



08/05/2019

Job Title: **Registered Nurse I (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Fri. 08/23/19 4:00 PM Central Time
Salary: \$4,710.00 - \$6,484.00 monthly
Job Type: Full-Time
Location: Madison County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC023**
Bid ID#: **10-77-663-112672**

Under general supervision of the Clinical Nurse Manager, and the clinical direction of the Charge Nurse, performs as a shift nurse in the delivery of patient care and treatment consistent with individual treatment plans; participates as a member of the interdisciplinary treatment team; provides professional nursing care to mentally ill patients on a forensic living unit. Receives, verifies and documents patient drugs received from pharmacy and administers prescribed oral medications to patients. Completes mandatory nursing training requirements and continuing education workshops and seminars. Meets with patients, family, significant others, etc.

Alton Mental Health Center
Office of Human Resources
Attn; Elton Arrindell
4500 College Ave
Alton, IL 62002
Fax: 618-474-5538

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: Office Coordinator - Option 2
Agency: Department of Labor
Closing Date/Time: Fri. 08/16/19 11:59 PM Central Time
Salary: \$3,027.00 - \$4,233.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC014
Bid ID#: DOL 2020-30-000-01

Requires the knowledge, skill and mental development of completion of high school and two years of related office experience. Requires extensive knowledge of offices practices and procedures. Requires the ability to type accurately at 30 wpm and extensive computer skills.

Contact:
Illinois Department of Labor
900 South Spring Street
Springfield, IL 62704
Fax (217) 782-0596

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08/05/2019

Job Title: Residential Services Supervisor (Upward Mobility Target Title)
Agency: Human Services
Closing Date/Time: Fri. 08/16/19 5:00 PM Central Time
Salary: \$3,817.00 - \$5,601.00 monthly
\$45,804.00 - \$67,212.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 2
Plan/BU: RC062
Bid ID#: 10-72-112676-77

Requires working knowledge of the behaviors and problems of individuals with physical disabilities. Requires general knowledge of the methods and procedures of supervision. Requires working knowledge of household management, including cleaning, food service and supplies. Requires ability to communicate effectively orally and in writing. Requires the ability to assess operational needs and delegate staff. Requires ability to supervise staff effectively.

Please submit Bid Forms and CMS100 (revised 08/2018) applications to contact address below scanned/emailed to DHS.HiringUnit@illinois.gov

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Social Worker III**
Agency: Human Services
Closing Date/Time: Fri. 08/16/19 5:00 PM Central Time
Salary: \$4,898.00 - \$7,392.00 monthly
\$58,776.00 - \$88,704.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **10-72-112715**

Requires a master's degree in social work from a recognized college or university supplemented by two years of professional social work experience in the evaluation and treatment/habilitation of mentally ill, developmentally disabled, or other disabled individuals. Requires licensure as a Clinical Social Worker by the Department of Professional Regulation. Requires the ability to serve in a leadership capacity to less experienced professional care staff. Requires ability to prepare complex written and oral reports. Requires the ability to carry out physical restraint procedures.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

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08/05/2019

Job Title: **Storekeeper I**
Agency: Human Services
Closing Date/Time: Fri. 08/16/19 5:00 PM Central Time
Salary: \$3,242.00 - \$4,529.00 monthly
\$38,904.00 - \$54,348.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **10-82-112675**

Requires knowledge, skill and mental development equivalent to completion of four years high school. Requires one year of experience in the keeping of stores and stores records. Requires ability to perform arduous labor including lifting and carrying 50-75 lbs with assistance. Requires ability to use dollies and flatbeds. Requires ability to operate various computer programs. Requires ability to push and pull heavy items.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

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08/05/2019

Job Title: **Industrial Commission Technician**
Agency: Workers Compensation Commission
Closing Date/Time: Thu. 08/15/19 11:59 PM Central Time
Salary: \$3,240.00 - \$4,592.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC014**
Bid ID#: **IWCC-50-19-0017**

Requires knowledge, skill and mental development equivalent to the completion of high school. Requires three years of progressively responsible clerical and keyboarding experience. Requires knowledge of the procedures and processes of the Workers' Compensation Commission. Requires a working knowledge of the Illinois Workers' Compensation Act and the Illinois Occupational Disease Act. Requires working knowledge of court procedures, legal terminology and documents. Requires ability to keyboard at a fast speed. Requires the ability to deal tactfully and courteously with the public and attorneys.

For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/05/2019

Job Title: **Administrative Assistant I - Opt W7**
Agency: Workers Compensation Commission
Closing Date/Time: Thu. 08/15/19 11:59 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **IWCC-50-19-0016**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with courses in public or business administration.
Requires one year of professional experience in a public or private organization, or completion of an agency approved professional management training program. Requires ability to write and speak the English language.

For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/05/2019

Job Title: **Administrative Assistant I - Opt W7**
Agency: Workers Compensation Commission
Closing Date/Time: Thu. 08/15/19 11:59 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **IWCC-50-19-0016**

Candidate serves as office support for Commissioner's office and serves as front-line support to practicing attorneys, clerks and the general public. Candidate sets cases for oral argument; prepares the Commissioner's Review Call; prepares form decisions, provides information to the public and practicing attorneys about cases on the call; serves as the liaison between the Commissioner and practicing attorneys, clerks and the general public; and performs a variety of professional and clerical duties for the Commissioner.

For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/05/2019

Job Title: **Staff Development Specialist I**
Agency: Human Services
Closing Date/Time: Mon. 08/12/19 5:00 PM Central Time
Salary: \$4,402.00 - \$6,581.00 monthly
\$52,824.00 - \$78,972.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-91-112826**

Requires knowledge, skill and mental development equivalent to completion of four years of college. Academic course work should include quantitative measures (introductory statistics or business mathematics or social science analytical tools), educational methods, psychology of individuals, organizational or group behavior, labor relations or equivalents. Requires two years of professional experience in education or related field. Requires ability to travel.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

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08/05/2019

Job Title: **Winter Salaried HIGHWAY MAINTAINER (MONTHLY SNOWBIRD) - District 1**
Agency: Transportation
Closing Date/Time: Wed. 08/14/19 4:00 PM Central Time
Salary: \$4,375.00 - \$4,375.00 monthly
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **549**
Plan/BU: **HR001**
Bid ID#: **IPR#43637**

The Illinois Department of Transportation is posting this job position for Full-Time, Seasonal, Salaried Highway Maintainers (Monthly Snowbirds). Full-Time, Seasonal, Salaried Highway Maintainers (Monthly Snowbirds) are seasonal, temporary, non-permanent full-time employees who perform the same duties as year-round Highway Maintainers.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Licensing Investigator II**
Agency: Financial & Professional Regulation
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time
Salary: \$3,958.00 - \$5,708.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **4**
Plan/BU: **RC029**
Bid ID#: **20568**

Under direction, travels to various sites to conduct general investigations of a proactive and a reactive nature relative to alleged or suspected violations of the professional licensing acts administered by the Division of Professional Regulation. Produces comprehensive reports of all investigations. Places complaints in priority for follow-up and further action. Initiates and pursues investigations. Works closely with other state and federal law enforcement and regulatory agencies.

For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/05/2019

Job Title: **Assistant Deputy Director for the Illinois Film Office**
Agency: Commerce & Economic Opportunity
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **GB063**
Bid ID#: **37015-42-00-050-11-01**

1. Bachelor's Degree
2. Requires three (3) years of progressively, responsible administrative work experience
3. Requires at least (3) years of experience working in the film industry

Previously submitted applications for open competitive list or a promotional list for this position will **not** be considered. Only applications submitted "**ONLINE**", during the posting period, will be considered in the filling of this position. **Paper applications submitted for this position will not be processed and will be destroyed.**

ESTIMATED HIRING TIMELINE:

Applicant notification of interview: **8/15/2019**
Interviews will begin: **8/26/2019**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Health Facilities Surveillance Nurse**
Agency: Healthcare & Family Services
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time
Salary: \$5,293.00 - \$7,197.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC023**
Bid ID#: **MP2449**

Requires (a) graduation from an approved nursing education program resulting in an Associate or a Diploma Degree in Nursing and three years of professional nursing experience or, (b) a Bachelor's Degree in Nursing and two years of professional nursing experience or, (c) a Master's Degree in Nursing. Requires licensure as a Registered Nurse in the State of Illinois. Requires thorough knowledge of federal, state and agency laws, rules, and regulations concerning licensure and certification of health care agencies and facilities. Requires thorough knowledge of nursing principles and practices. Requires ability to travel independently.

Agency Contact:
Robert Fehrholz
Bureau of Medical Administrative Support
201 S. Grand Ave. E, 3rd Floor
Springfield, IL 62763
(217) 524-7326 - Office
(217) 557-2565 - Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Public Service Administrator - Opt 8N**
Agency: Healthcare & Family Services
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **GB063**
Bid ID#: **MP2448**

Requires thorough knowledge of State and Federal laws, rules and regulations concerning licensure and of health care agencies and facilities. Requires ability to plan and supervise a program of health care facility inspection. Requires ability to travel to counties to meet with nursing home representatives.

For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/05/2019

Job Title: **Electronic Equipment Installer/Repairer**
Agency: State Police
Closing Date/Time: Tue. 08/13/19 4:00 PM Central Time
Salary: \$3,149.00 - \$4,402.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **21-13-ISP19-148**

Under general supervision, performs skilled work in preparing new vehicles for installation of public safety emergency equipment. Performs installations, removals, and repairs of radio, video, radar, emergency lighting, and other equipment commonly associated with public safety vehicles. Removes radio equipment and other systems from vehicles. Repairs and maintains equipment. Lifts and moves heavy communications and associated equipment weighing up to 75 pounds without assistance. Operates a motor vehicle to complete various assignments.

Work Hours: 8:00 a.m. - 4:00 p.m. Monday through Friday

Location: Illinois State Police, District Chicago, 9511 W. Harrison St., DesPlaines, IL

Agency Contact:

Public Safety Shared Services
Kim Aure, HR Representative
1301 Concordia Ct
Springfield, IL 62702
Kimberly.aure@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Business Analyst**
Agency: Illinois Finance Authority *
Closing Date/Time: Thu. 08/08/19 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Bid ID#: **0007**

1. Bachelor's degree in public policy, finance, banking and/or liberal arts.
2. Strong analytical skills, understanding of basic financial concepts
3. Interest or experience working in Illinois State or local government including the legislative process and/or public service desired but not required.

Interested and qualified candidates should forward a resume to HR@il-fa.com

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Accountant/Debt Management Specialist**
Agency: Illinois Finance Authority *
Closing Date/Time: Thu. 08/08/19 11:59 PM Central Time
Salary: Depends on Qualifications
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **0006**

1. Bachelor's degree in Accounting or other related field, plus two to four years of accounting or equivalent education and experience. Experience working in a government agency is preferred but not required
2. Requires elementary knowledge of municipal bonds and commercial loans;
3. Requires ability to evaluate accounting problems of moderate difficulty and to analyze and interpret less complex accounting records and reports;

Interested and qualified candidates should send resumes to hr@il-fa.com

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Hearings Referee**
Agency: Employment Security
Closing Date/Time: Wed. 08/07/19 11:59 PM Central Time
Salary: \$5,770.00 - \$8,873.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **7**
Plan/BU: **RC010**
Bid ID#: **RCRA 80003**

Requires graduation from a recognized law school, possession of a license to practice law in Illinois in two year professional experience in litigation, administrative hearings, or related legal work; thorough knowledge of judicial and quasi-judicial rules and of procedures of administrative hearings

All interested applicants must submit a CMS-100 employment application directly to the Agency Contact listed above prior to the end of the posting period. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/05/2019

Job Title: **Public Service Administrator - Opt 1**
Agency: Employment Security
Closing Date/Time: Tue. 08/06/19 11:59 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **MG063**
Bid ID#: **RA 80005**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in Business or Public Administration and three years of progressively responsible administrative experience, preferably with professional training experience. Requires thorough knowledge of the functions of state government, principles of governmental accounting, program budgeting, personnel, public relations and marketing

Auxiliary aids and services are available upon request to individuals with disabilities. The Equal Employment Opportunity Officer is responsible for ensuring compliance with these laws. Any issues or concerns should be addressed to the EO Office at 33 S. State, 10th Floor, Chicago, Illinois 60603 or by calling (312) 793-9290.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Human Services Caseworker - Opt SS (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Tue. 08/06/19 5:00 PM Central Time
Salary: \$3,969.00 - \$5,913.00 monthly
\$47,628.00 - \$70,956.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **10-91-112694**

Requires a bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in a social welfare agency OR successful completion of an agency-sponsored training program.

Contact Info:
Bureau of Employee Services
Ashley Moore
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

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08/05/2019

Job Title: **Program Integrity Auditor Trainee**
Agency: Financial & Professional Regulation
Closing Date/Time: Mon. 08/05/19 11:59 PM Central Time
Salary: \$3,371.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **20584**

Requires possession of a bachelor's degree with coursework concentration in accounting or business administration. Requires elementary knowledge of program integrity reviewing theory, principles and procedures; information technology as utilized by the agency; state government; the agency's programs, policies and regulations.

For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Public Service Administrator - Opt 1**
Agency: Human Rights Department
Closing Date/Time: Wed. 08/07/19 5:00 PM Central Time
Salary: \$6,141.00 - \$9,472.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **19-95**

Requires equivalent to four years of college, preferably with courses in business and public administration, plus three years progressively responsible administrative experience in a public or business organization. Requires two years professional experience working with the Human Rights Act and Department of Human Rights.

8:30 am to 5:00 pm., Department of Human Rights, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601. Please send all applications to Contact Person: Adam Coe, Department of Human Rights, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, 312-814-6219, fax 312-793-2121.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Technical Manager I Payroll Specialist**
Agency: Transportation
Closing Date/Time: Thu. 08/08/19 4:30 PM Central Time
Salary: \$3,605.00 - \$5,003.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **IPR#43624**

This position is accountable for tracking time cards, leave time (credited and taken), overtime, vehicle usage, shift differential, temporary assignment pay, and a wide variety of other employees support functions involving payroll timekeeping functions.

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

Agency Contact: Bureau of Personnel Management, 217/782-5594

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Program Integrity Auditor I**
Agency: Financial & Professional Regulation
Closing Date/Time: Thu. 08/08/19 11:59 PM Central Time
Salary: \$3,969.00 - \$5,913.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **20691**

Under general supervision, assists in performing on-site complex, technical, financial and integrity reviews and evaluations of Currency Exchange and Money Transmitter programs; assists in compiling and analyzing data; provides input to preparing reports, summarizing the work performed, detailing the findings, discrepancies and recommendations for correcting the deficiencies; conducts entrance and exit conferences; and assists with preparing information utilized in administrative hearings as needed.

Work Hours: 8:30am - 5:00pm

Work Location: Financial Institutions, Currency Exchange, Examining
JRTC 100 W Randolph, Chicago
Cook County

Agency Contact: Human Resources
320 W Washington St
Springfield, IL 62786

Scan all applications or questions to FPR.employment@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **Building/Grounds Laborer**
Agency: Military Affairs, Department of
Closing Date/Time: Mon. 08/05/19 11:59 PM Central Time
Salary: \$3,240.00 - \$4,592.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC042**
Bid ID#: **20-006**

REQUIREMENTS: Requires knowledge, skill and mental development equivalent to the completion of high school. Requires elementary knowledge of the use and care of janitorial cleaning equipment (e.g. buffing machine, mop, and broom). Requires elementary knowledge of grounds maintenance equipment, use and maintenance. Elementary knowledge of grounds/building maintenance and building cleaning methods.

For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Job Title: **VOCA Training Coordinator - Contract Position**
Agency: Criminal Justice Information Authority
Closing Date/Time: Mon. 08/05/19 5:00 PM Central Time
Salary: \$30.00 - \$37.00 hourly
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **CJIA PSC-25-2019**

Bachelor's degree in criminal justice, psychology, social work or a related field; at least 5 years in victim service direct services field; minimum of 2 years' experience conducting knowledge and skill based trainings to external audiences including victim service providers. Excellent communication and organizational skills; experience in planning and implementing large multi-session conferences; experience in developing training and conference materials such as registration materials, website materials, and learning objective summary for publication.

Please submit by email a cover letter and resume to:

Dawn English, Human Resources
dawn.english@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/05/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).