



05/07/2019

Job Title: **Commissioners Assistant**
Agency: Commerce Commission
Closing Date/Time: Thu. 05/09/19 5:00 PM Central Time
Salary: \$49,488.00 - \$108,000.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **31-19-0403**

The Commissioner Assistant reports directly to their assigned Commissioner, appointed by the Governor. The successful candidate will have a bachelor's degree in economics, engineering, law, finance, accounting or related field. An advanced degree in economics, engineering, law, finance or accounting is preferred. Significant additional experience in public utility regulation may substitute for the advanced degree. In addition, this position requires superior written and oral English communication skills; extensive knowledge of the personal computer and related software programs and applications; working knowledge of the agency programs, rules, regulations, policies, procedures, and the Illinois Administrative Code; strong communications skills to be able to successfully interact with ICC staff, representatives of government, regulated industry, non-profit organizations and other stakeholders.

Colette Smith
Illinois Commerce Commission
Human Resources
PH: (217)-782-3618
Email: Colette.Smith@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Executive Secretary III - Opt 2**
Agency: Children & Family Services
Closing Date/Time: Thu. 05/09/19 5:00 PM Central Time
Salary: \$2,892.00 - \$5,797.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **CF014**
Bid ID#: **1900002-000002**

Requires knowledge, skill, and mental development equivalent to completion of two years of secretarial or business college and three years of secretarial experience; or completion of high school and five years secretarial experience; requires working knowledge of agency programs, rules, and regulations; requires the ability to keyboard accurately at 55 wpm; requires ability to travel and ability to work evenings and weekends, as assigned; requires ability to communicate clearly and effectively both orally and in writing; requires proficiency in Microsoft Office Word, Excel, and Power Point, as well as data visualization software.

Submit Bids To:
Samantha Haynes
406 E. Monroe, Sta. 373
Springfield, IL 62701
217-558-7775
Fax: 217-524-3970
samantha.j.haynes@illinois.gov

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05/07/2019

Job Title: **Human Services Caseworker (Upward Mobility Target Title)**
Agency: Human Services
Closing Date/Time: Thu. 05/09/19 5:00 PM Central Time
Salary: \$3,969.00 - \$5,913.00 monthly
\$47,628.00 - \$70,956.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **10-91-111432-111433**

Requires Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely-related field. Requires one year professional case work or crisis intervention experience in a social service agency or successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of a qualifying examination. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

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05/07/2019

Job Title: **Executive II - Opt C1**
Agency: Employment Security
Closing Date/Time: Wed. 05/08/19 11:59 PM Central Time
Salary: \$4,873.00 - \$7,392.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **RCRA 12294**

Under general direction, as a function administrator, organizes, plans, executes, controls and evaluates the operation of the Illinois Department of Employment Security (IDES) Receiving / Storage unit; directs ordering, storage, delivery and quality of inventory. Applies knowledge of reorder point (ROP) formula to create order projections based on supply data. Oversees physical counts of stock. Serves as a working supervisor.

All other applicants must follow the instructions below. PLEASE DO NOT SUBMIT YOUR APPLICATION TO THIS AGENCY.

Please note: FAXED APPLICATIONS & BIDS ARE NOT ACCEPTED

Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Child Protection Specialist - Opt SS**
Agency: Children & Family Services
Closing Date/Time: Wed. 05/08/19 5:00 PM Central Time
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **1948025-482930**

Preferably requires a master's degree in social work; or requires a master's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and one year of directly related professional experience; or requires a bachelor's degree in social work and one year of directly related professional experience; or requires a bachelor's degree in a related human service field, in criminal justice, criminal justice administration, or law enforcement and two years of directly related professional experience; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual, and auditory ability to carry out assigned duties; requires ability to serve on 24 hour "on call" duty; requires ability to speak and write Spanish at a colloquial skill level.

SUBMIT BIDS TO:

Tracey Hardrick, Personnel Liaison
2020 West Roosevelt Rd, 2nd Floor
Chicago, Illinois 60608
Phone: 312-814-3775
Fax: 312-814-1224
Email: Tracey.Hardrick@illinois.gov

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Corrections Food Service Supervisor I (Upward Mobility Target Title)**

Agency: **Juvenile Justice**

Closing Date/Time: **Wed. 05/08/19 4:00 PM Central Time**

Salary: **\$3,994.00 - \$5,867.00 monthly**

Job Type: **Full-Time**

Location: **Kane County, Illinois**

Number of Vacancies: **1**

Plan/BU: **RC006**

Bid ID#: **IDJJ27-15-19-0199**

Requires working knowledge of food and nutritional values. Requires ability to instruct and supervise youth. Requires ability to work in conformance with the provisions of the Illinois Food Service Sanitation rules and regulations pertaining to methods and procedures. Requires ability to plan and lay out work according to requirements of assignment and to lead juveniles by example and instruction. Requires ability to judge quality of food; follow the master menu, and to estimate quantity of supplies/materials needed. Requires ability to maintain proper portion control of food items served.

Agency Contact:

Kim Aure
Illinois Department of Corrections
Public Safety Shared Services Center- Hiring Unit
1301 Concordia Court
Springfield, IL 62794
217-557-6010 x4410

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05/07/2019

Job Title: **Regional Enforcement Manager/Public Service Administrator - Opt 1**

Agency: Department of Labor

Closing Date/Time: Mon. 05/13/19 11:59 PM Central Time

Salary: \$3,116.00 - \$9,765.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **GB063**

Bid ID#: **37015-15-20-200-00-01**

1. Requires knowledge, skill and mental development equivalent to completion of four years of college
2. Requires prior experience equivalent to three years of progressively responsible administrative experience in a public or business organization

Previously submitted applications for open competitive list or a promotional list for this position will not be considered. Only applications submitted "ONLINE", during the posting period, will be considered in the filling of this position. Paper applications submitted for this position will not be processed and will be destroyed.

ESTIMATED HIRING TIMELINE:

Applicant notification of interview: 05/23/2019

Interviews will begin: 05/31/2019

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05/07/2019

Job Title: **Administrative Assistant I - Opt N1**
Agency: Healthcare & Family Services
Closing Date/Time: Mon. 05/13/19 11:59 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **IG0777**

Requires knowledge, skill, and mental development equivalent to completion of four years of college, preferably with courses in public or business administration. Requires one year of professional experience in a public or private organization.

Agency Contact:
Lori Kinsella
Office of Inspector General/Personnel
2200 Churchill, Building 1A
Springfield, IL 62702

Work Telephone # (217) 524-5104
Fax # (217) 782-7969

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Unemployment Insurance Revenue Analyst II**
Agency: Employment Security
Closing Date/Time: Mon. 05/13/19 11:59 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **RCRA 12306**

Requires knowledge, skill and mental development equivalent to the completion of four years college with courses in Accounting, Business, Mathematics or a related field. Requires three years professional experience in account maintenance, investigation and analysis. Requires thorough knowledge of the UI Act, employer rights / obligations related to U I contributions, math concepts, databases and hard copy information sources within IDES. Requires the ability to: communicate effectively both orally and in writing; gain and maintain effective working relationships; effectively organize and analyze pertinent information for provision of collection / proper allocation of contributions and to use automated agency systems and a personal computer with related software programs in order to complete assignments.

All other applicants must follow the instructions below. PLEASE DO NOT SUBMIT YOUR APPLICATION TO THIS AGENCY.

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Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

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05/07/2019

Job Title: **Conservation Education Representative**
Agency: Natural Resources
Closing Date/Time: Fri. 05/17/19 5:00 PM Central Time
Salary: \$2,464.00 / Month
Job Type: Temporary
Location: Cook County, Illinois
Number of Vacancies: **2**
Bid ID#: **12-45-2970**

Prepares and delivers instructional information, possesses and handles live fish and baits in interactive fishing clinic designed to instill an appreciation and understanding of conservation ethics, sport fishing techniques, sport fishing tackle, fish ecology, fish identification, and an environmental consciousness to a variety of clinic participants ranging from elementary school children to adults. **Employment estimated to run from June 24, 2019 through August 16, 2019.**

WHERE TO APPLY

Department of Natural Resources
Attn: Mike McClelland
One Natural Resources Way
Springfield, IL 62702-1271
217/524-4111

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05/07/2019

Job Title: **Employment Security Tax Auditor I**
Agency: Employment Security
Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County Zone 5, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **RCRA 12298**

Requires knowledge, skill and mental development equivalent to completion of four years college with courses in business administration and a minimum of 12 semester hours in accounting. Requires one year of professional experience in accounting, external auditing or public accounting **OR** completion of an approved training program such as the **AFACT**. Requires working knowledge of: accounting and auditing theories, methods and procedures; laws, rules and regulations relating to state and non-state accounting and auditing procedures; related provisions of the IL Unemployment Insurance Act; personal computers (including laptops); spreadsheets, word processing and other software used in conducting and preparing audits

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams St.- 8th Floor
Springfield, IL 62701
Attn: Pamela Bowen
Phone: (217) 785-2647
Fax: (217) 524-2083

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Accounting & Fiscal Administration Career Trainee
(Upward Mobility Target Title)**

Agency: Employment Security

Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time

Salary: \$3,371.00 - \$4,826.00 monthly

Job Type: Full-Time

Location: Cook County Zone 5, Illinois

Number of Vacancies: **2**

Plan/BU: **RC062**

Bid ID#: **RCRA 12298**

Requires a bachelor's degree in accounting or an allied field. (Qualifying state employees in the Upward Mobility Program may complete combinations of specific proficiency test and training programs leading to a certificate of proficiency in lieu of the educational requirements.) Requires the ability to prepare comprehensive written and oral reports; understand and follow oral and written instructions; establish and maintain cooperative working relationships.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams St.- 8th Floor
Springfield, IL 62701
Attn: Pamela Bowen
Phone: (217) 785-2647
Fax: (217) 524-2083

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Employment Security Tax Auditor I**
Agency: Employment Security
Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **RCRA 12301**

Requires knowledge, skill and mental development equivalent to completion of four years college with courses in business administration and a minimum of 12 semester hours in accounting. Requires one year of professional experience in accounting, external auditing or public accounting **OR** completion of an approved training program such as the **AFACT**. Requires working knowledge of: accounting and auditing theories, methods and procedures; laws, rules and regulations relating to state and non-state accounting and auditing procedures; related provisions of the IL Unemployment Insurance Act; personal computers (including laptops); spreadsheets, word processing and other software used in conducting and preparing audits.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams Street - 8th Floor
Springfield, IL 62701
Attn: Don Motley
Phone: 217-524-2980
Fax: 217-524-3472

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Accounting & Fiscal Administration Career Trainee
(Upward Mobility Target Title)**

Agency: Employment Security

Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time

Salary: \$3,371.00 - \$4,826.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **2**

Plan/BU: **RC062**

Bid ID#: **RCRA 12301**

Requires a bachelor's degree in accounting or an allied field. (Qualifying state employees in the Upward Mobility Program may complete combinations of specific proficiency test and training programs leading to a certificate of proficiency in lieu of the educational requirements.) Requires the ability to prepare comprehensive written and oral reports; understand and follow oral and written instructions; establish and maintain cooperative working relationships.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams Street - 8th Floor
Springfield, IL 62701
Attn: Don Motley
Phone: 217-524-2980
Fax: 217-524-3472

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05/07/2019

Job Title: **Support Service Worker**
Agency: Human Services
Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time
Salary: \$2,700.00 - \$3,641.00 monthly
Job Type: Full-Time
Location: Cook County Zone 3, Illinois
Number of Vacancies: **01**
Plan/BU: **RC009**
Bid ID#: **10-72-111046**

Requires knowledge, skill and mental development equivalent to completion of High School supplemented by six months experience in the support service functional area to which assigned.

CONTACT PERSON:

Alice M. Chambers
Human Resources Representative
Elisabeth Ludeman Center
114 North Orchard Drive
Park Forest, IL 60466
708-283-3014

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Public Aid Eligibility Assistant**
Agency: Human Services
Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time
Salary: \$2,935.00 - \$4,065.00 monthly
\$35,220.00 - \$48,780.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **10-91-111560**

Requires knowledge, skill and mental development equivalent to completion of high school and requires one year of clerical supportive experience in the Department of Human Services or equivalent training and experience.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

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05/07/2019

Job Title: **Public Service Administrator - Opt 6**
Agency: Human Services
Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time
Salary: \$3,116.00 - \$9,765.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **GB063**
Bid ID#: **10-17-110801**

Requires knowledge, skill and mental development equivalent to completion of four years college with course work in a social or human services field. Requires three years progressively responsible administrative experience in working with Americans with Disabilities Act. Requires extensive knowledge of ADA.

DHS, ADMIN & COMMUNITY SUPP/OCAPS PERSONNEL
ATTN: KRIS TAPOCIK
100 S. GRAND AVE. EAST, 3RD FL.
SPRINGFIELD, IL 62762
FAX: (217) 524-3385

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Highway Maintenance Lead Worker**
Agency: Transportation
Closing Date/Time: Thu. 05/16/19 4:30 PM Central Time
Salary: \$4,769.00 - \$6,359.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **7**
Plan/BU: **HR001**
Bid ID#: **IPR#43513**

Supervises patrol activities and incident management in an assigned area of the Chicago Expressway System to ensure the safety and convenience of the motoring public and minimize disruption to Expressway Traffic, Emergency Traffic Patrol activities which are conducted 24 hours a day, 7 days a week.

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05/07/2019

Job Title: **Employment Security Tax Auditor I**
Agency: Employment Security
Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County Zone 5, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **RCRA 12298**

Requires knowledge, skill and mental development equivalent to completion of four years college with courses in business administration and a minimum of 12 semester hours in accounting. Requires one year of professional experience in accounting, external auditing or public accounting **OR** completion of an approved training program such as the **AFACT**. Requires working knowledge of: accounting and auditing theories, methods and procedures; laws, rules and regulations relating to state and non-state accounting and auditing procedures; related provisions of the IL Unemployment Insurance Act; personal computers (including laptops); spreadsheets, word processing and other software used in conducting and preparing audits.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams St.- 8th Floor
Springfield, IL 62701
Attn: Pamela Bowen
Phone: (217) 785-2647
Fax: (217) 524-2083

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05/07/2019

Job Title: **Accounting & Fiscal Administration Career Trainee
(Upward Mobility Target Title)**

Agency: Employment Security

Closing Date/Time: Thu. 05/16/19 5:00 PM Central Time

Salary: \$3,371.00 - \$4,826.00 monthly

Job Type: Full-Time

Location: Cook County Zone 5, Illinois

Number of Vacancies: **2**

Plan/BU: **RC062**

Bid ID#: **RCRA 12298**

Requires a bachelor's degree in accounting or an allied field. (Qualifying state employees in the Upward Mobility Program may complete combinations of specific proficiency test and training programs leading to a certificate of proficiency in lieu of the educational requirements.) Requires the ability to prepare comprehensive written and oral reports; understand and follow oral and written instructions; establish and maintain cooperative working relationships.

WHERE TO APPLY:

IDES Recruitment & Selection
607 E. Adams St.- 8th Floor
Springfield, IL 62701
Attn: Pamela Bowen
Phone: (217) 785-2647
Fax: (217) 524-2083

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



05/07/2019

Job Title: **Unemployment Insurance Revenue Analyst II**
Agency: Employment Security
Closing Date/Time: Wed. 05/15/19 11:59 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **RCRA 12308**

Requires knowledge, skill and mental development equivalent to completion of four years' college with major courses in Accounting, Business, Mathematics or related field and three years professional experience in account maintenance, investigation and analysis. Requires extensive knowledge of the Illinois UI Act, employer rights/obligations related UI contributions, math concepts, data bases and hard copy information sources within IDES. Requires the ability to: communicate effectively both orally and in writing; gain and maintain effective working relationships with internal and external personnel and the general public; effectively organize and analyze pertinent information to provide for collection proper allocation of contributions. Requires the ability to use a PC and related software such as database, spreadsheets, word processing, and e-mail.

All other applicants must follow the instructions below. PLEASE DO NOT SUBMIT YOUR APPLICATION TO THIS AGENCY.

Please note: FAXED APPLICATIONS & BIDS ARE NOT ACCEPTED

Testing & Grading questions can be directed to:
CMS - 312-793-3565 (Chicago) or 217-524-1321 (Springfield)

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05/07/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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05/07/2019

TEENS: MAKE CHICAGO THE GOAT FOR TEENS



FREE FOOD, PRIZES, JOB OPPORTUNITIES

#CHITEENSMATTER

**CCT ON THE TABLE: A MEMO TO THE MAYOR
REPRESENT WHAT TEENS WANT FOR CHICAGO
HIGH SCHOOL STUDENTS ONLY**

**TUESDAY, MAY 14, 2019, 5PM
OAKWOOD COMMUNITY CENTER**

3825 S. VINCENNES AVE.

SPACE IS LIMITED...RSVP TODAY!

<https://chiteensmatter.eventbrite.com>

**THE COMMUNITY
BUILDERS**



05/07/2019

SUMMER JOBS APPLY ONLINE NOW APPLICATIONS OPEN UNTIL MAY 20

OPPORTUNITIES FOR YOUTH AGES 14 TO 24
OneSummerChicago.org



MORE THAN A JOB
Your Chance | Your Choice | Your Future





05/07/2019

NEED JOB & \$\$\$\$ NOW?!?

Start ASAP..Meat Co. In Bedford Park, Bridgeview, Oaklawn
\$10hr-\$11.50hr : Pay Every Thursday!



No Interview, No Resume, No background CK.

CHOOSE YOUR SHIFT:

1ST: 6AM-3PM/2ND: 3PM-12AM.

Sharp Staff Inc

5023 W ARMITAGE

Chicago IL, 60639

Office#: 773.309.8781

Must be able to work in cold temp.



05/07/2019

U.S. Census Bureau Employment Opportunities

Cook County, IL

**U.S. Census
Bureau
Employment
Opportunities**

*Openings available in
your area!*

AREA CENSUS OFFICE POSITIONS

CLERK

\$18.00/hr.

CENSUS FIELD SUPERVISOR

\$25.00/hr.

CENSUS TAKERS

\$22.50/hr.

OFFICE OPERATIONS SUPERVISORS

\$23.00/hr.

APPLY ONLINE!

For more information or to
apply online visit,

[2020Census.gov/jobs](https://2020census.gov/jobs)

or call

1-855-JOB-2020



United States
Census
Bureau

U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

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