



08/28/2019

Job Title: Office Associate - Opt 2
Agency: Children & Family Services
Closing Date/Time: Thu. 09/05/19 5:00 PM Central Time
Salary: \$2,960.00 - \$4,065.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC014
Bid ID#: 1749069-491946

Under direction, performs complex clerical services for the Area Administrator and professional staff; prepares and keyboards documents, forms, memoranda, and letters; date stamps and distributes incoming mail; exercises independent judgment and a command of legal, medical, and social terminology to review documents; answers incoming calls and screens callers to determine nature of request; transfers calls to appropriate persons; greets visitors and directs walk-ins to appropriate offices and resources; provides non-technical information and assistance in person and by phone.

Location:

15115 S Dixie Highway
Harvey, IL 60426

Contact:

Tracey Hardrick,
Personnel Liaison
Bureau of Operations - Cook
2020 W Roosevelt Rd, 2nd Fl
Chicago, IL 60608

Phone: 312-814-3775 Fax: 312-814-1224 Email: Tracey.Hardrick@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/28/2019

Job Title: **Industrial Services Hygienist Trainee**
Agency: Department of Labor
Closing Date/Time: Thu. 09/05/19 11:59 PM Central Time
Salary: \$3,396.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **DOL 2020-20-200-13**

Requires knowledge, skill and mental development equivalent to completion of two years of college, with coursework in engineering, physical sciences (physics, chemistry, biology, etc.), or two years of experience in industrial or construction firms engaged in industrial, mechanical or construction processes or any equivalent combination of training and experience. Requires elementary knowledge and understanding of Federal and State OSHA standards.

Contact:

Illinois Department of Labor
Attention: Ann Pufundt
ann.pufundt@illinois.gov
900 South Spring Street
Springfield, IL 62704
Fax (217) 782-0596

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08/28/2019

Job Title: **Industrial Services Hygienist Technician**
Agency: Department of Labor
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Salary: \$3,994.00 - \$5,913.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **DOL 2020-20-200-12**

Under general direction of the Industrial Hygiene Supervisor, performs technical duties involving industrial hygiene on site consultation visits in private and public work sites in the State of Illinois. Utilizes skills to recognize occupational safety and health hazards and assess compliance with Federal and State Occupational Safety and Health Act (OSHA) standards as well as other industry accepted recommendations and guidelines. Conducts work site hazard assessments and reviews occupational safety and health programs and management systems.

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08/28/2019

Job Title: **Industrial Services Consultant I**
Agency: Department of Labor
Closing Date/Time: Thu. 09/05/19 11:59 PM Central Time
Salary: \$3,672.00 - \$5,342.00 monthly
Job Type: Full-Time
Location: Sangamon County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **DOL 2020-20-200-09**

Under general direction of the Consultation Safety Supervisor, conducts on-site occupational safety consultations at private and public work sites in the State of Illinois to assess compliance with Federal and State Occupational Safety and Health Act (OSHA) standards, as well as other industry accepted recommendations and guidelines. Performs opening and closing conferences with employers and employee representatives to communicate the employers rights and obligations and review findings. Prepares technical reports documenting violations, deficiencies in required written safety and health programs and provides corrective action recommendations to be provided to the employer and the employee representative. Attends training and assists in providing on-the-job training with new consultants.

Location:
900 S Spring
Springfield IL 62704

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Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC014
Bid ID#: 1959003-593701

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to type accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

Work Location:

DCFS - 1911 S. Indiana, Chicago, IL 60616

Supervisor:

M. Donelson

SUBMIT BIDS TO:

Laverne Crayton
2020 W. Roosevelt Rd.
Chicago, IL 60608

Laverne.Crayton@illinois.gov

Phone: (312) 814-1222

Fax: (312) 814-1224

***Bids are accepted via fax, E-mail, and mail.**

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08/28/2019

Job Title: **Budgeting for Results Program Analyst**
Agency: Office of Management and Budget
Closing Date/Time: Tue. 10/01/19 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Exempt
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Bid ID#: **407-2**

Master's degree candidate in program evaluation, public administration, economics, or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

E-mail: jobs.omb@illinois.gov

Attention Personnel:

603 Stratton Building
Springfield, IL 62706

Fax: 217-524-4876

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08/28/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a Bachelor's Degree in electrical engineering or knowledge in this field with a minimum of four years of experience. One year of college related education is equal to one year of construction related experience. Progress towards or the eventual ability to attain an Illinois certification as a licensed professional engineer is desirable.

Agency Contact:

Debbi Denzler
Personnel Administrator
Capital Development Board
Third Floor, Wm. G. Stratton Building
401 S. Spring St., Springfield, IL 62706
217-782-7222
Email: Debbi.Denzler@illinois.gov

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08/28/2019

Job Title: **Juvenile Justice Youth and Family Specialist Supervisor**
Agency: Juvenile Justice
Closing Date/Time: Wed. 09/04/19 3:30 PM Central Time
Salary: \$5,679.00 - \$8,650.00 monthly
\$68,148.00 - \$103,800.00 annually
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: **1**
Plan/BU: **CU500**
Bid ID#: **IDJJ-27-15-19-0298**

Requires a master's degree in counseling or related social sciences. Requires three years of professional experience working with youth in juvenile services, OR Requires a Master's Degree from an accredited college or university.

Candidates must be over the age of 21.

Requires the ability to pass an Illinois Department of Juvenile Justice background check.

Work Location:

IYC-St. Charles
3825 Campton Hills Rd.
St. Charles, IL 60175

Agency Contact:

Kathy Borkowski
3825 Campton Hills Road
St. Charles, IL 60177
Fax-630-584-1014

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/28/2019

Job Title: **Account Technician II**
Agency: Department of Labor
Closing Date/Time: Tue. 09/03/19 11:59 PM Central Time
Salary: \$3,447.00 - \$4,491.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **DOL 2020 10 100 1**

Requires knowledge, skill and mental development equivalent to completion of two years of college and one year of technical accounting experience or four years of related clerical bookkeeping experience and a working knowledge of state or non-state accounting procedures

Contact:
Illinois Department of Labor
Attention: Ann Pufundt
900 South Spring Street
Springfield, IL 62704
Fax (217) 782-0596

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08/28/2019

Job Title: **Mental Health Specialist I**
Agency: Human Services
Closing Date/Time: Tue. 09/03/19 5:00 PM Central Time
Salary: \$3,396.00 - \$4,826.00 monthly
\$40,752.00 - \$57,912.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-72-113103**

Requires knowledge, skill and mental development equivalent to (1) a bachelor's degree in one of the behavioral sciences and successful completion of a comprehensive training program at the Mental Health Specialist Trainee level or (2) two years paraprofessional experience in, or applicable to the care, treatment and development of individuals with mental illness or intellectual disabilities and successful completion of an approved training program.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/28/2019

Job Title: **Registered Nurse II**
Agency: Human Services
Closing Date/Time: Tue. 09/03/19 5:00 PM Central Time
Salary: \$5,293.00 - \$7,197.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC023**
Bid ID#: **10-79.111409**

Requires graduation from an approved nursing program in an associate or diploma degree in nursing and two years of progressively responsible professional nursing experience or a bachelor's degree in nursing and one year of professional nursing experience or a master's degree in nursing. Requires licensure as a Registered Nurse in the State of Illinois./

Summer Doxie
Human Resource Office
Chicago Read Mental Health Center
4200 N. Oak Park Avenue Chicago, IL 60634
fax 773-794-5583

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08/28/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Must have the ability to read blueprints and schematics and research new technologies. Must be able to develop the ability to understand and interpret relevant codes, exercise sound judgment in independently analyzing, appraising, evaluating and solving problems of a difficult procedural or technical nature, assist in phases of comprehensive building and renovation projects to include feasibility studies and preliminary drawings and communicate effectively both orally and in writing.

Agency Contact:

Debbi Denzler
Personnel Administrator
Capital Development Board
Third Floor, Wm. G. Stratton Building
401 S. Spring St., Springfield, IL 62706
217-782-7222
Email: Debbi.Denzler@illinois.gov

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08/28/2019

Job Title: **TECHNICAL SPECIALIST OPT CS (CIVIL STRUCTURAL) NONCODE**
Agency: Capital Development Board
Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time
Salary: \$5,146.00 - \$7,849.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **CDB000158**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a bachelor's degree in civil engineering. An Illinois certification as a licensed professional engineer and licensed structural engineer is desirable. (Structural work may be completed under the supervision of a Professional Services Illinois licensed architect.) Requires five years of progressively responsible professional experience in civil and structural engineering.

Agency Contact:

Debbi Denzler
Personnel Administrator
Capital Development Board
Third Floor, Wm. G. Stratton Building
401 S. Spring St., Springfield, IL 62706
217-782-7222
Email: Debbi.Denzler@illinois.gov

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08/28/2019

Job Title: **Child Protection Specialist**
Agency: Children & Family Services
Salary: \$4,402.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **1949071-499735**

Preferably requires a master's degree in social work; or requires a master's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and one year of directly related professional experience; or requires a bachelor's degree in social work and one year of directly related professional experience

SUBMIT BIDS TO:

Tracey Hardrick, Personnel Liaison
Bureau of Operations - Cook
2020 W Roosevelt, 2nd Fl
Chicago, Illinois 60608
Phone: 312-814-3775
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Email: Tracey.Hardrick@illinois.gov

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08/28/2019

Job Title: **Public Aid Eligibility Assistant - Opt SS**
Agency: Human Services
Closing Date/Time: Thu. 09/05/19 5:00 PM Central Time
Salary: \$2,960.00 - \$4,065.00 monthly
\$35,520.00 - \$48,780.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **10-91-113101**

Under direct supervision, performs routine casework support functions by screening and registering applications, sorting of incoming documents, maintaining office supplies and forms, providing office receptionist functions for support staff. Communicates in Spanish to those individuals who do not read or speak English.

Bureau of Employee Services
Greer McNeil
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

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Plan/BU: **RC062**
Bid ID#: **DOL 2020-20-200-13**

Requires knowledge, skill and mental development equivalent to completion of two years of college, with coursework in engineering, physical sciences (physics, chemistry, biology, etc.), or two years of experience in industrial or construction firms engaged in industrial, mechanical or construction processes or any equivalent combination of training and experience. Requires elementary knowledge and understanding of Federal and State OSHA standards.

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M. Donelson

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Springfield, IL 62706

Fax: 217-524-4876

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/28/2019

Job Title: **Budgeting for Results Program Analyst**
Agency: Office of Management and Budget
Closing Date/Time: Tue. 10/01/19 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Exempt
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Bid ID#: **407-2**

Master's degree candidate in program evaluation, public administration, economics, or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

E-mail: jobs.omb@illinois.gov

Attention Personnel:

603 Stratton Building
Springfield, IL 62706

Fax: 217-524-4876

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08/28/2019

CURRENT EMPLOYMENT OPPORTUNITIES

The following positions are currently vacant within the Tollway
Human Resources will accept applications, with resumes from:

August 27, 2019 through September 11, 2019

JOB QUALIFICATIONS:

To be selected for a position, an applicant must: (1) meet the minimum requirements of the job posting; (2) pass a written exam (if applicable); (3) satisfy a background check (which may be extensive); (4) pass an oral interview, during which the interviewer(s) will further evaluate the applicant's qualifications; and (5) provide certified transcripts, certifications, and/or license upon candidate processing and/or transfer, if the position requires a degree, certification, and/or license.

Internal Applicants who are current employees must have worked in their current position long enough to pass probation to be eligible to apply for the position. In addition, applicants are also subjected to an internal investigation which includes an evaluation of their work record, safety and discipline records, their performance assessments and time and attendance records (including late starts and early quits) for the preceding 12 months. (Authorized absences will not be included for purposes of assessing whether attendance is satisfactory.)

<u>Department</u>	<u>Position</u>	<u>Salary</u>	<u>Grade</u>
Business Systems	Customer Service Representative	\$15.00 Hourly	G-13

Click the link below to view Position Description

[Customer Service Representative](#)

On September 10, 2014, the Tollway began using an on-line application system to assist prospective and current employees in the job application process. This system allows users to create an individual account, create and maintain a profile of education, experience and certifications, identify job interest categories, search for open positions, and submit job applications. This system automatically notifies users of recently posted jobs based on the job interest categories chosen.

For the employee to be notified of open positions and submit job applications, this system requires the user to have an email account. This could either be a personal account (i.e. Gmail, Yahoo) or getipass.com account.

To apply for a posted position, create a "Job Interest Card", or view the Job Description for this position visit the Tollway's website. <http://www.illinoistollway.com/homepage>

If you require further information regarding open positions please contact Human Resources at 630-241-6800 extension 6333.

All applications must be received by the application deadline indicated on the qualification sheet or Internet site. In compliance with the Americans with Disabilities Act (ADA), 42 U.S.C. 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., the Illinois Tollway actively takes steps to ensure that our employment application process is accessible to persons with disabilities. Any person with a disability who needs an accommodation for any portion of the application process is encouraged to contact the Tollway's EEO/AA Office at (630)241-6800 extension 1010, TTY (630)241-6898, or at: sferguson@getipass.com

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<u>Department</u>	<u>Position</u>	<u>Salary</u>	<u>Grade</u>
Engineering	Telecommunicator	\$25.90 Hourly	G6-1

Click the link below to view Position Description

[Telecommunicator](#)

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08/28/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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