



04/11/2019

Job Title: **Social Services Career Trainee - Opt MC**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10 41 SSCT MC**

Requires a Bachelor's degree, ability to communicate effectively in Sign Language and ability to complete coursework to obtain a Master's degree in specified time.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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04/11/2019

Job Title: Human Services Caseworker - Opt SS (Upward Mobility Target Title)

Agency: Human Services

Closing Date/Time: Mon. 04/15/19 5:00 PM Central Time

Salary: \$3,969.00 - \$5,913.00 monthly  
\$47,628.00 - \$70,956.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 10-91-110789

Requires a Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in social service agency OR successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of a qualifying examination. Requires ability to speak, read and write Spanish at a colloquial skill level. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form.

Contact Info:  
Bureau of Employee Services  
Amy Cook  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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04/11/2019

Job Title: Human Services Caseworker (Upward Mobility Target Title)  
Agency: Human Services  
Closing Date/Time: Mon. 04/15/19 5:00 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
\$47,628.00 - \$70,956.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10-91-110804

Requires Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely-related field. Requires one year professional case work or crisis intervention experience in a social service agency or successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of a qualifying examination. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form.

Contact Info:  
Bureau of Employee Services  
Amy Cook  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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04/11/2019

Job Title: **Revenue Computer Audit Specialist**  
Agency: **Revenue**  
Closing Date/Time: **Fri. 04/12/19 5:00 PM Central Time**  
Salary: **\$5,770.00 - \$8,873.00 monthly**  
Job Type: **Full-Time**  
Location: **Cook County, Illinois**  
Number of Vacancies: **2**  
Plan/BU: **RC062**  
Bid ID#: **DOR 20015**

Under administrative direction, provides extensive technical assistance to state-wide and out-of-state Audit Bureau Staff; provides direction and guidance regarding specific situations involving computer assisted audit (CAA) methods and statistical sampling; prepares procedure manuals and other research materials relating to computer assisted audit methods and statistical sampling; develops, coordinates and participates as an instructor in formal classroom training classes and seminars involving CAA methods and statistical sampling; assists lead auditors in conducting highly complex tax audits involving computerized systems using special audit software; confers with taxpayers and their representatives, Department legal staff, Audit Regional and Bureau management and others regarding CAA methods and statistical sampling; testifies at hearings or in court cases involving CAA methods and statistical sampling; performs special projects relative to CAA issues.

**Agency Contact:**

Illinois Department of Revenue – Human Resources  
Willard Ice Building, 101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
(217) 524-3954 Phone  
(217) 782-9925 Fax

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04/11/2019

Job Title: **Supreme Court Marshal**  
Agency: Illinois Courts/Supreme Court  
Closing Date/Time: Mon. 04/15/19 4:30 PM Central Time  
Salary: \$54,563.00 / Year  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **275**

- Extensive law enforcement experience and training, having successfully completed all law enforcement training requirements established by the Illinois Law Enforcement Training and Standards Board, and be in good standing as a certified law enforcement officer with the State of Illinois.
- Maintain certification in LEADS/NCIC and CPR/AED.
- A four year degree from an accredited college or university is preferred.

8:30 a.m. - 4:30 p.m.

Supreme Court of Illinois  
160 North LaSalle Street  
Chicago, Illinois 60601

Barbara Black  
(217) 524-6429

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04/11/2019

Job Title: **NONCODE (Purchasing Analyst)**  
Agency: Illinois Finance Authority \*  
Closing Date/Time: Fri. 04/12/19 11:59 PM Central Time  
Salary: \$0.00 / BiWeekly  
Job Type: Exempt  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **0004**

**SUMMARY:**

1. Serving as the primary Purchasing Agent responsible for all aspects of procurement and contracting for the IFA under state laws, rules, policies, procedures and guidelines, the incumbent should have a strong interest in the primary business of the IFA (i.e., economic development finance). This role provides support for procurements from the time of receipt of purchase request through negotiations with vendors, source selection, contract execution, award and final delivery.

Interested applicants should send a resume and cover letter to [hr@il-fa.com](mailto:hr@il-fa.com)

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04/11/2019

Job Title: **Veterans Service Officer**  
Agency: **Veterans Affairs**  
Closing Date/Time: **Fri. 04/12/19 3:00 PM Central Time**  
Salary: **\$3,729.00 - \$4,971.00 monthly**  
Job Type: **Full-Time**  
Location: **Cook County, Illinois**  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **34-115-19-23**

Requires knowledge, skill and mental development equivalent to two years of college. Requires one year of experience in sales, public relations, welfare work or any other type of work involving extensive public contact. Requires knowledge of benefits and services available to veterans. Requires ability to establish and maintain effective working relationships with veterans, their dependents, community organizations and other agencies. Requires the ability to explain federal and state veterans legislation to employees and the public; and the ability to analyze and interpret military, social and medical records in terms of establishing entitlement to Veterans' Administration benefits.

Apply To:  
Renee Dougherty  
IDVA Human Resources  
833 S. Spring St.  
Springfield, IL 62704  
Ph: 217-785-1788  
Fax: 217-557-7235  
[renee.dougherty2@illinois.gov](mailto:renee.dougherty2@illinois.gov)

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04/11/2019

Job Title: Law Clerk  
Agency: Financial & Professional Regulation  
Closing Date/Time: Tue. 04/23/19 11:59 PM Central Time  
Salary: See Position Description  
Job Type: Part-Time  
Location: Cook County, Illinois  
Number of Vacancies: 29  
Bid ID#: PSC

Applicants should be available to work part-time or full-time during summer 2019 and part-time during the 2019-2020 academic year. Applications will not be accepted from students signed up for the July 2018 or February 2019 Bar exam. No licensed attorneys may apply.

2L (completed 1st year): \$12.50/hr estimated 1290 contract hours for FY20

3L (completed 2nd year): \$15.00/hr estimated 1290 contract hours for FY20

Grad (graduate law school but no licensed): \$20.00/hr estimated 1290 contract hours for FY20

Agency Contact: Human Resources

320 W Washington St 2nd floor

Springfield, IL 62786

**Scan all applications or questions to [FPR.Employment@illinois.gov](mailto:FPR.Employment@illinois.gov)**

217-557-3022 Fax

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04/11/2019

Job Title: **Executive I - Opt H7**  
Agency: Human Services  
Closing Date/Time: Wed. 04/17/19 5:00 PM Central Time  
Salary: \$4,377.00 - \$6,581.00 monthly  
\$52,524.00 - \$78,972.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **3**  
Plan/BU: **RC062**  
Bid ID#: **10-91-110938-40**

Requires knowledge, skill and mental development equivalent to completion of four years of college with course work in business or public administration. Requires one year administrative experience in a public or business organization or completion of an agency approved management training program.

**SPECIALIZED SKILLS: Of the one year of administrative experience, requires one year of experience with the CASH or SNAP programs, Workforce Development, or as a Job Developer. Requires working knowledge of IES, Federal Participation benchmarks, and Work Registrant/ABAWD requirements.**

***Please submit CMS 100 (revised 8/2018) applications and bid form to:***

Bureau of Employee Services  
Krissie Buss  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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04/11/2019

Job Title: **Forensic Science Administrator II**  
Agency: State Police  
Closing Date/Time: Thu. 04/18/19 4:00 PM Central Time  
Salary: \$6,831.00 - \$10,159.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **VR704**  
Bid ID#: **21-31-ISP19-067**

Requires a bachelor's degree in a natural or forensic science, preferably supplemented by a master's degree in one of the biological, natural, physical or forensic sciences, or related disciplines. Requires three years of professional forensic science work experience such as would be gained at the advanced caseworker level.

**Work Hours:** 8:30 a.m. - 5:00 p.m. Monday through Friday with Saturday / Sunday off.

**Location:**

Illinois State Police, Training and Applications Laboratory, 1941 W. Roosevelt Rd, Chicago, IL

**Agency Contact:**

Public Safety Shared Services  
Kim Aure, HR Representative  
1301 Concordia Ct  
Springfield, IL 62702  
[Kimberly.aure@illinois.gov](mailto:Kimberly.aure@illinois.gov)

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04/11/2019

Job Title: **State Police Evidence Technician II**  
Agency: State Police  
Closing Date/Time: Thu. 04/18/19 4:00 PM Central Time  
Salary: \$3,498.00 - \$5,063.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC028**  
Bid ID#: **21-31-ISP19-069**

Requires knowledge, skill and mental development equivalent to the completion of two years of college, preferably in one of the physical/biological sciences, supplemented with one year experience in related evidence and/or tracking processes; or the completion of three years of college, preferably in one of the physical/biological sciences. Requires elementary knowledge of physical evidence processes such as can be obtained in introductory courses to law enforcement or through exposure to evidence processes by working in a forensic science laboratory in other support roles; ability to communicate ideas effectively in oral and written form; ability to use computer software programs and various types of hardware; ability to construct court exhibits and demonstration charts; and ability to pass an agency background investigation.

**Location:**

Illinois State Police, Forensic Science Center at Chicago, 1941 W. Roosevelt Road, Chicago, IL

**Agency Contact:**

Public Safety Shared Services  
Kim Aure, HR Representative  
1301 Concordia Ct  
Springfield, IL 62702  
[Kimberly.aure@illinois.gov](mailto:Kimberly.aure@illinois.gov)

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04/11/2019

Job Title: **Support Service Worker**  
Agency: Human Services  
Closing Date/Time: Thu. 04/18/19 4:59 PM Central Time  
Salary: \$2,700.00 - \$3,641.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC009**  
Bid ID#: **10/79-110772**

Requires knowledge, skill and mental development equivalent to completion of high school and six months experience cleaning in a hospital or large institution.

1 Days 6am-2pm Housekeeping Department

**CONTACT INFORMATION:**

Summer Doxie  
Human Resource Office  
Chicago Read Mental Health Center  
4200 N. Oak Park Avenue Chicago, IL 60634  
fax 773-794-5583

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04/11/2019

Job Title: **Clinical Laboratory Technologist Trainee**  
Agency: Public Health  
Closing Date/Time: Thu. 04/18/19 5:00 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IDPH 55-19-0224**

Requires a Bachelor's degree in one of the chemical, biological, medical technology, clinical laboratory sciences, or physical sciences from a recognized college or university; Requires working knowledge of laboratory techniques used for scientific laboratory examinations. Requires ability to compare, analyze and/or identify various organisms/substances.

Target Title: Clinical Lab Technologist 1 Opt A

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRAApplications@illinois.gov](mailto:DPH.HRAApplications@illinois.gov)

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04/11/2019

Job Title: **Clinical Laboratory Technologist I - Opt A**  
Agency: Public Health  
Closing Date/Time: Thu. 04/18/19 5:00 PM Central Time  
Salary: \$4,377.00 - \$6,581.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **IDPH 55-19-0224**

Requires A Bachelor's degree in medical technology from a recognized college or university; or a Bachelor's degree from a recognized college or university in one of the chemical, biological or physical sciences, supplemented by one year's professional clinical laboratory experience;

**Agency Contact:**

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRAApplications@illinois.gov](mailto:DPH.HRAApplications@illinois.gov)

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04/11/2019

Job Title: Office Assistant - Opt SS1  
Agency: Human Services  
Closing Date/Time: Thu. 04/18/19 5:00 PM Central Time  
Salary: \$2,782.00 - \$3,781.00 monthly  
\$33,384.00 - \$45,372.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 10-91-110893

Requires knowledge, skill and mental development equivalent to completion of high school and one year of related office experience. Requires working knowledge of alpha-numeric sequencing; working knowledge of office procedures, practices and ability to operate commonly used office equipment. Requires the ability to speak, read and write in Spanish at a colloquial skill level.

Contact Info:  
Bureau of Employee Services  
Amy Cook  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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04/11/2019

Job Title: Office Associate - Opt 2  
Agency: Human Services  
Closing Date/Time: Thu. 04/18/19 5:00 PM Central Time  
Salary: \$2,935.00 - \$4,065.00 monthly  
\$35,220.00 - \$48,780.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC014  
Bid ID#: 10-91-110891-110892

Requires knowledge, skill and mental development equivalent to completion of high school and two years of related office experience. Requires extensive knowledge of grammar, spelling and punctuation. Requires ability to operate commonly used manual and automated office equipment and perform routine maintenance. Requires ability to type accurately at a rate of 45 words per minute. Requires knowledge and understanding of medical, technical and legal terminology.

Contact Info:  
Bureau of Employee Services  
Amy Cook  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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04/11/2019

Job Title: Office Administrator Iv - Opt 1  
Agency: Human Services  
Closing Date/Time: Thu. 04/18/19 5:00 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
\$43,764.00 - \$64,104.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 10-91-110863

Requires knowledge, skill and mental development equivalent to the completion of two years study at a secretarial/business college and two years office experience; or, completion of high school and four years Office Assistant experience; or four years independent business experience. Requires the ability to direct and supervise the work of a nonprofessional office staff.

Contact Info:  
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Amy Cook  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

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04/11/2019

Job Title: **RS I Associate Area Relocation & Property Management Specialist**

Agency: Transportation

Closing Date/Time: Fri. 04/19/19 4:30 PM Central Time

Salary: \$3,605.00 - \$5,003.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Bid ID#: **IPR#43216**

This position is accountable for compiling information required for rendering prompt and equitable relocation assistance to specified projects; the efficient management of department-owned property throughout the district, assisting in the maintenance of property management records, assisting in the preparation of relocation plans and determination of relocation payments, and rendering administrative and support functions, as needed, for the different stages of the land acquisition process.

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

Agency Contact: Bureau of Personnel Management, 217/782-5594

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



04/11/2019

Job Title: **CE VII Bureau Chief of Local Roads & Streets**  
Agency: **Transportation**  
Closing Date/Time: **Fri. 04/19/19 4:30 PM Central Time**  
Salary: **\$7,640.00 - \$9,650.00 monthly**  
Job Type: **Full-Time**  
Location: **Cook County, Illinois**  
Number of Vacancies: **1**  
Bid ID#: **IPR#43494**

This position is accountable for planning, directing, and coordinating the activities of the Bureau of Local Roads & Streets to ensure that all state and federally funded highway projects undertaken by local agencies are developed and implemented according to department standards and in a timely manner. Only through effective management of the bureau can high standards and efficient project delivery be maintained, ensuring optimum utilization of available funds and to meet established deadlines.

Technical Applications PM1080 (rev 6/1/17) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by 4:30 pm on the closing date listed above. Applications will not be accepted after this date and time. Applicants will be notified in writing to schedule interviews.

Agency Contact: Bureau of Personnel Management, 217/782-5594

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04/11/2019

Job Title: **Technical Support and Transition Development Specialist**

Agency: Aging

Closing Date/Time: Fri. 04/19/19 5:00 PM Central Time

Job Type: Temporary

Location: Cook County, Illinois

Number of Vacancies: **4**

Bid ID#: **AGE-19-52-64**

Education: Must possess a MSW.

Experience: Minimum of 7-10 years of experience in human services. Must possess a demonstrated knowledge and understanding of the issues involved with housing transition and of all human services facilities and programs available to individuals as it relates to Aging and persons with disabilities.

Must be able to travel.

Illinois Department on Aging  
Attn: Office of Human Resources  
One Natural Resources Way, Suite 100  
Springfield, IL 62702  
OR  
Fax: 217/557-4918

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





04/11/2019

Job Title: **Senior Public Service Administrator - Opt 8L**  
Agency: Human Services  
Closing Date/Time: Fri. 04/19/19 5:00 PM Central Time  
Salary: \$4,295.00 - \$12,128.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **TG000**  
Bid ID#: **10-17-110845**

Requires knowledge, skill and mental development equivalent to completion of four years college with course work in business law or legal studies. Requires possession of a license to practice law in Illinois plus four years progressively responsible professional experience in the practice of law. Requires thorough knowledge of judicial and quasi-judicial procedures at all levels, thorough knowledge of common law and Federal and State statutes pertaining to programs operated by the DHS. Requires experience in medical records/health information management background. Requires knowledge and experience in information privacy laws.

DHS, ADMIN & COMMUNITY SUPP/OCAPS PERSONNEL  
ATTN: KRIS TAPOCIK  
100 S. GRAND AVE. EAST, 3RD FL.  
SPRINGFIELD, IL 62762  
FAX: (217) 524-3385

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



04/11/2019

Job Title: **Budget Specialist (Contractual)**  
Agency: Aging  
Closing Date/Time: Fri. 04/19/19 11:59 PM Central Time  
Job Type: Temporary  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **AGE-19-56-63**

**Education:** Must possess a Bachelor's Degree in finance or accounting.

**Experience:** Minimum of 2 years of budget management experience in public or private sector. Requires experience planning and negotiating contracts. Must possess a demonstrated knowledge and understanding of principles of accounting.

Must be able to travel.

Please apply by submitting a CMS-100 Employment Application (dated 4/2018 or after) or resume and cover letter to the following:

Illinois Department on Aging  
Attn: Office of Human Resources  
One Natural Resources Way, Suite 100  
Springfield, IL 62702

OR

FAX: 217/557-4918

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



04/11/2019

## **Second Chance Program**

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

### **How to apply**

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

### **Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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04/11/2019

# Community Job Fair



**Hosted by Nobel Neighbors & West Park Academy**

**1425 N Tripp  
Chicago, IL**

**Saturday April 27th 2019  
11am-3pm**

**For more details 312-783-5528  
Nobelneighborschicago@gmail.com**



**Bring copies of your resume.  
On site interviews!**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





04/11/2019

# CPS Job Fair



for Paraprofessionals, Substitute Paraprofessionals,  
and Substitute Teachers

**Thursday, April 25, 2019**

**3:00 p.m.–7:00 p.m.**

**Willye B. White Fieldhouse**

**1610 West Howard Street**

If you enjoy working with children, consider  
Chicago Public Schools!

## Available Positions

### FULL-TIME

- Special Education Classroom Assistant
- Teacher's Assistant
- Lunchroom Staff
- School Bus Aide & Bus Monitor
- School Security Officer
- Custodian

### PART-TIME

- Substitute Teacher
- Substitute Teacher Assistant
- Substitute Special Education Classroom Assistant
- Substitute School Clerk
- Substitute School Bus Aide

To pre-register for this event, please visit [www.bit.ly/JobsAtCPS](http://www.bit.ly/JobsAtCPS)

To apply online, visit [www.cps.edu/careers](http://www.cps.edu/careers)

**Resume Required for Entry**  
**Bilingual Candidates Needed**

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04/11/2019



## HIRING EVENT

Are you interested in working for the U.S. Postal Service and becoming part of the winning team? There are many opportunities available....

### Available positions include:

- City & Rural Carrier
  - Clerk
  - Mail Handler
- Automotive Technician
- Tractor Trailer Operators
  - Labor Custodians
- And more entry level

### Where:

Goodwill Workforce Connection Center

6054 S. Western  
Chicago, IL 60636

**WHEN:** Monday April 29, 2019

**TIME:** 10AM-2PM

Business Attire Required. Please bring a copy of your resume.



This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).





04/11/2019

**Are you 16- 24 years old and looking for work?**  
**COMMUNITY YOUTH EMPLOYMENT PROGRAM**

## **Job Training Program**

**WESTSIDE HEALTH AUTHORITY**

**5437 W Division St**



**INTERESTED YOUNG ADULTS CALL**  
**773-378-5034**

**Receive job training to build your  
 career skills to work in these  
 High Demand Industries:**

- Health Careers
- Marketing
- Manufacturing
- Transportation
- Information Technology
- Food and Natural Resources

***MUST BRING:***

**STATE OR SCHOOL ID  
 SOCIAL SECURITY  
 CARD  
 BIRTH CERTIFICATE**



**For More Information Contact WHA Youth Center:**

**5437 W Division St.  
 Chicago, IL 60651  
 773-378-5034**

Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



04/11/2019

## PAID SUMMER OPPORTUNITIES

For Young Adults Ages 14-21 years old

### Programs:

- **Chicagobility** for 14 & 15 year old youth
- **One Summer Chicago PLUS** for 16-21 year old youth

### One Summer Chicago

Programming will begin on July 1st and end on August 9th, 2019. Applicants must be available for an in-person interview and orientation. Must be a Chicago resident, have proof of address and meet the age requirements.

### How to apply:

- Complete the online application after March 15th but before April 30th:  
[www.onesummerchicago.org](http://www.onesummerchicago.org)
- Select "Children's Home & Aid" on the One Summer Chicago Application
- Upon completion, you will receive an automatic email verifying that your application has been submitted. Forward that email to [metroyouthservices@childrenshomeandaid.org](mailto:metroyouthservices@childrenshomeandaid.org)
- Completing the application does not guarantee you a job. You must be available for an interview and attend mandatory orientation.
- If you're selected we will contact you via phone or email, based on the information you entered on your application.

### What you will need for your interview:

- ⇒ Interview
- ⇒ Appropriate Attire
- ⇒ State or School ID
- ⇒ Social Security Card or ITIN
- ⇒ CPS ID Number
- ⇒ Proof of Address



children's home & aid



## Questions?

Contact Ms. Michel Q. at 773/918-8605 or [mquezada@childrenshomeandaid.org](mailto:mquezada@childrenshomeandaid.org)

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).