



08/19/2019

Job Title: **Public Service Administrator - Opt 6H**
Agency: Illinois Council on Developmental Disabilities Council
Closing Date/Time: Fri. 09/13/19 11:59 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **BBR**
Bid ID#: **ICDD 19-01**

Requires knowledge of the legislative process. Requires ability to analyze and synthesize data for use in policy development and implementation. Requires strong written and verbal communication skills. Requires knowledge of the grant making/monitoring processes and auditing requirements reporting for human service agencies. Requires thorough knowledge of computer applications including Microsoft Office and internet/email application. Requires travel.

Agency Contact

Janinna Hendricks

Email: Janinna.Hendricks@Illinois.gov

Phone: 217-782-9696

TTY: 888-261-2717

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Training Manager**
Agency: Illinois Courts/Administrative Office of the Illinois Courts
Closing Date/Time: Mon. 09/09/19 5:00 PM Central Time
Salary: \$62,244.00 / Year
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **295**

The Training Manager facilitates, manages, and coordinates all phases of continuing legal education curriculum and course design, planning, content, and resource development. The Training Manager works closely with the Assistant Director of the Judicial Education Division, Division/AOIC staff, Committees/Workgroups, judges, subject matter experts and other Judicial Branch stakeholders.

Administrative Office of the Illinois Courts
Judicial Education Division
222 North LaSalle Street, 13th Floor
Chicago, IL 60601

Barbara Black
(217) 524 - 6429

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08/19/2019

Job Title: **Administrative Assistant I - Opt H7**
Agency: Human Services
Closing Date/Time: Fri. 08/30/19 5:00 PM Central Time
Salary: \$4,184.00 - \$6,218.00 monthly
\$50,208.00 - \$74,616.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **10-41-113055**

Under general direction of the Director of the Division of Rehabilitation Services (DRS), performs administrative functions. Organizes, plans, executes and evaluates the daily operations, activities, and workflow of the Director's Office. Performs a variety of staff functions; conducts special reviews and evaluation projects for the Director; assures the development of needed information for management decisions; serves as the statewide travel liaison for the Division. Coordinates information and maintains of tracking information in all Microsoft projects, with an emphasis in Excel. Travels in the performance of duties.

Contact Info:
Bureau of Employee Services
Brandon Bax
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
PHONE: 217-557-0347
FAX: 217-524-2116

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08/19/2019

Job Title: **Rehabilitation Services Advisor I**
Agency: Human Services
Closing Date/Time: Fri. 08/30/19 5:00 PM Central Time
Salary: \$4,898.00 - \$7,392.00 monthly
\$58,776.00 - \$88,704.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-41-113061**

Under general direction, provides consultation to case management providers on procedures and polices relative to the AIDS/Brain Injury (BI) Waivers; performs case reviews; reviews and makes recommendations for administrative rules, policies and procedures related to the AIDS/BI waivers. Travels statewide to various agencies to conduct reviews.

Contact Info:
Bureau of Employee Services
Brandon Bax
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
PHONE: 217-557-0347
FAX: 217-524-2116

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08/19/2019

Job Title: **Engineering Technician III Independent Weight Check Inspector**
Agency: Transportation
Closing Date/Time: Thu. 08/29/19 4:30 PM Central Time
Salary: \$3,840.00 - \$5,308.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Bid ID#: **IPR#43321**

This position is accountable for those duties associated with conducting random, independent vehicle weight checks for material sources and for ensuring that all producers', suppliers', and contractors' trucks are inspected in accordance with departmental policies and procedures. This position also assists with contract administration, project record keeping, and other duties of an administrative nature when inspections in the field are not required.

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

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08/19/2019

Job Title: **Security Officer Chief**
Agency: Human Services
Closing Date/Time: Fri. 08/23/19 5:00 PM Central Time
Salary: \$4,024.00 - \$5,858.00 monthly
\$48,288.00 - \$70,296.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC056**
Bid ID#: **10-72-112969**

Under general direction, directs the facility's safety and protection services and oversees facility investigations. Serves as a working supervisor to lower level security staff. Travels in the performance of duties.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

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Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **BBR**
Bid ID#: **ICDD 19-01**

Bachelor's Degree required with demonstrated coursework in Special Education, Human Services Policy/Administration, Nonprofit Administration, Disability/Human Development, Public Policy/Administration, Disability Studies, Post-Secondary Transition, or Psychology. Master's Degree in related field is preferred. Requires 3 years of professional experience in a field related to intellectual and developmental disabilities.

Agency Contact

Janinna Hendricks

Email: Janinna.Hendricks@Illinois.gov

Phone: 217-782-9696

TTY: 888-261-2717

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08/19/2019

Job Title: **GAAP Accountant**
Agency: Illinois Racing Board
Closing Date/Time: Wed. 08/21/19 11:59 PM Central Time
Salary: \$4,200.00 - \$5,834.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **BBR**
Bid ID#: **IRB 20722**

Requires a bachelor's degree in accounting, A bachelor's degree in business administration is acceptable if it includes at least 18 credit hours in different accounting courses toward such degree; requires two years of experience preparing complete financial statements (balance sheet, income statement, cash flow statement, footnotes) in accordance with Generally Accepted Accounting Principles (GAAP), preferably for governmental type agencies.

Agency Contact:
Illinois Racing Board
Jackie Clisham
100 W. Randolph; 5-700
Chicago, IL. 60601
Jackie.Clisham@Illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Security Officer Chief**
Agency: Human Services
Closing Date/Time: Fri. 08/23/19 5:00 PM Central Time
Salary: \$4,024.00 - \$5,858.00 monthly
\$48,288.00 - \$70,296.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC056**
Bid ID#: **10-72-112969**

Under general direction, directs the facility's safety and protection services and oversees facility investigations. Serves as a working supervisor to lower level security staff. Travels in the performance of duties.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Environmental Scientist I**
Agency: Pollution Control Board
Closing Date/Time: Fri. 08/23/19 11:59 PM Central Time
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **70755-50-80-000-00-01**

Requires a Bachelor's degree in environmental science or engineering, physical sciences, or biological sciences from an accredited university. In addition, requires at least three years of progressively responsible professional experience in the field of pollution control involving design and implementation of pollution control technologies, pollution prevention strategies, or direction of and performance of applied environmental research. Also required are a minimum of one to three years of relevant regulatory experience, and superior oral and written English communication skills.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Engineering Technician IV Maintenance Contracts
Resident Landscape Technician**

Agency: Transportation

Closing Date/Time: Tue. 08/20/19 4:30 PM Central Time

Salary: \$4,695.00 - \$6,735.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Bid ID#: **IPR#43243**

Collaboration with landscape architects and designers during design of new and renovated roadsides is required to assure proper future maintenance of the new facilities. Responsibilities are accomplished independently and by working with consultants, contractors, and coworkers.

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

Agency Contact: Bureau of Personnel Management, 217/782-5594

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08/19/2019

Job Title: Telecommunicator Specialist
Agency: State Police
Salary: \$3,792.00 - \$5,601.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: 1
Plan/BU: RC014
Bid ID#: 21-13-ISP19-091

Communicates within and amongst talk groups comprised of both inter-and intra-agency radio users of the trunked radio system. Operates a multiple-terminal console configuration over which multiple databases and messaging systems are utilized to transmit and receive police business and emergency messages between mobile and other base stations. Answers and acts upon incoming telephone calls, i.e., emergency, non-emergency, 9-1-1, from the public. Under general guidelines, assigns ISP officers to respond to calls for service. Visually observes security monitors and responds to "walk-in" requests for service.

Work Hours: Indeterminate

Location: Statewide

Agency Contact:

Illinois State Police
Terri Barnosky, Chief of Human Resources
801 S. 7th Street, Suite 701-A
Springfield, IL 62703
Terri.Barnosky@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **TECHNICAL SPECIALIST TRAINEE OPT E
(ELECTRICAL) NONCODE**

Agency: Capital Development Board

Closing Date/Time: Mon. 09/23/19 4:59 PM Central Time

Salary: \$4,184.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **CDB000155**

Requires knowledge, skill, and mental development equivalent to the completion of four years of college culminating with a Bachelor's Degree in electrical engineering or knowledge in this field with a minimum of four years of experience. One year of college related education is equal to one year of construction related experience. Progress towards or the eventual ability to attain an Illinois certification as a licensed professional engineer is desirable.

Agency Contact:

Debbi Denzler
Personnel Administrator
Capital Development Board
Third Floor, Wm. G. Stratton Building
401 S. Spring St., Springfield, IL 62706
217-782-7222
Email: Debbi.Denzler@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Cancer Registrar I**
Agency: Public Health
Salary: \$3,647.00 - \$5,342.00 monthly
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDPH**

Under general supervision for the Illinois State Cancer Registry (ISCR), abstracts and re-abstracts cancer submissions. Explains, educates and interprets the Illinois Health and Hazardous Substance Registry Rules and Regulations and procedures of the program on a daily bases to participating hospitals. Processes cancer reports submitted by medical facilities.

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplcations@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Cancer Registrar II**
Agency: Public Health
Salary: \$3,969.00 - \$5,913.00 monthly
Job Type: Full-Time
Location: 2 Counties, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **IDPH**

Under direction for the Illinois State Cancer Registry, performs complex technical and advisory functions to evaluate quality, completeness, and validity of cancer data. Identifies program problems and prepares methods to alleviate the problems.

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Child Protection Specialist**
Agency: Children & Family Services
Closing Date/Time: Wed. 08/21/19 5:00 PM Central Time
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **1947053-475774**

Under direction of the team supervisor, receives and investigates reports of physical and sexual abuse and neglect reported by mandated and other sources; assesses immediate safety and risk factors of involved children and takes necessary protection action; makes recommendations about investigative findings; implements short-term services, including concrete services directly or through family advocates; on a rotating basis, assigned to 24 hour "on call" duty in addition to normal assignments, to ensure that services are provided as mandated by statute and policy.

SUBMIT BIDS TO:

Tracey Hardrick, Personnel Liaison
Bureau of Operations - Cook
2020 W. Roosevelt, 2nd Floor
Chicago, Illinois 60608

Phone: 312/814-3775

Fax: 312/814-1224

Email: Tracey.Hardrick@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/19/2019

Job Title: **Child Welfare Specialist - Opt SS (Upward Mobility Target Title)**
Agency: Children & Family Services
Closing Date/Time: Wed. 08/21/19 5:00 PM Central Time
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **1915010-155694**

Under general supervision, serves as monitor and agency liaison for the Department's Intact Family Recovery Project; provides consultation and technical assistance to child welfare and Substance use disorder (SUD) purchase of service (POS) agency staff; monitors the Department's casework services to substance affected families; identifies technical assistance and consultation needs of child welfare POS agencies in accessing substance use disorder services for families served by the agencies; translates and interprets, both orally and in writing, for Spanish speaking clients.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Resident Landscape Technician**

Agency: Transportation

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Salary: \$4,695.00 - \$6,735.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Bid ID#: **IPR#43243**

Collaboration with landscape architects and designers during design of new and renovated roadsides is required to assure proper future maintenance of the new facilities. Responsibilities are accomplished independently and by working with consultants, contractors, and coworkers.

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08/19/2019

Job Title: **Corrections Treatment Officer**
Agency: Corrections
Salary: \$4,422.00 - \$6,593.00 monthly
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC006**
Bid ID#: **IDOC29-89-Continuous**

Requires either a bachelor's degree from an accredited college or university specializing in criminal justice, penology, psychology, social work or a closely related social science, or a bachelor's degree from an accredited college or university in another field of study and at least one year of experience providing direct service in the field of mental health and one year of experience in the field of corrections. Requires successful completion of an approved corrections treatment officer training program. Requires a valid driver's license and the ability to travel.

WORK HOURS: To be determined

LOCATION/AGENCY:

Joliet Treatment Center
2848 W. McDonough St.
Joliet, IL 60436

OR

Elgin Treatment Center
780 S. State St.
Elgin, IL 60123

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/19/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).