



08/27/2019

Job Title: **Rehabilitation Case Coordinator I - Opt SS (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Wed. 09/04/19 5:00 PM Central Time  
Salary: \$2,960.00 - \$4,065.00 monthly  
\$35,520.00 - \$48,780.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **10-48-113137**

Requires knowledge, skill and mental development equivalent to the completion of four years of high school. Requires one year of clerical related experience, which must include keyboarding. Requires working knowledge of business English, arithmetic, and modern office practices and procedures. Requires ability to keyboard accurately at a working rate of speed and operate various office equipment, including dictating equipment and computers used in an agency field office. Requires ability to maintain client case files and statistical records and prepare reports as requested. Requires ability to speak, read, and write in Spanish at a colloquial skill level.

Contact Info:  
Bureau of Employee Services  
Brandon Bax  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
PHONE: 217-557-0347  
FAX: 217-524-2116

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/27/2019

Job Title: **Juvenile Justice Youth and Family Specialist Supervisor**  
Agency: Juvenile Justice  
Closing Date/Time: Wed. 09/04/19 3:30 PM Central Time  
Salary: \$5,679.00 - \$8,650.00 monthly  
\$68,148.00 - \$103,800.00 annually  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **CU500**  
Bid ID#: **IDJJ-27-15-19-0298**

Requires a master's degree in counseling or related social sciences. Requires three years of professional experience working with youth in juvenile services, OR Requires a Master's Degree from an accredited college or university.

**\*Candidates must be over the age of 21.\***

**Requires the ability to pass an Illinois Department of Juvenile Justice background check.**

**Work Location:**

IYC-St. Charles  
3825 Campton Hills Rd.  
St. Charles, IL 60175

**Agency Contact:**

Kathy Borkowski  
3825 Campton Hills Road  
St. Charles, IL 60177  
Fax-630-584-1014

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08/27/2019

Job Title: **Account Technician II**  
Agency: Department of Labor  
Closing Date/Time: Tue. 09/03/19 11:59 PM Central Time  
Salary: \$3,447.00 - \$4,491.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **DOL 2020 10 100 1**

Requires knowledge, skill and mental development equivalent to completion of two years of college and one year of technical accounting experience or four years of related clerical bookkeeping experience and a working knowledge of state or non-state accounting procedures

Contact:  
Illinois Department of Labor  
Attention: Ann Pufundt  
900 South Spring Street  
Springfield, IL 62704  
Fax (217) 782-0596

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08/27/2019

Job Title: **Mental Health Specialist I**  
Agency: Human Services  
Closing Date/Time: Tue. 09/03/19 5:00 PM Central Time  
Salary: \$3,396.00 - \$4,826.00 monthly  
\$40,752.00 - \$57,912.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10-72-113103**

Requires knowledge, skill and mental development equivalent to (1) a bachelor's degree in one of the behavioral sciences and successful completion of a comprehensive training program at the Mental Health Specialist Trainee level or (2) two years paraprofessional experience in, or applicable to the care, treatment and development of individuals with mental illness or intellectual disabilities and successful completion of an approved training program.

Contact Info:  
Bureau of Employee Services  
Andrew Reagan  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347

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08/27/2019

Job Title: **Registered Nurse II**  
Agency: Human Services  
Closing Date/Time: Tue. 09/03/19 5:00 PM Central Time  
Salary: \$5,293.00 - \$7,197.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC023**  
Bid ID#: **10-79.111409**

Requires graduation from an approved nursing program in an associate or diploma degree in nursing and two years of progressively responsible professional nursing experience or a bachelor's degree in nursing and one year of professional nursing experience or a master's degree in nursing. Requires licensure as a Registered Nurse in the State of Illinois./

Summer Doxie  
Human Resource Office  
Chicago Read Mental Health Center  
4200 N. Oak Park Avenue Chicago, IL 60634  
fax 773-794-5583

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08/27/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E  
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Must have the ability to read blueprints and schematics and research new technologies. Must be able to develop the ability to understand and interpret relevant codes, exercise sound judgment in independently analyzing, appraising, evaluating and solving problems of a difficult procedural or technical nature, assist in phases of comprehensive building and renovation projects to include feasibility studies and preliminary drawings and communicate effectively both orally and in writing.

**Agency Contact:**

Debbi Denzler  
Personnel Administrator  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-782-7222  
Email: [Debbi.Denzler@illinois.gov](mailto:Debbi.Denzler@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/27/2019

Job Title: **TECHNICAL SPECIALIST OPT CS (CIVIL STRUCTURAL) NONCODE**  
Agency: Capital Development Board  
Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time  
Salary: \$5,146.00 - \$7,849.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **CDB000158**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a bachelor's degree in civil engineering. An Illinois certification as a licensed professional engineer and licensed structural engineer is desirable. (Structural work may be completed under the supervision of a Professional Services Illinois licensed architect.) Requires five years of progressively responsible professional experience in civil and structural engineering.

**Agency Contact:**

Debbi Denzler  
Personnel Administrator  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-782-7222  
Email: [Debbi.Denzler@illinois.gov](mailto:Debbi.Denzler@illinois.gov)

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08/27/2019

Job Title: **Child Protection Specialist**  
Agency: Children & Family Services  
Salary: \$4,402.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **1949071-499735**

Preferably requires a master's degree in social work; or requires a master's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and one year of directly related professional experience; or requires a bachelor's degree in social work and one year of directly related professional experience

**SUBMIT BIDS TO:**

Tracey Hardrick, Personnel Liaison  
Bureau of Operations - Cook  
2020 W Roosevelt, 2nd Fl  
Chicago, Illinois 60608  
**Phone:** 312-814-3775  
**Fax:** 312-814-1224  
**Email:** [Tracey.Hardrick@illinois.gov](mailto:Tracey.Hardrick@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





08/27/2019

Job Title: **Public Aid Eligibility Assistant - Opt SS**  
Agency: Human Services  
Closing Date/Time: Thu. 09/05/19 5:00 PM Central Time  
Salary: \$2,960.00 - \$4,065.00 monthly  
\$35,520.00 - \$48,780.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **10-91-113101**

Under direct supervision, performs routine casework support functions by screening and registering applications, sorting of incoming documents, maintaining office supplies and forms, providing office receptionist functions for support staff. Communicates in Spanish to those individuals who do not read or speak English.

Bureau of Employee Services  
Greer McNeil  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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08/27/2019

Job Title: **Industrial Services Hygienist Trainee**  
Agency: Department of Labor  
Closing Date/Time: Thu. 09/05/19 11:59 PM Central Time  
Salary: \$3,396.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **DOL 2020-20-200-13**

Requires knowledge, skill and mental development equivalent to completion of two years of college, with coursework in engineering, physical sciences (physics, chemistry, biology, etc.), or two years of experience in industrial or construction firms engaged in industrial, mechanical or construction processes or any equivalent combination of training and experience. Requires elementary knowledge and understanding of Federal and State OSHA standards.

**Contact:**

Illinois Department of Labor  
Attention: Ann Pufundt  
[ann.pufundt@illinois.gov](mailto:ann.pufundt@illinois.gov)  
900 South Spring Street  
Springfield, IL 62704  
Fax (217) 782-0596

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/27/2019

Job Title: **Industrial Services Hygienist Technician**  
Agency: Department of Labor  
Closing Date/Time: Thu. 09/05/19 11:59 PM Central Time  
Salary: \$3,994.00 - \$5,913.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **DOL 2020-20-200-12**

Under general direction of the Industrial Hygiene Supervisor, performs technical duties involving industrial hygiene on site consultation visits in private and public work sites in the State of Illinois. Utilizes skills to recognize occupational safety and health hazards and assess compliance with Federal and State Occupational Safety and Health Act (OSHA) standards as well as other industry accepted recommendations and guidelines. Conducts work site hazard assessments and reviews occupational safety and health programs and management systems.

**Contact:**

Illinois Department of Labor  
Attention: Ann Pufundt  
[ann.pufundt@illinois.gov](mailto:ann.pufundt@illinois.gov)  
900 South Spring Street  
Springfield, IL 62704  
Fax (217) 782-0596

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08/27/2019

Job Title: **Industrial Services Consultant I**  
Agency: Department of Labor  
Closing Date/Time: Thu. 09/05/19 11:59 PM Central Time  
Salary: \$3,672.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **DOL 2020-20-200-09**

Under general direction of the Consultation Safety Supervisor, conducts on-site occupational safety consultations at private and public work sites in the State of Illinois to assess compliance with Federal and State Occupational Safety and Health Act (OSHA) standards, as well as other industry accepted recommendations and guidelines. Performs opening and closing conferences with employers and employee representatives to communicate the employers rights and obligations and review findings. Prepares technical reports documenting violations, deficiencies in required written safety and health programs and provides corrective action recommendations to be provided to the employer and the employee representative. Attends training and assists in providing on-the-job training with new consultants.

Location:  
900 S Spring  
Springfield IL 62704

Contact:  
Illinois Department of Labor  
900 South Spring Street  
Springfield, IL 62704  
Fax (217) 782-0596

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08/27/2019

Job Title: Office Associate - Opt 2  
Agency: Children & Family Services  
Closing Date/Time: Fri. 09/06/19 5:00 PM Central Time  
Salary: \$2,960.00 - \$4,065.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 1959003-593701

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to type accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

**Work Location:**

DCFS - 1911 S. Indiana, Chicago, IL 60616

**Supervisor:**

M. Donelson

**SUBMIT BIDS TO:**

**Laverne Crayton**  
**2020 W. Roosevelt Rd.**  
**Chicago, IL 60608**

[Laverne.Crayton@illinois.gov](mailto:Laverne.Crayton@illinois.gov)

**Phone: (312) 814-1222**

**Fax: (312) 814-1224**

**\*Bids are accepted via fax, E-mail, and mail.**

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08/27/2019

**Job Title:** Budgeting for Results Program Analyst  
**Agency:** Office of Management and Budget  
**Closing Date/Time:** Tue. 10/01/19 11:59 PM Central Time  
**Salary:** Depends on Qualifications  
**Job Type:** Exempt  
**Location:** Sangamon County, Illinois  
**Number of Vacancies:** 1  
**Bid ID#:** 407-2

Master's degree candidate in program evaluation, public administration, economics, or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

**E-mail:** [jobs.omb@illinois.gov](mailto:jobs.omb@illinois.gov)

**Attention Personnel:**

603 Stratton Building  
Springfield, IL 62706

**Fax:** 217-524-4876

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08/27/2019

Job Title: **Budgeting for Results Program Analyst**  
Agency: Office of Management and Budget  
Closing Date/Time: Tue. 10/01/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Exempt  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **407-2**

Master's degree candidate in program evaluation, public administration, economics, or equivalent field, plus 1-2 years in practical experience is preferred. Undergraduate degree holders with sufficient practical experience may be considered.

**E-mail:** [jobs.omb@illinois.gov](mailto:jobs.omb@illinois.gov)

**Attention Personnel:**

603 Stratton Building  
Springfield, IL 62706

**Fax:** 217-524-4876

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08/27/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E  
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a Bachelor's Degree in electrical engineering or knowledge in this field with a minimum of four years of experience. One year of college related education is equal to one year of construction related experience. Progress towards or the eventual ability to attain an Illinois certification as a licensed professional engineer is desirable.

**Agency Contact:**

Debbi Denzler  
Personnel Administrator  
Capital Development Board  
Third Floor, Wm. G. Stratton Building  
401 S. Spring St., Springfield, IL 62706  
217-782-7222  
Email: [Debbi.Denzler@illinois.gov](mailto:Debbi.Denzler@illinois.gov)

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08/27/2019

Job Title: **Mental Health Program Administrator**  
Agency: Human Services  
Closing Date/Time: Tue. 09/17/19 5:00 PM Central Time  
Salary: \$5,783.00 - \$20,544.00 monthly  
\$69,396.00 - \$246,528.00 annually  
Job Type: Exempt  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **10-76-113107**

Requires thorough knowledge of mental health administration and related Federal and State laws and regulations. Requires extensive knowledge of the field of forensic programming for persons with mental illness. Requires ability to develop and maintain effective relationships with staff, other disciplines, community agencies, legislative leaders, educational institutions and the general public.

Edima Essien  
BES/Division of Mental Health/Substance Use Prevention and Recovery  
100 S. Grand Ave. E. 3rd FL  
Springfield, IL 62762  
FAX: 217-524-3826

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08/27/2019

Job Title: **Social Services Career Trainee**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,305.00 - \$4,731.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Bid ID#: **K-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field of social sciences.

For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/27/2019

Job Title: **Training Manager**  
Agency: Illinois Courts/Administrative Office of the Illinois Courts  
Closing Date/Time: Mon. 09/09/19 5:00 PM Central Time  
Salary: \$62,244.00 / Year  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **295**

The Training Manager facilitates, manages, and coordinates all phases of continuing legal education curriculum and course design, planning, content, and resource development. The Training Manager works closely with the Assistant Director of the Judicial Education Division, Division/AOIC staff, Committees/Workgroups, judges, subject matter experts and other Judicial Branch stakeholders.

Administrative Office of the Illinois Courts  
Judicial Education Division  
222 North LaSalle Street, 13th Floor  
Chicago, IL 60601

Barbara Black  
(217) 524 - 6429

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/27/2019

Job Title: **Administrative Assistant I - Opt H7**  
Agency: Human Services  
Closing Date/Time: Fri. 08/30/19 5:00 PM Central Time  
Salary: \$4,184.00 - \$6,218.00 monthly  
\$50,208.00 - \$74,616.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **10-41-113055**

Under general direction of the Director of the Division of Rehabilitation Services (DRS), performs administrative functions. Organizes, plans, executes and evaluates the daily operations, activities, and workflow of the Director's Office. Performs a variety of staff functions; conducts special reviews and evaluation projects for the Director; assures the development of needed information for management decisions; serves as the statewide travel liaison for the Division. Coordinates information and maintains of tracking information in all Microsoft projects, with an emphasis in Excel. Travels in the performance of duties.

Contact Info:  
Bureau of Employee Services  
Brandon Bax  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
PHONE: 217-557-0347  
FAX: 217-524-2116

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08/27/2019

Job Title: **Rehabilitation Services Advisor I**  
Agency: Human Services  
Closing Date/Time: Fri. 08/30/19 5:00 PM Central Time  
Salary: \$4,898.00 - \$7,392.00 monthly  
\$58,776.00 - \$88,704.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10-41-113061**

Under general direction, provides consultation to case management providers on procedures and polices relative to the AIDS/Brain Injury (BI) Waivers; performs case reviews; reviews and makes recommendations for administrative rules, policies and procedures related to the AIDS/BI waivers. Travels statewide to various agencies to conduct reviews.

Contact Info:  
Bureau of Employee Services  
Brandon Bax  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
PHONE: 217-557-0347  
FAX: 217-524-2116

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08/27/2019

## **Second Chance Program**

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

### **How to apply**

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

### **Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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