



**JOB: MANAGER - OPERATIONS AND BUSINESS PLANNING**

August 4, 2014 (WLS)

Job Description:

WLS-TV, Chicago's #1 news station, seeks a Manager of Operations and Business Planning with a proven track record handling multiple projects simultaneously.

Job Responsibilities:

Position will be responsible for the Accounting function for the television station.

This includes participation and review of the monthly close, financial analysis and reporting, special projects and supervision of two Accounting staff.

Position is heavily involved in the preparation of the annual financial plan and forecasts.

Basic Qualifications:

Minimum of five years related experience required.

Preferred Qualifications:

CPA or MBA preferred. Prior Media experience and/or SAP experience a plus.

Required Education:

Bachelor's degree in Accounting or Finance

Additional Information:

Interested applicants should upload a cover letter and resume online at

[www.disneycareers.com](http://www.disneycareers.com) Requisition ID # 205515BR

No phone calls please.

4800 W. Chicago Avenue, Chicago, Illinois 60651  
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**JOB: NEWSWRITER-FILL-IN PRODUCER**

WLS

Monday, August 11, 2014

August 13, 2014 (WLS)

**Job Description:**

ABC 7 Chicago's #1 news is seeking a newswriter who can also fill in as a newscast producer.

**Basic Qualifications:**

The ideal candidate should have rock-solid news judgment, excellent writing skills, ability to visually tell a story and engage viewers using multiple platforms including our website, social media and wireless.

No beginners. You must have proven experience producing fast-paced newscasts.

The ideal candidate must have 3-5 years newscast producing in a medium or large market, a vision for creating interesting graphics and experience desktop editing.

Person must be able to work a flexible schedule.

**Required Education:**

College degree required.

**Additional Information:**

Candidates should upload their cover letter and resume at [www.disneycareers.com](http://www.disneycareers.com).

Requisition ID # 207498BR

No phone calls, please.

This is a NABET represented position.

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**JOB: ACCOUNT EXECUTIVE**  
ABC

**Job Description:**

ABC 7 Chicago seeks a motivated self-starter looking to overachieve in the role of Local Account Executive at one of the strongest television stations in the country in the 3rd largest market.

**Responsibilities:**

This challenging and rewarding position will be responsible for the development of new business partnerships, sales and execution of internet, digital and mobile applications, sales promotions, station sponsorships and local marketing initiatives.

**Basic Qualifications:**

This position requires a proven track record of success in sales/new business development, experience in transactional business within advertising agencies as well as direct client contact. Position requires strong writing and presentation skills and PC and Mac literate (MS Outlook, Word, Excel, PowerPoint, Keynote) is imperative.

**Preferred Qualifications:**

A background in media research and/or product marketing is helpful. Knowledge of Wide Orbit traffic system a plus. Five years experience in electronic media sales is preferred.

**Required Education:**

College Degree Required.

**Additional Information:**

Interested applicants may send their cover letter and resume to:

Ray Saleh  
Vice President/Sales Manager,  
190 North State Street, Chicago, IL 60601.

Candidates may also apply on-line at [www.disneycareers.com](http://www.disneycareers.com) by uploading a resume file. No phone calls please.

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**JOB: ENG MAINTENANCE SUPERVISOR**  
ABC

**Job Description:**

ABC 7, Chicago's #1 news station, is looking for an ENG Maintenance Supervisor.

**Basic Qualifications:**

Ideal applicant has a strong technical background in digital ENG systems including HD and SD video systems, maintenance of vehicles, cameras, microwave systems and satellite uplinks.

A minimum of 5 years technical maintenance experience is required. Candidate must be a self-starter and highly organized.

He or she must also exhibit an ability to work with Engineering and News personnel in a demanding environment.

Applicant must be comfortable working in an IT - intensive environment.

**Preferred Education:**

College degree in Electrical Engineering or SBE Certification preferred.

**Additional Information:**

Send resume to Kal Hassan, VP & Director of Engineering, WLS-TV, 190 North State Street, Chicago, IL 60601.

Applicants may also upload their cover letter and resume at [www.disneycareers.com](http://www.disneycareers.com).

No phone calls please.

Salary per NABET/ABC Agreement.

Job hours may involve nights and weekends.

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**JOB: VACATION RELIEF PHOTOGRAPHER-EDITOR-LIVE SHOT TECH**

ABC

Tuesday, August 05, 2014

August 5, 2014 -- ABC 7 Chicago has an opening for a Vacation Relief Photographer/Editor/Live Shot Technician.

Job Description:

ABC 7, Chicago's #1 news station, is looking for a vacation relief photographer/editor/live shot tech.

Responsibilities:

Must be able to exercise good judgment and cope with very demanding and fast paced news environment, while always being safety conscious. Candidate must be available to work all shifts, including overnight and weekend shifts. Must be available for significant overtime and willing to work holidays and travel.

Basic Qualifications:

Individual must have 5 years minimum experience as ENG news videographer, microwave technician and non-linear/tape editor.

Preferred Qualifications:

Experience with KU uplinks, Final Cut Pro editing and live streaming video is a plus.

Additional Information:

Salary per NABET/ABC Agreement. Candidates should upload their cover letter and resume at [www.disneycareers.com](http://www.disneycareers.com)

Requisition ID # 205516BR.

No phone calls, please.

Equal Opportunity Employer - Female/Minority/Veteran/Disability.

Reporting location - Chicago, IL.

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## **Theater Technician**

The Adler Planetarium, (Chicago, IL) is seeking a Theater Technician for our Theaters Department.

The Theater Technician is responsible for maintaining the proper working condition of the Grainger Sky Theater, Definiti Space Theater and S.C. Johnston Family Star Theater.

The position also provides technical support for Adler public events, private events and meetings.

This position must attend to all details of technical upkeep, functional operation and outward appearance for assuring visitor safety and enjoyment of the Adler's theaters and public event spaces.

This position also assists in the supervision of Theater Operators and acts as the on-call replacement for Theater Operators, in addition the position will assist the Director of

Theater Operations and Associate Theaters Manager on projects and programs. Weekends, holidays, occasional evening and later hours are required.

Apply online at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: THE130

## **Visitor Services Representative**

The Adler Planetarium (Chicago, IL) has an opportunity available in our box offices for a part-time Visitor Services Representative.

This individual will greet guests; provide excellent customer service and process cash or credit transactions for tickets.

Apply online at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: VIS180

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## **Community Builder**

The Adler Planetarium (Chicago, IL) has an opportunity available in the Citizen Science department for a Community Builder.

The Community Builder will liaise with Zooniverse web development and education teams to ensure that the needs of the citizen science volunteers are effectively met so that they can take ownership of the platform using a set of custom built online tools.

For more information about Zooniverse and Citizen Science, please visit [www.zooniverse.org](http://www.zooniverse.org) or [www.adlerplanetarium.org](http://www.adlerplanetarium.org)

Apply online at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: ZOO200

## **Near-Earth Object Postdoctoral Research Fellow**

The Adler Planetarium (Chicago, IL) has an opportunity available in the Astronomy department for a Postdoctoral Research Fellow.

This position will conduct follow-up observations and physical characterization of near-Earth objects in a major new effort using the ARC 3.5-meter telescope at Apache Point Observatory.

The initial term of employment will be for two years and is funded through a grant from NASA Near-Earth Object Observations. A potential extension for a third year is dependent on the acquisition of external funding.

Apply online at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: AST140

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### **Near-Earth Object Observer**

The Adler Planetarium (Chicago, IL) has an opportunity available in the Astronomy department for an observational astronomer. This position will be the primary staff member conducting follow-up and physical characterization observations and limited data reduction near-Earth objects in a major new effort using the ARC 3.5 meter telescope at Apache Point Observatory. The initial team of employment will be for two years, and is funded through a grant from NASA Near-Earth Object Observations. A potential extension to additional years is dependent on the acquisition of external funding.

Apply online at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: AST150

### **Web Developer**

The Adler Planetarium (Chicago, IL) has a role available in the department of Citizen Science Department. The Web Developer is a front-end developer for Zooniverse Citizen Science websites, embedded in the Citizen Science department at the Adler.

Apply online at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: ZOO200

### **Part-Time Museum Services Staff**

The Adler Planetarium (Chicago, IL) has an opportunity available in the Operations department with the Floor Staff group as a Museum Services Staff (MSS). This position is a front line person and highly visible. This position inspires visitors by promoting a quality museum experience. The MSS position greets visitors, provides information on shows, museum activities, provides exhibit interpretation, provides crowd control. MSS must be able to support our Super Nova program with enthusiasm.

Apply online at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: OPE110

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## **Finance Associate Manager**

Chicago, IL

Finance

As a Finance Associate Manager at PepsiCo, you will be a key Finance contact responsible for providing the financial expertise and recommendations that enable effective decision-making within the business. This is your opportunity to take your financial and analytical skills to the next level with endless possibilities!

The Finance Associate Manager will be the key finance contact for the Beverages National Grocery Sales team. The Finance Associate Manager will provide overall support for the period end results, preparation of forecasts, Annual Operating Plan (AOP) and Innovation Growth or Integrated Business Plans, along with financial analysis, reporting and budgeting.

Education/Certification: Bachelor's Degree Required (Finance or Business Administration preferred). MBA preferred

Work Experience: 5 - 8 years of experience and practical exposure in some of the following areas: Financial Planning and Analysis, evaluating business performance, Financial Accounting and Control. Functional finance experience is a plus (e.g. Marketing, Sales, R&D, Operations, Procurement etc.)

Skills & Capabilities: Experience with forecasting and budgeting, financial modeling Excellent analytical skills and the ability to translate analytical findings into actionable solutions and processes. Results-oriented with ability to initiate and lead projects to completion. Innovative thinker with a focus on continuous process improvement Strong verbal and written communication skills to effectively interact with all levels of management. Ability to function effectively in a team environment and gain the cooperation of individuals across the organization. Proficient in Microsoft Excel and PowerPoint with the ability to quickly learn various in-house software applications. Aptitude to work with minimal supervision. Must be willing and able to travel up to 10% of the time. PepsiCo is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to race, color, religion, sex, national origin, disability or protected veteran status.

If you'd like more information about your EEO rights as an applicant under the law, please download the available EEO is the Law (<http://pep.jobs/eo-poster>) & EEO is the Law Supplement (<http://pep.jobs/eo-poster-supplement>) documents by copying and pasting the appropriate URL in the address bar of your web browser.

Apply online at <http://www.pepsicjobs.com/en/job-detail?slug=51954BR&cult=en-US>

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## **Commissary Representative (PT - KCN) - Chicago, IL**

Job Type: Part-Time

Location: Chicago, IL

Last Updated: 08/29/2014

### Job Description:

Keefe Group, through its affiliates Keefe Supply Company, Keefe Commissary Network (KCN) and Access Securepak, is the nation's leading supplier of food, personal care products, electronics and clothing to the correctional commissary market. An industry leader since 1975, Keefe has pioneered the evolution of products and packaging to fit the unique requirements of commissaries nationwide.

### GENERAL PURPOSE OF THE JOB:

Assist in providing commissary operations and services to assigned KCN Commissary location

### QUALIFICATIONS:

- High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.
- Must be a self-starter who can work well with people in a correctional facility in a professional, upbeat manner.
- Ability to work in a correctional environment.
- Ability to work well with ever changing priorities and or situations.
- Ability to lift up to 50lbs.
- Must qualify for correctional facility security clearance.
- Must pass drug screening test.
- Must pass background check.
- Familiarity with computers (including Microsoft Office programs) preferred.

We are proud to be an EEO/AA employer M/F/D/V. We maintain a drug-free workplace and perform pre-employment substance abuse testing.

Apply online at

[https://www3.recruitingcenter.net/Clients/CentricGroup/PublicJobs/controller.cfm?jbaction=JobProfile&Job\\_Id=15616&esid=az](https://www3.recruitingcenter.net/Clients/CentricGroup/PublicJobs/controller.cfm?jbaction=JobProfile&Job_Id=15616&esid=az)

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## **Administrative Assistant - Global Operations Center | CHI006404**

### Description

Administrative Assistant to the SVP within the Global Operations Center. This position is responsible for a variety of administrative tasks including, but not limited to, those outlined below, as well as some project-based work. Responsibilities, duties and pace often vary day-to-day, and the ideal candidate must be able to multi-task, prioritize and think ahead independently.

The primary job responsibilities are:

Calendar management

Travel planning and securing international travel visas as needed

Reconciling expense reports and processing invoices

Project-based work as needed and assigned, including attending meetings, editing relevant materials and monitoring deadlines

Monitoring and responding to manager's email account as appropriate

Coordinating and attending regularly scheduled team meetings

Support for Global Operations Center as needed, including planning or assisting with department-lead meetings

The position responsibilities outlined above are in no way to be construed as all encompassing. Other duties, responsibilities, and qualifications may be required and/or assigned as necessary.

### Qualifications

Minimum 4 years of administrative experience or

Hospitality experience a plus

High school diploma required

Associate's degree or equivalent a plus

Fully proficient in Microsoft Office suite

Prior experience working in a highly confidential environment

Project a professional image and ability to work independently

Ability to juggle multiple projects and priorities at the same time

Primary Location: US-IL-Chicago

Organization: Global Operations Center

Pay Basis: Yearly US Dollar (USD)

Job Level: Professional Staff/Corporate | Full-time

Job: Administrative

Apply online at [www.hyatt.jobs](http://www.hyatt.jobs)

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## **Vendor Managed Inventory (VMI) Planner**

Chicago, IL  
Supply Chain

Manage the day-to-day execution of customer vendor managed inventory (VMI). Direct accountability for service improvements in assigned VMI customers with emphasis on inventory turns, replenishment and fulfillment.

Lead the collaboration effort among the customer, demand planning, sales, distribution centers and sales finance to effectively manage inventory and forecast accuracy.

Identify and implement areas for improvement.

Manage data integrity to facilitate timely and accurate order generation to deliver key business initiatives such as promotions, discontinued products and seasonality. Ensure order accuracy through flawless execution in managing products, pricing/bracket compliance, allowances and shipment.

Execute merchandise return, dump, transfer and donate as necessary.

Use SAP and VMI tools to recognize trends and assess the impact to the forecast and order decisions. Conduct VMI customer reviews to identify and implement opportunities for continuous improvement to increase profitability.

Review and analyze historical data to develop seasonal inventory strategy by working with demand planning, sales and the customer.

Monitor and report baseline customer service key performance indicators (KPI), including product availability, order fill rate, inventory turns, store service levels and on-time delivery and promotional analysis.

Due to the ever-changing environment of our customers and the PepsiCo organization, VMI responsibilities may change as a result of the business needs, and are not limited to this job

### Qualifications:

BA/BS degree. 2+ years experience in VMI, inventory, buyer, logistics, planning, supply chain or customer service. Analytical, strategic thinker with a continuous improvement mindset. Problem solving, issue resolution, influencing and prioritization skills  
Excellent verbal and written communication, collaboration and networking skills

Ability to develop and improve customer relations

Ability to speak in technical terms to a supply chain audience

Intermediate MS Office skills (Excel, Word, Outlook)

PepsiCo is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to race, color, religion, sex, national origin, disability or protected veteran status.

Job Ref: 26752BR

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### **Driver - Relief Schedule (Full Time/Days)**

Aurora, IL  
Supply Chain

Position fills in for delivery drivers who are not available for their shifts (due to vacation, illness, etc.). Routes for the relief driver typically change day to day. Position delivers products to stores on an established or contingency route or via dynamic dispatch to customers including convenience and gas stores, small supermarkets, drug stores, across a wide variety of weather conditions. Drives the delivery vehicle to a location, unloads and brings products into the store. Is responsible for ongoing rotating and stocking of products on store shelves, displays, vending equipment, and in coolers. Builds small displays and sets up promotional materials such as pricing signs and banners. Generates invoices and is responsible for daily settlement of cash and charges. Has frequent interaction with store management. This position is labor intensive, requires lifting, loading and pushing/pulling cases ranging from 20-45 pounds per case repeatedly during work hours. It also requires reaching, squatting, and bending while delivering and merchandising products in the store.

**PRIMARY ACCOUNTABILITIES:**

- Deliver products and execute all promotions
- Service all scheduled customers by the end of shift
- Merchandise all accounts to local standards
- Follow DOT regulations
- Establish positive working relationships with primary contact at each account
- Regular, reliable, predictable attendance

**BASIC QUALIFICATIONS:**

- 21 years or older
- Valid CDL or Valid CDL Permit
- Pass the required drug test and physical capabilities test (if applicable)
- Pass the required background checks
- Pass DOT physical and DOT Road Test

**HELPFUL EXPERIENCE:**

- Operating trucks requiring a CDL license (e.g., performing basic functions like driving forwards, driving backwards, maneuvering in tight spaces, etc.)
- Merchandising products (e.g., filling shelves, building displays, making products look attractive on shelves, rotating product, cleaning shelves, or eliminating out of stocks and out of date products, etc.)
- Operating equipment (e.g., pallet jacks, hand trucks, breakdowns, etc.)

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, protected veteran status, or disability status. PepsiCo is an equal opportunity employer Minorities/Females/People with Disabilities/Protected Veterans Job Ref: 2000037959710

Apply online at <http://www.pepsicojobs.com/en/job-detail?slug=2000037959710&cult=en-US>

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## **Human Resources Senior Manager**

Danville, IL

Human Resources

As a Sr. HR Manager within PepsiCo - Quaker Foods North America, you will provide daily Generalist support, including employee relations, labor relations, performance management and leadership development, to a salaried and hourly employee population within the Supply Chain function at the Danville, IL location. In addition, you will be expected to partner with the Quaker HR Leadership to drive division wide HR initiatives.

### Key Responsibilities include:

- Build and execute HR initiatives in the areas of staffing, people capability, positive workplace initiatives, safety and labor relations
- Establish credibility and influence as a leader among the Supply Chain leadership team
- Improve management/supervisory capability by enhancing management skills and abilities through training, coaching and leading by example
- Consult with site leadership to develop an accurate plan of resourcing requirements and conduct staffing initiatives in an efficient and effective manner
- Provide direction and leadership to managers in the performance management and succession planning processes
- Build an effective relationship with local union leadership
- Execute site Labor Strategy and participate in contract negotiations

### Basic Qualifications:

Bachelor's Degree

A Master's Degree in HR, Labor Relations OR a minimum of 5 years experience as an HR Generalist within another Consumer Products or Manufacturing company

### Preferred Qualifications:

Bachelor's degree in Industrial/Labor Relations or Human Resources Management

Master's degree in Business Administration, Labor Relations or Human Resources Management

Prior experience as an HR Generalist in another Consumer Products and/or Manufacturing company

Previous labor relations experience, including contract negotiations

PepsiCo is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to race, color, religion, sex, national origin, disability or protected veteran status.

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### **Finance Assoc Coordinator-Cashier**

Kankakee, IL

Administrative Support

#### **Job Description:**

The Cashier contributes to the success of the Pepsi Beverages Company by processing all cash and checks, reconciled to the daily route activities of Full Service Vending, Conventional Bay and Bulk Delivery Drivers. This position is located at the Kankakee, IL facility and is a non-unionized role.

#### **Basic Job Qualifications:**

Bachelor's Degree or Diploma required; concentration in accounting an asset  
Three years of relevant business experience an asset  
Intermediate knowledge of Microsoft Suite  
Knowledge of SDMS system (Descartes) an asset  
Demonstrated ownership and initiative to ensure a safe and functional work environment within the cash office  
Ability to work independently and under time constraints with minimal supervision  
Ability to multi-task and prioritize work  
Excellent communication skills - ability to influence others  
Ability to lift approximately 20lb - 30lb coin bags and/or boxes  
Must be able to work overtime as required, including Saturday of period ends  
PepsiCo is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to race, color, religion, sex, national origin, disability or protected veteran status.

If you'd like more information about your EEO rights as an applicant under the law, please download the available EEO is the Law (<http://pep.jobs/eeo-poster>) & EEO is the Law Supplement (<http://pep.jobs/eeo-poster-supplement>) documents by copying and pasting the appropriate URL in the address bar of your web browser.

Job Ref: 54101BR

Apply online at <http://www.pepsicojobs.com/en/job-detail?slug=54101BR&cult=en-US>

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**Job Title: Certified Medical Assistant, Oncology**

Department: PBC Medical Oncology

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Job Number: 2014-1342

**Job Description:**

Certified Medical Assistant, Oncology

Full Time

**Position Responsibilities:**

The Certified Medical Assistant is responsible for assisting Physicians, Mid-Level Practitioners, and Registered Nurses with the evaluation, management, and treatment of patients in an ambulatory care setting

The Certified Medical Assistant assumes responsibility for maintaining patient flow, the upkeep of exam and treatment rooms, and performing basic skills such as vital signs and point of care testing

The Certified Medical Assistant will administer intramuscular injections, immunizations, and over-the-counter medications under the direction of a Physician

Will function in an administrative front desk role as a back up when necessary

**Position Qualifications Include:**

Current Medical Assistant Certification by AAMA, AMT, or NCCT

Graduate of a Medical Assistant Program

Current CPR Certification

Minimum of three years clinical experience preferred

Ability to work in a high stress, fast paced environment

Apply online at

[https://rush.igreentree.com/CSS\\_External/CSSPage\\_JobDetail.ASP?T=20140904152527&](https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20140904152527&)

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**Associate Packaging Engineer - Gatorade**

Barrington, IL  
Engineering / IT

R&D Associate Packaging Engineers at PepsiCo translate strategic market objectives into new products and processes. Our Engineers participate in and lead accelerated product development life cycles that include new idea generation, prototype development, product optimization, process development, process scale-up, and production start up for test market and national launching of new products.

Education/Certification:

BS Engineering Degree (Packaging/ChemicalMechanical)

Work Experience:

0-2 years of Packaging experience/internships with previous CPG companies preferred.

Skills & Responsibilities:

Demonstrated ability to translate business objectives into strategic and tactical project goals and objectives

Proven ability to make significant technical scientific advances utilizing internal and/or external resources

Demonstrated understanding of how to incorporate business needs into technical decisions

The ability and interest to work in laboratory, pilot plant and manufacturing scale environments

Proven ability to manage multiple assignments/ tasks

Strong communication skills (oral and written)

Other:

Willingness to travel up to 25%

\*Actual working location Barrington, IL

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Job Ref: 53401BR

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## **Mechanic - Production Maintenance (Full Time/Rotating Shifts)**

Chicago, IL  
Supply Chain

Position is responsible for repairing and installing production/manufacturing equipment. Inspects equipment for proper functioning and performs preventative maintenance duties per manufacturer's specifications. Diagnoses equipment malfunctions and makes repairs or adjustments as needed. Must have own hand tools. This position requires continuous work near heat, noise, gas, and chemicals. The position requires frequent lifting, climbing, standing, walking, crouching, squatting, bending and kneeling. The position may require weekend and/or holiday work.

### **BASIC QUALIFICATIONS:**

- 18 years or older
- Pass the drug test; Pass the background check
- Pass technical assessment; Knowledge of hydraulics, pneumatics, and power transmission

**HELPFUL EXPERIENCE:**

- Experience with pneumatics/air compression (e.g., valves, cylinders, etc.).
- Experience with hydraulics/liquid compression (e.g., valves, cylinders, etc.).
- Experience with basic electrical systems (e.g., starters, fuses, contacts, relays).
- Experience with mechanical systems (e.g., gear boxes, chains, sprockets, motors, seals, bearings, etc.).
- Experience with kinematics (e.g., line speed/socket size ratios, etc.).
- Experience with PLC (e.g., industrial maintenance, computer control systems, etc.).
- Experience with electronics (e.g., level probes, flow meters, drives/VFDs, etc.).
- Experience with SERVO (e.g., intelligent/robotic motors, in-coders, etc.).
- Experience with troubleshooting (e.g., diagnostics, problem solving, etc.).
- Experience with schematics (e.g., electrical blueprints with switches, starters, maps, relays, fuses, etc.).
- Experience with product manuals (e.g., reading and applying knowledge to make repairs).
- Experience with compressors/ammonia systems (e.g., refrigeration systems).
- Experience with pumps (e.g., troubleshooting, replacing seals/motors, understanding specs, etc.).
- Experience with GOOD MANUFACTURING PRACTICES (e.g., procedures, safety, national standards such as lock-out/tag-out).
- Experience with welding (e.g., stainless/mild steel, sanitary welding).
- Experience with packaging/high speed production (e.g., bottling, consumer products, etc.).

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, protected veteran status, or disability status.

PepsiCo is an equal opportunity employer Minorities/Females/People with Disabilities/Protected Veterans Job Ref: 2000038320110

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**Job Title: Guest Relations Associate**

Department: Guest Relations

Shift: 4th (Rotating)

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Customer Service

Job Number: 2014-1675

Rush University Medical Center is seeking an individual with exceptional customer service skills for their Guest Relations Associate position. This position is full-time with rotating shifts including some weekends.

The Guest Relations Associate is responsible for providing a welcoming, high quality and supportive hospital service experience for patients, families, visitors and staff. The position is responsible for greeting and responding to the needs of these customers by providing information, high quality service and support in a timely manner. Individuals in this position are expected to behave in a positive and enthusiastic manner as they are often the first contact patients and visitors will have with Rush. In all interactions, the Guest Relations Associate will be mindful of the institutional values of innovation, collaboration, accountability, respect and excellence, and will exemplify the Rush mission, vision, and values and act in accordance with Rush policies and procedures.

**Position Qualifications Include:**

High School diploma or equivalent required . One year of college preferred

1-2 years previous job related experience

Strong organizational skills and multi-tasking skills

Ability to set appropriate priorities in a dynamic environment

Excellent customer service skills

Collaborate and work well with employees at all levels

Communicate effectively and in a positive manner, both orally and in writing

Good computer skills

Proficient bi-lingual skills a plus

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

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## **HR Associate Manager - Chicago**

Chicago, Illinois

Human Resources and Personnel

The Human Resources Associate Manager at PepsiCo plays a key role in executing a talent agenda that aligns with the team's business priorities. HR Generalists are expected to work closely with the teams they support to create and execute initiatives designed to address performance at both the individual and team levels. Initiatives HR Generalists will support include employee engagement action planning; performance management; staffing and career coaching and planning.

### Key Responsibilities:

Partner with teams to implement solutions to talent and organizational issues  
Assess employee engagement and develop action plans to ensure a positive, engaging, and supportive workplace. Develop and lead training across multiple levels and topics  
Partner with Talent Acquisition to source and staff a diverse workforce, and ensure a positive onboarding experience. Serve as advisor and coach to associates around career development and performance issues. This position supports sales and sales planning leaders in regions across the United States and is based in Chicago, IL

### Qualifications:

Education/Certifications: Bachelor's Degree required

Master's Degree in Business Administration, Labor Relations, or Human Resources Management preferred

A minimum of 5 years of prior Human Resources Generalist experience

### Skills & Capabilities:

Understanding of, and some experience with, most or all of the core aspects of Human Resource Management (staffing; employee relations; performance management; leadership development; training). Ability to think strategically and translate concepts into actionable items. Previous talent management and succession planning experience preferred. Proven ability to influence decision making

Must possess strong verbal and written communication skills. Ability to present their point of view in varied business situations

PepsiCo is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to race, color, religion, sex, national origin, disability or protected veteran status.

Job Ref: 49782BR

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