



**State Representative La Shawn K. Ford**

# DAILY JOB LISTINGS



**Springfield Office**  
**239-E Stratton Office Building**  
**Springfield, IL 62706**  
**TEL: 217-782-5962**  
**FAX: 217-557-4502**

Chicago Austin \* Oak Park \* Riverside \*  
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Proviso Township \* Forest Park \* La  
Grange \* LaGrange Park \* Western Springs

06/28/2018



Job Title: **Public Service Administrator - Information Technology**  
Agency: **Comptroller \***  
Closing Date/Time: **Fri. 08/31/18 11:59 PM Central Time**  
Salary: **\$50,000.00 - \$89,779.00 annually**  
Job Type: **Full-Time**  
Location: **Statewide, Illinois**  
Number of Vacancies: **2**  
Plan/BU: **MC-05**  
Bid ID#: **18-014**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with a B.A. in Computer Science, or a related field, with courses in Computer Science or Information Systems and three (3) years of progressively responsible administrative experience in a public or business organization; or any equivalent combination of the above requirements may be acceptable.

Applicants must submit the **Comptroller's application** by the closing date of this posting in order to be considered for this position. No other applications, including the CMS100, will be accepted. (The Office of the Comptroller may accept the results of the **Public Service Administrator, Option 3** examination or similar title, administered by the Department of Central Management Services for this position.) A detailed resume may also be attached. Complete applications (with applicable grade notice) should be submitted to:

**Michele Cusumano**  
**Human Resources**  
**IL Office of the Comptroller**  
**325 West Adams,**  
**Springfield, IL 62704**

JRTC Suite 4-500 100 W. Randolph Chicago Il, 60601-3219

Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORDCOM](http://WWW.LASHAWNFORDCOM) EMAIL JOB LEADS TO [WORKFORCE@LASHAWNFORDCOM](mailto:WORKFORCE@LASHAWNFORDCOM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS

Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

06/28/2018



Job Title: **Public Service Administrator - Opt 6H**  
Agency: Illinois Council on Developmental Disabilities Council  
Closing Date/Time: Fri. 07/13/18 11:59 PM Central Time  
Salary: \$4,612.00 - \$9,607.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **BBR**  
Bid ID#: **ICDD 18-10**

Bachelor's Degree required with demonstrated coursework in Special Education, Human Services Policy/Administration, Nonprofit Administration, Disability/Human Development, Public Policy/Administration, Disability Studies, Post-Secondary Transition, or Psychology. Master's Degree in related field is preferred. Requires 4 years of professional experience in a field related to intellectual and developmental disabilities.

Illinois Council on Developmental Disabilities  
100 W. Randolph Street  
James R Thompson Center, Suite 10-600  
Chicago, IL 60601

Agency Contact: Janinna Hendricks  
Email: [Janinna.Hendricks@Illinois.gov](mailto:Janinna.Hendricks@Illinois.gov)  
Phone: 217-782-9696  
TTY: 888-261-2717

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Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

06/28/2018



Job Title: **ET IV North Senior Bridge Inspection Technician**  
Agency: Transportation  
Closing Date/Time: Thu. 07/12/18 4:30 PM Central Time  
Salary: \$4,695.00 - \$6,735.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Bid ID#: **IPR#42907**

This position is accountable for National Bridge Inspection Standards (NBIS), In-depth, Element Level, Underwater Bridge, Fracture Critical, and Special bridge inspections, as well as for providing information necessary to complete bridge condition reports and other bridge related inspections for all the bridges in the assigned geographic area.

Technical Applications [PM1080 rev 6/1/17](#)\*\***must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov) by **Thursday, July 12, 2018**, 4:30 p.m. Please include address, daytime phone and position for which applying if not already listed on application. Applicants will be notified in writing to schedule interviews.

**NOTE: Please be advised that if a high volume of applications are received, the applications may be screened to establish a smaller pool of applicants for interview. The screening will be based on the information contained in the application.**

06/28/2018



Job Title: **Technical Manager IV Rail Transit Safety Coordinator**  
Agency: Transportation  
Closing Date/Time: Thu. 07/12/18 4:30 PM Central Time  
Salary: \$5,015.00 - \$7,085.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IPR#42890**

This position is responsible for assisting in rail transit incident investigations, development of corrective action plans, and hazard management for the Safety Oversight Program Section. The incumbent is responsible for the coordination of investigations involving rail transit accidents, incidents, and occurrences, as well as, conducting field inspections and rules compliance checks, tracking transit agency hazards, reviewing transit agency reports, preparing hazard analyses, reviewing transit agency safety and security plans, overseeing transit agency compliance with federally mandated safety and security programs, and making recommendations in the development of performance measures to improve rail transit safety.

Technical Applications [PM1080 rev 6/1/17](#)\*\***must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov) by **Thursday, July 12, 2018**, 4:30 p.m. Please include address, daytime phone and position for which applying if not already listed on application. Applicants will be notified in writing to schedule interviews. **NOTE: Please be advised that if a high volume of applications are received, the applications may be screened to establish a smaller pool of applicants for interview. The screening will be based on the information contained in the application.**

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Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

06/28/2018



Job Title: **Registered Nurse I (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Thu. 07/12/18 4:00 PM Central Time  
Salary: \$4,471.00 - \$6,065.00 monthly  
Job Type: Full-Time  
Location: Cook County Zone 4, Illinois  
Number of Vacancies: **6**  
Plan/BU: **RC023**  
Bid ID#: **10-82/106370, 71, 75, 76, 78,**

Under general supervision of the nursing supervisor, and in accordance with established standards, policies and procedures, performs professional nursing duties to mentally ill patients. Serves nurse on assigned shift on an in-patient adult residential unit.

**[Click Here for Applicant Information and Grading Procedures](#)**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

06/28/2018



Job Title: **Health Information Technician**  
Agency: Human Services  
Closing Date/Time: Thu. 07/12/18 4:00 PM Central Time  
Salary: \$20.67 - \$29.58 hourly  
\$1,555.85 - \$2,227.38 biweekly  
\$3,371.00 - \$4,826.00 monthly  
\$40,452.00 - \$57,912.00 annually  
Job Type: Full-Time  
Location: Cook County Zone 4, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **10-82/106464**

Under general direction of the Health Information Administrator, provides specialty trained skilled assistance to the Health Information Service Administrator; reviews patients medical records in order to accurately code diagnosis and procedures using the ICD-10-CM classification system; assists in the auditing of incomplete medical records for the Clinical Executive Committee; assists in the the assembly and analyzing of patients medical records.

Valarie Laird/Human Resources  
Madden Mental Health Center  
1200 S. First Avenue  
Hines, IL. 60141

Fax# 708-338-7078

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06/28/2018



Job Title: **Public Aid Investigator Trainee**  
Agency: Healthcare & Family Services  
Closing Date/Time: Wed. 07/11/18 11:59 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IG0748**

Requires a bachelor's degree with major casework in law enforcement, criminal justice or related fields, or requires an associate's degree with major casework in law enforcement, criminal justice, or related field, and four years of experience in investigative work such as detective, administrative, civil or criminal investigations, licensing/certification investigations, worker's compensation investigations, etc. Requires ability to travel to various counties to conduct investigations and ability to work flexible work schedule. Requires possession of a valid driver's license. Must not have been convicted of a felony or Class A misdemeanor.

Agency Contact:  
Lori Kinsella  
Office of Inspector General/Personnel  
2200 Churchill Road, Building 1A  
Springfield, IL 62702

Work Telephone # (217) 524-5104  
Fax # (217) 782-7969

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06/28/2018



Job Title: **Public Aid Investigator Trainee**  
Agency: Healthcare & Family Services  
Closing Date/Time: Wed. 07/11/18 11:59 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IG0748**

Requires a bachelor's degree with major casework in law enforcement, criminal justice or related fields, or requires an associate's degree with major casework in law enforcement, criminal justice, or related field, and four years of experience in investigative work such as detective, administrative, civil or criminal investigations, licensing/certification investigations, worker's compensation investigations, etc. Requires ability to travel to various counties to conduct investigations and ability to work flexible work schedule. Requires possession of a valid driver's license. Must not have been convicted of a felony or Class A misdemeanor.

Agency Contact:  
Lori Kinsella  
Office of Inspector General/Personnel  
2200 Churchill Road, Building 1A  
Springfield, IL 62702

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06/28/2018



Job Title: **Public Aid Investigator**  
Agency: Healthcare & Family Services  
Closing Date/Time: Wed. 07/11/18 11:59 PM Central Time  
Salary: \$4,612.00 - \$6,990.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IG0747**

Requires a bachelor's degree with major casework in law enforcement, criminal justice or related fields, or requires an associate's degree with major casework in law enforcement, criminal justice, or related field, and four years of experience in investigative work such as detective, administrative, civil or criminal investigations, licensing/certification investigations, worker's compensation investigations, etc. Requires the successful completion of an approved Public Aid Investigator Trainee program. Requires ability to travel to various counties to conduct investigations and prefers the ability to work flexible work schedule. Requires possession of a valid driver's license. Must not have been convicted of a felony or Class A misdemeanor.

Agency Contact:  
Lori Kinsella  
Office of Inspector General/Personnel  
2200 Churchill Road, Building 1A  
Springfield, IL 62702

Work Telephone # (217) 524-5104  
Fax # (217) 782-7969

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06/28/2018



Job Title: Corrections Nurse Trainee (Upward Mobility Target Title)  
Agency: Corrections  
Closing Date/Time: Continuous  
Salary: \$4,617.00 - \$6,264.00 monthly  
Job Type: Full-Time  
Location: Macon County, Illinois  
Number of Vacancies: 3  
Plan/BU: RC023  
Bid ID#: IDOC-29-61-C-03

Requires graduation from an approved nursing education program resulting in an associate or diploma degree in nursing or a bachelor's degree in nursing. Requires licensure as a registered nurse in the State of Illinois. Requires current cardiopulmonary resuscitation certification. Requires elementary knowledge of diversified professional nursing principles concepts and practices. Requires elementary knowledge of pharmacology of commonly prescribed medicines and drugs and their therapeutic and possible adverse reactions. Requires ability to provide professional nursing care based on orders of the physician and specific needs of the patient.

**AGENCY CONTACT:**

Becky Frost  
Human Resources Representative  
Decatur Correctional Center  
2310 East Mound Road  
P.O. Box 3066  
Decatur IL 62524  
217-877-0353 Ext. 424  
[becky.frost@doc.illinois.gov](mailto:becky.frost@doc.illinois.gov)

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06/28/2018



Job Title: **Senior Public Service Administrator - Opt 1**  
Agency: Human Services  
Closing Date/Time: Fri. 06/29/18 5:00 PM Central Time  
Salary: \$4,295.00 - \$12,128.00 monthly  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **PSC 17-105**

Requires knowledge, skill and mental development equivalent to four years of college.

Requires at least four years experience in administrative of human or social service organization.

Samantha Silva, BES/Division of Mental Health  
100 South Grand Ave. East- 3rd Floor  
Springfield, IL 62762  
Fax: (217) 524-3385

06/28/2018



Job Title: **Public Service Administrator - Opt 6**  
Agency: Human Services  
Closing Date/Time: Fri. 06/29/18 5:00 PM Central Time  
Salary: \$3,116.00 - \$8,301.00 monthly  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **PSC 17-007**

Requires extensive knowledge and experience working with individuals who are homeless and have mental illness. Knowledge of the PATH grant award and its federal regulations. Previous experience as a SSI/SSDI Outreach, Access and Recovery (SOAR) trainer.

Samantha Silva, BES/Division of Mental Health  
100 South Grand Ave. East- 3rd Floor  
Springfield, IL 62762  
Fax: (217) 524-3385

06/28/2018



Job Title: **Mental Health Technician Trainee /Mental Health Technician I**

Agency: Human Services

Closing Date/Time: Fri. 06/29/18 5:00 PM Central Time

Salary: \$2,577.00 - \$3,779.00 monthly

Job Type: Full-Time

Location: Cook County Zone 3, Illinois

Number of Vacancies: **25**

Plan/BU: **RC009**

Bid ID#: **10-72-106142-106166**

Under immediate supervision, completes classroom and on-the-job training. Performs beginning level direct care functions in tech care and habilitation of individuals with developmental disabilities, on assigned unit under supervision of the Residential Services Supervisor during trainee period.

AGENCY CONTACT:  
Alice M. Chambers  
Human Resources Representative  
114 N. Orchard Drive  
Park Forest, IL 60466  
Phone: 708-283-3015  
Fax: 708-283-3017

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06/28/2018



Job Title: **Advanced Grantee Auditor - Non-Code**  
Agency: Criminal Justice Information Authority  
Closing Date/Time: Fri. 06/29/18 5:00 PM Central Time  
Salary: \$60,000.00 - \$90,000.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **CJIA Non-Code 50680-03-2018**

Bachelor's degree in accounting or finance or other relevant discipline. Five years of accounting and financial audit experience, preferably with government grants; proficiency in Microsoft Office, Excel, Word, Access, and Power Point. Excellent critical thinking, communication and analytic skills. Ability to work independently and as part of a team; willingness and ability to travel in state, including valid Illinois Driver's License.

Work hours: 8:30 a.m. to 5:00 p.m.  
Agency: Illinois Criminal Justice Information Authority  
Location: 300 W. Adams St., Suite 200  
Chicago, Illinois 60606  
Contact: Dawn English/ dawn.english@illinois.gov  
Office of Human Resources

06/28/2018



Job Title: **Paralegal Assistant**  
Agency: Children & Family Services  
Closing Date/Time: Fri. 06/29/18 5:00 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **1803022-033414**

Requires knowledge, skill and mental development equivalent to completion of four years college with related coursework in such areas as pre-legal, medical or premedical, English, and statistics; preferably requires a paralegal certificate. Requires travel.

Contact:  
Brandi Lake  
2020 W. Roosevelt Rd  
Chicago, Illinois 60608  
PHONE: (312) 814-1222  
FAX: (312) 814-1224  
Email: Brandi.Lake@[illinois.gov](mailto:Brandi.Lake@illinois.gov)

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06/28/2018



Job Title: Office Associate - Opt 2  
Agency: Children & Family Services  
Closing Date/Time: Mon. 07/02/18 5:00 PM Central Time  
Salary: \$2,935.00 - \$4,065.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 1847025-475708

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to type accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

Tracey Hardrick  
Bureau of Operations  
2020 W. Roosevelt Rd., 2nd Fl.  
Chicago, Illinois 60608  
**Phone:** 312-814-3775  
**Fax:** 312-814-1224  
**Email:** [Tracey.Hardrick@illinois.gov](mailto:Tracey.Hardrick@illinois.gov)

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Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

06/28/2018



Job Title: **Industrial Services Hygienist**  
Agency: Department of Labor  
Closing Date/Time: Mon. 07/02/18 5:00 PM Central Time  
Salary: \$4,612.00 - \$6,990.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **DOL 2018-20-200-07**

Performs complex technical hygiene consultations and inspections at a variety of small business establishments, industrial or construction sites for compliance with Federal Occupational Safety and Health Act Standards, ACGIH and NIOSH recommendations, legislation and regulations; develops and provides training for employers and employees as identified during the consultation process.

**Contact:**

Illinois Department of Labor  
900 South Spring Street  
Springfield, IL 62704  
Fax (217) 782-0596

06/28/2018



Job Title: **Industrial Services Consultant II**  
Agency: Department of Labor  
Closing Date/Time: Mon. 07/02/18 11:59 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **DOL 2018-20-200-08**

Requires knowledge, skill and mental development equivalent to completion of four years college with coursework in engineering, physical sciences (physics, chemistry, biology, etc.), or safety/health management. Requires one year of experience in industrial or construction firms engaged in industrial, mechanical or construction processes such as: insurance loss control representative, fire safety inspector, safety engineer or any equivalent combination of training and experience

Contact:  
Illinois Department of Labor  
900 South Spring Street  
Springfield, IL 62704  
Fax (217) 782-0596

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06/28/2018



Job Title: **Human Services Caseworker**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,891.00 - \$5,797.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Bid ID#: **I-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field plus one year of professional casework or crisis intervention experience in a social services agency. Successful completion of agency-sponsored training program may be substituted for experience. Requires ability to travel.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

06/28/2018



Job Title: **Human Services Caseworker - Opt SS**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,891.00 - \$5,797.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Bid ID#: **J-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field plus one year of professional casework or crisis intervention experience in a social services agency. Successful completion of agency-sponsored training program may be substituted for experience. Requires ability to travel. Requires ability to speak, write and read Spanish

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

06/28/2018



## **CMS EMPLOYMENT**

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:  
James R. Thompson Center  
100 W. Randolph, Suite 3-300  
Chicago, IL 60601-3220  
(312) 793-3565 (voice)  
Illinois Relay Center 800) 526-0844

**MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible  
Schedule Testing Check in time for tests - clerical and non-clerical is anytime  
between 8:00 a.m. - 1:30 p.m.**

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## What is the CTA Second Chance Program?

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

### How to apply

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

### [Click Here For the 13 Designated Agencies](#)

#### What are the eligibility requirements and qualifications?

- Job seekers interested in participating must:
  - Reside within the City of Chicago
  - Be 18 years or older
- Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the 13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
  - House arrest (wearing metal band/bracelet)
  - Drug/alcohol program (i.e. Methadone treatment)
  - Work release center

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**How many Second Chance positions are available?**

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

**How long does the program last?**

Based on job performance and attendance, a participant may serve for 12 months or more.

**How much does the program pay?**

Participants are paid at a rate of \$10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

**How is a participant selected?**

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

**Once the referring agency recommends an applicant, what happens?**

- Applicants are fingerprinted for background processing.
  - Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
  - Orientation/pre-hire
- Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.

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- Completion of all hiring documentation and application inserts
  - Training
- Participants are required to complete a (paid) safety training prior to reporting to assigned work location.
  - The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

**What happens when the participant successfully completes the program?**

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

**Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline -

312-681-2293.