State Representative La Shawn K. Ford

DAILY JOB LISTINGS

4800 W Chicago Ave,
Chicago, IL 60651
TEL: 773-378-5902
FAX: 773-378-5903

Oak Park Office
816 S Oak Park Ave, Suite A
Oak Park, IL 60304
TEL: 708-445-FORD (3673)

Springfield Office
239-E Stratton Office Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502

Chicago Austin * Oak Park * Riverside * North Riverside * Brookfield * Berwyn * Proviso Township * Forest Park * La Grange * LaGrange Park * Western Springs

08/27/2017

Job Title:	Registered Nurse I - Upward Mobility Target Title
Agency:	Veterans Affairs
Closing Date/Time:	Mon. 08/28/17 4:00 PM Central Time
Salary:	$4,710.00 - $6,389.00 monthly
Job Type:	Full-Time
Location:	Adams County, Illinois
Number of Vacancies:	1
Plan/BU:	RC023
Bid ID#:	34-120-18-81z

Under general supervision on an assigned shift and unit; provides a full range of professional nursing services such as administering medications, monitoring vital signs, examining patients using assessment skills, and monitoring physical conditions and reactions to various treatments, obtaining laboratory specimens and providing emergency treatment. Provides physicians with charts and records of changes in conditions, assists physician(s) on daily rounds. Performs nutritional audits

Apply To:
Human Resources
1707 North 12th Street
Quincy, Illinois 62301
217-222-8641 ext 204 or 217

08/27/2017

Job Title:	Juvenile Justice Youth and Family Specialist - Opt 1
Agency:	Juvenile Justice
Closing Date/Time:	Mon. 08/28/17 4:00 PM Central Time
Salary:	$4,571.00 - $6,878.00 monthly
Job Type:	Full-Time
Location:	Winnebago County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	IDJJ27-00-17-0008

Under general supervision of the Juvenile Justice Youth and Family Specialist Supervisor, coordinates and manages an assigned caseload; counsels youth and family and provides support and guidance; communicates with institutional staff regarding youth needs and progress; monitors service provider's services to ensure compliance with contracts and agency requirements.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

08/27/2017

Job Title:	Criminal Intelligence Analyst I
Agency:	State Police
Closing Date/Time:	Mon. 08/28/17 4:00 PM Central Time
Salary:	$4,377.00 - $6,581.00 monthly
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	21-66-ISP17-153

Under direct supervision, performs selected criminal intelligence casework at a developmental level in the Medicaid Fraud Control Bureau. Compiles, analyzes, and disseminates data collected on Medicaid recipients and Medicaid supported state facilities. Prepares and documents investigative recommendations and reports of analysis. Performs a variety of analytical reporting and charting techniques as assigned and reviewed by supervisor.

Agency Contact:
Robert Huck
Public Safety Shared Services Center
1301 Concordia Ct.
Springfield, IL 62702
217-557-6010 ext. 4217

08/27/2017

Job Title:	NONCODE - Security Audit & Compliance Coordinator
Agency:	Department of Innovation & Technology (DoIT)
Closing Date/Time:	Mon. 08/28/17 5:00 PM Central Time
Salary:	Depends on Qualifications
Job Type:	Temporary
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Bid ID#:	DoIT 00001

This position provides key support and expertise in support of audit and compliance activities for the Division of Information Security, with specific focus on the Division of Innovation & Technology's documentation of controls and coordination of efforts related to the agency's Service Organization Controls reporting. This position will evaluate the propriety of information security audit finding and recommendations and develop action plans for addressing findings and any identified control deficiencies

Agency Contact:
Dept. of Innovation & Technology, Office of Recruitment & Selection
120 W Jefferson St, 3rd floor
Springfield, IL 62702
217-557-3337
217-524-6629 Fax

08/27/2017

Job Title:	Administrative Assistant I - Opt T4
Agency:	Department of Innovation & Technology (DoIT)
Closing Date/Time:	Mon. 08/28/17 5:00 PM Central Time
Salary:	$3,020.00 - $6,096.00 monthly
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Plan/BU:	CF028
Bid ID#:	DoIT 00002

Under general direction of the Chief Network Officer (CNO), Bureau of Communication and Computer Services, serves as assistant, performing duties of a highly responsible administrative nature for the CNO, some of which are confidential in nature; assists in the management control of programs. Conducts special review and evaluation of projects for the CNO

Agency Contact:
Dept. of Innovation & Technology, Office of Recruitment & Selection
120 W Jefferson St, 3rd floor
Springfield, IL 62702
217-557-3337
217-524-6629 Fax

08/27/2017

Job Title:	Management Operations Analyst II
Agency:	Human Services
Closing Date/Time:	Mon. 08/28/17 5:00 PM Central Time
Salary:	$4,873.00 - $7,392.00 monthly $58,476.00 - $88,704.00 annually
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	10-66-102494

Under direction of the manager of the Medicaid Waiver Unit, evaluates Medicaid waiver provider agency compliance with service reporting and other requirements in the Division of Developmental Disabilities. Analyzes survey information to set claiming rates; designs or revises computer-based programs for collection, tracking,analysis, and reporting of utilization and other data related to the Medicaid waiver

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

08/27/2017

Job Title:	Automotive Mechanic - Opt 2
Agency:	Central Management Services
Closing Date/Time:	Mon. 08/28/17 5:00 PM Central Time
Salary:	$4,239.00 - $5,652.00 monthly
Job Type:	Full-Time
Location:	Peoria County, Illinois
Number of Vacancies:	1
Plan/BU:	RC045
Bid ID#:	CMS 16362

Under direct supervision of the Peoria Garage Supervisor, performs skilled mechanical repairs of medium/heavy duty trucks and/or off-road equipment (tractors, mowers, hoppers, salt spreaders, attenuators, loaders, weed eaters, and hot boxes), employing standard trade practices and procedures well established in the automotive industry. Travels to remote IDOT sites such as Knoxville (Knox County) and Wyoming (Stark County), performing repairs. Travels to the primary work location and arrives within 45 minutes to performs repairs.

Agency Contact:
CMS Internal Personnel/HR/Hiring
401 S. Spring Street Room 414
Springfield, IL
217-558-3093
217-558-5943 Fax

08/27/2017

Job Title:	Automotive Mechanic - Opt 2
Agency:	Central Management Services
Closing Date/Time:	Mon. 08/28/17 5:00 PM Central Time
Salary:	$4,239.00 - $5,652.00 monthly
Job Type:	Full-Time
Location:	Kane County, Illinois
Number of Vacancies:	1
Plan/BU:	RC045
Bid ID#:	CMS 16363

Under direct supervision of the Automotive Shop Supervisor, performs skilled mechanical work in the maintenance and repairs of medium/heavy duty trucks, off-road equipment (tractors, mowers, hoppers, salt spreaders, attenuators, loaders, weed eaters and hot boxes), and passenger vehicles/light duty trucks, employing standard trade practices and procedures well established in the automotive industry.

Agency Contact:
CMS Internal Personnel/HR/Hiring
401 S. Spring Street Room 414
Springfield, IL
217-558-3093
217-558-5943 Fax

08/27/2017

Job Title:	Public Service Administrator - Opt 1
Agency:	Healthcare & Family Services
Closing Date/Time:	Mon. 08/28/17 11:59 PM Central Time
Salary:	$3,116.00 - $9,765.00 monthly
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Plan/BU:	GB063
Bid ID#:	CS3644

Subject to management approval, plans, directs, and evaluates the statewide Customer Service Call Center for the Child Support Services (CSS) program; evaluates and reviews Customer Service Call Center functions and performance standards; implements and directs management studies; develops and maintains cooperative working relationships; plans and conducts monthly team meetings; serves as working supervisor.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

08/27/2017

Job Title:	Child Support Specialist Trainee
Agency:	Healthcare & Family Services
Closing Date/Time:	Mon. 08/28/17 11:59 PM Central Time
Salary:	$3,371.00 - $4,826.00 monthly
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	CS3646

Under immediate supervision, participates in an agency-sponsored child support services training program of up to twelve months in duration; completes calculations of financial obligations and support balances related to child support accounts; receives training in and interprets and reviews support orders of an increasing difficulty monitored by higher level staff, both judicial and administrative, for case review and entry into the system

Contact Person:
Division of Child Support Personnel
509 S. 6th St.
Springfield, IL 62701
(217) 557-3900 Office
(217) 524-3960 Fax

08/27/2017

Job Title:	Election Specialist Intern
Agency:	Elections Board *
Closing Date/Time:	Fri. 09/15/17 4:59 PM Central Time
Salary:	See Position Description
Job Type:	Temporary
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Bid ID#:	sbeintern1

The Illinois State Board of Elections is excited to offer internship opportunities to qualified college students from all majors and interests. The SBE will work with students to provide educational opportunities that will meet college requirements. The SBE will work with the student's advisor or department chair to help the intern receive academic credit for the internship. Interns will be working with professional staff as part of a skilled team. Interns will be expected to participate in agency projects as well as day-to-day operations.

Hours will vary, minimum 8-12 per week
State Board of Elections
2329 South MacArthur Blvd.
Springfield, IL 62704

08/27/2017

Job Title:	Bank Examiner I (Upward Mobility Target Title)
Agency:	Financial & Professional Regulation
Closing Date/Time:	Mon. 09/11/17 12:00 PM Central Time
Salary:	$3,969.00 - $5,913.00 monthly
Job Type:	Full-Time
Location:	Peoria County, Illinois
Number of Vacancies:	2
Plan/BU:	RC062
Bid ID#:	16344

Under direct supervision, receives training and works under an examiner-in-charge to assist in conducting selected, less complex portions of bank and corporate fiduciary examinations assigned to the Banks, Trusts Companies and Savings Institutions Section in the Division of Banking. Gathers information; analyzes and evaluates data and provides written reports. Travels extensively to assigned facilities for examinations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

08/27/2017

Job Title:	Financial Institutions Examiner Trainee (Upward Mobility Target Title)
Agency:	Financial & Professional Regulation
Closing Date/Time:	Mon. 09/11/17 12:00 PM Central Time
Salary:	$3,498.00 - $5,063.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	5
Plan/BU:	RC062
Bid ID#:	16322

Under direct supervision, for a period of six to twelve months, receives on the job and classroom training and completes assignments to acquire knowledge and skills in performing bank and corporate fiduciary examinations assigned to the Banks, Trust Companies and Savings Institutions Section in the Division of Banking. Works under the direction of an examiner-in-charge to assist in conducting selected, less complex portions of examinations. Travels extensively to assigned facilities for examinations.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

08/27/2017

Job Title:	Targeted Violence Prevention Program Intern
Agency:	Criminal Justice Information Authority
Closing Date/Time:	Tue. 09/05/17 5:00 PM Central Time
Salary:	$15.00 / Hour
Job Type:	Part-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Bid ID#:	CJIA PSC-13-2017

The person in this position will assist Targeted Violence Prevention Program (TVPP) with research related services for promoting a public health approach to targeted violence prevention. Responsibilities include reading research reports and writing publishable quality summaries that translate complex materials into language that is understandable to non-technical practitioners; programing evaluations/survey

Please submit by email a cover letter and resume to Dawn English, Human Resources Professional: dawn.english@illinois.gov

08/27/2017

Job Title:	Public Service Administrator - Opt 8K
Agency:	Juvenile Justice
Closing Date/Time:	Tue. 09/05/17 4:00 PM Central Time
Salary:	$7,135.00 - $10,617.00 monthly $85,620.00 - $127,404.00 annually
Job Type:	Full-Time
Location:	Jersey County, Illinois
Number of Vacancies:	1
Plan/BU:	VR704
Bid ID#:	IDJJ27-50-17-0035

Under the general administrative direction of the Assistant Superintendent of Programs (SPSA), is responsible for the overall administration of the mental health services at the Illinois Youth Center- Pere Marquette; conducts individual, group and/or family psychotherapy utilizing evidence based therapeutic techniques; evaluates treatment methods and programs

Work Location
IYC - Pere Marquette
17808 State Highway 100 West
Grafton, IL 62037

Agency Contact
Mary Goetten (618) 786-2371, ext. 110
mary.goetten@doc.illinois.gov

08/27/2017

Job Title:	Data Manager
Agency:	Illinois Courts/Administrative Office of the Illinois Courts
Salary:	$62,244.00 / Year
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Bid ID#:	196

The Data Manager is a professional position involving the collection, analysis and presentation of probation and court services related data on various issues and topics of importance to the judicial branch. Work focuses on statistical collection and analysis of data to inform and support various reporting requirements, as well as judicial branch administration and strategic planning. Assignments are in the form of overall research and project objectives to be accomplished and are evaluated for timely and accurate production of various reports under the general direction of the Probation Program Manager.

Administrative Office of the Illinois Courts
Probation Services Division
3101 Old Jacksonville Road
Springfield, IL 62704

Barbara Black
(217) 524-6429

08/27/2017

Job Title:	Probation Program Manager
Agency:	Illinois Courts/Administrative Office of the Illinois Courts
Salary:	$67,230.00 / Year
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Bid ID#:	195

The Probation Program Manager plans, schedules, implements and monitors probation service delivery through and with assigned staff. Work involves performing assistance to probation departments, detention centers, circuit courts and county officials.

Administrative Office of the Illinois Courts
Probation Services Division
3101 Old Jacksonville Road
Springfield, IL 62704

Barbara Black
(217) 524-6429

08/27/2017

Job Title:	Public Service Administrator - Opt 8E
Agency:	Natural Resources
Closing Date/Time:	Mon. 08/28/17 5:00 PM Central Time
Salary:	$3,116.00 - $9,765.00 monthly
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Bid ID#:	12-64-5172

Under direction from the Dam Safety Section Manager, the Dam Safety Engineer, as a licensed engineer, completes reviews of new dam and dam modification applications; conducts field inspections; assists with determination of dam classifications; supervises staff. Completes review of new dam and dam modification applications for permit

WHERE TO APPLY
Department of Natural Resources
Attn: Loren Wobig P.E., CFM
Office of Water Resources
One Natural Resources Drive
Springfield, IL 62702
Phone: 217-782-9130

08/27/2017

Job Title:	Social Services Career Trainee - Opt MC
Agency:	Human Services
Closing Date/Time:	Continuous
Salary:	$3,371.00 - $4,826.00 monthly
Job Type:	Full-Time
Location:	Statewide, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	10 41 SSCT MC

Under direct supervision, receives formal and informal orientation in the principles, techniques, procedures and policies related to the rehabilitation of persons w/disabilities. Receives info on DHS as well as community services and supports available to persons w/disabilities. Becomes aware of different disabilities and the medical and functional limits imposed while completing academic coursework necessary to obtain a Master's degree in Rehab or a closely related field.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

08/27/2017

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Jobs Found at: https://www.illinois.gov/cms/Pages/default.aspx

08/27/2017

CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for <u>each</u> title and test option for which they want to test.

Chicago Office:
James R. Thompson Center
100 W. Randolph, Suite 3-300
Chicago, IL 60601-3220
(312) 793-3565 (voice)
Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible Schedule Testing Check in time for tests - clerical and non-clerical is anytime between 8:00 a.m. - 1:30 p.m.

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Jobs Found at: https://www.illinois.gov/cms/Pages/default.aspx

08/27/2017

What is the CTA Second Chance Program?

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

How to apply

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

Click Here For the 13 Designated Agencies

What are the eligibility requirements and qualifications?

- Job seekers interested in participating must:
  - Reside within the City of Chicago
  - Be 18 years or older
  - Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
  - House arrest (wearing metal band/bracelet)
  - Drug/alcohol program (i.e. Methadone treatment)
  - Work release center
  -

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Jobs Found at: https://www.illinois.gov/cms/Pages/default.aspx

08/27/2017

How many Second Chance positions are available?

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

How long does the program last?

Based on job performance and attendance, a participant may serve for 12 months or more.

How much does the program pay?

Participants are paid at a rate of $10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

How is a participant selected?

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

Once the referring agency recommends an applicant, what happens?

- Applicants are fingerprinted for background processing.
- Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
  - Orientation/pre-hire
    - Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
    - Completion of all hiring documentation and application inserts
  - Training

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903
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Jobs Found at: https://www.illinois.gov/cms/Pages/default.aspx

- Participants are required to complete a (paid) safety training prior to reporting to assigned work location.

  - The overall performance and attendance/tardiness of each apprentice is scored.
  - Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

What happens when the participant successfully completes the program?

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.

Uber Driver Partner (Choose Your Own Hours)

WHO WE ARE:

Drive with Uber and get paid INSTANTLY in fares by helping our community of riders get around town. Driving with Uber is a great way to earn cash on your schedule. The more you

drive, the more you can earn. It's simple and perfect for those looking for seasonal, work from home, entry level, temporary, or any type of part time opportunities. And now, with Instant Pay, you can drive and instantly transfer your earnings to your bank account. There's no minimum on the amount you can withdraw, and you can cash out up to 5 times a day!

WHAT YOU NEED TO KNOW:

- **Earn Great Money:** The more you drive, the more you earn.
- **Flexible Schedule:** Make your own schedule as a contractor – any time day or night.
- **Getting Started is Easy:** Signing up is quick & easy – no experience required!
- **Get Paid Weekly:** Get checks deposited into your bank account weekly.

- You're at least 21 years' old
- You have a 4-door vehicle
- You have a driver's license and insurance
- You're friendly and excited to earn money on your schedule!

SIGN UP TO DRIVE: QUESTIONS? CALL 888-653-1610

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Jobs Found at: https://www.illinois.gov/cms/Pages/default.aspx