



## **Courtesy Bus Driver in Chicago Illinois United States**

As a \* Courtesy Bus Driver, you will transport customers to and from the airport terminal and the rental car facility safely in all weather conditions. You will greet and assist customers with their needs, luggage and inquire whether a customer is a Preferred or a FastBreak member. You will make announcements if you have a Chairman customer and communicate various stops along the way or other important information along the route via the intercom system helping them feel valued and making you - an important part of our \*Avis Budget Group team. You will also conduct pre and post trip bus inspections along with logging your daily work hours in the DOT book.

**Compensation & Benefits:** We provide a full-time or part-time schedule, hourly base pay. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D; and 401K Savings Plan.

Excellence is rewarded at every level. From our Best in Class recognition for top sales performance to our CEO acknowledgements for outstanding customer service, Avis Budget Group is committed to acknowledging and rewarding you for a job well done.

**Basic Qualifications/Minimum Requirements:** Must have a high school diploma At least 6 months of experience in a customer service role Valid driver's license and a good driving record with previous driving experience Must be willing and able to work a flexible schedule including nights, weekends and holidays Basic computer skills in order to enter information into our database Ability to Stand, Walk, Bend, Sit for up to 8 hours and lift and/or carry a minimum of 50 pounds \*\* Some of our locations require a CDL class A or B license with P endorsement and a valid DOT Medical Certificate (as mandated by state and location)

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process.

Avis Budget Group is an EEO Employer Minorities / Females / Protected Veterans / Disabled

Job Title: Courtesy Bus Driver

Requisition Number: 204040

City: Chicago

State: IL

Apply online at <http://avisbudgetgroup.jobs/chicago-il/courtesy-bus-driver/CB2A0115C12848C392FD7FFA66B43F7B/job/>

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773.378.5902 fax 773.378.5903

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email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

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**ADMINISTRATIVE ASSISTANT, SUPPLY CHAIN MANAGEMENT**

Department: CHI REGION PURCH DEP

Schedule: Full Time

Shift: Days

**Job Details:**

Reporting to the Chicago Market Executive Director of Supply Chain Management and working under direct supervision provides administrative assistance.

Provides a wide range of administrative and secretarial tasks designed to facilitate and expedite the accomplishments of the Executive Director responsibilities. Assignments are characterized by the need for a very high level of initiative, tact, judgment and confidentiality.

The completion of a two (2) year Associate Degree in Office/Business Administration or relevant field related to medical supply operations; The ability to maintain a high level of confidentiality in accordance with policies and procedures.

Possesses the ability to make decisions based on the urgency of the situation in accordance with policies and procedures; intermediate to advanced knowledge of spreadsheet, word processing, and presentation software.

Knowledge of Microsoft Office applications including Excel, Word, Outlook and Power point and Intermediate knowledge of desk top publishing program Adobe Creative Suite highly required; self motivated and resourceful with the ability to work independently exercising initiative, good judgment and decision making skills; demonstrated ability to set priorities, complete assignments with good time management, flexibility and urgency while managing multiple duties and responsibilities; demonstrated ability to be innovative and creative and have patience, high energy and resourcefulness in problem solving; excellent interpersonal and organizational skills and the ability to schedule and prioritize a variety of unrelated projects; excellent communication skills both verbal and written with the ability to represent themselves in a positive and professional manner in working with customers; skilled in establishing and maintaining effective relationships with customers; the ability to be flexible and work in an environment that promotes teamwork and collaboration; and, the ability to work irregular hours if required.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=288496](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=288496)

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## **Clerk II**

Department: HOME HEALTH

Schedule: Registry

Shift: Days

Job Details: Reporting to the Manager of Business and Billing Reimbursement, is responsible for filing and maintenance of health information records and data, records assembly, completion and archiving.

### **JOB SPECIFICATIONS:**

Level of knowledge normally acquired through the completion of a High School diploma. Previous experience in Home Health filing and data entry preferred. Operates standard and/or automated office machines including but not limited to a personal computer, calculator, photocopier and fax/scanner. The ability to understand and follow written and verbal instructions. The interpersonal skills necessary to communicate in a courteous, clear and concise manner both verbally and in writing. The analytical skills necessary to calculate accurate data and sort and file numerically and alphabetically. Organizational skills necessary to complete multiple tasks in a timely manner.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=307882](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=307882)

## **Coder I**

Department: MED RECORDS CHI MKT

Schedule: Full Time

Shift: Days

Job Details: Codes and abstracts diagnoses and/or surgical procedures on all inpatient, outpatient and ER records utilizing ICD-9 CM and CPT-4 coding classification systems. Completes MS-DRG and APC assignments on inpatient or outpatient record as appropriate. Ensures ethical and accurate coding, in accordance with all regulatory requirements and AHIMA Standards of Ethical Coding. months ICD-9 CM coding experience in an acute hospital setting preferred . RHIT (or eligible), RHIA (or eligible), CCS or CPC-H. Non-credentialed candidate with previous coding experience or those with coding certificate will be considered.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=788821](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=788821)

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### **Laundry Worker I**

Department: Laundry

Schedule: Part Time

Shift: Days

#### Job Details:

Participates in providing quality laundered linen items for patients, employees and all using departments. The Laundry Worker will concentrate their work in the soiled area or clean finishing area of the laundering process.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&JobId=580794](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&JobId=580794)

### **Dietary Attendant I**

Department: Food & Nutrition Services

Schedule: Part Time

Shift: Day/PM rotation

#### Job Details:

Reporting to the Manager of Food and Nutrition Services and working under general supervision performs routine duties associated with the preparation, service and delivery of food for the hospital patients, employees and visitors.

#### JOB SPECIFICATIONS:

Basic skills in reading, writing and arithmetic.

Thirty (30) to sixty (60) days of experience in order to learn proper procedures at all work stations.

The interpersonal skills necessary to effectively communicate with patients and employees when delivering trays or serving food in the cafeteria.

Ability to read and comprehend patient menus, recipes and task descriptions.

The physical ability necessary for constant standing and walking and frequent lifting between twenty five (25) and fifty (50) pounds in weight.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&JobId=401220](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&JobId=401220)

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## **ED Technician**

Department: Emergency Department

Schedule: Part Time

Shift: Rotation

### Job Details:

Provides physical comfort measures for patients, performs designated technical tasks, communicates information pertinent to patient comfort and safety, participates in the admission, discharge and transfer process, and documents specified information. Provides all services in accordance with established hospital/departmental policies and procedures.

### JOB QUALIFICATIONS

1. High School diploma or equivalent
2. Qualifications:
  - a. Certified as an EMT-P; or
  - b. Certified as an EMT-B and 1 year ED experience preferred; or
  - c. Medical Assistant certification; or
  - d. Certified as CNA and 1 year ED experience preferred; or
  - e. Board Certified Nuclear Medicine Technologist and 6 months ED experience preferred
3. CPR certification
4. Good communication skills
5. Good PC skills for data entry

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=608276](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=608276)

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**Environmental Services Aide I**

Department: Environmental Services

Schedule: Full Time

Shift: Days

Hours: 7:00am-3:30pm

Contact Information: Address: 1225 W. Lake Street Melrose Park, IL

**Job Details:**

3-5 years experience is required

Reporting the Supervisor of Environmental Services and working under direct supervision and according to specific assignments performs a variety of routine housekeeping duties.

Maintains the hospital in a clean, sanitary and attractive condition and/or makes beds in discharge units and completes necessary paperwork.

**JOB SPECIFICATIONS:**

Up to two (2) weeks of on the job training and experience in order to learn the proper preparation of cleaning solutions, infection control techniques, proper cleaning procedures and the locations of various hospital areas.

A High School Diploma or its' equivalent is preferred.

The ability to communicate effectively both verbally and written in English.

The ability to complete written forms and reports as required.

Previous experience in a hospital environment desirable.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=908050](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=908050)

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### **PHARMACY TECHNICIAN (certified)**

Department: Pharmacy

Schedule: Registry

Shift: Nights

Hours: 11:00pm to 7:30am

#### Job Details:

Under direct supervision, assists Registered Pharmacists to fill prescriptions by preparing, stocking and delivering drugs, intravenous solutions and pharmaceutical supplies.

#### Job Specifications:

Level of knowledge normally acquired through the completion of high school.

Three to six months on-the-job training in order to become familiar with the internal operation of the Pharmacy. Basic typing skills.

Good mathematical skills and an understanding of metric conversion and apothecary weights and measures.

The ability to understand and record factual information, i.e., taking phone requests.

Apply online at

[http://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=340273](http://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=340273)

### **Upscale, High-volume Breakfast Restaurant Seeks Experienced Server**

Over Easy Cafe

4943 N Damen Ave Chicago, IL

Ravenswood, Lincoln Square

Job Description: High-volume, fast-paced brunch restaurant seeks part-time server with at least 3-6 years experience. Must be a friendly, personable, consummate professional, ready to work, and not afraid to hustle. Should be a self-motivated worker who is not in need of constant supervision and direction, although welcomes constructive criticism. Capable of following directions to a "T," must be unflappable, and always graceful under pressure.

PLEASE NOTE - this a position for a career server - aspiring actors, or anyone with a need for a highly flexible schedule need not apply.

Requirements & Skills: Must be able to work early mornings and weekends.

Apply online at <http://www.shiftgig.com/job/chicago/il/server-job-openings-at-over-easy-cafe-8599175>

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### **Product Demonstrator Sams Club**

Sam's Club

1006 N Rohlwing Rd Addison, IL

#### Job Description

We are currently looking for food demonstrators to work at the Sam's Club in Addison, IL for CROSSMARK.

These are part-time positions starting at \$10.50/hr.

We are looking to hire fun, energetic individuals that have customer service/sales/retail or restaurant experience!

#### WE OFFER:

- \* Weekly pay!
- \* Flexible schedule allowing a work-life balance!
- \* 6 to 20 hour work weeks - shifts are 6 hours!

#### YOU MUST:

- \* Be at least 18 years of age
- \* Have a high school diploma or GED
- \* Be able to work between 10:00am and 7:00pm Thursday-Sunday (or some combination of those days)

FOR CONSIDERATION, EMAIL US YOUR RESUME TODAY!

[44sgduwiny@jobs.shiftgig.com](mailto:44sgduwiny@jobs.shiftgig.com) or call 972-318-7124

(Please include the name of the city the ad is for in the title of the email)  
Qualified candidates will be contact promptly for an interview.

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**Now Hiring Servers, Host/hostesses, Bartenders, Cocktail Servers & Bussers!**

Michael Jordan's Steak House  
505 N Michigan Ave Chicago, IL  
Near North Side

Job ID: 8599713

Job Type: Part Time

Shift Type: Morning, Afternoon, Night

Compensation: hourly rate+tips/insurance benefits

Experience: 1-3 Years

References: Preferred

*No walkins or phone calls will be considered. Please apply online*

#### Job Description

Looking for amazing career opportunity that encompasses not only fine dining culture but benefits of a large scale hotel brand? We are currently seeking Servers, Host/Hostesses, Bartenders, Cocktail Servers & Bussers (both part time and full time positions open). This unique opportunity includes a competitive package which includes: health, dental and vision insurance (for FT employees), fantastic 401k match (FT/PT), paid holidays and PTO and discounted hotel stays at all IHG hotels worldwide!

MUST have open availability and ability to work rotating shifts per business demands. No set schedules will be accommodated.

What's your passion? Whether you're into sports, shopping or karaoke, at IHG we're interested in YOU. At IHG we employ people who apply the same amount of care and passion to their jobs as they do their hobbies - people who put our guests at the heart of everything they do. And we're looking for more people like this to join our friendly and professional team.

#### What Do You Get?

In return we'll give you a competitive financial and benefits package which include healthcare support, dental, vision, disability and life insurance support, and a matching 401k plan. Hotel discounts worldwide are available as well as access to a wide variety of discount programs and the chance to work with a great team of people. Most importantly, we'll give you the room to be yourself.

#### Requirements & Skills

MUST have fine dining restaurant experience

Apply online at <http://www.shiftgig.com/job/chicago/il/hosthostess-job-openings-at-michael-jordans-steak-house-8599713>

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### **Human Resources Representative**

Department: HUMAN RESOURCES

Schedule: Full Time

Shift: Days

Hours: 8:00am-4:30pm

Contact Information: Address: 1225 W. Lake Street Melrose Park, IL

#### Job Details:

Associates degree required

1-2 years experience is required

#### JOB SUMMARY

Provides diversified support to all areas of the department.

Responsible for data entry and maintenance of all employee demographics and benefits information, with appropriate confidentiality and timeliness.

Counsels employees regarding new hire paperwork and benefits issues.

#### JOB QUALIFICATIONS

- 1.Associates degree or equivalent in work experience
- 2.Two years office experience with increasing administrative responsibilities, preferably in Human Resources
- 3.One year HR experience required, preferably in benefits, payroll, or HRIS
- 4.Strong knowledge of software applications such as Word and Excel
- 5.Strong verbal and written communication skills
- 6.Solid organizational skills with the ability to prioritize
- 7.Must have ability to work independently and handle a wide variety of public contact with tact and discretion
- 8.Ability to handle sensitive and/or personal information in a confidential manner

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=399776](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=399776)

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## **Maintenance Engineer**

Department: Plant Operations & Maintenance

Schedule: Full Time

Shift: Rotation

Hours: 10:30p - 7:00a

### Job Details:

Installs, maintains and repairs equipment and building systems in accordance with manufacturers specifications, hospital policy and all applicable codes.

### JOB QUALIFICATIONS

1. High school diploma, or equivalent, or Trade School
2. Licensed by the City of Chicago as a Stationary Engineer
3. Refrigeration Certification Type 1, 2, or Universal to enable employee to work on various A/C Systems is required.
4. General knowledge of at least two other trades (Pipe fitting, Plumbing, Refrigeration, and Air Conditioning)
5. Ability to read and understand blueprints and schematics, this requirement will be essential in the installation, operation and repair of various equipment that the Building Engineer will be required to work on
6. Familiar with repair, operation, and installation of Pneumatic Systems
7. Must be in good physical condition as this position requires walking, climbing ladders, and carrying equipment and tools, working in confined spaces, working with chemicals and treatments for Boiler System water

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&CJobId=462987](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&CJobId=462987)

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### **Physical Therapy Aide**

Department: Physical Therapy

Schedule: Registry

Shift: Rotation

Contact Information: Address: 1225 W. Lake Street Melrose Park, IL

Job Details: HS Diploma/GED

No experience required

#### GENERAL SUMMARY:

Under general supervision, assists registered Physical Therapists and physical therapist assistants in providing treatment to physically disabled patients in order to improve body functions, i.e., increase range of motion and endurance, strengthening muscles, etc., performs related clerical and service duties.

#### SPECIAL SKILLS AND ABILITIES REQUIRED:

1. The ability to lift patients and move equipment.
2. The ability to work effectively with patients.

#### KNOWLEDGE, PRACTICAL EXPERIENCE AND LICENSURE/ REGISTRATION REQUIRED:

1. The ability to read and write and to perform simple arithmetic calculations.
2. The ability to follow verbal instructions.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&CJobId=601076](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&CJobId=601076)

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### **Transporter**

MacNeal Hospital, Berwyn, IL  
Department: Emergency Department  
Schedule: Part Time  
Shift: Evenings

**JOB SUMMARY:** Responsible for the safe, courteous movement of people and equipment within the hospital.

### **JOB QUALIFICATIONS**

1. High school diploma preferred.
2. One year experience in patient contact in a hospital and/or healthcare facility.
3. Ability to read, write, and speak English.
4. Knowledge of personal computers

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=241628](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=241628)

### **Unit Clerk**

Weiss Memorial Hospital, Chicago, IL  
Department: 8 South  
Schedule: Full Time  
Shift: Rotation

### **Job Details:**

Performs clerical duties, medical order transcription and other related supportive tasks on a patient care unit in accordance with hospital and departmental policies and procedures.

### **JOB QUALIFICATIONS:**

1. High School diploma or equivalent
2. One year health care experience preferred
3. Knowledge of medical terminology and transcription
4. Good communication skills
5. Good PC skills for data entry

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=532955](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=532955)

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### **Unit Secretary**

Weiss Memorial Hospital, Chicago, IL  
Department: 8 South  
Schedule: Registry  
Shift: Rotation

#### **Job Details:**

The Unit Secretary is responsible for accurately and thoroughly performing general receptionist, secretarial and clerical duties on the assigned nursing unit. Demonstrates a welcoming and friendly attitude to all customers including patients, families, visitors, staff and physicians.

The Unit Secretary facilitates a smooth, efficient patient care unit. This position requires a high school diploma or equivalent. One to three years of prior experience as a unit secretary preferred. Able to comprehend medical terminology. Ability to apply medical knowledge procedure and understand and act on technical information from supervisors, charts, reference books, procedural manual, etc.

Apply online at

[https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp\\_job\\_details.cfm&cJobId=137543](https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=137543)

### **Good staff needed for a Bacon/Sports Bar**

801 e Roosevelt road  
Lombard, IL  
Job ID: 8598397  
Job Type: Part Time  
Shift Type: Afternoon, Night, Overnight  
Compensation: industry standard  
Experience: 1-3 Years  
References: Preferred

*Serious Inquiries Only!!!!!!!!!!!!*

Requirements & Skills: Must be Reliable and Dependable.

Apply online at <http://www.shiftgig.com/job/lombard/il/server-job-openings-at-801-e-roosevelt-road-8598397>

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## **Driver Trainee-1409768**

### Description

The Driver Trainee is responsible for operating Department of Transportation (DOT) regulated equipment under the supervision of a CDL certified Dr Pepper Snapple Group Employee to obtain the required hours for a CDL license.

Salary Information: The salary for this position is \$103.00 per day.

### Schedule and Shift

Full-Time averaging 40 hours per week.

This is a day (1st) shift that typically starts at 5:30am.

You can expect to work 5 days per week.

Must be available to work Saturdays as business needs require.

### Qualifications

High school diploma or general equivalency diploma (GED)

21 years of age or older

Lift, push, and pull a minimum of 50 pounds repeatedly

Current Valid Driver's License with Class B CDL or CDL Class A Permit

Dr Pepper Snapple Group is an equal opportunity employer and affirmatively seeks diversity in its workforce. Dr Pepper Snapple Group recruits qualified applicants and advances in employment its employees without regard to race, color, religion, gender, sexual orientation, gender identity, gender expression, age, disability, genetic information, ethnic or national origin, marital status, veteran status, or any other status protected by law.

Equal Opportunity Employer. M/F/D/V

### Job: Operations

Primary Location: United States-Illinois-Northlake

Organization: Packaged Beverages

Schedule: Full-time

Apply online at <https://secure.drpeppersnapplegroup.com/careers/search-jobs/>

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## **Warehouse Loader-1409865**

### Description

The Loader is responsible for building product orders and loading delivery trucks, while maintaining cleanliness and organization.

Salary Information: The salary for this position is \$0.07 per case commission. Minimum guarantee \$90.00 per day.

Schedule and Shift: Part-Time averaging 16-20 hours per week.

This is an afternoon (2nd) that typically starts at 5:00pm.

You can expect to work 2 days per week, typically Monday and Friday.

### Position Responsibilities

Pick and audit orders by working from order sheets to build loads for transport, bulk and/or route trucks, using a forklift and/or electronic pallet jack with accuracy. Load trucks, stock floor and maintain return product and empties pallets and shelves. Maintain the stability of the pallet by properly stacking and shrink wrapping the built pallet. Unload returned product and pallets. Perform general housekeeping duties in the warehouse.

### Qualifications

High school diploma or general equivalency diploma (GED)

Lift up to 50 lbs repeatedly

Push and pull up to 100 lbs repeatedly

Dr Pepper Snapple Group is an equal opportunity employer and affirmatively seeks diversity in its workforce. Dr Pepper Snapple Group recruits qualified applicants and advances in employment its employees without regard to race, color, religion, gender, sexual orientation, gender identity, gender expression, age, disability, genetic information, ethnic or national origin, marital status, veteran status, or any other status protected by law.

EOE Minorities/ Females/ Protected Veterans/ Disabled

### Job: Operations

Primary Location: United States-Illinois-Northlake

Organization: Packaged Beverages

Schedule: Part-time

Apply online at <https://secure.drpeppersnapplegroup.com/careers/search-jobs/>

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## **Merchandiser-1409094**

Description: The Merchandiser is responsible for providing high-quality merchandising support for Dr Pepper Snapple Group brands to retail stores within an assigned territory.

Salary Information: The salary for this position is \$11.30 per hour plus reimbursement for usage of your personal vehicle. Assigned Territory: This position will merchandise stores located in Orland Park, Tinley Park, Frankfort, New Lenox and surrounding areas.

Schedule and Shift: Part-Time averaging 16-24 hours per week. This is a day (1st) shift that typically starts at 6:00am. Must be available to work both weekend days, including Saturday and Sunday. Additional hours will be scheduled during the week.

Position Responsibilities: Merchandise store shelving, coolers and displays with Dr Pepper Snapple Group brands in retail stores. Partner with Sales Representatives/Managers to coordinate delivery and merchandising schedule. Build effective relationships with store personnel to assure superior customer satisfaction. Identify incremental sales opportunities for Sales Representative to pursue. Provide feedback on competitor activities and best practices. Cover routes and provide sales and/or merchandising services as assigned. Available to work weekends and holidays.

### Qualifications

High school diploma or general equivalency diploma (GED); Lift up to 50 lbs repeatedly Push and pull up to 100 lbs repeatedly; Valid driver's license

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### Job: Operations

Primary Location: United States-Illinois-Orland Park

Other Locations: United States-Illinois-Tinley, United States-Illinois-Frankfort

Organization: Packaged Beverages

Schedule: Part-time

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## **Posting Title Patrol Officer**

Auto req ID 612BR

Job Location Chicago Zoological Society-Brookfield Zoo

Department Public Safety

Work Shift Rotating Schedule

Schedule Details: This is a full-time position which includes rotating weekends, evenings and holidays as assigned.

This position includes the following requirements: Associate's degree in Criminal Justice or directly related field or equivalent combination of training and/or experience required. Minimum two years relevant security or loss prevention experience required. Minimum one year patrol officer experience preferred. Valid Illinois EMT license or obtain State of Illinois Emergency Medical Technician status within one year of hire. Must complete system entry process at designated Resource Hospital within 90 days of hire or within 90 days of obtaining valid EMT license, if later, and must attend continuing education classes as mandated by EMS Regional Hospital and department standards. Must successfully complete and pass to minimum standards Illinois Police Academy training within one year of hire. Successful completion of CZS Field Training Officer Program within 90 days of hire. Must possess knowledge of applicable federal, state and local civil and criminal statutes on which charges and arrests are executed, including laws of arrest, search and seizure. Must be familiar with standard police rules and regulations. Must learn Society Public Safety Department standard operating procedures within 90 days of hire. Valid Fire Owners Identification Card required. Must be able to successfully complete qualifications with department-issued weapons (.45 caliber, shotgun, .223 caliber, .308 caliber, 45/70 caliber, .375 caliber and .458 caliber) as specified in CZS Police Department guidelines as soon as feasible or as otherwise specified by the Illinois State Training Board within one year of hire. Must maintain firearm qualifications. Ability to carry out oral and written instructions and prepare clear, comprehensive reports. Must be able to analyze situations quickly and objectively and determine proper course of action. Must possess good problem-solving, decision making and prioritization skills. Ability to work well under pressure, meet deadlines and manage time and staff effectively. Eye for detail and accuracy required. Ability to utilize common security and other department equipment, including, but not limited to: medical and extrication equipment, computers, portable radios and other emergency equipment. Able to maintain confidential, sensitive information, ability to distinguish confidential materials and apply Society standards for security and privacy. Experience and/or ability to work and interact effectively with a diverse, multicultural audience. Valid driver's license required. Illinois residents must possess a valid Illinois license within 90 days of hire. Valid out-of-state license required for out-of-state residents. Additional Information: The Chicago Zoological Society is an Equal Opportunity Employer/Affirmative Action Employer – Minorities / Women / Veterans / Disabled. Apply online at <http://www.brookfieldzoo.org/>

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**Job Title: Clinical Pharmacist**

Agency: Human Services

Closing Date/Time: Thu. 10/09/14 5:00 PM Central Time

Salary: \$6,547.00 - \$10,163.00 monthly

\$78,564.00 - \$121,956.00 annually

Job Type: Full-Time

Location: Kane County, Illinois

Number of Vacancies: 1

Plan/BU: RC063

Bid ID#: 10-89-81220

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under general direction, functions as a clinical pharmacist in the pharmacy at Elgin Mental Health Center; provides clinical monitoring and reviews recipient drug therapy and treatment regimens; dispenses pharmaceutical preparations and supplies. Verifies clinical services are appropriate with respect to chronological age, developmental age, and social maturity of the adult (18-64 yrs) and geriatric (65+ years) populations.

**Minimum Requirements:**

Requires knowledge, skill, and mental development equivalent to completion of an accredited five year College of Pharmacy including formal training in clinical pharmacy practice or completion of the American Society of Hospital Pharmacist Introduction to Clinical Pharmacy; requires registration as a Pharmacist in the State of Illinois; requires one year professional experience as a registered practicing pharmacist.

Work Hours & Location/Agency Contact: 8:30 am - 5:00 pm  
Elgin Mental Health Center 750 South State St Elgin, IL 60123

How to Apply: Please submit CMS 100 (revised 01/2014) applications to:  
Bureau of Employee Services  
Lisa Horsley 100 S. Grand Avenue East, 3rd Floor Springfield, IL 62762  
PHONE: 217-557-0347 FAX: 217-524-2116

**How to apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Health Facilities Surveillance Nurse**

Agency: Public Health

Closing Date/Time: Thu. 10/09/14 5:00 PM Central Time

Salary: \$5,189.00 - \$7,056.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: RC023

Bid ID#: IDPH 68038

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under general supervision of the Regional Field Supervisor, conducts surveys, investigations and monitoring visits of long-term care facilities to determine compliance with State Licensure requirements and/or Federal Medicare/Medicaid certification regulations. Prepares licensure and certification survey/investigation forms, memoranda and reports of findings. Conducts complaint and incident report investigations at regulated facilities or unlicensed facilities pursuant to the requirements of the Nursing Home Care Act and Medicare/Medicaid standards. Serves as a team leader or member as assigned.

**Minimum Requirements:**

Requires graduation from an approved nursing education program resulting in an associate or a diploma degree in nursing and three years of professional nursing experience or, a bachelor's degree in nursing and two years of professional nursing experience or, a master's degree in nursing. Requires licensure as a Registered Nurse in the State of Illinois. Extensive travel required

Work Hours & Location/Agency Contact: Work Hours & Location: 4 Day Work Week  
Office of Health Care Regulation

Division of Long Term Care Field Operations 4212 W. St. Charles Rd Bellwood, IL

Agency Contact: Office of Human Resources

535 W. Jefferson St. 4th fl Springfield, IL 62761

Phone: 217-785-2031 Fax: 217-785-2038

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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