



04/06/2019

Job Title: **Human Services Caseworker - Opt SS (Upward Mobility Target Title)**

Agency: Human Services

Closing Date/Time: Mon. 04/15/19 5:00 PM Central Time

Salary: \$3,969.00 - \$5,913.00 monthly
\$47,628.00 - \$70,956.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **2**

Plan/BU: **RC062**

Bid ID#: **10-91-110790-110791**

Requires a Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in social service agency OR successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of a qualifying examination. Requires ability to speak, read and write Spanish at a colloquial skill level. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



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Agency: Human Services

Closing Date/Time: Mon. 04/15/19 5:00 PM Central Time

Salary: \$3,969.00 - \$5,913.00 monthly
\$47,628.00 - \$70,956.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **10-91-110789**

Requires a Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely related field. Requires one year of professional casework or crisis intervention experience in social service agency OR successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of a qualifying examination. Requires ability to speak, read and write Spanish at a colloquial skill level. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form.

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Agency: Human Services

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Salary: \$3,969.00 - \$5,913.00 monthly
\$47,628.00 - \$70,956.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **10-91-110804**

Requires Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely-related field. Requires one year professional case work or crisis intervention experience in a social service agency or successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of a qualifying examination. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

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04/06/2019

Job Title: **Revenue Computer Audit Specialist**
Agency: Revenue
Closing Date/Time: Fri. 04/12/19 5:00 PM Central Time
Salary: \$5,770.00 - \$8,873.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC062**
Bid ID#: **DOR 20015**

Under administrative direction, provides extensive technical assistance to state-wide and out-of-state Audit Bureau Staff; provides direction and guidance regarding specific situations involving computer assisted audit (CAA) methods and statistical sampling; prepares procedure manuals and other research materials relating to computer assisted audit methods and statistical sampling; develops, coordinates and participates as an instructor in formal classroom training classes and seminars involving CAA methods and statistical sampling; assists lead auditors in conducting highly complex tax audits involving computerized systems using special audit software; confers with taxpayers and their representatives, Department legal staff, Audit Regional and Bureau management and others regarding CAA methods and statistical sampling; testifies at hearings or in court cases involving CAA methods and statistical sampling; performs special projects relative to CAA issues.

Agency Contact:

Illinois Department of Revenue – Human Resources
Willard Ice Building, 101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
(217) 524-3954 Phone
(217) 782-9925 Fax

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04/06/2019

Job Title: **Supreme Court Marshal**
Agency: Illinois Courts/Supreme Court
Closing Date/Time: Mon. 04/15/19 4:30 PM Central Time
Salary: \$54,563.00 / Year
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **275**

- Extensive law enforcement experience and training, having successfully completed all law enforcement training requirements established by the Illinois Law Enforcement Training and Standards Board, and be in good standing as a certified law enforcement officer with the State of Illinois.
- Maintain certification in LEADS/NCIC and CPR/AED.
- A four year degree from an accredited college or university is preferred.

8:30 a.m. - 4:30 p.m.

Supreme Court of Illinois
160 North LaSalle Street
Chicago, Illinois 60601

Barbara Black
(217) 524-6429

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04/06/2019

Job Title: **NONCODE (Purchasing Analyst)**
Agency: Illinois Finance Authority *
Closing Date/Time: Fri. 04/12/19 11:59 PM Central Time
Salary: \$0.00 / BiWeekly
Job Type: Exempt
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **0004**

SUMMARY:

1. Serving as the primary Purchasing Agent responsible for all aspects of procurement and contracting for the IFA under state laws, rules, policies, procedures and guidelines, the incumbent should have a strong interest in the primary business of the IFA (i.e., economic development finance). This role provides support for procurements from the time of receipt of purchase request through negotiations with vendors, source selection, contract execution, award and final delivery.

Interested applicants should send a resume and cover letter to hr@il-fa.com

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04/06/2019

Job Title: **Veterans Service Officer**
Agency: Veterans Affairs
Closing Date/Time: Fri. 04/12/19 3:00 PM Central Time
Salary: \$3,729.00 - \$4,971.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **34-115-19-23**

Requires knowledge, skill and mental development equivalent to two years of college. Requires one year of experience in sales, public relations, welfare work or any other type of work involving extensive public contact. Requires knowledge of benefits and services available to veterans. Requires ability to establish and maintain effective working relationships with veterans, their dependents, community organizations and other agencies. Requires the ability to explain federal and state veterans legislation to employees and the public; and the ability to analyze and interpret military, social and medical records in terms of establishing entitlement to Veterans' Administration benefits.

Apply To:
Renee Dougherty
IDVA Human Resources
833 S. Spring St.
Springfield, IL 62704
Ph: 217-785-1788
Fax: 217-557-7235
renee.dougherty2@illinois.gov

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04/06/2019

Job Title: Law Clerk
Agency: Financial & Professional Regulation
Closing Date/Time: Tue. 04/23/19 11:59 PM Central Time
Salary: See Position Description
Job Type: Part-Time
Location: Cook County, Illinois
Number of Vacancies: 29
Bid ID#: PSC

Applicants should be available to work part-time or full-time during summer 2019 and part-time during the 2019-2020 academic year. Applications will not be accepted from students signed up for the July 2018 or February 2019 Bar exam. No licensed attorneys may apply.

2L (completed 1st year): \$12.50/hr estimated 1290 contract hours for FY20
3L (completed 2nd year): \$15.00/hr estimated 1290 contract hours for FY20
Grad (graduate law school but no licensed): \$20.00/hr estimated 1290 contract hours for FY20

Agency Contact: Human Resources
320 W Washington St 2nd floor
Springfield, IL 62786

Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

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\$47,628.00 - \$70,956.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: **1**

Plan/BU: **RC062**

Bid ID#: **10-91-110707**

Requires Bachelor's degree in psychology, sociology/anthropology, social welfare or a closely-related field. Requires one year professional case work or crisis intervention experience in a social service agency or successful completion of an agency-sponsored training program. Qualifying state employees in the Upward Mobility Program shall have the state requirements of this classification waived by successful completion of a qualifying examination. Requires ability to operate commonly used manual and automated office equipment including copier, fax machine and personal computer. Requires the ability to communicate effectively in verbal and written form.

Contact Info:
Bureau of Employee Services
Amy Cook
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
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04/06/2019

Job Title: **Clinical Laboratory Technologist I - Opt A**
Agency: Public Health
Closing Date/Time: Mon. 04/08/19 5:00 PM Central Time
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDPH 55-19-0227**

Requires a Bachelor's degree in medical technology from a recognized college or university; or a bachelor's degree from a recognized college or university in one of the chemical, biological, or physical sciences, supplemented by one year's professional clinical laboratory experience. Requires the ability to use stringent sterile techniques and bio-chemical test routinely performed to identify disease causing organisms; requires the ability to interpret complex tests to identify clinical microorganisms; requires the ability to safely work with highly pathogenic organisms in order to protect the health of the individual and coworkers. Requires knowledge and experience in all aspects of microbiology, general bacteriology, mycobacteriology, parasitology, and mycology. Requires extensive knowledge of CLIA regulations governing microbiology laboratories.

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th Fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplcations@illinois.gov

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04/06/2019

Job Title: **Clinical Laboratory Technologist Trainee**
Agency: Public Health
Closing Date/Time: Mon. 04/08/19 5:00 PM Central Time
Salary: \$3,647.00 - \$5,342.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDPH 55-19-0227**

Requires a Bachelor's degree in one of the chemical, biological, medical technology, clinical laboratory sciences, or physical sciences from a recognized college or university; Requires working knowledge of laboratory techniques used for scientific laboratory examinations. Requires ability to compare, analyze and/or identify various organisms/substances.

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th Fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRAplications@illinois.gov

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04/06/2019

Job Title: **Clinical Laboratory Technologist Trainee**
Agency: Public Health
Closing Date/Time: Mon. 04/08/19 5:00 PM Central Time
Salary: \$3,647.00 - \$5,342.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **IDPH 55-19-0224**

Requires a Bachelor's degree in one of the chemical, biological, medical technology, clinical laboratory sciences, or physical sciences from a recognized college or university; Requires working knowledge of laboratory techniques used for scientific laboratory examinations. Requires ability to compare, analyze and/or identify various organisms/substances.

Target Title: Clinical Lab Technologist 1 Opt A

Agency Contact:

Office of Human Resources
535 W. Jefferson St. 4th Fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRAApplications@illinois.gov

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04/06/2019

Job Title: **Administrative Assistant I - Opt W7**
Agency: Workers Compensation Commission
Closing Date/Time: Mon. 04/08/19 11:59 PM Central Time
Salary: \$4,253.00 - \$5,787.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **IWCC-50-19-0007**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with courses in public or business administration.
Requires one year of professional experience in a public or private organization, or completion of an agency approved professional management training program. Requires ability to write and speak the English language.

Current State employees with a grade, send Applications to:
Illinois workers' Compensation Commission
HR Department
100 W. Randolph St., 8th Floor
Chicago, IL 60601
Faxed and Emailed applications will not be accepted.

All other applicants follow the link below:

[Click Here for Applicant Information and Grading Procedures](#)

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04/06/2019

Job Title: **Educator - Opt C**
Agency: Juvenile Justice
Closing Date/Time: Tue. 04/09/19 4:00 PM Central Time
Salary: \$4,311.00 - \$7,969.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC063**
Bid ID#: **IDJJ27-17-19-0021**

Requires possession of a current and valid Illinois State Board of Education (ISBE) Professional Educator License (PEL) with a Learning Behavior Specialist I (LBS I) endorsement in the appropriate content area in which the individual is approved to work. Requires elementary knowledge of behavior modification principles. Requires ability to relate to students with extreme and profound emotional impairments. Requires patience and tolerance of a wide range of behaviors. Requires ability to use the English language in preparing and delivering instructions. Requires ability to evaluate the student, to select behavioral objectives to meet the student's needs, and to guide and direct facility staff regarding the necessary training and educational development of a student.

CONTACT:

Oleavia Green
Illinois Youth Center - Chicago
136 N. Western Avenue
Chicago, Illinois 60612
Fax: 312-633-5246
Email: oleavia.green@illinois.gov

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04/06/2019

Job Title: **Administrative Assistant I - Opt J3**
Agency: Juvenile Justice
Closing Date/Time: Tue. 04/09/19 4:35 PM Central Time
Salary: \$4,159.00 - \$6,218.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **IDJJ-2700-19-0032**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with courses in public or business administration. Requires one year of professional experience in a public or private organization, or completion of agency approved professional management training program.

Work Hours: Monday- Friday: 8:00AM – 4:00PM; Sat & Sun: Off

Work Location: 100 N. Western Ave., Chicago, IL 60612

Agency Contact: IL Department of Juvenile Justice – Aftercare Attn: HR, 2715 W. Monroe Street, Springfield, IL 62704; **OR** Quierra.C.Phillips@illinois.gov

Non-State Employees: Follow the HOW TO APPLY instructions/link below or go to work.illinois.gov. DO NOT APPLY DIRECTLY TO THIS AGENCY.

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04/06/2019

Job Title: **Environmental Protection Specialist Iv**
Agency: Environmental Protection Agency
Closing Date/Time: Tue. 04/09/19 5:00 PM Central Time
Salary: \$5,441.00 - \$8,318.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **13-0023**

Education and Experience: Requires knowledge, skill and mental development equivalent to the completion of four years college with coursework in physical, life, or environmental science. Requires two years supervisory experience in the field of pollution abatement or related field. Prefers a bachelor's degree in engineering and three years of progressively responsible professional experience in the inspection of air pollution control sources.

Contact: Kathy Taylor
IEPA
1021 North Grand Avenue East MC#37
PO Box 19276
Springfield IL 62794-9276
217/785-1745
Fax: 217/524-6907

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04/06/2019

Job Title: **Corrections Nurse Trainee**
Agency: Corrections
Salary: \$4,617.00 - \$6,314.00 monthly
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **6**
Plan/BU: **RC023**
Bid ID#: **IDOC29-82-17-1108**

Requires graduation from an approved nursing education program resulting in an associate or diploma degree in nursing or a bachelor's degree in nursing. Requires licensure as a registered nurse in the State of Illinois. Requires current cardiopulmonary resuscitation certification. Requires elementary knowledge of diversified professional nursing principles, concepts and practices. Requires elementary knowledge of pharmacology of commonly prescribed medicines and drugs and their therapeutic and possible adverse reactions. Requires ability to provide professional nursing care based on orders of the physician and specific needs of the patient. Requires ability to maintain security of the work and comply with all facility rules, regulations, policies and directives. Requires ability to successfully clear an in-depth background investigation and urine drug test. Requires ability to adhere to detailed rules of conduct with regard to appropriate interaction with inmates or students.

CONTACT:
Tara Owen
Public Safety Shared Services Center
1301 Concordia Ct.
Springfield, IL 62702
tara.owen2@illinois.gov
217-557-6018 – Fax

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04/06/2019

Job Title: **Registered Nurse I (Upward Mobility Target Title)**
Agency: Human Services
Salary: \$4,710.00 - \$6,389.00 monthly
Job Type: Full-Time
Location: Cook County Zone 3, Illinois
Number of Vacancies: **01**
Plan/BU: **RC023**
Bid ID#: **10-72-38131**

Requires Illinois licensure as a Registered Nurse. Requires graduation from an approved nursing education program resulting in an associate or diploma degree in nursing or a bachelor's degree in nursing.

WORK LOCATION:

Elisabeth Ludeman Center
114 N. Orchard Drive
Park Forest, IL 60466

AGENCY CONTACT:

Ludeman Center
Human Resources Office
114 N. Orchard Drive
Park Forest, IL 60466
708-283-3015

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04/06/2019

Job Title: **Registered Nurse I (Upward Mobility Target Title)**
Agency: Human Services
Salary: \$4,710.00 - \$6,484.00 monthly
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC023**
Bid ID#: **10-81-38131**

Requires graduating from an approved nursing education program, resulting in an Associate Degree in Nursing or a Bachelor's degree in Nursing. Requires licensure as a Registered Nurse in the State of Illinois.

Location:

Elgin Mental Health Center
750 S. State St.
Elgin, IL 60123

Agency Contact:

Elgin Mental Health Center
Human Resource Office
750 S. State Street
Elgin, IL 60123
847-742-1040, Ext. 2095 or 2073
Fax: 847-429-4933

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04/06/2019

Job Title: **Director of External Compliance & Outreach**
Agency: Executive Inspector General *
Salary: Depends on Qualifications
Job Type: Exempt
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **03292016**

- graduation from an accredited law school and licensure to practice law in the State of Illinois;
- minimum of 4 years of experience as an attorney including experience addressing ethical, criminal, sexual harassment, or employment issues, or equivalent experience;
- minimum of two years of prior progressive supervisory experience is desirable;
- excellent interpersonal, analytical, research, writing, organizational, presentation, problem-solving and communication skills;
- demonstrated ability to manage multiple concurrent projects and deadlines;
- ability to interpret laws, policies, rules, and regulations, and translate related concepts into training materials and written policies and procedures;
- ability to make supportable decisions based on legal precedent, policies, procedures, and/or judgment;
- ability to communicate clearly and concisely, orally and in writing, including the ability to prepare and deliver presentations to small or large groups;
- demonstrated knowledge of Microsoft Word, Excel, Project, Power Point, and WebEx; and

9:00 a.m. 5:00 p.m.

Office of Executive Inspector General

69 W. Washington

Chicago, IL 60602

Human Resources

312.814.1789

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



04/06/2019

Second Chance Program

CTA's Second Chance program is a nationally recognized program that provides valuable job skills and career opportunities to Chicago residents who often face challenges re-entering the workforce.

The Second Chance program takes a holistic approach to preparing individuals to be self-sufficient. It not only provides jobs to nonviolent ex-offenders, victims of abuse and others who face barriers to employment, but also offers a wide range of training, education, mentoring and networking.

Since 2011, the program has doubled in size to become one of the largest re-entry programs in the country. So far, more than 870 Chicagoans have participated—gaining experience they might not have received elsewhere. More than 260 Second Chance participants have been hired permanently by CTA, with dozens of others moving on to private-sector jobs.

The program has helped hundreds of people turn their lives around, and provide for their families.

How to apply

Job seekers need to actively participate in one of the 19 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus, rail car and facility servicer Second Chance positions.

<https://www.transitchicago.com/secondchance/>

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline - 312-681-2293.

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04/06/2019

O'HARE AIRPORT DRIVER JOBS



\$14.80 Hr

1st shift: 6am-2pm

2nd shift: 2pm-10pm

3rd shift: 10pm-6am

w/ overtime

Bi-Lingual, any language needed. Non-bilingual positions very limited.

Minimum 2 years driving!

Must have Driver's License and Clean Driving Record!

NON CDL and will be outside near airplanes, driving experience a must!

Must pass written driving test similar to DMV.

**For information, text full name to:
630.697.8877**

Application process by appointment only... Must text to schedule.

Office Location:
5023 W. Armitage Ave.
Chicago, IL 60639

O'Hare Airport screening is very thorough and will need 3 forms of identification when applying.

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04/06/2019

**ENGLEWOOD
JOB FAIR**
AND EMPLOYMENT RESOURCE FAIR
THURSDAY, APRIL 11, 2019
12:30 PM - 3:30 PM
OGDEN PARK FIELDHOUSE
6500 S. RACINE, CHICAGO IL 60636

Dress professionally and bring a stack of your best resumes!

Employer areas include industrial, professional, retail, security, health care, hospitality, and more!

Planned employers include Aryzta, Building Services of America, U.S. Census Bureau, Elite Staffing, Advance Auto Parts, and many more!



Presented by:



Prepare for employers, get more information, and view the growing list of planned employers at:
<http://www.EnglewoodQualityOfLife.com/jobfair>

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04/06/2019

PAID SUMMER OPPORTUNITIES

For Young Adults Ages 14-21 years old

Programs:

- **Chicagobility** for 14 & 15 year old youth
- **One Summer Chicago PLUS** for 16-21 year old youth

One Summer Chicago

Programming will begin on July 1st and end on August 9th, 2019. Applicants must be available for an in-person interview and orientation. Must be a Chicago resident, have proof of address and meet the age requirements.

How to apply:

- Complete the online application after March 15th but before April 30th:
www.onesummerchicago.org
- Select "Children's Home & Aid" on the One Summer Chicago Application
- Upon completion, you will receive an automatic email verifying that your application has been submitted. Forward that email to metroyouthservices@childrenshomeandaid.org
- Completing the application does not guarantee you a job. You must be available for an interview and attend mandatory orientation.
- If you're selected we will contact you via phone or email, based on the information you entered on your application.

What you will need for your interview:

- ⇒ *Interview*
- ⇒ *Appropriate Attire*
- ⇒ *State or School ID*
- ⇒ *Social Security Card or ITIN*
- ⇒ *CPS ID Number*
- ⇒ *Proof of Address*



children's home & aid



Questions?

Contact Ms. Michel Q. at 773/918-8605 or mquezada@childrenshomeandaid.org

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