



06/12/2019

Job Title: Educator - Opt C
Agency: Juvenile Justice
Closing Date/Time: Tue. 07/09/19 4:00 PM Central Time
Salary: \$4,311.00 - \$7,969.00 monthly
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: 1
Plan/BU: RC063
Bid ID#: IDJJ27-10-19-0007

Under general supervision of the Educational Facility Administrator (PSA), instructs a targeted group of students identified as Special Education eligible; provides individual and group instruction to youth classified "Learning Disabled" and "Behaviorally Disordered;" prepares curriculum and participates in institutional committees.

Work Location:

Illinois Youth Center - St. Charles
3825 Campton Hills Road
St. Charles, IL 60175

Agency Contact:

Kathy Mrowca, HR
3825 Campton Hills Road
St. Charles, IL 60175
630 584-0506 ext. 1519

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: Educator - Opt B (History Teacher)
Agency: Juvenile Justice
Closing Date/Time: Mon. 07/08/19 4:00 PM Central Time
Salary: \$4,311.00 - \$7,969.00 monthly
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: 1
Plan/BU: RC063
Bid ID#: IDJJ-27-15-19-0043

Requires ability to use the English language in preparing and delivering instructions. Requires ability to evaluate the student, to select behavioral objectives to meet the student's needs and to guide and direct facility staff regarding the necessary training and educational development of a student

Agency Contact:

Kathy Mrowca, HR
3825 Campton Hills Road
St. Charles, IL 60175
630-584-0506 ext 1519

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06/12/2019

Job Title: **Information Systems Analyst I - Opt S**
Agency: Department of Innovation & Technology (DoIT)
Closing Date/Time: Tue. 06/25/19 5:00 PM Central Time
Salary: \$5,146.00 - \$7,849.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **DoIT 20545**

Specialized Skills: Requires education/experience as outlined above in the following: systems analysis and design; relational databases DB2; Microsoft Access or Microsoft SQL Server; Object Oriented application design theory, concepts, and principles; Object Oriented languages such as VB.NET, Visual Basic, Java or other .NET programming language within Microsoft Visual Studio; Adobe Acrobat Professional, and Office Suite tools such as Microsoft Office. Requires a broad understanding of the interaction of the departments hardware and software systems with the data processing and communication systems. Requires the ability to travel.

Agency Contact:

Dept. of Innovation & Technology, Human Resources/Office of Recruitment & Selection
120 W Jefferson St, 3rd floor
Springfield, IL 62702
DoIT.BidForms@illinois.gov
217-557-7180
217-524-6629 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: **Corrections Treatment Officer**
Agency: Corrections
Salary: \$4,422.00 - \$6,593.00 monthly
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC006**
Bid ID#: **IDOC29-89-Continuous**

Requires either a bachelor's degree from an accredited college or university specializing in criminal justice, penology, psychology, social work or a closely related social science, or a bachelor's degree from an accredited college or university in another field of study and at least one year of experience providing direct service in the field of mental health and one year of experience in the field of corrections. Requires successful completion of an approved corrections treatment officer training program. Requires a valid driver's license and the ability to travel.

LOCATION/AGENCY:

Joliet Treatment Center
2848 W. McDonough St.
Joliet, IL 60436
OR
Elgin Treatment Center
780 S. State St.
Elgin, IL 60123

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06/12/2019

Job Title: **Public Aid Eligibility Assistant**
Agency: Human Services
Closing Date/Time: Tue. 06/18/19 5:00 PM Central Time
Salary: \$2,935.00 - \$4,065.00 monthly
\$35,220.00 - \$48,780.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC028**
Bid ID#: **10-91-111916-111918**

Requires knowledge, skill and mental development equivalent to completion of high school and requires one year of clerical supportive experience in the Department of Human Services or equivalent training and experience.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

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06/12/2019

Job Title: **TM II Personnel Support Specialist**
Agency: Transportation
Closing Date/Time: Mon. 06/17/19 4:30 PM Central Time
Salary: \$4,105.00 - \$5,710.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **IPR#43242**

Position Desirables:

- Training in the use of computer software programs, such as MS Office Suites (Excel, Word, Access, PowerPoint and Outlook)
- Experience in public administration, business administration, or governmental operations
- Familiarity with all Department of Central Management Services rules and departmental personnel policies
- Ability to maintain harmonious relationships with employees, agency officials, and the general public

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: **TM IV Labor Relations Manager**
Agency: Transportation
Closing Date/Time: Mon. 06/17/19 4:30 PM Central Time
Salary: \$5,015.00 - \$7,085.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **IPR#43538**

This position is accountable for ensuring accurate and timely completion of charges for discipline, responses to grievances, and record keeping of the district discipline and grievance databases. This position is responsible for providing administrative assistance to the Personnel Services Manager in matters pertaining to discipline, grievances, and other issues that impact the district's labor relations.

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

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06/12/2019

Job Title: Conservation/Historic Preservation Worker
Agency: Natural Resources
Closing Date/Time: Fri. 06/14/19 5:00 PM Central Time
Salary: \$9.00 - \$9.00 hourly
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: 1
Bid ID#: CW19168

Valid Driver's License

18 years of age at time of hire

Selective Service Number (for males 18 through 26 years of age)

Ability to work specified work schedule noted below

*NOTE: Incomplete applications and/or failure to include selective service number and legible copy of valid driver's license will disqualify applicant for employment consideration.

Apply at:

William W Powers State Recreation Area
12949 S Avenue "O"
Chicago, IL 60633

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06/12/2019

Job Title: **Breath Alcohol Analysis Technician**
Agency: State Police
Closing Date/Time: Fri. 06/14/19 4:00 PM Central Time
Salary: \$4,144.00 - \$6,033.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC029**
Bid ID#: **21-15-ISP19-086**

Requires knowledge, skill, and mental development equivalent to completion of four years of high school and three years of electro-mechanical, electronic or related field experience and technical training. Requires knowledge and understanding of rules and regulations established by local, state and federal law enforcement agencies for licensing breath analysis operators under the implied consent law. Requires ability to complete a six-week course of didactic instruction and an additional 40-hour training program to obtain an independent working knowledge of the operation, maintenance, and repair of breath testing devices and the implied consent statute. Requires ability to become a licensed test instrument operator.

Agency Contact:

Public Safety Shared Services
Kim Aure, HR Representative
1301 Concordia Ct
Springfield, IL 62702
Kimberly.aure@illinois.gov

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06/12/2019

Job Title: **Licensed Practical Nurse II (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Mon. 06/24/19 5:00 PM Central Time
Salary: \$3,319.00 - \$4,720.00 monthly
\$39,828.00 - \$56,640.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC009**
Bid ID#: **10-72-111921**

Requires Illinois license as a practical nurse. Requires one year of practical nursing experience. This class is included as an Upward Mobility Program credential title. Requires extensive knowledge of practical nursing theory and practice. Requires ability to apply simple nursing techniques as delegated by physicians or professional nurses.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

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06/12/2019

Job Title: **Licensed Practical Nurse II (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Mon. 06/24/19 5:00 PM Central Time
Salary: \$3,319.00 - \$4,720.00 monthly
\$39,828.00 - \$56,640.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC009**
Bid ID#: **10-72-111914**

Requires Illinois license as a practical nurse. Requires one year of practical nursing experience. This class is included as an Upward Mobility Program credential title. Requires extensive knowledge of practical nursing theory and practice. Requires ability to apply simple nursing techniques as delegated by physicians or professional nurses.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

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06/12/2019

Job Title: **Registered Nurse I (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Mon. 06/24/19 5:00 PM Central Time
Salary: \$4,710.00 - \$6,389.00 monthly
\$56,520.00 - \$76,668.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC023**
Bid ID#: **10-72-111911-13**

Requires ability to apply emergency medical techniques such as Cardiopulmonary Resuscitation, control of bleeding, airway maintenance. Requires the ability to serve on an on-call basis.

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347

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06/12/2019

Job Title: Office Associate - Opt SS2
Agency: Illinois Lottery
Closing Date/Time: Mon. 06/24/19 5:00 PM Central Time
Salary: \$2,935.00 - \$4,065.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 01
Plan/BU: RC014
Bid ID#: LOT 20540

Requires ability to follow oral or written instructions; Requires ability to operate commonly used manual and automated office equipment and perform routine maintenance. Requires the ability in keyboarding accurately at 45 WPM. Requires ability to write and speak Spanish at a colloquial level.

Agency Contact:
Illinois Lottery
101 West Jefferson St., WIB Mail Code 3-970
Springfield, IL 62702
217-524-5382
217-785-7839 Fax

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: **Child Support Specialist Trainee**
Agency: Healthcare & Family Services
Closing Date/Time: Fri. 06/21/19 11:59 PM Central Time
Salary: \$3,371.00 - \$4,826.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **CS4249**

*If you are currently an Office Coordinator within the Division of Child Support Services, you must submit a copy of an Open Competitive "A" grade with your bid and CMS 100 application.

Agency Contact:
Division of Child Support Personnel
509 South 6th Street
Springfield, IL 62701
(217) 557-3900
(217) 524-3960 FAX

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: **Rehabilitation Services Advisor I**
Agency: Human Services
Closing Date/Time: Tue. 06/11/19 5:00 PM Central Time
Salary: \$4,873.00 - \$7,392.00 monthly
\$58,476.00 - \$88,704.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **4**
Plan/BU: **RC062**
Bid ID#: **10-47-111729-32**

8:30 a.m. - 5:00 p.m.

IDHS – Division of Rehabilitation Services

Bureau of Field Services

Community Resources Unit

100 West Randolph Suite 5-300

Chicago (Cook County)

Please submit Bid Forms and CMS100 (revised 08/2018) applications to contact address below, faxed to 217-524-2116, or scanned/emailed to DHS.HiringUnit@illinois.gov

Contact Info:

Bureau of Employee Services

Brandon Bax

100 South Grand Ave East, 3rd floor

Springfield, IL 62762

PHONE: 217-557-0347

FAX: 217-524-2116

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06/12/2019

Job Title: **Public Aid Eligibility Assistant**
Agency: Human Services
Closing Date/Time: Tue. 06/18/19 5:00 PM Central Time
Salary: \$2,935.00 - \$4,065.00 monthly
\$35,220.00 - \$48,780.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **3**
Plan/BU: **RC028**
Bid ID#: **10-91-111916-111918**

Requires knowledge, skill and mental development equivalent to completion of high school and requires one year of clerical supportive experience in the Department of Human Services or equivalent training and experience.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

PAEA's PROMOTIONAL GRADES FOR THIS TITLE ARE OBTAINED BY TAKING THE AUTOMATED MULTIPLE-CHOICE TEST AT CMS.

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06/12/2019

Job Title: **Medicaid Management Intern**
Agency: Healthcare & Family Services
Closing Date/Time: Thu. 06/20/19 11:59 PM Central Time
Salary: \$2,779.00 - \$5,755.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **MP2379**

Requires ability to work closely with staff and management professionals in planning, developing, and conducting management evaluation studies. Requires ability to establish and maintain harmonious working relationships with other employees and agency representative. Requires the ability to travel.

TARGETED TITLE: Medicaid Management Analyst

Agency Contact:
Robert Fehrholz
Division of Medical Programs
201 South Grand Avenue East, 3rd Floor
Springfield, IL 62763

Work Telephone # (217) 524-7326
Fax # (217) 557-2565

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: **Medicaid Management Analyst**
Agency: Healthcare & Family Services
Closing Date/Time: Thu. 06/20/19 11:59 PM Central Time
Salary: \$3,258.00 - \$6,828.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **MP2378**

Requires ability to present ideas clearly, both orally and in writing. Requires ability to work closely with staff and management professionals in planning, developing, and conducting management evaluation studies. Requires ability to establish and maintain harmonious working relationships with other employees and agency representatives.

Agency Contact:
Robert Fehrholz
Division of Medical Programs
201 South Grand Avenue East, 3rd Floor
Springfield, IL 62763

Work Telephone # (217) 524-7326
Fax # (217) 557-2565

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: **Commissioners Assistant**
Agency: Commerce Commission
Closing Date/Time: Thu. 06/20/19 5:00 PM Central Time
Salary: \$49,488.00 - \$108,000.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **31-19-0530**

In addition, this position requires superior written and oral English communication skills; extensive knowledge of the personal computer and related software programs and applications; working knowledge of the agency programs, rules, regulations, policies, procedures, and the Illinois Administrative Code; strong communications skills to be able to successfully interact with ICC staff, representatives of government, regulated industry, non-profit organizations and other stakeholders.

Illinois Commerce Commission
160 North LaSalle st.
Chicago, IL 60016

Colette Smith
Illinois Commerce Commission
Human Resources
PH: (217)-782-3618
Email: Colette.Smith@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: Office Specialist - Opt 2 (Upward Mobility Target Title)
Agency: Children & Family Services
Closing Date/Time: Thu. 06/20/19 5:00 PM Central Time
Salary: \$3,240.00 - \$4,592.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC028
Bid ID#: 1960017-604223

Requires knowledge, skill, and mental development equivalent to two years of secretarial/business college and one year of office experience or completion of high school and three years of office experience or three years of independent business experience; requires ability to type accurately at 30 wpm; requires a valid driver's license and ability to travel.

Agency Contact:
Laverne Crayton
2020 W. Roosevelt Rd. 2nd floor
Chicago, IL 60608
Laverne.Crayton@illinois.gov
Phone: (312) 814-1222
Fax: (312) 814-1224

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



06/12/2019

Job Title: **Technical Support and Transition Development Specialist**
Agency: Aging
Closing Date/Time: Thu. 06/13/19 5:00 PM Central Time
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **4**
Bid ID#: **AGE-19-52-64**
Education: Must possess a MSW.

Experience: Minimum of 7-10 years of experience in human services. Must possess a demonstrated knowledge and understanding of the issues involved with housing transition and of all human services facilities and programs available to individuals as it relates to Aging and persons with disabilities.

Must be able to travel.

Illinois Department on Aging
Attn: Office of Human Resources
One Natural Resources Way, Suite 100
Springfield, IL 62702
OR
Fax: 217/557-4918

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06/12/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).