community needs assessments, engages in special project development and grant writing activities designed to identify and address unmet healthcare needs within the community. Ensures the identification, development and coordination of grant writing opportunities.

ESSENTIAL FUNCTIONS:

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- Through interviews and other means, gather information that will easily allow an understanding of the concept of a project or program for which grant funding is sought as defined by the person responsible for carrying it out.
- Acquire and maintain sound knowledge and understanding of the organization, and use that knowledge and understanding to better comprehend all projects and programs for which grants will be sought and to recommend the seeking of grants;
- Compile, write, and edit all grant applications exhibiting strong expository writing skills and a high-level command of grammar and spelling;
 - Implements consistent, standardized grants management system;
 - Manage the Grant Program routing forms and sign off process;
 - Provides guidance for Project Leads and Project Teams during the development of grant proposals and post-award accounting and tracking activities;
 - Identifies funding opportunities and new program areas to match LH priorities;
 - Reviews funding agency guidelines to ensure each proposal correctly conforms to federal and non-federal program announcement requirements;

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- Reviews the budget of a project or program for which funding is sought and make certain it meets the requirements of the grant-making organizations;
- Ensure that individual grant proposals are developed in accordance with each grant-making organization's preferences and follow exactly each grant-making organization's guidelines;
- Maintain registrations for Federal and non-Federal grant making organizations;
- Keeps in contact with grant-making organizations during their review of a submitted grant application in order to be able to supply additional supportive material;
- Manages the process of supplying progress reports when required by a grant-making organization that has funded a project or program;
 - Serves as a liaison to all funding agencies or organizations;
 - Ensures compliance with LH Grant Program policies and procedures, and is responsible for periodic review and revisions of policies and procedures;
 - Assists LH Foundation to identify grant writing opportunities. Determines feasibility and development of grant support for new initiatives;

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- Works with Project Lead and accounting to meet reporting requirements for grant funded projects;
- Develops, manages, and coordinates all necessary forms required by federal and non-federal sponsors for major proposals;
- Engages with program officers at funding organizations to solicit invitations to submit proposals;

The job may have additional responsibilities as assigned. All job duties must be performed in a manner that demonstrates the Mission and Values of Loretto Hospital.

QUALIFICATIONS:

Education/Training: Bachelor's degree in Sciences, Journalism, or Social Sciences required. 3-5 years strong grant writing experience in healthcare field may substitute for education. Proficiency working with a variety of computer software programs is highly desirable.

Experience: Program development and grants experience highly preferred. Possess working knowledge of federal, state, regional and local grant-makers. Proven experience submitting grant applications and understanding of award process and reporting. Be adept at coordinating and managing key people, particularly

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physicians, experience maintaining confidential information, demonstrates leadership skills, experience working with project teams.

MECHANIC

Department: Plant Operations

Schedule: Full Time

Shift: Days

Hours: M-F 7am-3:30pm

Job Details: Under supervision of the Chief Engineer, performs repair work on buildings, furniture and equipment; performs electrical, carpentry and plumbing maintenance and repair work; performs work in connection with the installation, removal, lawn care/snow removal, maintenance of HVAC systems, maintenance and repair of mechanical equipment and apparatus. Previous courses in Shop and Shop Mathematics is desired. Must have three years experience in general maintenance and repair work. In addition, the ability to read and interpret documents such as safety rules, floor plans, schematics, operating and maintenance instructions and procedure manuals is necessary.

MILIEU COUNSELOR

Department: Addiction/OP

Schedule: Flex

Shift: Nights

Hours: 23:00-07:30, rotating weekends

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Job Details:

Provides counseling and problem solving assistance to patients and visitors. Leads didactic and process groups. Assess individual and group behavior and provides appropriate behavioral interventions. Implements the intake process. Follows hospital wide and department specific policies and procedures in the provision of treatment

Requirements:

- High school diploma or GED equivalent required. Associates or Bachelors preferred.
- Academic training in chemical dependency preferred, CADC or CSADC required.
- Two (2) years experience in chemical dependency or a combination of chemical dependency and behavioral health preferred.
- Illinois certification as substance abuse counselor or eligible for such within one year from date of hire.

Other

SEIU Union position.

NETWORK DEVELOPMENT REPRESENTATIVE/PHYSICIAN RECRUITER

Department: Administration

Schedule: Full Time

Shift:

Hours:

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Job Details:

Responsible for sourcing providers for privileging at Loretto Hospital. Creates, implements, and evaluates macro/micro recruitment strategies focused on promoting a consistent brand, while timely sourcing and finding the right providers to meet Loretto Hospital patients' needs and growth goals. Builds and maintains a strong relationship with internal and external providers, forging a community network to recruit the best and brightest providers to Loretto Hospital

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Builds relationships with independent practitioners and new graduates focusing on primary & specialty care.
- Establishes relationships with local communities, nursing care facilities, Social service agencies, colleges & universities.
- Promotes Loretto Hospital's programs and services: Addictions, Ambulatory Care, Behavioral Health, Med/Surg/CCU, ED units
- Establish & maintain relationships with external referral sources including: Emergency Room, Crisis Intervention, Behavioral Health (out-patient & inpatient)
- Understands Loretto's current and anticipated recruitment needs and develops recruitment tactics and strategies including, but not limited to, direct mail, telephone solicitation, and relationships with residency/Fellowship training programs, job fairs and other professional medical and recruitment associations.

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- Promotes Loretto Hospital's mission by identifying, initiating and maintaining professional relationships with physicians and others in order to promote and maintain a steady pipeline of potential physician candidates.
- Assists with development, maintenance and updates to physician practice opportunity profiles. Maintains clear understanding of each specific physician opportunity and its associated practice specifics to ensure the most appropriate candidate pool.
- Develops and implements a candidate sourcing plan specific to the needs Loretto Hospital.
- Creates, utilizes and maintains standardized and detailed records for all recruitment processes.
- Assists with the development of recruitment collateral materials, such as brochures promoting the organization and its opportunities. Assists with creation and production of physician recruitment marketing and advertising in various media forms.
- Utilizes current medical staff to assist with referrals of appropriate external candidates.
- Creates monthly reports summarizing activities, sourcing trends, and results against pre-determined performance standards.
- Demonstrates proficiency with appropriate recruitment and sourcing tools: applicant tracking, job boards, social media etc.

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Education and/or Experience

Bachelors' degree in healthcare, business administration, human resources, marketing, or related field is required.

At least 2 years of working experience as a physician recruiter with successful track record.

Working knowledge of physician contracting, on-boarding, and compensation is needed.

Sales & Marketing experience preferred but not required.

Position requires 70% travel within 30 miles of the hospital in own car

Must be flexible with hours, e.g. some evenings and weekends.

PATIENT CARE TECH-EMERGENCY SERVICES

Department: Emergency

Schedule: Flex

Shift: Varied Shifts; Some Weekends Required

Hours:

Job Details: Under the supervision of a Registered Nurse, the Patient Care Technician participates in the delivery of care to patients in the Emergency Department. The Patient Care Technician promotes good public relations and professional

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attitude when dealing with co-workers, patients, visitors, and physicians. The Patient Care Technician also provides patient care and performs job functions and responsibilities in compliance with hospital policies, protocols, and job description.

Required:

- High School Diploma or GED required
- Six months or more work experience as Emergency Department Technician, EMT, or related fields
- EMT-B, EMT-P, or CAN certification required
- CPI and Team Restraints within 6 months of hire

Other

SEIU Union position.

PATIENT CARE TECH-EMERGENCY SERVICES

Department:	Emergency
Schedule:	Flex
Shift:	Varied Shifts; Some Weekends Required
Hours:	
Job Details:	Under the supervision of a Registered Nurse, the Patient Care Technician participates in the delivery of care to

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patients in the Emergency Department. The Patient Care Technician promotes good public relations and professional attitude when dealing with co-workers, patients, visitors, and physicians. The Patient Care Technician also provides patient care and performs job functions and responsibilities in compliance with hospital policies, protocols, and job description.

Required:

- High School Diploma or GED required
- Six months or more work experience as Emergency Department Technician, EMT, or related fields
- EMT-B, EMT-P, or CAN certification required
- CPI and Team Restraints within 6 months of hire

Other

SEIU Union position.

PATIENT CARE TECHNICIAN	
Department:	Med/Surg 5 East
Schedule:	Full Time
Shift:	Days
Hours:	7am-3:30pm with Rotating Weekends
Job Details:	High School/GED

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Under the supervision of a Registered Nurse, the Patient Care Technician participates in the delivery of care to patients in the Medical Surgical/ CCU Department. The Patient Care Technician promotes good public relations and professional attitude when dealing with co-workers, patients, visitors, and physicians. The Patient Care Technician also provides patient care and performs job functions and responsibilities in compliance with hospital policies, protocols, and job description.

Required:

- High School Diploma or GED required
- **Six months or more work experience as PCT, EMT, or related fields**
- CPI and Team Restraints within 6 months of hire

PATIENT CARE TECHNICIAN

Department:	Med/Surg 5 East
Schedule:	Full Time
Shift:	Nights
Hours:	2300-0730
Job Details:	The PCT participates in the delivery of care to patients of all ages (child, adolescent, adult and geriatric) on the Medical/Surgical Units under the direction of a Registered

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Nurse. Implements plan of care as assigned and reports patients progress to Registered Nurse. Supports the hospital and department's philosophy. Is knowledgeable about hospital and department policies and procedures. Promotes good public relations and professional attitude when dealing with co-workers, patients, visitors and physicians.

High School Diploma or GED required.
Previous work experience as a PCT preferred.
If successfully completed EKG Monitor class, previous EKG monitoring experience preferred.
EMT'S welcome to apply
Current certification in CPR, CPI, and Team Restraints.

PUBLIC SAFETY OFFICER

Department: Public Safety

Schedule: Full Time

Shift: Varied Shifts

Hours:

Job Details: High School/GED

Under general supervision, protects employees, patients, visitors, medical staff, physical plant and equipment, enforces all hospital regulations. Controls traffic inside and outside buildings and performs related public safety duties as assigned.

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CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center

100 W. Randolph, Suite 3-300

Chicago, IL 60601-3220

(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible
Schedule Testing Check in time for tests - clerical and non-clerical is anytime
between 8:00 a.m. - 1:30 p.m.

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What is the CTA Second Chance Program?

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

How to apply

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

[Click Here For the 13 Designated Agencies](#)

What are the eligibility requirements and qualifications?

- Job seekers interested in participating must:
 - Reside within the City of Chicago
 - Be 18 years or older
 - Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the 13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
 - House arrest (wearing metal band/bracelet)
 - Drug/alcohol program (i.e. Methadone treatment)
 - Work release center
 -

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How many Second Chance positions are available?

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

How long does the program last?

Based on job performance and attendance, a participant may serve for 12 months or more.

How much does the program pay?

Participants are paid at a rate of \$10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

How is a participant selected?

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

Once the referring agency recommends an applicant, what happens?

- Applicants are fingerprinted for background processing.
- Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
 - Orientation/pre-hire
 - Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
 - Completion of all hiring documentation and application inserts
 - Training

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- Participants are required to complete a (paid) safety training prior to reporting to assigned work location.
- The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

What happens when the participant successfully completes the program?

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.

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10 REASONS TO CONSIDER JOINING THE ARMED FORCES

Whether you are considering the military out of a sense of Patriotism or duty, for action and adventure, or for a steady job in a depressed economy, there is something for everyone. Here are 10 reasons the military may be a good fit for you.



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1. Patriotism, defending our nation, and a sense of duty. Military service is a time-honored way to serve others first. Walter Reuther is quoted as saying, “There is no greater calling than to serve your fellow men. There is no greater contribution than to help the weak. There is no greater satisfaction than to have done it well.” (Source). This quote sums up what it means to serve. When you join the military, you learn the true meaning of service.

2. Jobs in a down economy. The US has experienced a difficult economy over the last few years, including high levels of unemployment, rising costs, and the outsourcing of many jobs. If you are looking for employment, consider the military, which continues to offer jobs for those who are qualified medically and academically, and who do not have an extensive criminal record.

3. Pay and benefits. A new second lieutenant starts at over \$36,000 a year plus full benefits, not including added monthly allowances of up to \$3,000, depending on where he or she is stationed. An enlisted person starts at around \$20,000 a year plus full benefits, not including added monthly allowances of up to \$1,500 depending on where he or she is stationed. Enlistment and re-enlistment bonuses can be over \$20,000. After serving only 3 years, some nuclear trained enlisted members in the Navy receive bonuses of \$90,000 for re-enlisting. Student loans can be relieved by up to \$65,000. The military is also one of the few places where you can get a full pension after serving 20 years or more. Military can reach 50-75% of the average of your final three years base salary. In some instances, you can receive more than 75% of your base pay in retirement.

4. Full medical coverage for you and your family. Military members are immediately eligible for full health care benefits for themselves and their immediate family members as soon as they enter

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the service, and if you stay through until retirement, you and your family can take these benefits with you when you leave the military. These health benefits extend to immediate family (e.g. spouses and children, and sometimes dependent parents). You may also be eligible for temporary military healthcare benefits after you leave the service.

5. Skills and training. The military provides advanced technical training in a variety of career fields and also offers opportunities for additional training when you are off-duty. Many military members are able to attend college that is often paid for by tuition assistance. You can use your training opportunities to advance within your career field, earn certifications or degrees, or prepare yourself to transition back into civilian life.

6. Leadership opportunities. Military leadership is a great way to get your resume for your next career. If you were to hire someone, would you want to hire someone with proven skills and experience and a degree, or someone right out of high school/college? Give me the experienced professional any day of the week! (More tips for creating your post-military resume).

7. Travel opportunities and vacation time. The military has installations all around the world and pays for you and your family to get there and back. Your off duty time is yours and you are free to travel and see the world. The military gives you 30 days of paid leave per year, not including weekends and federal holidays, depending on your job.

Benefits after Leaving the Service

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8. Education opportunities after you leave the military. The new GI Bill pays veterans who served at least 36 months a monthly living stipend and full tuition to pay for college, after they leave the military. Depending on how long the service member commits, this GI Bill can be transferred to spouses and children.

9. Buy a home with no money down with a VA Loan. The Veterans Affairs office offers veterans a way to purchase a home with no money down through the VA Loan. This makes it easier to purchase a home while you are serving, or after you have left the service.

10. A military retirement is worth millions. An officer with 20 years of service, who earns over \$100,000 per year, could retire with a pension of over \$48,000 per year for life in his or her 40's and start a second career. Imagine earning over \$4000 per month for the rest of one's life, starting at age 42. This equates to an accumulative pay of \$480,000, \$960,000, \$1.4 million in 10, 20, and 30 years, respectively, in addition to having full health care coverage and an income from a second job, if desired. (Oh, and those numbers don't account for annual cost of living adjustments which increase your monthly pension).