



10/09/2019

Job Title: **Cancer Registrar II**  
Agency: Public Health  
Salary: \$3,969.00 - \$5,913.00 monthly  
Job Type: Full-Time  
Location: 2 Counties, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **IDPH**

Requires two years college supplemented by two years experience in the field of cancer registry involving the collection, management and analysis of cancer incidence data. Requires current certification in good standing as a Certified Tumor Register (CTR). Requires extensive knowledge of cancer registration principles, standards and methods. Requires ability to establish and maintain satisfactory public contacts and working relationships with cancer reporters, cancer registrar organizations, and staff in national standards setting organizations. Requires ability to exercise sound judgment in analyzing, appraising, evaluating and solving problems related to cancer registration. Requires ability to exercise initiative and resourcefulness in the development and completion of complex work projects. Requires the ability to understand and follow oral and written instructions. Requires the ability to complete continuing education requirements. Excellent computer skills and work experience in Microsoft Windows and Microsoft Office Suites is required. Requires the ability to travel.

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplcations@illinois.gov](mailto:DPH.HRApplcations@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Corrections Treatment Officer**  
Agency: Corrections  
Salary: \$4,422.00 - \$6,593.00 monthly  
Job Type: Full-Time  
Location: Will County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC006**  
Bid ID#: **IDOC29-89-Continuous**

Requires either a bachelor's degree from an accredited college or university specializing in criminal justice, penology, psychology, social work or a closely related social science, or a bachelor's degree from an accredited college or university in another field of study and at least one year of experience providing direct service in the field of mental health and one year of experience in the field of corrections. Requires successful completion of an approved corrections treatment officer training program. Requires a valid driver's license and the ability to travel.

**[Click Here for Applicant Information and Grading Procedures](#)**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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10/09/2019

Job Title: **Automotive Mechanic - Opt 2 - INFORMATIONAL POSTING**  
Agency: Transportation  
Closing Date/Time: Continuous  
Salary: \$4,239.00 - \$5,652.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **000**  
Plan/BU: **RC451**  
Bid ID#: **00000**

- Commercial Drivers License-Class "A" with appropriate endorsement.
- Experience necessary to qualify as a skilled mechanic.
- Extensive knowledge of mechanical hand tools and testing equipment.
- Requires knowledge, skill and mental development equivalent to the completion of four years of High School or coursework in Auto Mechanics or completion of an approved training course.
- Option 2 (Truck and Welding)

**[Click Here for Applicant Information and Grading Procedures](#)**

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10/09/2019

Job Title: **Juvenile Justice Specialist - Continuous**  
Agency: Juvenile Justice  
Salary: \$4,422.00 - \$6,593.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **00**  
Bid ID#: **DJJ27-19 Continuous**

Requires a bachelor's degree from an accredited college or university with a specialization in criminal justice, education, psychology, social work or a closely related social science. Requires successful completion of an approved Department of Juvenile Justice training program. Candidate must be over the age of 21. Requires working knowledge of juvenile behavior problems, and the treatment and interventions required to develop successful and appropriate behaviors; requires working knowledge of adolescent psychological development, mental health issues affecting the juvenile offenders, and social development concerns; requires working knowledge of rules and regulations and specific procedures for carrying out work assignments; requires knowledge of basic first aid and emergency response protocols in order to deal with emergency situations. Requires possession of an appropriate valid driver's license. Requires physical agility and strength to stand and walk for up to three hours at a time, to run for short distances , and to provide physical intervention and control as necessary in order to protect and/or restrain individuals.

WORK HOURS; 24/Hr. Supervision - 3 Designated Shifts by Work Location. DAYS OFF - Vary.

LOCATION/AGENCY: Illinois Department of Juvenile Justice.

Click here for a listing of our facilities: <https://www2.illinois.gov/idjj/Pages/Facilities.aspx> or visit our website at [www.IDJJ.state.il.us](http://www.IDJJ.state.il.us)

Illinois Department of Juvenile Justice  
217-557-1030

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Social Services Career Trainee - Opt MC**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10 41 SSCT MC**

Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Assistant Director, Probation Services Division**  
Agency: Illinois Courts/Administrative Office of the Illinois Courts  
Salary: \$100,176.00 / Year  
Job Type: Full-Time  
Location: 2 Counties, Illinois  
Number of Vacancies: **1**  
Bid ID#: **306**

**EDUCATION AND EXPERIENCE:** A Bachelor's Degree and a minimum of seven years of professional experience, five of which must be at a senior management level in the administration of probation services and systems, related court operations, or public sector management. Post graduate degree is strongly preferred.

This position has the flexibility to be located in Springfield or Chicago.

Barb Black  
(217) 524-6429

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Information Systems Technical Consultant**  
Agency: Illinois Courts/Administrative Office of the Illinois Courts  
Salary: \$42,175.00 / Year  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **299**

**EXPERIENCE AND EDUCATION:** A Bachelor of Science degree in Information Technology or a related field or equivalent combination of education and experience is required. The successful candidate must possess strong oral and written communication skills and excellent project and time management skills, be detail-oriented and self-motivated with the ability to prioritize daily tasks, have the ability to accurately record assets and licensing information, and consistently follow procedures and ensure tasks are completed in a timely manner. The ability to work alone, with colleagues, and with third-party service providers is required.

Administrative Office of the Illinois Courts  
222 North LaSalle Street, 13th Floor  
Chicago, IL 60601

Agency Contact: Barbara Black  
Phone: (217) 524-6429

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10/09/2019

Job Title: **Americas Trade Specialist / Public Service Administrator - Opt 1**  
Agency: Commerce & Economic Opportunity  
Closing Date/Time: Sun. 10/20/19 11:59 PM Central Time  
Salary: \$80,000.00 - \$90,000.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **GB063**  
Bid ID#: **37015-42-00-095-15-01**

1. Requires the ability to speak and write English and Spanish fluently.
2. Requires a Bachelor's degree.
3. Requires prior experience equivalent to three (3) years of progressively responsible administrative experience in a public or business organization.
4. This position is an "**ONLINE APPLICATION ONLY**". Apply to this position using the "**Apply**" link above. Please see the illustration below:
- 5.

[Print Job Information](#) | [Apply](#)



Description of Duties/Essential Functions

Benefits

Supplemental Questions

- 6.
7. Previously submitted applications for open competitive list or a promotional list for this position will **not** be considered. Only applications submitted "**ONLINE**", during the posting period, will be considered in the filling of this position. **Paper applications submitted for this position will not be processed and will be destroyed.**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





10/09/2019

Job Title: **Environmental Protection Specialist I - Opt SS**  
Agency: Environmental Protection Agency  
Closing Date/Time: Thu. 10/17/19 5:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **30-0134**

Education and Experience: Requires the knowledge, skill and mental development equivalent to the completion of four years of college with course work in the physical, life or environmental sciences; requires one year of professional experience in pollution abatement or a related field.

Kathy Taylor  
IEPA  
1021 North Grand Avenue East MC#37  
PO Box 19276  
Springfield, IL 62794-9276

(217)785-1745  
Fax(217)524-6907

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Psychologist II (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Thu. 10/10/19 5:00 PM Central Time  
Salary: \$4,898.00 - \$7,392.00 monthly  
\$58,776.00 - \$88,704.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC063**  
Bid ID#: **10-72-113764**

Requires knowledge, skill and mental development equivalent to a doctoral degree in psychology from a recognized college or university supplemented by one year of professional experience in psychology. For candidates not possessing these qualifications, a master's degree in psychology from a recognized college or university is a minimum requirement. If the minimum educational requirement is met, four years' qualifying professional psychology experience may be substituted for the doctoral degree in psychology and one year's experience. This class is included as an Upward Mobility Program credential title. Prefers extensive knowledge of the Mental Health Code and State and Federal regulatory standards. Requires extensive knowledge of the theories and assumptions underlying the field of psychology; requires working knowledge of Departmental and facility rules and regulations governing the field of psychology.

*Contact Info:*

*Bureau of Employee Services*

*Ashley Moore*

*100 South Grand Ave East, 3rd floor*

*Springfield, IL 62762*

*217-557-0347*

*FAX: 217-524-2116*

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Civil Engineer VI Traffic Programs Engineer**  
Agency: Transportation  
Closing Date/Time: Tue. 10/15/19 4:30 PM Central Time  
Salary: \$6,945.00 / Month  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IPR#43703**

**Position Requirements:**

- Current registration as a Licensed Professional Engineer in the state of Illinois
- Eight years of experience in civil engineering, of which at least six years should be in preparing plans and specifications, with at least three years of supervisory responsibility in traffic or highway engineering

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. The previous application form revised 6/1/17, will be accepted until 4:30 pm on October 23, 2019.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Child Support Specialist Trainee - Opt SS**  
Agency: Healthcare & Family Services  
Closing Date/Time: Thu. 10/17/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **CS4324**

Requires education and experience equivalent to four years of college with coursework in psychology, sociology social welfare, business administration, or finance or equivalent educational attainment in a related field; or, education and experience equivalent to two years of college with a minimum of eight semester hours in finance and four years' experience in the Child Support Services program area; or, eight years of experience performing paraprofessional functions in the Child Support Services program area; requires ability to speak, read and write Spanish at a colloquial skill level.

**WHERE TO APPLY**

Division of Child Support Personnel  
509 South 6th Street  
Springfield, IL 62701  
(217) 557-3900  
(217) 524-3960 FAX

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Juvenile Justice Chief of Security**  
Agency: Juvenile Justice  
Closing Date/Time: Tue. 10/15/19 4:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **VR704**  
Bid ID#: **IDJJJ-27-15-19-0085A**

Requires a bachelor's degree from an accredited college or university and requires successful completion of three years' professional staff experience involving the care of youth in a State of Illinois Juvenile Justice facility, and providing for the safety, security and well-being of youth and staff. Candidates must be over the age of 21. Requires thorough knowledge of juvenile behavior problems, and the treatment and interventions required to develop successful and appropriate behaviors; requires thorough knowledge of rules and regulations, post assignments, and specific procedures for carrying out work assignments; requires extensive knowledge of adolescent psychological development, mental health issues affecting the juvenile offenders, and social development concerns; requires extensive knowledge of basic first aid and emergency response protocols in order to deal with emergency situations; requires ability to prepare reports of unusual happenings, accidents or violations of rules by employees and youth; requires ability to remain current on all institution rules and regulations.

**Agency Contact:**

Kathy Borkowski, HR  
3825 Campton Hills Road  
St. Charles, IL 60177  
(630) 584-1014 Fax

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10/09/2019

**Job Title:** Office Associate - Opt 2  
**Agency:** Children & Family Services  
**Closing Date/Time:** Fri. 10/11/19 5:00 PM Central Time  
**Salary:** \$2,960.00 - \$4,065.00 monthly  
**Job Type:** Full-Time  
**Location:** Cook County, Illinois  
**Number of Vacancies:** 1  
**Plan/BU:** RC014  
**Bid ID#:** 1915016-156651

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to keyboard accurately at 45 wpm; requires working knowledge of legal, social, and medical terminology.

**Agency Contact:** Frances Cunningham  
**Phone:** (312) 814-5987 Fax: (312) 814-5986  
**Email:** Frances.Cunningham@illinois.gov  
**Address:** DCFS-Clinical - 100 W. Randolph, Chicago. IL 60601

**Work Location:** 1701 S. 1st Ave. Maywood, IL 60153  
**Work Hours:** M-F 8:30 AM - 5:00 PM

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Data Manager**  
Agency: Corrections  
Closing Date/Time: Wed. 10/16/19 4:00 PM Central Time  
Salary: \$60,000.00 - \$80,000.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **SPAC95-19-0001**

Requires knowledge, skill, and mental development equivalent to completion of a master's degree from an accredited university with coursework in computer science, statistical analysis, and/or database management. Requires equivalent of two years of experience or formal training in basic software and scripting languages, such as, but not limited to, Microsoft Office Suite, SQL, Oracle, Java, or Python. Requires competency with data research methodologies such as machine learning, algorithm development, data mining, and information retrieval systems. Requires three or more years of experience working with and integrating large, complex, and unclean datasets from diverse sources. Requires experience applying the principles and practices of data management in a public sector environment. Some experience with criminal justice data collection and analysis is preferred. Requires the ability to communicate complex and/or technical information to lay audiences is preferred.

**Apply with CMS100 application via Email (include BID ID in Subject line), USPS or Concordia Court Drop Box to:**

Public Safety Shared Services  
Koley Scott- Human Resources Representative  
1301 Concordia Ct  
Springfield, IL 62702  
[Koley.scott@illinois.gov](mailto:Koley.scott@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

**Job Title:** Building/Grounds Maintenance Worker  
**Agency:** Military Affairs, Department of  
**Closing Date/Time:** Wed. 10/16/19 11:59 PM Central Time  
**Salary:** \$3,396.00 - \$4,826.00 monthly  
**Job Type:** Full-Time  
**Location:** Sangamon County, Illinois  
**Number of Vacancies:** 1  
**Plan/BU:** RC042  
**Bid ID#:** 20-023

requires being on feet for long periods of time; ability to climb stairs and climb ladders to change light bulbs, paint etc.; requires being on hands and knees for extended periods of time to scrub floors and perform landscaping duties; ability to withstand extreme temperature changes to shovel and/or snow plow, mow lawns, and perform external maintenance; requires exposure to a variety of chemical cleaning agents. Requires the ability to withstand temperature changes. Requires a valid driver's license in the appropriate classification as required by law.

**POSITION LOCATION:**

General Jones Armory  
5220 Cottage Grove  
Chicago, IL 60651

**WORK SHIFT:**

8:00 a.m. - 4:30 p.m.

**BARGAINING UNIT:** RC-042

**For Additional Information:** Contact Janice Estes at (217) 761-3786

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





10/09/2019

Job Title: **Administrator, Quality Assurance and Accountability (NONCODE)**  
Agency: Capital Development Board  
Closing Date/Time: Fri. 10/11/19 4:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **CDB000166**

Knowledge, skill, and mental development equivalent to completion of four years of college with a degree in business administration or management, public administration, or a related field; two years of developing and tracking quality metrics.

Knowledge, skill, and experience in a quality/performance measurement program as a coordinator, team leader and/or team facilitator. Should be well versed in the various quality process innovation tools and have practical experience in their successful application.

**Agency Contact:**

Wanda Trumbo  
Human Resources Specialist  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-524-7510  
Email: [wanda.trumbo@illinois.gov](mailto:wanda.trumbo@illinois.gov)

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10/09/2019

**Job Title:** Child Welfare Advanced Specialist  
**Agency:** Children & Family Services  
**Closing Date/Time:** Thu. 10/10/19 5:00 PM Central Time  
**Salary:** \$4,637.00 - \$6,990.00 monthly  
**Job Type:** Full-Time  
**Location:** Cook County, Illinois  
**Number of Vacancies:** 1  
**Plan/BU:** RC063  
**Bid ID#:** 1924014-248692V

Requires a master's degree in social work plus two years of directly related professional experience as a Child Welfare Specialist or Child Protection Specialist in the Department of Children and Family Services; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual, and auditory ability to carry out assigned duties.

The college or university issuing a master's degree must be accredited, and the degree program in social work must be approved by the Council on Social Work Education.

**Contact:**

Dahra Parenteau  
Office of the Guardian  
17 N. State Street, 7th FL  
Chicago, IL 60602

**Email:** [Dahra.Parenteau@illinois.gov](mailto:Dahra.Parenteau@illinois.gov) (Preferred)

**Phone:** 312-793-1430 **Fax:** 312-793-3546

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Juvenile Justice Chief of Security**  
Agency: Juvenile Justice  
Closing Date/Time: Tue. 10/15/19 4:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **VR704**  
Bid ID#: **IDJJJ-27-15-19-0085A**

Requires a bachelor's degree from an accredited college or university and requires successful completion of three years' professional staff experience involving the care of youth in a State of Illinois Juvenile Justice facility, and providing for the safety, security and well-being of youth and staff. Candidates must be over the age of 21. Requires thorough knowledge of juvenile behavior problems, and the treatment and interventions required to develop successful and appropriate behaviors; requires thorough knowledge of rules and regulations, post assignments, and specific procedures for carrying out work assignments; requires extensive knowledge of adolescent psychological development, mental health issues affecting the juvenile offenders, and social development concerns; requires extensive knowledge of basic first aid and emergency response protocols in order to deal with emergency situations; requires ability to prepare reports of unusual happenings, accidents or violations of rules by employees and youth; requires ability to remain current on all institution rules and regulations.

**Agency Contact:**

Kathy Borkowski, HR  
3825 Campton Hills Road  
St. Charles, IL 60177  
(630) 584-1014 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

**Job Title:** Office Associate - Opt 2  
**Agency:** Children & Family Services  
**Closing Date/Time:** Fri. 10/11/19 5:00 PM Central Time  
**Salary:** \$2,960.00 - \$4,065.00 monthly  
**Job Type:** Full-Time  
**Location:** Cook County, Illinois  
**Number of Vacancies:** 1  
**Plan/BU:** RC014  
**Bid ID#:** 1915016-156651

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to keyboard accurately at 45 wpm; requires working knowledge of legal, social, and medical terminology.

**Agency Contact:** Frances Cunningham  
**Phone:** (312) 814-5987 Fax: (312) 814-5986  
**Email:** Frances.Cunningham@illinois.gov  
**Address:** DCFS-Clinical - 100 W. Randolph, Chicago. IL 60601

**Work Location:** 1701 S. 1st Ave. Maywood, IL 60153  
**Work Hours:** M-F 8:30 AM - 5:00 PM

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

Job Title: **Mental Health Technician I or II- Opt SS or Mental Health Tech Trainee - Opt SS**  
Agency: Human Services  
Closing Date/Time: Thu. 10/10/19 4:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC009**  
Bid ID#: **10/79-113695.113696**

Requires successful completion of an approved training program and six months experience in, or applicable to the care, treatment or habitation of persons with mental illness or developmental disabilities. Requires working knowledge of the causes, nature and treatment of mental illness or developmental illness or developmental disabilities and the proper methods and techniques employed in the personal and nursing care, development and habitation of persons with mental illness or developmental disabilities. Requires the ability to speak, read and write Spanish at a colloquial skill level.

3pm-11pm and 11pm-7am Rotating Days of

**CONTACT INFORMATION:**

Summer Doxie  
Human Resource Office  
Chicago Read Mental Health Center  
4200 N. Oak Park Avenue Chicago, IL 60634  
fax 773-794-5583

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



10/09/2019

## **Second Chance Program**

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

### **How to apply**

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

### **Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).