



08/01/2019

Job Title: **Registered Nurse I (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Fri. 08/23/19 4:00 PM Central Time  
Salary: \$4,710.00 - \$6,484.00 monthly  
Job Type: Full-Time  
Location: Madison County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC023**  
Bid ID#: **10-77-663-112672**

Requires ability to maintain security of the work area and comply with all facilities rules, regulations, policies and directives. Requires ability to evaluate patient condition and behavior and prepare accurate detailed records of such observations. Requires ability to identify most appropriate positive treatment regime and carry out that treatment in accordance with best practice and behavior modification. Requires ability to pass CPI training.

Alton Mental Health Center  
Office of Human Resources  
Attn; Elton Arrindell  
4500 College Ave  
Alton, IL 62002  
Fax: 618-474-5538

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Licensing Investigator II**  
Agency: Financial & Professional Regulation  
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time  
Salary: \$3,958.00 - \$5,708.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **4**  
Plan/BU: **RC029**  
Bid ID#: **20568**

Under direction, travels to various sites to conduct general investigations of a proactive and a reactive nature relative to alleged or suspected violations of the professional licensing acts administered by the Division of Professional Regulation. Produces comprehensive reports of all investigations. Places complaints in priority for follow-up and further action. Initiates and pursues investigations. Works closely with other state and federal law enforcement and regulatory agencies.

For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/01/2019

Job Title: **Assistant Deputy Director for the Illinois Film Office**  
Agency: Commerce & Economic Opportunity  
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time  
Salary: \$3,116.00 - \$9,765.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **GB063**  
Bid ID#: **37015-42-00-050-11-01**

1. Bachelor's Degree
2. Requires three (3) years of progressively, responsible administrative work experience
3. Requires at least (3) years of experience working in the film industry

Previously submitted applications for open competitive list or a promotional list for this position will **not** be considered. Only applications submitted "**ONLINE**", during the posting period, will be considered in the filling of this position. **Paper applications submitted for this position will not be processed and will be destroyed.**

**ESTIMATED HIRING TIMELINE:**

Applicant notification of interview: **8/15/2019**  
Interviews will begin: **8/26/2019**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Health Facilities Surveillance Nurse**  
Agency: Healthcare & Family Services  
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time  
Salary: \$5,293.00 - \$7,197.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC023**  
Bid ID#: **MP2449**

Requires (a) graduation from an approved nursing education program resulting in an Associate or a Diploma Degree in Nursing and three years of professional nursing experience or, (b) a Bachelor's Degree in Nursing and two years of professional nursing experience or, (c) a Master's Degree in Nursing. Requires licensure as a Registered Nurse in the State of Illinois. Requires thorough knowledge of federal, state and agency laws, rules, and regulations concerning licensure and certification of health care agencies and facilities. Requires thorough knowledge of nursing principles and practices. Requires ability to travel independently.

Agency Contact:  
Robert Fehrholz  
Bureau of Medical Administrative Support  
201 S. Grand Ave. E, 3rd Floor  
Springfield, IL 62763  
(217) 524-7326 - Office  
(217) 557-2565 - Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Public Service Administrator - Opt 8N**  
Agency: Healthcare & Family Services  
Closing Date/Time: Tue. 08/13/19 11:59 PM Central Time  
Salary: \$3,116.00 - \$9,765.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **GB063**  
Bid ID#: **MP2448**

Requires thorough knowledge of State and Federal laws, rules and regulations concerning licensure and of health care agencies and facilities. Requires ability to plan and supervise a program of health care facility inspection. Requires ability to travel to counties to meet with nursing home representatives.

For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/01/2019

Job Title: **Electronic Equipment Installer/Repairer**  
Agency: State Police  
Closing Date/Time: Tue. 08/13/19 4:00 PM Central Time  
Salary: \$3,149.00 - \$4,402.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC014**  
Bid ID#: **21-13-ISP19-148**

Under general supervision, performs skilled work in preparing new vehicles for installation of public safety emergency equipment. Performs installations, removals, and repairs of radio, video, radar, emergency lighting, and other equipment commonly associated with public safety vehicles. Removes radio equipment and other systems from vehicles. Repairs and maintains equipment. Lifts and moves heavy communications and associated equipment weighing up to 75 pounds without assistance. Operates a motor vehicle to complete various assignments.

**Work Hours:** 8:00 a.m. - 4:00 p.m. Monday through Friday

**Location:** Illinois State Police, District Chicago, 9511 W. Harrison St., DesPlaines, IL

**Agency Contact:**

Public Safety Shared Services  
Kim Aure, HR Representative  
1301 Concordia Ct  
Springfield, IL 62702  
[Kimberly.aure@illinois.gov](mailto:Kimberly.aure@illinois.gov)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





08/01/2019

Job Title: **Business Analyst**  
Agency: Illinois Finance Authority \*  
Closing Date/Time: Thu. 08/08/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **2**  
Bid ID#: **0007**

1. Bachelor's degree in public policy, finance, banking and/or liberal arts.
2. Strong analytical skills, understanding of basic financial concepts
3. Interest or experience working in Illinois State or local government including the legislative process and/or public service desired but not required.

Interested and qualified candidates should forward a resume to [HR@il-fa.com](mailto:HR@il-fa.com)

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08/01/2019

Job Title: **Accountant/Debt Management Specialist**  
Agency: Illinois Finance Authority \*  
Closing Date/Time: Thu. 08/08/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **0006**

1. Bachelor's degree in Accounting or other related field, plus two to four years of accounting or equivalent education and experience. Experience working in a government agency is preferred but not required
2. Requires elementary knowledge of municipal bonds and commercial loans;
3. Requires ability to evaluate accounting problems of moderate difficulty and to analyze and interpret less complex accounting records and reports;

Interested and qualified candidates should send resumes to [hr@il-fa.com](mailto:hr@il-fa.com)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





08/01/2019

Job Title: **Hearings Referee**  
Agency: Employment Security  
Closing Date/Time: Wed. 08/07/19 11:59 PM Central Time  
Salary: \$5,770.00 - \$8,873.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **7**  
Plan/BU: **RC010**  
Bid ID#: **RCRA 80003**

Requires graduation from a recognized law school, possession of a license to practice law in Illinois in two year professional experience in litigation, administrative hearings, or related legal work; thorough knowledge of judicial and quasi-judicial rules and of procedures of administrative hearings

All interested applicants must submit a CMS-100 employment application directly to the Agency Contact listed above prior to the end of the posting period. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Public Service Administrator - Opt 1**  
Agency: Employment Security  
Closing Date/Time: Tue. 08/06/19 11:59 PM Central Time  
Salary: \$3,116.00 - \$9,765.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **MG063**  
Bid ID#: **RA 80005**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in Business or Public Administration and three years of progressively responsible administrative experience, preferably with professional training experience. Requires thorough knowledge of the functions of state government, principles of governmental accounting, program budgeting, personnel, public relations and marketing

Auxiliary aids and services are available upon request to individuals with disabilities. The Equal Employment Opportunity Officer is responsible for ensuring compliance with these laws. Any issues or concerns should be addressed to the EO Office at 33 S. State, 10th Floor, Chicago, Illinois 60603 or by calling (312) 793-9290.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Human Services Caseworker - Opt SS (Upward Mobility Target Title)**  
Agency: Human Services  
Closing Date/Time: Tue. 08/06/19 5:00 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
\$47,628.00 - \$70,956.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10-91-112694**

Requires a bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in a social welfare agency OR successful completion of an agency-sponsored training program.

*Contact Info:*  
*Bureau of Employee Services*  
*Ashley Moore*  
*100 South Grand Ave East, 3rd floor*  
*Springfield, IL 62762*  
*217-557-0347*  
*FAX: 217-524-2116*

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Program Integrity Auditor Trainee**  
Agency: Financial & Professional Regulation  
Closing Date/Time: Mon. 08/05/19 11:59 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **20584**

Requires possession of a bachelor's degree with coursework concentration in accounting or business administration. Requires elementary knowledge of program integrity reviewing theory, principles and procedures; information technology as utilized by the agency; state government; the agency's programs, policies and regulations.

For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/01/2019

Job Title: **Public Service Administrator - Opt 1**  
Agency: Human Rights Department  
Closing Date/Time: Wed. 08/07/19 5:00 PM Central Time  
Salary: \$6,141.00 - \$9,472.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC063**  
Bid ID#: **19-95**

Requires equivalent to four years of college, preferably with courses in business and public administration, plus three years progressively responsible administrative experience in a public or business organization. Requires two years professional experience working with the Human Rights Act and Department of Human Rights.

8:30 am to 5:00 pm., Department of Human Rights, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601. Please send all applications to Contact Person: Adam Coe, Department of Human Rights, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, 312-814-6219, fax 312-793-2121.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Technical Manager I Payroll Specialist**  
Agency: Transportation  
Closing Date/Time: Thu. 08/08/19 4:30 PM Central Time  
Salary: \$3,605.00 - \$5,003.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **IPR#43624**

This position is accountable for tracking time cards, leave time (credited and taken), overtime, vehicle usage, shift differential, temporary assignment pay, and a wide variety of other employees support functions involving payroll timekeeping functions.

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

Agency Contact: Bureau of Personnel Management, 217/782-5594

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08/01/2019

Job Title: **Program Integrity Auditor I**  
Agency: Financial & Professional Regulation  
Closing Date/Time: Thu. 08/08/19 11:59 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **20691**

Under general supervision, assists in performing on-site complex, technical, financial and integrity reviews and evaluations of Currency Exchange and Money Transmitter programs; assists in compiling and analyzing data; provides input to preparing reports, summarizing the work performed, detailing the findings, discrepancies and recommendations for correcting the deficiencies; conducts entrance and exit conferences; and assists with preparing information utilized in administrative hearings as needed.

Work Hours: 8:30am - 5:00pm

Work Location: Financial Institutions, Currency Exchange, Examining  
JRTC 100 W Randolph, Chicago  
Cook County

Agency Contact: Human Resources  
320 W Washington St  
Springfield, IL 62786

**Scan all applications or questions to [FPR.employment@illinois.gov](mailto:FPR.employment@illinois.gov)**

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08/01/2019

Job Title: **Building/Grounds Laborer**  
Agency: Military Affairs, Department of  
Closing Date/Time: Mon. 08/05/19 11:59 PM Central Time  
Salary: \$3,240.00 - \$4,592.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC042**  
Bid ID#: **20-006**

**REQUIREMENTS:** Requires knowledge, skill and mental development equivalent to the completion of high school. Requires elementary knowledge of the use and care of janitorial cleaning equipment (e.g. buffing machine, mop, and broom). Requires elementary knowledge of grounds maintenance equipment, use and maintenance. Elementary knowledge of grounds/building maintenance and building cleaning methods.

For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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08/01/2019

Job Title: **VOCA Training Coordinator - Contract Position**  
Agency: Criminal Justice Information Authority  
Closing Date/Time: Mon. 08/05/19 5:00 PM Central Time  
Salary: \$30.00 - \$37.00 hourly  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **CJIA PSC-25-2019**

Bachelor's degree in criminal justice, psychology, social work or a related field; at least 5 years in victim service direct services field; minimum of 2 years' experience conducting knowledge and skill based trainings to external audiences including victim service providers. Excellent communication and organizational skills; experience in planning and implementing large multi-session conferences; experience in developing training and conference materials such as registration materials, website materials, and learning objective summary for publication.

Please submit by email a cover letter and resume to:

Dawn English, Human Resources  
dawn.english@illinois.gov

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08/01/2019

Job Title: **Accountant/Debt Management Specialist**  
Agency: Illinois Finance Authority \*  
Closing Date/Time: Thu. 08/08/19 11:59 PM Central Time  
Salary: Depends on Qualifications  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **0006**

4. Bachelor's degree in Accounting or other related field, plus two to four years of accounting or equivalent education and experience. Experience working in a government agency is preferred but not required
5. Requires elementary knowledge of municipal bonds and commercial loans;
6. Requires ability to evaluate accounting problems of moderate difficulty and to analyze and interpret less complex accounting records and reports;

Interested and qualified candidates should send resumes to [hr@il-fa.com](mailto:hr@il-fa.com)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Hearings Referee**  
Agency: Employment Security  
Closing Date/Time: Wed. 08/07/19 11:59 PM Central Time  
Salary: \$5,770.00 - \$8,873.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **7**  
Plan/BU: **RC010**  
Bid ID#: **RCRA 80003**

Requires graduation from a recognized law school, possession of a license to practice law in Illinois in two year professional experience in litigation, administrative hearings, or related legal work; thorough knowledge of judicial and quasi-judicial rules and of procedures of administrative hearings

All interested applicants must submit a CMS-100 employment application directly to the Agency Contact listed above prior to the end of the posting period. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

Job Title: **Public Service Administrator - Opt 1**  
Agency: Employment Security  
Closing Date/Time: Tue. 08/06/19 11:59 PM Central Time  
Salary: \$3,116.00 - \$9,765.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **MG063**  
Bid ID#: **RA 80005**

Requires knowledge, skill and mental development equivalent to completion of four years of college with courses in Business or Public Administration and three years of progressively responsible administrative experience, preferably with professional training experience. Requires thorough knowledge of the functions of state government, principles of governmental accounting, program budgeting, personnel, public relations and marketing

Auxiliary aids and services are available upon request to individuals with disabilities. The Equal Employment Opportunity Officer is responsible for ensuring compliance with these laws. Any issues or concerns should be addressed to the EO Office at 33 S. State, 10th Floor, Chicago, Illinois 60603 or by calling (312) 793-9290.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





08/01/2019

Job Title: Human Services Caseworker - Opt SS (Upward Mobility Target Title)  
Agency: Human Services  
Closing Date/Time: Tue. 08/06/19 5:00 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
\$47,628.00 - \$70,956.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10-91-112694

Requires a bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in a social welfare agency OR successful completion of an agency-sponsored training program.

*Contact Info:*  
*Bureau of Employee Services*  
*Ashley Moore*  
*100 South Grand Ave East, 3rd floor*  
*Springfield, IL 62762*  
*217-557-0347*  
*FAX: 217-524-2116*

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



08/01/2019

## **Second Chance Program**

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

### **How to apply**

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

### **Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).