



Mental Health Worker

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve. Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

Description:

The Mental Health Worker completes delegated aspects of the patient admission/transfer and/or discharge process. S/he observes patient behaviors, symptoms, and problems and reports findings. The Mental Health Worker completes and maintains patient records; assures environment is safe and sanitary; and assists in medical and psychiatric emergencies. S/he provides direct patient care including: assisting with ADLs, 1:1 observation, escorting patients on/off unit, taking vital signs, and assisting in milieu management. The Crisis Worker also obtains intake information needed to facilitate disposition of patients requiring a higher level of care.

EOE

"A Tradition of Caring" since 1904.

Requirements:

High school diploma or GED

Minimum of 2 years of experience in the mental health field required.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: employment@stbh.org

Fax: (773) 962-0034

Mail:

Human Resources Department

St. Bernard Hospital

326 West 64th Street

Chicago IL, 60621

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

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Patient Care Technician

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve.

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Description:

Perform various direct patient care activities under the supervision of a Registered Nurse.

Collect and assist with blood specimens, weighing, bathing, toileting and feeding. Assists medical staff with admissions, transfers, discharges, pre-operative and post-operative care and stocking of supplies.

EOE

"A Tradition of Caring" since 1904.

Requirements:

High school diploma or GED

Must be certified Phlebotomist and CNA.

Minimum of 1 years of experience in a hospital setting required.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

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Ultrasound Technologist

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve. Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

Description:

The Ultrasound Technologist performs diagnostic sonographic examinations utilizing ultrasonic equipment to locate, evaluate, and record critical functional, pathological, and anatomical data. S/he schedules and coordinates tests; records test results, and prepare and maintain operational logs. The Ultrasound Technologist calibrates and maintains equipment and orders supplies when needed.

EOE

"A Tradition of Caring" since 1904.

Requirements:

Graduate from an AMA approved school of Radiologic Technology

A.R.R.T. certification required.

ARDMS (American Registry of Diagnostic Medical Sonographers) certificate.

Experience in performing NT (Nuchal Translucency) procedure.

Minimum of 2 years of Ultrasound Technologist experience

Meditech computer experience is a plus.

Knowledge and ability to use automated and conventional radiology equipment.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

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Registered Nurse

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Description:

Evaluates, plans, implements, and documents nursing care for an assigned patient population. Assists physicians during examinations and procedures.

Performs various patient tests and administers medications within the scope of practice of a registered nurse.

Promotes patient's independence by establishing patient care goals and teaching patient and family to understand condition, medications, and self-care skills.

We offer a competitive salary and a full range of benefits including: paid holiday and vacation, health, dental, life, long-term disability, pension plan, and retirement plan.

EOE

"A Tradition of Caring" since 1904.

Requirements:

Requires an associate's degree and/or graduated from a nursing school and a current RN licensure from the State of Illinois Department of Professional Regulations or valid temporary permit to practice nursing in the State of Illinois.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

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Physical Therapist

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Description:

The Physical Therapist organizes and conducts medically prescribed physical therapy programs in the hospital to restore function and prevent disability following disease, injury, or loss of body part. S/he administers and directs administration of physical agents, exercise, and gait training utilized in physical therapy programs, as prescribed by referring physician.

Part time position working from 9:00 a.m. until 3:30 p.m. Required to work every Saturday.

EOE

"A Tradition of Caring" since 1904.

Requirements:

Bachelor's degree in the area of Therapy specialty or related field required.

Registered Therapist in state of Illinois

Minimum of 2 years of Therapist experience in acute care setting.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: employment@stbh.org

Fax: (773) 962-0034

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Barista (US)

Job Summary and Mission

This position contributes to Starbucks success by providing legendary customer service to all customers. This job creates the Starbucks Experience for our customers by providing customers with prompt service, quality beverages and products, and maintaining a clean and comfortable store environment. Models and acts in accordance with Starbucks guiding principles.

Summary of Experience:

No previous experience required

Basic Qualifications

Maintain regular and consistent attendance and punctuality, with or without reasonable accommodation

Available to work flexible hours that may include early mornings, evenings, weekends, nights and/or holidays

Meet store operating policies and standards, including providing quality beverages and food products, cash handling and store safety and security, with or without reasonable accommodation

Engage with and understand our customers, including discovering and responding to customer needs through clear and pleasant communication

Comply with a dress code that prohibits displaying tattoos, piercings in excess of two per ear, and unnatural hair colors, such as blue or pink

Prepare food and beverages to standard recipes or customized for customers, including recipe changes such as temperature, quantity of ingredients or substituted ingredients

Available to perform many different tasks within the store during each shift

Required Knowledge, Skills and Abilities

Ability to learn quickly

Ability to understand and carry out oral and written instructions and request clarification when needed

Strong interpersonal skills

Ability to work as part of a team

Ability to build relationships

Starbucks Corporation will consider qualified applicants with criminal histories in a manner consistent with all federal, state, and local ordinances.

Apply online at

https://wfa.kronostm.com/index.jsp?locale=en_US&applicationName=StarbucksNonReqExt&SEQ=positionDetails&POSTING_ID=667441924

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Sales Floor Team Member

Date: 08/07/2015

Location: Cicero, IL

Job Number: 5054017

Description: Provide fast, fun and friendly service. | Maintain a clean, great-looking store. | Train new team members. | Deliver accurate product placement, pricing and labels. |

Requirements: Learn new technology. | Neatly arrange items on shelves. | Move merchandise using proper equipment and techniques. | Act quickly to resolve guest concerns. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8123505-sales-floor-team-member-jobs>

Starbucks Team Member

Date: 08/07/2015

Location: Cicero, IL

Job Number: 5054018

Description: Deliver a fast, fun and friendly Starbucks experience. | Prepare beverages according to Starbucks specifications. | Follow Food Safety standards and maintain a clean store. | Greet customers with a groomed appearance and full uniform. |

Requirements: Maximize sales by preparing the right menu items at the right times. | Follow Starbucks guidelines for presentation and display. | Read and follow directions on labels, menus and recipes. | Act quickly to resolve guest concerns. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8123506-starbucks-team-member-jobs>

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Cashier Team Member

Date: 08/07/2015

Location: Wheaton, IL

Job Number: 5050008

Description: Want to work with a team that has fun every day by helping guests and making them happy. |Offering a fast checkout and genuine interaction with every guest by being friendly and respectful. |Be empowered to make decisions and resolve guest concerns in a courteous, helpful manner. |Educate guests on REDcard benefits and all the ways the guest can save, pay and shop through digital tools and services. |

Requirements: Use excellent guest service skills. |Strong work ethic and integrity. |Inspired by the merchandise we sell. |Learn new technology and enjoys solving problems. |Values learning, growth, development and has interest to cross train and work in other areas of the store as needed. |Quickly and accurately scan and bag all items, handles money and collect payments. |

Benefits: Target merchandise discount. |Competitive pay. |Flexible scheduling.

Apply online at <http://jobs.target.com/wheaton/store-hourly/jobid8123567-cashier-team-member-jobs>

Presentation Team Member

Date: 08/07/2015

Location: Wheaton, IL

Job Number: 5050009

Description: Deliver a great-looking store. |Work as part of a fast, fun and friendly team. |Arrange and reset store shelves, signs, labels and merchandise. |Provide accurate pricing on store shelves. |

Requirements: Use excellent planning, organizational and numerical skills. |Move merchandise using proper equipment. |Use technology to read instructions, reports and information. |Maintain a clean, well-organized work environment. |Keep aisles free of clutter and carts. |Use basic math skills. |

Benefits: Target merchandise discount. |Competitive pay. |Flexible scheduling.

Apply online at <http://jobs.target.com/wheaton/store-hourly/jobid8123568-presentation-team-member-jobs>

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Food Service Team Member

Date: 08/06/2015

Location: Evanston, IL

Job Number: 5039046

Description: Deliver a fast, fun and friendly Food Service experience. | Prepare a fresh, quality product every day. | Follow Food Safety standards and maintain a clean dining area. | Offer guests great-looking food presentation. |

Requirements: Maximize sales by producing the right menu items at the right time. | Partner with Food Team members to keep menu items stocked. | Rotate menu items as necessary for maximum freshness. | Read and follow directions on labels, menus and recipes | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid8119894-food-service-team-member-jobs>

Seasonal Cashier Team Member

Date: 08/06/2015

Location: Chicago, IL

Job Number: 5005407

Description: Provide fast, fun and friendly checkout service. | Resolve guest concerns in a positive, helpful manner. | Work as part of a team. | Know REDcardSM messaging and solicit guest registrations. |

Requirements: Use excellent guest service skills. | Handle money, refunds and exchanges. | Learn new technology. | Read labels and other product information. | Quickly and accurately scan and bag all items and collect payment. | - |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid8119889-seasonal-cashier-team-member-jobs>

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Backroom Team Member

Date: 08/06/2015

Location: Wood Dale, IL

Job Number: 5035263

Description: Keep merchandise organized and accessible. | Work as part of a fast, fun and friendly Backroom team. | Maintain a clean, great-looking store. | Quickly and accurately respond to merchandise requests. |

Requirements: Help drive sales by pulling merchandise quickly and accurately. | Place items on shelves and sales floor. | Lift 40 pounds repetitively and assist with heavy merchandise. Move merchandise safely using the proper equipment. | Use technology to read instructions and enter information. | Work independently. | Use excellent planning and organizational skills. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8119964-backroom-team-member-jobs>

Service Desk Team Member

Date: 08/06/2015

Location: Wood Dale, IL

Job Number: 5035261

Description: Want to work with a team that has fun every day by helping guests and making them happy. | Provide services, process returns, exchanges, adjustments, payments for REDcard accounts, store pick-up orders, and gift registry assistance. | Be empowered to make decisions and resolve guest concerns in a courteous, helpful manner. | Educate guest on REDcard benefits and all the ways the guest can save, pay, and shop through digital tools and services. |

Requirements: Use excellent guest service skills. | Inspired by the merchandise we sell. | Read product information, receipts, and check/charge documents. | Use great organizational skills. | Accurately handle money, refunds, and exchanges, scanning and bagging all items. | Values learning, growth, development and has interest to cross train and work in other areas of the store as needed |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8119962-service-desk-team-member-jobs>

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Merchandise Flow Team Leader

Date: 08/06/2015

Location: Mundelein, IL

Job Number: 5035079

Description: Lead a team that maintains a fully stocked sales floor. | Quickly and accurately load and unload merchandise. | Monitor back room equipment. | Coach and evaluate team member performance. |

Requirements: Must be at least 18 with a high school diploma or equivalent. | Lift 40 pounds, sometimes repetitively, and assist with heavy merchandise. | Move and place merchandise safely using proper equipment and techniques. | Read labels and other product information. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8120139-merchandise-flow-team-leader-jobs>

Cart Attendant Team Member

Date: 08/06/2015

Location: Streamwood, IL

Job Number: 5039250

Description: Want to work with a team that has fun every day by helping guests and making them happy. | Maintain a great-looking store inside and out, including keeping carts and restrooms clean. | Be empowered to make decisions and resolve guest concerns in a courteous, helpful manner. | Be friendly and respectful to every guest to provide a great guest experience. |

Requirements: Use excellent guest service skills. | Inspired by the merchandise we sell. | Follow and comply with all applicable health and sanitation procedures and adhere to safe work practices. | Move carts, lift heavy items, and use a ladder. | Work outside in varying weather conditions. | Values learning, growth, development and has interest to cross train and work in other areas of the store as needed. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8120197-cart-attendant-team-member-jobs>

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Pharmacy Technician

Date: 08/06/2015

Location: Niles, IL

Job Number: 5039106

Description: Deliver fast, fun and friendly pharmacy service. | Handle guest information with accuracy, security and confidentiality. | Help pharmacists fill prescriptions. | Resolve insurance issues to provide guest prescriptions on time. |

Requirements: Read product information, receipts and check/charge documents. | Must have high school diploma or equivalent. | Scan and bag merchandise when needed. | Use excellent guest service and phone skills. | Handle money, refunds and exchanges. | Keep Pharmacy area clean and organized. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid8120388-pharmacy-technician-jobs>

Brand Attendant

Date: 08/06/2015

Location: Chicago, IL

Job Number: 4439711

Description: Deliver great-looking stores, restrooms and outside areas. | Respond to hourly restroom cleanups, and keep stores trash-free. | Be part of a fast, fun and friendly team. | Resolve guest concerns quickly and accurately. |

Requirements: Use "walkie-talkie". | Quickly respond to clean-up requests. | Use excellent guest service skills. | Lift 40 pounds. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7156754-brand-attendant-jobs>

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Pfresh Perishables Assistant

Date: 08/06/2015

Location: Rosemont, IL

Job Number: 4582305

Description: Provide fast, fun and friendly service. | Maintain a clean, great-looking store. | Train new team members. | Deliver accurate product placement, pricing and labels. |

Requirements: Maintenance of area of responsibility and keep it in stock. | Neat item arrangement on shelves. | Maintenance of brand standards of freshness and quality. | Quick action to resolve guest concerns. | Accurate inventory management. | Quick and accurate scanning and bagging of all items, and payment collection. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7563714-pfresh-perishables-assistant-jobs>

Produce Team Member

Date: 08/05/2015

Location: Warrenville, IL

Job Number: 5009450

Description: Deliver a fast, fun and friendly store experience. | Prepare a fresh, quality product every day. | Follow Food Safety standards. | Maintain a clean, great-looking store. |

Requirements: Meet age requirements to operate equipment. | Read labels and other product information. | Learn new technology. | Move and place merchandise using proper equipment and techniques. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8092172-produce-team-member-jobs>

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Job Title: Child Protection Specialist - Opt SS

Agency: Children & Family Services

Salary: \$4,377.00 - \$6,581.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 3

Plan/BU: RC062

Bid ID#: Chgo Investigations 2015

Minimum Requirements:

Preferably requires a Master's Degree in Social Work and 2 years of directly related professional experience; or requires a Master's Degree in a related human services field and 2 years of directly related professional experience; or requires a Bachelor's Degree in Social Work and 4 years of directly related professional experience; or requires a Bachelor's Degree in a related human services field and 4 years of directly related professional experience; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual, and auditory ability to carry out assigned duties. Must be able to speak and write Spanish at a colloquial skill level. The college or university issuing a degree must be accredited, and the Degree Program in Social Work must be approved by the Council on Social Work Education. The related human service degree refers to social work, psychology, psychiatric nursing, psychiatry, mental health counseling, rehabilitation counseling, pastoral counseling, marriage and family therapy, and human services.

Work Hours & Location/Agency Contact: Mon-Fri 830a-5p

Vacancies are located at: 1755 Lake Cook Road, Deerfield, IL 60015 (1)

1701 S. First Ave Maywood, IL 60153 (1) 1911 S. Indiana Chicago, IL 60612 (1)

Contact: Tracey Hardrick / Bureau of Operations

1911 S. Indiana, 10th Floor, Chicago, Illinois 60616

Phone: 312-328-2509 Fax: 312-328-2570

Email: Tracey.Hardrick@illinois.gov

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option SS - Spanish Speaking

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Job Title: Educator - Opt B

Agency: Juvenile Justice

Closing Date/Time: Continuous

Salary: \$4,311.00 - \$7,969.00 monthly

\$51,732.00 - \$95,628.00 annually

Job Type: Full-Time

Location: Kane County, Illinois

Number of Vacancies: 1

Plan/BU: RC063

Bid ID#: IDJJ27-10-14-0955

Minimum Requirements:

Requires possession of a current and valid Illinois State Board of Education (ISBE) Professional Educator License (PEL) with a Middle Grade or Secondary Education endorsement in the appropriate content area in which the individual is approved to work (Mathematics). Requires elementary knowledge of behavior modification principles. Requires ability to relate to students with extreme and profound emotional impairments. Requires patience and tolerance of a wide range of behavior. Requires ability to use the English language in preparing and delivering instructions. Requires ability to evaluate the student, to select behavioral objectives to meet the student's needs and to guide and direct facility staff regarding the necessary training and educational development of a student.

Work Hours & Location/Agency Contact:

Work Hours: 8:00am - 4:00pm, Monday through Friday (Saturday/Sunday off)

Work Location: Illinois Youth Center - St. Charles

3825 Campton Hills Road, St. Charles, IL 60175

Agency Contact: Susan A. Swegle, SPHR, M.S.

Human Resources Representative

Illinois Youth Center - St. Charles

3825 Campton Hills Road, St. Charles, IL 60175

630-584-0506

630-584-1014 (fax)

susan.swegle@dc.illinois.gov

How to Apply:

See instructions listed above.

NOTE: Salary amounts shown are only to be used as a guide; actual salary will be determined at the time of hire based on current salary plans and/or collective bargaining agreements, if applicable.

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Job Title: Executive II - Opt M1

Agency: Corrections

Closing Date/Time: Wed. 08/19/15 4:00 PM Central Time

Salary: \$5,092.00 - \$7,729.00 monthly

Job Type: Full-Time

Location: Will County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: IDOC29-82-15-0364

Position # 13852-29-82-442-33-01

Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of four years of college preferably with courses in business or public administration; requires two years responsible administrative experience in a public or business organization; extensive knowledge of the principles and practices of public and business administration; working knowledge of the functions of state government and of the character of relationships between the executive branch with the other branches and between the state and higher and lower levels of government; working knowledge of principles of government accounting, program budgeting, personnel, statistical and procurement.

Special Skills: Requires two years of administrative experience in an area related to records management and retention; requires knowledge of record office process and procedures; requires knowledge of applicable statutes, appellate mandates that effect calculation of awarded time of inmates. Requires extensive knowledge of the principles and practices of public and business administration.

WORK HOURS: 8:00am to 4:00pm Mon through Fri with days off of Sat and Sunday.

LOCATION/AGENCY: IDOC Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434

CONTACT: Diana Wysocki, Human Resources Representative, Stateville Correctional Center, P.O. Box 112, Joliet, IL (815) 727-3607 extension 6693

Fax: (815) 727-0838 Email: Diana.wysocki@doc.illinois.gov

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option M1 - Dept Corrections

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Job Title: Information Systems Analyst II - Opt J

Agency: Employment Security

Salary: \$6,217.00 - \$8,699.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 2

Plan/BU: RC063

Bid ID#: RCRA 11439

Minimum Requirements: Requires knowledge, skill and mental development equivalent to successful completion of four years of college with course work in computer science or directly related fields, supplemented by three years of professional experience in Java development for large, web-based applications. Requires extensive knowledge of Information Technology concepts and principles, the theories and functions of computer systems, and the principles and techniques of Information Technology documentation. Requires extensive knowledge of the methods, procedures and techniques of conducting studies for system conversions and enhancements, including the use of structure, behavior, and interaction diagrams in the analysis and design of web-based systems. Requires ability to effectively participate in and profit from continuing education, both in a formal and in-service training setting. Requires developed oral and written communication skills to present technical information to others with clarity and precision, including large and small audience settings.

Special Skills: Requires education/experience as outlined above for the following: Java EE framework technologies, Struts Framework, Spring Framework, Spring Batch, Java EE systems development; WebSphere and WebSphere's Rational Toolset (ClearCase and ClearQuest); web based application development, especially creating Java server pages and data access objects (SQL); the iBatis framework; testing with JUnit.

Work Hours & Location/Agency Contact: Office Hours: 8:30 am - 5:00 pm

Work location: 33 South State Street Chicago, Illinois

Other certified State employees can send the CMS-100 Employment Application and Notice of Interest in Vacancy Form to:

IL .Dept. of Employment Security / Recruitment & Selection

33 S. State Street, 8th floor Chicago, IL 60603

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option J - Java Application Developer

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

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email job leads to workforce@lashawnford.com

please feel free to forward job leads to others



Job Title: Internal Security Investigator II

Agency: Human Services

Closing Date/Time: Tue. 08/18/15 5:00 PM Central Time

Salary: \$5,146.00 - \$7,849.00 monthly

\$61,752.00 - \$94,188.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 3

Plan/BU: RC062

Bid ID#: 10-14-92091/92092/92093

Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of two years of college, with coursework in law, government, liberal arts, history or business or public administration, plus four years professional experience in law enforcement investigatory work or related field; or requires knowledge, skill and mental development equivalent to completion of four years of college, with major coursework in law, government, liberal arts, history or business or public administration, plus two years professional experience in law enforcement investigatory work or a related field; or requires knowledge, skill and mental development equivalent to completion of a master's degree, with major coursework in law, government, liberal arts, history or business or public administration plus one year professional experience in law enforcement investigatory work or a related field; or requires completion of the F.B.I. National Academy of comparable law enforcement schooling, plus two years of professional experience in law enforcement investigatory work of a related field. Requires ability to travel.

Work Hours & Location/Agency Contact: 8:30 am - 5:00 pm

OIG/Madden, 1200 S. 1st Street, Pav 12, Hines, IL 60140

Please submit applications to: Kelly Kindred

Bureau of Employee Services

100 S. Grand Avenue East, 3rd Floor, Springfield, IL 62762 FAX: 217-524-2116

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Office Assistant - Opt 1

Agency: Human Services

Closing Date/Time: Continuous

Salary: \$2,845.00 - \$3,519.00 monthly

Job Type: Full-Time

Location: Statewide, Illinois

Number of Vacancies: 1

Bid ID#: E-HCD Continuous

Description of Duties/Essential Functions Benefits Supplemental Questions
Under general supervision, reviews complex materials which includes resumes for clients, weekly and monthly statistical reports, minutes of monthly unit meetings, and confidential materials such as staff performance evaluations; prepares checks for carfare for clients seeking employment; balances check book.

Minimum Requirements:

Requires working knowledge of alphanumeric sequencing; working knowledge of office procedures and practices; ability to operate commonly used office equipment.

Work Hours & Location/Agency Contact:

Work hours: 8:30 am – 5:00 pm

Contact: Employee Services, HCD
100 South Grand Avenue East, 3rd floor
Springfield, IL 62762

Current employees will need to complete and submit a bid form and copy of an online application or CMS100 Employment Application to the address listed above. Non State candidates apply below.

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 1 – General

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Job Title: Office Associate - Opt 2

Agency: Children & Family Services

Closing Date/Time: Thu. 08/20/15 5:00 PM Central Time

Salary: \$2,935.00 - \$4,065.00 monthly

Job Type: Full-Time

Location: Cook County Zone 1, Illinois

Number of Vacancies: 1

Plan/BU: RC014

Bid ID#: 1560030-602411

Description of Duties/Essential Functions Benefits Supplemental Questions
Under direction, performs a variety of complex, specialized clerical and office support functions; using a computer, works independently to determine appropriate DCFS codes and MARS/CYCIS screens; types a variety of complex data, reports, and correspondence, utilizing independent judgment and a knowledge of legal, medical and social terminology.

Minimum Requirements:

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to type accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

Work Hours & Location/Agency Contact: Hours: 8:00 AM - 4:30 PM Rotating A

Supervisor: Deborah Wilson-Gordon

Work Location: DCFS, 1911 S. Indiana, Chicago, IL. 60616

Agency Contact: April Coats

406 E. Monroe St., Station 30, Springfield, IL 62701

April.Coats@illinois.gov

(217) 557-7430 (217) 785-0395—Fax

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 2 - Typing

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