



11/04/2019

Job Title: Residential Services Supervisor (Upward Mobility Target Title)
Agency: Human Services
Closing Date/Time: Thu. 11/14/19 5:00 PM Central Time
Salary: \$3,817.00 - \$5,601.00 monthly
\$45,804.00 - \$67,212.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 3
Plan/BU: RC062
Bid ID#: 10-72-114220-114222

Requires knowledge, skill and mental development equivalent to an Associate of Arts Degree, with course work in the health and human services fields, plus tvs.'0 years direct care experience in a mental health/rehabilitation residential care setting, or requires two years individual care supervisory experience in a mental health/rehabilitation residential care setting. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of specific proficiency tests and training programs.

Contact Info:

Bureau of Employee Services

Ashley Moore

100 South Grand Ave East, 3rd floor

Springfield, IL 62762

217-557-0347

FAX: 217-524-2116

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/04/2019

Job Title: **Public Service Administrator - Opt 1**
Agency: Human Services
Closing Date/Time: Fri. 11/15/19 5:00 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
\$37,392.00 - \$117,180.00 annually
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **PSC 20-052**

Education: Masters in a social services field.

Experience: Five years experience in DMH Provider Relations/Contract Management.

Specialized Skills: Very solid provide relations/communications skills. Knowledge of the DMH provider network. Knowledge/experience with the DMH grant array and the people managing these grant lines. Demonstrated ability to manage complex spreadsheets and to navigate the CSA and CSFA systems.

Edima Essien
BES/Division of Mental Health/Substance Use Prevention and Recovery
100 S. Grand Ave. E. 3rd FL
Springfield, IL 62762
FAX: 217-524-3826

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11/04/2019

Job Title: **Civil Engineer Trainee**
Agency: Transportation
Closing Date/Time: Mon. 12/02/19 4:30 PM Central Time
Salary: \$4,275.00 - \$5,085.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **23**
Bid ID#: **IPR#43736**

Position Requirements:

- Completion of a master's or bachelor's degree in engineering from an ABET accredited college prior to date of employment OR must be a licensed Engineer Intern in the state of Illinois (includes those expecting to graduate in fall of 2019 and spring of 2020) (Note: Those applying with only a degree must have a minimum of 2.5 cumulative GPA in engineering related courses. If 2.0-2.5 GPA, applicants must have passed the Fundamentals of Engineering exam.)
- Valid driver's license

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. The previous application form revised 6/1/17, will be accepted until 4:30 pm on October 23, 2019.

Agency Contact: Bureau of Personnel Management, 217/782-5594

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11/04/2019

Job Title: Educator - Personal Services Contract
Agency: Juvenile Justice
Salary: \$5,000.00 / Month
Job Type: Temporary
Location: Kane County, Illinois
Number of Vacancies: 1
Bid ID#: IDJJ27-PSC-2019

Requires possession of a Bachelor's Degree and a minimum of one year experience in a public or private school. **Requires the ability to pass an Illinois Department of Corrections background check.**

Agency Contact:

Kathy Borkowski, HR
3825 Campton Hills Road
St. Charles IL 60175
630-584-0506 ext 1519

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11/04/2019

Job Title: **Public Aid Quality Control Reviewer**
Agency: Human Services
Closing Date/Time: Thu. 11/14/19 5:00 PM Central Time
Salary: \$4,184.00 - \$6,218.00 monthly
\$50,208.00 - \$74,616.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-97-114264**

Requires knowledge, skill and mental development equivalent to completion of four years of college with course work in one of the behavioral sciences. Requires two years of professional experience in casework or related area. Prefers experience administering the Supplemental Nutrition Assistance Program. Requires extensive knowledge of public assistance policies and programs including SNAP. Requires extensive knowledge of agency policies, rules and procedures. Requires extensive knowledge of interviewing techniques.

Work Location:

8:30 am – 5:00 pm (M-F)
Bureau of SNAP Integrity
112 South Wabash Avenue, 5th floor
Chicago, IL 60605

Full Bargaining Unit Range – \$ 50,208.00- \$ 74,616.00
Current Bargaining Unit Employees – Collective Bargaining Agreement language applies

Where to Apply:

DHS.HiringUnit@illinois.gov.

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11/04/2019

Job Title: PSC - Office Coordinator, Opt. 2
Agency: Human Services
Closing Date/Time: Thu. 11/14/19 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: BBR
Bid ID#: PSC 20-045

Requires knowledge, skill and mental development equivalent to two years of secretarial/business college. Requires at least two years office support work experience in mid to large size organizations. Required advanced skills in Microsoft Office Suite (i.e. Word, Excel, Outlook, PowerPoint) and Adobe Acrobat Pro X. Requires ability to type accurately at 45 wpm. Requires good knowledge of composition, grammar, spelling. Requires ability to work collaboratively and professionally with internal and external stakeholders.

AGENCY CONTACT:

IL Department of Human Services
401 S. Clinton
Chicago

Attn: Diana Guerrero
fax: 312-793-2060
e-mail: Diana.Guerrero@illinois.gov

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11/04/2019

Job Title: **Dietitian (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Thu. 11/14/19 5:00 PM Central Time
Salary: \$3,817.00 - \$5,601.00 monthly
\$45,804.00 - \$67,212.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-72-114218**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in dietetics. Requires possession of a current Food Service Sanitation Certificate issued by the Illinois Department of Public Health, or requires possession of a Certified Food Protection Manager (CFPM) certification from a program accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP). Requires licensure as a dietitian nutritionist by the Department of Financial and Professional Regulation.* This class is included as an Upward Mobility Program credential title.

Contact Info:

*Bureau of Employee Services
Ashley Moore
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116*

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11/04/2019

Job Title: **Security Officer Lieutenant**
Agency: Human Services
Closing Date/Time: Thu. 11/14/19 5:00 PM Central Time
Salary: \$3,673.00 - \$5,289.00 monthly
\$44,076.00 - \$63,468.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC056**
Bid ID#: **10-82-114386**

Requires knowledge, skill and mental development equivalent to completion of high school. Requires two years of experience in safety and protection service or in a related field. Requires extensive knowledge of facility security, regulations and physical restraint techniques. Requires extensive knowledge of emergency response procedures including fire safety and controls. Requires working knowledge of security enforcement practices and techniques and supervisory practices. Requires a valid Illinois drivers license.

Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd Floor
Springfield, IL 62762
Phone: 217-557-0347
Fax: 217-524-2116

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11/04/2019

Job Title: **Financial Institutions Examiner I (Upward Mobility Target Title)**
Agency: Financial & Professional Regulation
Closing Date/Time: Thu. 11/07/19 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **21065**

Requires knowledge, skill and mental development equivalent to completion of four years college with a desirable minor in audit accounting or possession of a Certified Public Accountant rating. Requires completion of the approved agency training program or the equivalent of one-year professional experience involving either examinations of financial institutions or an equivalent professional level position within a financial institution. Requires an elementary knowledge of existing relevant state/federal statutes governing the financial industry; examining methods and techniques

Work Hours: 8:30 am - 5:00 pm, Monday - Friday
Work Location: Banking/Mortgage Banking/Examination
JRTC 100 W Randolph, Chicago
Cook County

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov

217-557-3022 Fax

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11/04/2019

Job Title: **PSC - Census Regional Program Coordinator**
Agency: Human Services
Closing Date/Time: Fri. 11/08/19 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **BBR**
Bid ID#: **PSC 20-046**

Requires a Bachelor's degree in Humanities or related fields. Requires experience in Contract management, performance and fiscal review. Requires knowledge of the Census and Illinois populations/geography.

IL Department of Human Services
401 South Clinton
Chicago
Attention: Diana Guerrero
fax: 312-793-2060

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11/04/2019

Job Title: **Executive I - Opt C1**
Agency: Employment Security
Closing Date/Time: Fri. 11/08/19 11:59 PM Central Time
Salary: \$4,402.00 / Month
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **RCRA 81004**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with coursework in business or public administration; one year of responsible administrative experience in a public or business organization, or completion of an agency approved professional management training program. Requires working knowledge of the functions of state government; the principles of governmental procurement

All other applicants must follow the instructions below. PLEASE DO NOT SUBMIT YOUR APPLICATION TO THIS AGENCY.

Please note: FAXED APPLICATIONS & BIDS ARE NOT ACCEPTED

Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

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11/04/2019

Job Title: Office Associate - Opt SS2
Agency: Children & Family Services
Closing Date/Time: Fri. 11/08/19 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC014
Bid ID#: 1903026-030851

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires extensive knowledge of office practices, procedures, and programs, composition, grammar, spelling, and punctuation; requires the ability to keyboard accurately at 45 wpm; requires the ability to speak and write Spanish at a colloquial skill level.

Contact:

Heather Poe
406 E. Monroe, Station 373
Springfield, IL 62701
217-524-0266
Fax: 217-524-3970
Email: heather.poe@illinois.gov

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11/04/2019

Job Title: **Assistant Director, Probation Services Division**
Agency: Illinois Courts/Administrative Office of the Illinois Courts
Salary: \$100,176.00 / Year
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **1**
Bid ID#: **306**

EDUCATION AND EXPERIENCE: A Bachelor's Degree and a minimum of seven years of professional experience, five of which must be at a senior management level in the administration of probation services and systems, related court operations, or public sector management. Post graduate degree is strongly preferred.

This position has the flexibility to be located in Springfield or Chicago.

Barb Black
(217) 524-6429

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/04/2019

Job Title: Educator - Personal Services Contract
Agency: Juvenile Justice
Salary: \$5,000.00 / Month
Job Type: Temporary
Location: Kane County, Illinois
Number of Vacancies: 1
Bid ID#: IDJJ27-PSC-2019

Requires possession of a Bachelor's Degree and a minimum of one year experience in a public or private school. **Requires the ability to pass an Illinois Department of Corrections background check.**

Agency Contact:

Kathy Borkowski, HR
3825 Campton Hills Road
St. Charles IL 60175
630-584-0506 ext 1519

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11/04/2019

Job Title: **Senior Public Service Administrator - Opt 8P**
Agency: Human Services
Closing Date/Time: Fri. 11/08/19 5:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **TA000**
Bid ID#: **10-89-113711**

Requires licensure as a Registered pharmacist in Illinois. Requires completion of at least a 5 year college program resulting in graduation from an accredited College of Pharmacology. Requires four years related pharmacy experience.

DHS, ADMIN & COMMUNITY SUPP/OCAPS PERSONNEL
ATTN: KRIS TAPOCIK
100 S. GRAND AVE. EAST, 3RD FL.
SPRINGFIELD, IL 62762
FAX: (217) 524-2114

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11/04/2019

Job Title: Educator - Opt B (History Teacher)
Agency: Juvenile Justice
Closing Date/Time: Fri. 11/08/19 4:00 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: 1
Plan/BU: RC063
Bid ID#: IDJJ-27-10-19-0043

Requires possession of a current and valid Illinois State Board of Education (ISBE) Professional Educator License (PEL) in Secondary Education with an endorsement in the appropriate content area in which the individual is approved to work **(HISTORY)**. Requires elementary knowledge of behavior modification principles. Requires ability to relate to students with extreme and profound emotional impairments. Requires patience and tolerance of a wide range of behavior. Requires ability to use the English language in preparing and delivering instructions. Requires ability to evaluate the student, to select behavioral objectives to meet the student's needs and to guide and direct facility staff regarding the necessary training and educational development of a student.

Agency Contact:

Kathy Borkowski, HR
3825 Campton Hills Road
St. Charles, IL 60175
630-584-0506 ext 1519

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11/04/2019

Job Title: **Corrections Treatment Officer**
Agency: Corrections
Salary: \$4,422.00 - \$6,593.00 monthly
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC006**
Bid ID#: **IDOC29-89-Continuous**

Requires either a bachelor's degree from an accredited college or university specializing in criminal justice, penology, psychology, social work or a closely related social science, or a bachelor's degree from an accredited college or university in another field of study and at least one year of experience providing direct service in the field of mental health and one year of experience in the field of corrections. Requires successful completion of an approved corrections treatment officer training program. Requires a valid driver's license and the ability to travel.

[Click Here for Applicant Information and Grading Procedures](#)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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11/04/2019

Job Title: **Automotive Mechanic - Opt 2 - INFORMATIONAL POSTING**
Agency: Transportation
Closing Date/Time: Continuous
Salary: \$4,239.00 - \$5,652.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **000**
Plan/BU: **RC451**
Bid ID#: **00000**

- Commercial Drivers License-Class "A" with appropriate endorsement.
- Experience necessary to qualify as a skilled mechanic.
- Extensive knowledge of mechanical hand tools and testing equipment.
- Requires knowledge, skill and mental development equivalent to the completion of four years of High School or coursework in Auto Mechanics or completion of an approved training course.
- Option 2 (Truck and Welding)

[Click Here for Applicant Information and Grading Procedures](#)

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11/04/2019

Job Title: **Juvenile Justice Specialist - Continuous**
Agency: Juvenile Justice
Salary: \$4,422.00 - \$6,593.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **00**
Bid ID#: **DJJ27-19 Continuous**

Requires a bachelor's degree from an accredited college or university with a specialization in criminal justice, education, psychology, social work or a closely related social science. Requires successful completion of an approved Department of Juvenile Justice training program. Candidate must be over the age of 21. Requires working knowledge of juvenile behavior problems, and the treatment and interventions required to develop successful and appropriate behaviors; requires working knowledge of adolescent psychological development, mental health issues affecting the juvenile offenders, and social development concerns; requires working knowledge of rules and regulations and specific procedures for carrying out work assignments; requires knowledge of basic first aid and emergency response protocols in order to deal with emergency situations. Requires possession of an appropriate valid driver's license. Requires physical agility and strength to stand and walk for up to three hours at a time, to run for short distances , and to provide physical intervention and control as necessary in order to protect and/or restrain individuals.

WORK HOURS; 24/Hr. Supervision - 3 Designated Shifts by Work Location. DAYS OFF - Vary.

LOCATION/AGENCY: Illinois Department of Juvenile Justice.

Click here for a listing of our facilities: <https://www2.illinois.gov/idjj/Pages/Facilities.aspx> or visit our website at www.IDJJ.state.il.us

Illinois Department of Juvenile Justice
217-557-1030

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11/04/2019

Job Title: **Social Services Career Trainee - Opt MC**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,371.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10 41 SSCT MC**

Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.

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11/04/2019

Job Title: **Assistant Director, Probation Services Division**
Agency: Illinois Courts/Administrative Office of the Illinois Courts
Salary: \$100,176.00 / Year
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **1**
Bid ID#: **306**

EDUCATION AND EXPERIENCE: A Bachelor's Degree and a minimum of seven years of professional experience, five of which must be at a senior management level in the administration of probation services and systems, related court operations, or public sector management. Post graduate degree is strongly preferred.

This position has the flexibility to be located in Springfield or Chicago.

Barb Black
(217) 524-6429

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



11/04/2019

Job Title: **Information Systems Technical Consultant**
Agency: Illinois Courts/Administrative Office of the Illinois Courts
Salary: \$42,175.00 / Year
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **299**

EXPERIENCE AND EDUCATION: A Bachelor of Science degree in Information Technology or a related field or equivalent combination of education and experience is required. The successful candidate must possess strong oral and written communication skills and excellent project and time management skills, be detail-oriented and self-motivated with the ability to prioritize daily tasks, have the ability to accurately record assets and licensing information, and consistently follow procedures and ensure tasks are completed in a timely manner. The ability to work alone, with colleagues, and with third-party service providers is required.

Administrative Office of the Illinois Courts
222 North LaSalle Street, 13th Floor
Chicago, IL 60601

Agency Contact: Barbara Black
Phone: (217) 524-6429

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11/04/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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