



09/07/2019

Job Title: **Social Services Career Trainee - Opt MC**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10 41 SSCT MC**

Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.

8:30-5:00pm

Location: Varies Statewide in Division of Rehabilitation Services.

Contact: Bureau of Employee Services

100 S. Grand Ave. East, 3rd Floor

Springfield, IL 62762

Current employees will need to complete and submit a bid form and one line application or a CMS100 Employment Application to the address listed above. Non State employees must apply below.

For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



09/07/2019

Job Title: **Social Services Career Trainee - Opt SS**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10 41 SSCT SS**

Requires a Bachelor's degree. Requires ability to complete necessary coursework to obtain a Master's degree in specified time period. In addition to English, requires ability to communicate effectively in Spanish.

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09/07/2019

Job Title: **Social Services Career Trainee**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,305.00 - \$4,731.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Bid ID#: **K-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field of social sciences.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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09/07/2019

Job Title: **Human Services Caseworker**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,891.00 - \$5,797.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Bid ID#: **I-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field plus one year of professional casework or crisis intervention experience in a social services agency. Successful completion of agency-sponsored training program may be substituted for experience. Requires ability to travel.

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09/07/2019

Job Title: **Civil Engineer VI Plan Preparation Engineer**  
Agency: Transportation  
Closing Date/Time: Wed. 09/11/19 4:30 PM Central Time  
Salary: \$6,945.00 - \$8,983.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IPR#43698**

This position is accountable for the direction and supervision of the Plan Preparation Section in the district Bureau of Design. The incumbent is responsible for directing the preparation of contract plans and documents for highway improvements to ensure that they are prepared in accordance with departmental design policies, standard specifications, state standards and sound engineering practices.

Technical Applications PM1080 (rev 8/23/19) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. The previous application form revised 6/1/17, will be accepted until 4:30 pm on October 23, 2019.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



09/07/2019

Job Title: **Guard II**  
Agency: State Police  
Closing Date/Time: Tue. 09/17/19 4:00 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC029**  
Bid ID#: **21-61-ISP19-173**

Under general supervision, on an assigned shift, patrols and controls access to state buildings and grounds; conducts regular inspections of buildings to detect breaches in security or unsafe conditions; confers with supervisor and other security personnel regularly to evaluate security measures and restore facility security.

**Apply with CMS100 application via Email (include BID ID in Subject line), USPS or Concordia Court Drop Box to:**

Public Safety Shared Services  
Kim Aure, HR Representative  
1301 Concordia Ct  
Springfield, IL 62702  
[Kimberly.aure@illinois.gov](mailto:Kimberly.aure@illinois.gov)

Anticipated Starting Salary- \$3025 mo/\$36,300 yr  
Current bargaining unit employees – Contractual language applies  
Full bargaining unit range- \$36,300 yr - \$49,644 yr

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09/07/2019

Job Title: **Arts Council Program Representative**  
Agency: Arts Council  
Closing Date/Time: Mon. 09/16/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Part-Time  
Location: Cook County Zone 1, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **#11**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in the fine arts, liberal arts, performing arts, humanities, or closely related field. Requires two years of professional promotion of the arts. Experience with and/or working knowledge of professional development and artistic resources for individual artists.

**[Click Here for Applicant Information and Grading Procedures](#)**

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09/07/2019

Job Title: **Paralegal Assistant**  
Agency: Healthcare & Family Services  
Closing Date/Time: Thu. 09/12/19 11:59 PM Central Time  
Salary: \$3,672.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **GC0084**

Under direct supervision of a licensed attorney, performs specialized paralegal support services with the Office of the General Counsel, Administrative Hearings for a wide range of Department of Healthcare and Family Services (HFS) programs; performs general docketing function; reviews transcripts, exhibits and Final Administrative Decisions; performs generalized research, writing, scheduling and organizational services for the Bureau of Administrative Hearings; reviews and makes recommendations on various legal issues.

Agency Contact:

Judy Beverly

Bureau of Personnel and Administrative Services

2946 Old Rochester Road

Springfield, Illinois 62703

217-557-5244 Office

217-782-8889 Fax

[judy.beverly@illinois.gov](mailto:judy.beverly@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





09/07/2019

Job Title: **Technical Advisor Advanced Program Specialist - Opt SS**  
Agency: Liquor Control Commission  
Closing Date/Time: Thu. 09/12/19 5:00 PM Central Time  
Salary: \$6,166.00 - \$9,472.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC010**  
Bid ID#: **ILCC 20723**

Requires graduation from a recognized law school; requires the possession of a license to practice law in the State of Illinois; requires three years professional experience in the practice of law having thorough knowledge of state and federal laws particularly as they relate to the regulation of the alcoholic beverage industry. Requires the ability to communicate effectively on a colloquial level utilizing the Spanish language both in written and spoken form.

**Agency Contact:**

Illinois Department of Revenue – Human Resources  
Willard Ice Building, 101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
(217) 524-3954 Phone  
(217) 782-9925 Fax

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09/07/2019

Job Title: **Budgeting for Results Program Analyst**  
Agency: Office of Management and Budget  
Closing Date/Time: Tue. 10/01/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Exempt  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **407-2**

Master's degree candidate in program evaluation, public administration, economics, or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

**E-mail:** [jobs.omb@illinois.gov](mailto:jobs.omb@illinois.gov)

**Attention Personnel:**

603 Stratton Building  
Springfield, IL 62706

**Fax:** 217-524-4876

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



09/07/2019

Job Title: **Budgeting for Results Program Analyst**  
Agency: Office of Management and Budget  
Closing Date/Time: Tue. 10/01/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Exempt  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **407-2**

Master's degree candidate in program evaluation, public administration, economics, or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

**E-mail:** [jobs.omb@illinois.gov](mailto:jobs.omb@illinois.gov)

**Attention Personnel:**

603 Stratton Building  
Springfield, IL 62706

**Fax:** 217-524-4876

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09/07/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E  
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a Bachelor's Degree in electrical engineering or knowledge in this field with a minimum of four years of experience. One year of college related education is equal to one year of construction related experience. Progress towards or the eventual ability to attain an Illinois certification as a licensed professional engineer is desirable.

**Agency Contact:**

Debbi Denzler  
Personnel Administrator  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-782-7222  
Email: [Debbi.Denzler@illinois.gov](mailto:Debbi.Denzler@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



09/07/2019

Job Title: **Mental Health Program Administrator**  
Agency: Human Services  
Closing Date/Time: Tue. 09/17/19 5:00 PM Central Time  
Salary: \$5,783.00 - \$20,544.00 monthly  
\$69,396.00 - \$246,528.00 annually  
Job Type: Exempt  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **10-76-113107**

Requires thorough knowledge of mental health administration and related Federal and State laws and regulations. Requires extensive knowledge of the field of forensic programming for persons with mental illness. Requires ability to develop and maintain effective relationships with staff, other disciplines, community agencies, legislative leaders, educational institutions and the general public.

Edima Essien  
BES/Division of Mental Health/Substance Use Prevention and Recovery  
100 S. Grand Ave. E. 3rd FL  
Springfield, IL 62762  
FAX: 217-524-3826

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09/07/2019

Job Title: **Training Manager**  
Agency: Illinois Courts/Administrative Office of the Illinois Courts  
Closing Date/Time: Mon. 09/09/19 5:00 PM Central Time  
Salary: \$62,244.00 / Year  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **295**

The Training Manager facilitates, manages, and coordinates all phases of continuing legal education curriculum and course design, planning, content, and resource development. The Training Manager works closely with the Assistant Director of the Judicial Education Division, Division/AOIC staff, Committees/Workgroups, judges, subject matter experts and other Judicial Branch stakeholders.

Administrative Office of the Illinois Courts  
Judicial Education Division  
222 North LaSalle Street, 13th Floor  
Chicago, IL 60601

Barbara Black  
(217) 524 - 6429

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





09/07/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E  
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Must have the ability to read blueprints and schematics and research new technologies. Must be able to develop the ability to understand and interpret relevant codes, exercise sound judgment in independently analyzing, appraising, evaluating and solving problems of a difficult procedural or technical nature, assist in phases of comprehensive building and renovation projects to include feasibility studies and preliminary drawings and communicate effectively both orally and in writing.

**Agency Contact:**

Debbi Denzler  
Personnel Administrator  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-782-7222  
Email: [Debbi.Denzler@illinois.gov](mailto:Debbi.Denzler@illinois.gov)

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09/07/2019

Job Title: **TECHNICAL SPECIALIST OPT CS (CIVIL STRUCTURAL) NONCODE**  
Agency: Capital Development Board  
Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time  
Salary: \$5,146.00 - \$7,849.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **CDB000158**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a bachelor's degree in civil engineering. An Illinois certification as a licensed professional engineer and licensed structural engineer is desirable. (Structural work may be completed under the supervision of a Professional Services Illinois licensed architect.) Requires five years of progressively responsible professional experience in civil and structural engineering.

**Agency Contact:**

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Personnel Administrator  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-782-7222  
Email: [Debbi.Denzler@illinois.gov](mailto:Debbi.Denzler@illinois.gov)

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09/07/2019

Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,402.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **1949071-499735**

Preferably requires a master's degree in social work; or requires a master's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and one year of directly related professional experience; or requires a bachelor's degree in social work and one year of directly related professional experience

**SUBMIT BIDS TO:**

Tracey Hardrick, Personnel Liaison  
Bureau of Operations - Cook  
2020 W Roosevelt, 2nd Fl  
Chicago, Illinois 60608  
**Phone:** 312-814-3775  
**Fax:** 312-814-1224  
**Email:** [Tracey.Hardrick@illinois.gov](mailto:Tracey.Hardrick@illinois.gov)

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09/07/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E  
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Must have the ability to read blueprints and schematics and research new technologies. Must be able to develop the ability to understand and interpret relevant codes, exercise sound judgment in independently analyzing, appraising, evaluating and solving problems of a difficult procedural or technical nature, assist in phases of comprehensive building and renovation projects to include feasibility studies and preliminary drawings and communicate effectively both orally and in writing.

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09/07/2019

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Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **CDB000158**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a bachelor's degree in civil engineering. An Illinois certification as a licensed professional engineer and licensed structural engineer is desirable. (Structural work may be completed under the supervision of a Professional Services Illinois licensed architect.) Requires five years of progressively responsible professional experience in civil and structural engineering.

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217-782-7222  
Email: [Debbi.Denzler@illinois.gov](mailto:Debbi.Denzler@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



09/07/2019

Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,402.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **1949071-499735**

Preferably requires a master's degree in social work; or requires a master's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and one year of directly related professional experience; or requires a bachelor's degree in social work and one year of directly related professional experience

**SUBMIT BIDS TO:**

Tracey Hardrick, Personnel Liaison  
Bureau of Operations - Cook  
2020 W Roosevelt, 2nd Fl  
Chicago, Illinois 60608  
**Phone:** 312-814-3775  
**Fax:** 312-814-1224  
**Email:** [Tracey.Hardrick@illinois.gov](mailto:Tracey.Hardrick@illinois.gov)

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09/07/2019

## **Second Chance Program**

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

### **How to apply**

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

### **Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).