



**State Representative La Shawn K. Ford**

# DAILY JOB LISTINGS



**4800 W Chicago Ave,  
Chicago, IL 60651  
TEL: 773-378-5902  
FAX: 773-378-5903**

**Oak Park Office  
816 S Oak Park Ave, Suite A  
Oak Park, IL 60304  
TEL: 708-445-FORD (3673)**

**Springfield Office  
239-E Stratton Office Building  
Springfield, IL 62706  
TEL: 217-782-5962  
FAX: 217-557-4502**

Chicago Austin \* Oak Park \*  
Riverside \* North Riverside \*  
Brookfield \* Berwyn \* Proviso  
Township \* Forest Park \* La Grange  
\* LaGrange Park \* Western Springs

06/18/2017



Job Title: Security Therapy Aide I/Trainee  
Agency: Human Services  
Closing Date/Time: Mon. 06/19/17 4:30 PM Central Time  
Salary: \$3,151.00 - \$5,212.00 monthly  
Job Type: Full-Time  
Location: Madison County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC009  
Bid ID#: 10-77-652-20-89-98516-4371

Under general supervision of the Nurse Manager for the evenings shift on forensic unit AFC-C performs routine tasks in dispensing therapeutic custodial care to adults in a secure residential care forensic unit.

Vicki Warren  
Alton Mental Health Center  
4500 College Avenue  
Alton, Illinois 62002

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06/18/2017



Job Title: **Research Scientist I - Opt 2A**  
Agency: Corrections  
Closing Date/Time: Tue. 06/20/17 4:00 PM Central Time  
Salary: \$3,498.00 - \$5,294.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **IDOC29-01-17-0004**

Under general supervision of the Research Supervisor (Public Service Administrator), performs research activities including design, data collections, analysis, and evaluation; research implementation, validation, report writing and presentations; correctional impact analysis

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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06/18/2017



Job Title: Health Facilities Surveillance Nurse  
Agency: Public Health  
Closing Date/Time: Mon. 06/19/17 5:59 PM Central Time  
Salary: \$5,293.00 - \$7,197.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC023  
Bid ID#: IDPH 43-17-0346

Under direction, performs reviews of clinical care, medications, diet therapy and all other aspects of care and housing provided to residents in nursing homes. Conducts review of alleged complaint packages, survey documents and narrative reports to ensure that complaints have been adequately investigated addressing all complainant allegations.

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplcations@illinois.gov](mailto:DPH.HRApplcations@illinois.gov)

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06/18/2017



Job Title: **Human Resources Associate - Opt 2**  
Agency: Corrections  
Closing Date/Time: Tue. 06/20/17 4:00 PM Central Time  
Salary: \$3,371.00 - \$4,793.00 monthly  
Job Type: Full-Time  
Location: Perry County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **IDOC29-62-17-0008**

Under general direction of the Human Resource Representative, performs highly sensitive, confidential and independent paraprofessional duties in the day-to-day operation of the Personnel Office; prepares and submits personnel transactions and documents; answers questions; compiles information and data for statistical monthly reports

**Agency Contact:**

Public Safety Shared Services  
Lisa Devert- HR Specialist  
1301 Concordia Ct.  
Springfield, IL 62702  
Email: [lisa.devert@doc.illinois.gov](mailto:lisa.devert@doc.illinois.gov)  
Phone: 217-557-6010 Ext. 4477

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06/18/2017



Job Title: **Child Welfare Specialist (Upward Mobility Target Title)**

Agency: Children & Family Services

Closing Date/Time: Mon. 06/19/17 5:00 PM Central Time

Salary: \$4,377.00 - \$6,581.00 monthly

Job Type: Full-Time

Location: McLean County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC063**

Bid ID#: **1713034-136834**

Under general supervision of the Foster Home Licensing Supervisor, performs a variety of foster care licensing related tasks in accordance with Department rules and procedures; supports, assesses, prepares, and monitors to ensure that foster and adoptive families and their home environment meet required licensing standards

Contact:  
Zack Booher  
10 Collinsville Ave, Room 301  
East St. Louis, IL 62201  
618-583-2193  
618-583-2059 (fax)

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06/18/2017



Job Title: **Methods & Procedures Advisor I**  
Agency: Corrections  
Closing Date/Time: Tue. 06/20/17 4:00 PM Central Time  
Salary: \$3,647.00 - \$5,580.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **IDOC29-17-01-0005**

Under general supervision of the Methods and Procedures Advisor III performs technical, research and advisory functions relative to assisting in the development, analysis, evaluation, approval and implementation of new and revised rules and directives.

**Location/ Agency Contact:**

Public Safety Shared Services  
Lisa Devert- HR Specialist  
1301 Concordia Ct.  
Springfield, IL 62702  
Email: [lisa.devert@doc.illinois.gov](mailto:lisa.devert@doc.illinois.gov)  
Phone: 217-557-6010 Ext. 4477

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06/18/2017



Job Title: **Stationary Engineer**  
Agency: Human Services  
Closing Date/Time: Tue. 06/20/17 4:00 PM Central Time  
Salary: \$46.87 - \$46.87 hourly  
Job Type: Full-Time  
Location: Morgan County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **PR000**  
Bid ID#: **DRS-ISD-7-101153**

Under direct supervision, performs preventive maintenance and repairs on powerhouse equipment in the Power Plant.

**AGENCY CONTACT**

To apply: Fax, mail or email a **completed and signed** CMS-100 Employment Application (rev. 10/2014) to:

IL School for the Deaf  
Personnel Office  
125 Webster Ave.  
Jacksonville, IL 62650  
FAX: 217-479-4294  
PH: 217-479-4224  
EMAIL: [angela.leavell@illinois.gov](mailto:angela.leavell@illinois.gov)

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06/18/2017



Job Title: **Storage Tank Safety Specialist**  
Agency: State Fire Marshal  
Closing Date/Time: Tue. 06/20/17 4:00 PM Central Time  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Vermilion County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **50-50-SFM17-015**

Under direction of the Statewide Administrator for the Division of Petroleum and Chemical Safety, performs professional investigations, inspections, surveillances and mitigations and all aspects of storage for petroleum related products and hazardous materials.

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217

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06/18/2017



Job Title: Insurance Performance Examiner I - Opt 2  
Agency: Insurance  
Closing Date/Time: Tue. 06/20/17 4:00 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: 4  
Plan/BU: RC062  
Bid ID#: DOI 15819

Under general supervision, examines and reviews insurance company rates and rating procedures used by life, accident and health insurance companies to evaluate a company's extent of compliance with the Illinois Insurance Code and all related insurance laws, rules and regulations by reviewing claim files to determine the company's performance at the time an insured incurs a loss

Agency Contact:  
Department of Insurance  
Attn: Human Resources  
320 West Washington Street, 4th floor  
Springfield, IL 62767  
Fax: 217/558-2777

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06/18/2017



Job Title: **Public Aid Eligibility Assistant - Opt SS**  
Agency: Human Services  
Closing Date/Time: Tue. 06/20/17 5:00 PM Central Time  
Salary: \$2,935.00 - \$4,065.00 monthly  
\$35,220.00 - \$48,780.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **10-91-101533**

Under direct supervision, performs routine casework support functions by screening and registering applications, sorting of incoming documents, maintaining office supplies and forms, providing office receptionist functions for support staff. Communicates in Spanish to those individuals who do not read or speak English.

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06/18/2017



Job Title: Revenue Collection Officer Trainee  
Agency: Revenue  
Closing Date/Time: Fri. 06/23/17 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: DOR 15644

Under direct supervision, for a period of six to twelve months, participates in an Agency sponsored training program receiving training and controlled working assignments designed to develop broad knowledge, understanding, and practical skills necessary to perform the duties of a Revenue Collection Officer I

Agency Contact:  
Illinois Department of Revenue – Human Resources  
101 West Jefferson St., WIB Mail Code 5-110  
Springfield, IL 62702  
217-782-6239  
217-782-9925 Fax

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06/18/2017



Job Title: **Human Resources Representative**  
Agency: Corrections  
Closing Date/Time: Fri. 06/23/17 4:00 PM Central Time  
Salary: \$4,159.00 - \$6,500.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **IDOC29-40-17-0013**

Under direction of the Transaction Supervisor (Public Service Administrator), serves as a human resources generalist; performs difficult personnel functions preparing and processing personnel transactions and varied administrative activities with a specific focus on assigned facilities and divisions within the Department of Corrections (DOC) and Juvenile Justice (DJJ)

**Location/Agency Contact:**

IDOC/ Public Safety Shared Service Center  
Lisa Devert- HR Specialist  
1301 Concordia Ct  
Springfield, IL 62702  
Phone: 217-557-6010 x4477  
[lisa.devert@doc.illinois.gov](mailto:lisa.devert@doc.illinois.gov)

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Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>



06/18/2017



Job Title: **Administrative Assistant I - Opt H4**  
Agency: State Fire Marshal  
Closing Date/Time: Fri. 06/23/17 4:00 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **50-50-SFM17-018**

Under general direction of the Manager of the Division of Boiler Safety, serves as administrative staff assistant to the division director. Coordinates various support functions in the overall administration of a statewide Boiler and Pressure Vessel Safety program implementing goals and procedures to ensure effective management.

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217

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06/18/2017



Job Title: **Public Service Administrator - Opt 1**  
Agency: Human Services  
Closing Date/Time: Fri. 06/23/17 4:00 PM Central Time  
Salary: \$3,116.00 - \$9,765.00 monthly  
Job Type: Full-Time  
Location: Lee County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **GB063**  
Bid ID#: **10-73-101556**

Under general supervision of the Center Director, serves as Quality Manager and Facility Investigator; directs, coordinates, reviews and evaluates a facility-wide program for assessment improving and managing quality of care and reducing risk within the facility

Agency Contact:  
Human Resources  
Mabley Developmental Center  
1120 Washington Avenue  
Dixon, IL 61021  
815-288-8340 or 815-288-8380  
Fax 815-288-8321

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06/18/2017



Job Title: **Engineering Technician IV Traffic Operations Technician**

Agency: Transportation

Closing Date/Time: Fri. 06/23/17 4:30 PM Central Time

Salary: \$4,695.00 - \$6,735.00 monthly

Job Type: Full-Time

Location: Peoria County, Illinois

Number of Vacancies: **1**

Bid ID#: **IPR#41798**

This position is responsible for the administration and maintenance of the district Business Logo Signing and Tourist Oriented Destination Signing (TODS) programs; and assisting in the implementation of the district signal and signing activities.

Technical Applications [PM1080 rev 6/1/17](#) \*\***must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov) by **Friday, June 23, 2017, 4:30 p.m.**

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Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

06/18/2017



Job Title: Highway Maintenance Lead Worker  
Agency: Transportation  
Closing Date/Time: Fri. 06/23/17 4:30 PM Central Time  
Salary: \$4,748.00 - \$6,331.00 monthly  
Job Type: Full-Time  
Location: Greene County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC019  
Bid ID#: IPR#42043

Under direct supervision of the Operations Supervisor, outlines and directs assignments for a crew of workers performing highway maintenance functions; performs labor relating to the maintenance of roadways; operates CDL licensed vehicles. Ensures compliance with departmental safety rules.

**APPLICANTS MUST SUBMIT CMS100 APPLICATION AND BID FORM (PM12B) TO:  
JENNIFER SUNDERLAND, 2300 SOUTH DIRKSEN PARKWAY, ROOM 113, SPRINGFIELD,  
IL 62764, FAX: 217/557-3134, OR EMAILED  
TO DOT.CO.BPM.EmploymentApplications@illinois.gov, BY: 4:30 P.M. ON THE CLOSING  
DATE OF THIS POSTING.**

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06/18/2017



Job Title: **CE IV Traffic Studies Engineer**  
Agency: Transportation  
Closing Date/Time: Fri. 06/23/17 4:30 PM Central Time  
Salary: \$5,800.00 - \$7,515.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **PM-00**  
Bid ID#: **IPR#41486**

This position is accountable for directing technical staff in the development of the District's annual safety programs, review of reports and traffic impact studies, analysis of roadway and intersection capacity proposals, review of crash data and recommendation of cost-effective traffic control countermeasures.

Technical Applications [PM1080 rev 6/1/17](#) \*\***must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov) by **Friday, June 23, 2017**, 4:30 p.m.

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06/18/2017



Job Title: ET IV Equipment Technician  
Agency: Transportation  
Closing Date/Time: Fri. 06/23/17 4:30 PM Central Time  
Salary: \$4,695.00 - \$6,735.00 monthly  
Job Type: Full-Time  
Location: Lee County, Illinois  
Number of Vacancies: 1  
Plan/BU: PM-00  
Bid ID#: IPR#41093

This position is accountable for District 2/Bureau of Operations' vehicles, equipment, and equipment inventory.

Technical Applications [PM1080 rev 6/1/17](#) \*\***must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov) by **Friday, June 23, 2017**, 4:30 p.m.

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06/18/2017



Job Title: **TM II Systems Performance Specialist**  
Agency: Transportation  
Closing Date/Time: Fri. 06/23/17 4:30 PM Central Time  
Salary: \$4,105.00 - \$5,710.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **PM-00**  
Bid ID#: **IPR#41745**

This position is accountable for providing technical support and problem-solving expertise in the development and maintenance of the department's pavement management activities including the condition rating survey (CRS).

Technical Applications [PM1080 rev 6/1/17](#) \*\***must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov) by **Friday, June 23, 2017**, 4:30 p.m.

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06/18/2017



Job Title: **TM V Local Agency Systems & Services Chief**  
Agency: Transportation  
Closing Date/Time: Fri. 06/23/17 4:30 PM Central Time  
Salary: \$6,020.00 - \$8,115.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **PM-00**  
Bid ID#: **IPR#41473**

This position is accountable for the overall direction of administrative services for the Bureau of Local Roads and Streets; directing bureau financial operations; staffing and personnel administration; various business affairs; and other staff support services.

Technical Applications [PM1080 rev 6/1/17](#) \*\***must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to [DOT.CO.BPM.EmploymentApplications@Illinois.gov](mailto:DOT.CO.BPM.EmploymentApplications@Illinois.gov) by **Friday, June 23, 2017**, 4:30 p.m.

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## **CMS EMPLOYMENT**

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center  
100 W. Randolph, Suite 3-300  
Chicago, IL 60601-3220  
(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

**MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible  
Schedule Testing Check in time for tests - clerical and non-clerical is anytime  
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## **What is the CTA Second Chance Program?**

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

### **How to apply**

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

## **[Click Here For the 13 Designated Agencies](#)**

### **What are the eligibility requirements and qualifications?**

- Job seekers interested in participating must:
  - Reside within the City of Chicago
  - Be 18 years or older
- Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the 13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
  - House arrest (wearing metal band/bracelet)
  - Drug/alcohol program (i.e. Methadone treatment)
  - Work release center
  -

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**How many Second Chance positions are available?**

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

**How long does the program last?**

Based on job performance and attendance, a participant may serve for 12 months or more.

**How much does the program pay?**

Participants are paid at a rate of \$10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

**How is a participant selected?**

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

**Once the referring agency recommends an applicant, what happens?**

- Applicants are fingerprinted for background processing.
  - Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
  - Orientation/pre-hire
- Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
  - Completion of all hiring documentation and application inserts
    - Training



- Participants are required to complete a (paid) safety training prior to reporting to assigned work location.
  - The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

**What happens when the participant successfully completes the program?**

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

**Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.

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Drive with Uber and get paid INSTANTLY in fares by helping our community of riders get around town. Driving with Uber is a great way to earn cash on your schedule. The more you

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06/18/2017



drive, the more you can earn. It's simple and perfect for those looking for seasonal, work from home, entry level, temporary, or any type of part time opportunities. And now, with Instant Pay, you can drive and instantly transfer your earnings to your bank account. There's no minimum on the amount you can withdraw, and you can cash out up to 5 times a day!

#### WHAT YOU NEED TO KNOW:

- **Earn Great Money:** The more you drive, the more you earn.
- **Flexible Schedule:** Make your own schedule as a contractor – any time day or night.
- **Getting Started is Easy:** Signing up is quick & easy – no experience required!
  - **Get Paid Weekly:** Get checks deposited into your bank account weekly.
    - You're at least 21 years' old
    - You have a 4-door vehicle
    - You have a driver's license and insurance
  - You're friendly and excited to earn money on your schedule!

**SIGN UP TO DRIVE: QUESTIONS? CALL 888-653-1610**

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