



**CDL Bus Driver - Full Time - O'Hare International Airport - Late Afternoon Shift including Weekends**

Job ID 2014-115896

Category Transportation - All Positions

Location US-IL-Chicago

Area Chicago O'Hare Intl Arprt

We are subject to certain Department of Transportation Requirements:

Requires a Commercial Driver's License (CDL) with Passenger and Air Brake Endorsements. Candidate will be required to submit to and successfully complete a D.O.T. medical examination and pre-employment drug test. May drive a maximum of 10 hours after 8 consecutive hours off duty. You may not work more than 70 hours in 8 consecutive days.

Responsibilities: Provide customer service including greeting, arrival statement; identify level of service, determining airline drop-off, giving direction to exit and thanking customers. Provide safe, clean and comfortable transportation. Ensure that the bus is mechanically sound and that all required preventive and scheduled maintenance has been performed. Obey traffic regulations, use defensive driving skills and drive with seatbelts fastened. Assist passengers on and off the bus and help with luggage as needed. Operate radio in a professional manner using ten codes to keep base and other buses informed of traffic and location status. Inspect bus for damage and ensure that all equipment is in working order. Inform manager of any maintenance and or safety hazards. Follow route and bus spacing as required by location busing standards.

Additional duties as assigned by management.

Equal Opportunity Employer - Minorities/Women/Veterans/Disabled

Qualifications: Must be at least 25 years of age

High School Diploma or G.E.D. required

Minimum of 1 year bus driving experience transporting passengers

Must have a Illinois Commercial Driver's License

Must be able to lift a minimum of 50 lbs to assist customers with luggage

CDL Driver's License Passenger and Brake Endorsement

No more than 1 moving violations and/or at-fault accidents on driving record in the past 3 years, and no drug or alcohol related convictions on driving record in the past 5 years (ie., DUI/DWI). Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future.

Must be able to work the following shift/schedule:

Afternoons 3:30pm-12am including weekends. Shift may vary throughout the year.

Apply online at <https://us-erac.icims.com/jobs/115896/cdl-bus-driver---full-time---o%27hare-international-airport---late-afternoon-shift-including-weekends/job>

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**Part Time Sr. Customer Assistance Representative -Skokie/Evanston**

Job ID 2013-92199

Category Customer Service/Support - Customer Service/Support

Location US-IL

Area Chicago: North Suburbs

**Overview:**

The Customer Assistance Representative Sr (CAR Sr) will provide a high level of customer service by assisting both internal and external customers, primarily face-to-face, supporting their branch and rental needs. The CAR Sr will gain knowledge through local training and hands-on experience to provide administrative support, service customers, and act as a rental back-up in a large home city branch or airport location.

This is a part-time position that pays \$9.50/hr.

- \*Fun and friendly environment
- \*On The Job Training in a Professional Work Environment
- \*401k and Profit Sharing with employer contribution
- \*Car Rental Discounts \*Vehicle Purchasing Discounts
- \*Earned Paid Days Off (after one year of cumulative service)

Equal Opportunity Employer - Minorities/Women/Veterans/Disabled

**Qualifications:**

Must have 1 year of customer service experience in a professional setting

Prefer experience working in a sales environment

Must have a valid driver's license with no more than three moving violations and/or at-fault accidents on driving record in the past three years.

No drug or alcohol related convictions on driving record in past 3 years (ie., DUI/DWI).

Must be at least 18 years old.

Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future.

Apart from religious observances, preferred work schedule:

Monday-Friday: 7:30AM-12:30PM or 2:00PM-6:00PM

Saturday: 8:30AM-12:30PM (every other)

Sunday: 9:30am-1:30pm

Apply online at <https://us-erac.icims.com/jobs/92199/part-time-sr.-customer-assistance-representative--skokie-evanston/job>

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**Enterprise Fleet Management-Administrative Coordinator-North Chicago(Northbrook,IL)**

Job ID 2014-117409

Category Customer Service/Support - Customer Service/Support

Location US-IL

Area Chicago: North Suburbs

*This position will be out of our Fleet Office in North Chicago located at 1955 Techny Road, Suite 2, Northbrook, Illinois 60062.*

The ideal candidate should have the following skill set:

Strong customer service skills and the ability to project patience, empathy, and listening skills, in person and on the phone

Strong verbal and written communication skills (including spelling and grammar)

Advanced level of attention to detail

Strong organizational and time management skills

Must be able to work in a fast-paced environment with demonstrated ability to prioritize and manage multiple competing tasks and demands

Ability to work independently as well as within a team

Ability to communicate with co-workers and customers in a professional business manner. Accurate typing and data entry skills

Ability to analyze problems and develop solutions

Intermediate computer skills (Microsoft Word, Excel, and Outlook)

Basic business accounting or math principles

Equal Opportunity Employer - Minorities/Women/Veterans/Disabled

Qualifications:

Must be at least 18 years of age. High School Diploma or G.E.D

Must have a valid driver's license with no more than two (2) moving violations and/or at-fault accidents on driving record in the past three (3) years

No drug or alcohol related conviction on driving record in the past 5 years (DUI, DWI, etc). Must be authorized to work in the U.S. and not require sponsorship for this position by our company now or in the future

Must have a minimum of three (3) years professional office experience in an administrative support role

Must have strong PC skills with an intermediate proficiency of Microsoft Office products (Word, Excel and Outlook)

Apply online at <https://us-erac.icims.com/jobs/117409/enterprise-fleet-management-administrative-coordinator-north-chicago%28northbrook%2cil%29/job>

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**Administrative Assistant**  
Dunbar Armored - Chicago, IL

**JOB SUMMARY**

\*Part-time, Monday-Friday, 10AM-3PM \$10.00 per Hour

Provide administrative and clerical support to the branch under the supervision of Branch/Operations Manager.

The essential functions of this position are:

1. Provide administrative and clerical support.
2. Answer incoming telephone calls, schedule appointments and open and distribute mail.
3. Perform billing, payroll and other administrative tasks.
4. Coordinate and handle sensitive and confidential information.
5. Other general office duties as needed.

The minimum Knowledge, Education, Experience, Skills, and/or Abilities required to perform this job are, including any physical requirements:

1. Must have professional phone manner and be able to handle multi-line phone system and a fast-paced working environment.
2. Must have effective communication, writing and math skills.
3. Must have working knowledge of MicroSoft Office, Lotus or similar software preferred.
4. Billing and payroll experience are a plus.

Dunbar is proud to be an Equal Opportunity Employer-Minority/Female/Disabled/Veteran.

All qualified applicants will be considered for employment without regard to their race, gender, religion, disability, veteran or other protected status. We are committed to providing reasonable accommodation to applicants with disabilities.

Apply online at <http://www.americasjobexchange.com/job-detail/job-opening-AJE-567461969?source=beyond>

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### **DMK Burger & Fish hiring all FOH positions**

DMK Burger & Fish  
815 Noyes Evanston, IL  
Job Title: Evanston Cashier Jobs  
Job ID: 8161225  
Job Type: Full Time  
Shift Type: Morning, Afternoon, Night  
Compensation: N/A  
Experience: No Experience  
References: Preferred

#### **Job Description**

Are you passionate, driven, captivating and hungry? Does mind-blowing food and unrivaled service and hospitality inspire you? Are you looking for that one restaurant that differs from all the rest? Then DMK Burger & Fish might be for you! We are looking for servers, cashiers, and supervisors to start immediately!

*No walk-ins or phone calls will be considered.* Please apply online at <http://www.shiftgig.com/job/evanston/il/cashier-job-openings-at-dmk-burger-fish-8161225>

### **Dish Washer**

Blue Door Farm Stand  
843 W. Armitage Chicago, IL  
DePaul, Lincoln Park

#### **Job Description**

We are looking for genuine people, who are excited about being part of a team and who share our passion for food and beverage, as well as our enthusiasm in being part of the community. Candidates must be hardworking and can show attention to detail.

#### **Key Responsibilities**

Responsible for maintaining exceptional cleanliness of the cafe.  
Responsible for ensuring all dishes, glassware, and silverware are cleaned and sanitized in a timely manner. Responsible for upkeep of the dining space and restrooms.

**Requirements & Skills:** Must be able to work weekends and some holidays.

Apply online at <http://www.shiftgig.com/job/chicago/il/dishwasher-job-openings-at-blue-door-farm-stand-8160107>

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**Part Time Traffic Driver-Elmhurst, IL**

Job ID 2014-113868

Category Customer Service/Support - Driver

Location US-IL

Area Chicago: West Suburbs

Overview: The Traffic Driver delivers vehicles and in rare instances, customers, employees or vendors safely and timely to the appropriate destination(s) while giving helpful, courteous and professional customer service.

**Responsibilities:**

The Part Time Driver is responsible for the transporting of fleet cars and vans to and from rental locations, as well as navigating written directions.

Drive and deliver vehicles locally or out of area as needed, following all rules of the road

Deliver customers and vehicles to appropriate destination in a safe and courteous manner. Ride with or follow another driver to drop off vehicle(s) or pick up multiple vehicles. Organize travel route and ensure vehicle paperwork is accurate and timely

May need to communicate via 2-way radio or cellular phone

May be asked to clean vehicles

May be asked to work at various rental branch locations, as needed

Perform miscellaneous job-related duties as assigned

Equal Opportunity Employer - Minorities/Women/Veterans/Disabled

**Qualifications:**

Must be at least 18 years of age

6 months work experience required

Must have a valid driver's license with no more than 1 moving violation and/or at-fault accidents on driving record in the past 3 years

No drug or alcohol related conviction on driving record in the past 3 years

Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future

Must have reliable transportation to and from Elmhurst, IL

Must be willing to work for \$8.25/hr (non-negotiable)

Must be willing to work at rental branch locations, as needed, which can require washing vehicles/driving customers

**MUST BE ABLE TO WORK THE FOLLOWING SCHEDULE:**

MONDAY, THURSDAY and FRIDAY 8:00am-5:00pm

Apply online at <https://us-erac.icims.com/jobs/113868/part-time-traffic-driver-elmhurst%2c-il/job>

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## **MEDICAL ASSISTANT**

Facility Presence Saints Mary and Elizabeth Medical Center  
Department FAMILY PRACTICE CENTER  
Schedule Full-time  
Shift Day/PM rotation  
Hours Mon-Fri, hours vary  
Location Chicago, IL  
Req Number 126703

### Job Details

Medical Assistant  
Full Time  
80 hours per pay period  
Day & PM Rotation  
Monday through Friday

Under general supervision, performs a variety of clerical and clinical duties in an outpatient setting.

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Education and/or Experience

High School diploma or equivalent is required.  
Successful completion of an accredited Medical Assisting Program.  
Prefer 1-3 years of experience working in a physicians office

#### Computer Skills

EPIC EMR experience is preferred.  
Certificates, Licenses, Registrations  
American Medical Technologist (AMT) or American Association of Medical Assistants (AAMA) Certification preferred  
Current Cardiopulmonary Resuscitation (CPR) certification is required.  
Bilingual capabilities English/Polish preferred.

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=220714>

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**Part-Time Driver - National Alamo, Chicago**

Job ID 2014-115284

Category Customer Service/Support - Driver

Location US-IL

Area Chicagoland

**Overview:**

The Driver delivers vehicles and in some instances, customers, employees or vendors safely and timely to the appropriate destination(s) while giving helpful, courteous and professional customer service.

The starting salary for this position is \$8.25/hour.

*The position is based at*

*203 N LA SALLE ST*

*CHICAGO IL 60601*

**Responsibilities:**

The Part Time Driver is responsible for the transporting of customers, fleet cars and vans to and from Enterprise Rent-A-Car locations, as well as navigating written directions. Drive and deliver vehicles locally or out of area as needed, following all rules of the road. Deliver customers and vehicles to appropriate destination in a safe and courteous manner. Ride with or follow another driver to drop off vehicle(s) or pick up multiple vehicles. Organize travel route and ensure vehicle paperwork is accurate and timely. May need to communicate via 2-way radio or cellular phone. May be asked to clean vehicles. Perform miscellaneous job-related duties as assigned.

Equal Opportunity Employer - Minorities/Women/Veterans/Disabled

**Qualifications:**

Must be at least 18 years of age. One year of work experience required.

Must have valid driver's license with no more than one moving violations and/or at-fault accidents on driving record in the past three years.

No drug or alcohol related conviction on driving record in the past three years.

Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future.

Apart from religious observation, must be available to work the following schedule:

Tuesday, Wednesday, Thursday: 7:00am - 3:30pm

Apply online at <https://us-erac.icims.com/jobs/115284/part-time-driver---national-alamo%2c-chicago/job>

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**Part-Time Branch Shuttle Driver - Schaumburg-Roselle Rd (Afternoons)**

Job ID 2014-114153

Category Customer Service/Support - Driver

Location US-IL

Area Chicago: West Suburbs

**Responsibilities:**

The Part Time Branch Shuttle Driver is responsible for the transporting of fleet cars to and from rental locations, transporting customers, as well as navigating written directions. Deliver vehicles and customers in a courteous and professional manner Provide customer service and courtesy including greeting customers upon pick-up (ie. hand shake, opening doors, positive attitude, thank customer for business) Provide safe, clean and comfortable transportation (shuttle vehicle should be clean upon arrival and drop off of customer). May be asked to assist customers with belongings, directions, car options. Drive locally or out of area as needed, following all traffic signals and rules of the road. Ability to answer general rental questions regarding policies and procedures. Notify manager of any customer service or vehicle issues including daily maintenance, including but not limited to ensuring proper oil, tire, and fluid levels. May be asked to perform miscellaneous job-related duties assigned Maintain regular and reliable level of attendance and punctuality

Equal Opportunity Employer - Minorities/Women/Veterans/Disabled

Qualifications: Must be at least 18 years of age. 6 months work experience required Previous customer service experience Must have valid driver's license with no more than 1 moving violation and/or at-fault accident on driving record in the past three years. No drug or alcohol related conviction on driving record in the past three years. Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future Must have reliable transportation to and from Schaumburg, IL Customer Service experience preferred Must have at least 6 months of work experience Must be willing to work for \$8.25/hr

Apart from religious observances, MUST be able to work the following schedule:

Monday 1:00pm - 6:00pm  
Wednesday 1:00pm - 6:00pm  
Thursday 1:00pm - 6:00pm  
Friday 1:00pm - 6:00pm

Apply online at <https://us-erac.icims.com/jobs/114153/part-time-branch-shuttle-driver---schaumburg-roselle-rd-%28afternoons%29/job>

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**Part Time Service Agent-Aurora (N. Lake St), IL- AFTERNOONS**

Job ID 2014-117726

Category Customer Service/Support - Service Agent

Location US-IL

Area Chicago: West Suburbs

Overview: The Service Agent at the Aurora, IL (off of N. Lake St) location cleans vehicles inside and out (vehicles may be cleaned by hand or by operating washing equipment). The Service Agent also performs regular maintenance (non-mechanical services), moves vehicles, and performs other duties assigned by the manager, all completed in a safe and timely manner.

*This position is based in Naperville and pays \$8.25 per hour.*

Responsibilities: The Service Agent is responsible for the care and maintenance of the cars on the lot. This includes vacuuming and prepping the cars, shuttling cars to and from car washes and dealerships for servicing, car transports to and from offices, checking fluid levels, and changing tires. Clean vehicle exterior by hand, brush or by operating washing equipment. Polish, dry and clean vehicle windshields, windows, lights, mats and exterior body, by hand. Vacuum, shampoo, add air freshener and clean vehicle interior (some stain removal may be required). Determine need for and add windshield fluid, gas, oil, water and antifreeze. Perform basic maintenance check: antenna, under the hood, inside the vehicle, inside the trunk, and outside vehicle. Verify appropriate stickers are attached to vehicle (registration, plates, etc.). May be responsible for maintaining an inventory of cleaning supplies. May assist with local automobile deliveries. Perform miscellaneous job-related duties as assigned  
Equal Opportunity Employer - Minorities/Women/Veterans/Disabled

Qualifications: Must be at least 18 years of age  
Must have a valid driver's license with no more than 1 moving violation and/or at-fault accidents on driving record in the past 3 years  
No drug or alcohol related conviction on driving record in the past 3 years  
Must be authorized to work in the United States and not require work authorization sponsorship by our company for this position now or in the future  
Must have reliable transportation to and from Aurora, IL (off of N. Lake St)  
Must be willing to work for \$8.25 per hour  
MUST be able to work the following schedule (no more than 25 hours per week)  
Monday thru Friday 1:00pm - 6:00pm  
Some Saturdays 9:00am-12:00pm

Apply online at <https://us-erac.icims.com/jobs/117726/part-time-service-agent-aurora-%28n.-lake-st%29%2c-il--afternoons/job>

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**Part Time 90-Day Temp Service Agent-Naperville, IL**

Job ID 2014-118136

Category Customer Service/Support - Service Agent

Location US-IL

Area Chicago: West Suburbs

Overview: The Service Agent cleans vehicles inside and out, moves vehicles, and performs other duties assigned by the manager, all completed in a safe and timely manner. This job will be temporary (until October 31, 2014) with no more than 25 hours per week and at a rate of \$8.25/hr.

Responsibilities: The Service Agent is responsible for the care and maintenance of the cars on the lot. This includes vacuuming and prepping the cars, shuttling cars to and from car washes and dealerships for servicing, car transports to and from offices, checking fluid levels, and changing tires. Clean vehicle exterior by hand, brush or by operating washing equipment. Polish, dry and clean vehicle windshields, windows, lights, mats and exterior body, by hand. Vacuum, shampoo, add air freshener and clean vehicle interior (some stain removal may be required). Determine need for and add windshield fluid, gas, oil, water and antifreeze. Perform basic maintenance check: antenna, under the hood, inside the vehicle, inside the trunk, and outside vehicle. Verify appropriate stickers are attached to vehicle (registration, plates, etc.). May be responsible for maintaining an inventory of cleaning supplies. May assist with local automobile deliveries. Perform miscellaneous job-related duties as assigned

Qualifications: Must be at least 18 years of age.

Must have a valid driver's license with no more than 1 moving violation and/or at-fault accident on driving record within the past 3 years, and no drug or alcohol related convictions on driving record within the past 3 years (DUI/DWI).

Must be authorized to work in the U.S. and not require sponsorship now or in the future. Must be able to work 25 hours per week

Must be willing to work temporary (until 10/31/2014)

Must be willing to accept \$8.25/hr

Must have reliable transportation to and from Naperville/Warrenville, IL

Must be able to work during our hours of operation

Monday 7:30am - 12:30pm

Wednesday 7:30am - 6:00pm (with 1 hr unpaid lunch break)

Thursday 1:00pm - 6:00pm

Friday 7:30am - 12:30pm

Apply online at <https://us-erac.icims.com/jobs/118136/part-time-90-day-temp-service-agent-naperville%2c-il/job>

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### **Food Service Team Member**

Date: 07/24/2014

Location: Chicago, IL

Job Number: 3750179

#### Description:

Deliver a fast, fun and friendly Food Service experience. |Prepare a fresh, quality product every day. |Follow Food Safety standards and maintain a clean dining area. |Offer guests great-looking food presentation. |

Requirements: Maximize sales by producing the right menu items at the right time. .|Partner with Food Team members to keep menu items stocked. |Rotate menu items as necessary for maximum freshness. |Read and follow directions on labels, menus and recipes |Cross train and work in other areas of store as needed. |Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. |Competitive pay. |Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5736846-food-service-team-member-jobs>

### **Backroom Team Member**

Date: 07/24/2014

Location: Chicago, IL

Job Number: 3745735

Description: Keep merchandise organized and accessible. |Work as part of a fast, fun and friendly Backroom team. |Maintain a clean, great-looking store. |Quickly and accurately respond to merchandise requests. |

Requirements: Help drive sales by pulling merchandise quickly and accurately. |Place items on shelves and sales floor. |Move merchandise using the proper equipment. |Use technology to read instructions and enter information. |Work independently. |Use excellent planning and organizational skills. |

Benefits: Target merchandise discount. |Competitive pay. |Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5736729-backroom-team-member-jobs>

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### **Merchandise Flow Team Member**

Date: 07/24/2014

Location: Chicago, IL

Job Number: 3745732

#### **Description:**

Deliver a great-looking, fully-stocked sales floor. | Offer a fast, fun and friendly guest experience. | Maintain a clean, clutter-free work area. | Quickly respond to all team member requests. |

#### **Requirements:**

Lift 40 pounds and assist with heavy merchandise lifts. | Move merchandise using the proper equipment. | Use technology to read instructions and enter information. | Work independently. | Drive sales by quickly and accurately placing items on store shelves. | Use excellent planning, organizational and numerical skills. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5736727-merchandise-flow-team-member-jobs>

### **Sales Floor Team Member**

Date: 07/24/2014

Location: Chicago, IL

Job Number: 3745750

#### **Description:**

Provide fast, fun and friendly service. | Maintain a clean, great-looking store. | Train new team members. | Deliver accurate product placement, pricing and labels. |

#### **Requirements:**

Learn new technology. | Neatly arrange items on shelves. | Move merchandise using proper equipment and techniques. | Act quickly to resolve guest concerns. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5736677-sales-floor-team-member-jobs>

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### **Cashier Team Member**

Date: 07/24/2014

Location: Chicago, IL

Job Number: 3745748

#### Description:

Provide fast, fun and friendly checkout service. | Resolve guest concerns in a positive, helpful manner. | Work as part of a team. | Know REDcardSM messaging and solicit guest registrations. |

Requirements: Use excellent guest service skills. | Handle money, refunds and exchanges. | Learn new technology. | Read labels and other product information. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment1. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5736675-cashier-team-member-jobs>

### **Cart Attendant Team Member**

Date: 07/23/2014

Location: Chicago, IL

Job Number: 3742549

#### Description:

Keep carts clean, dry and available. | Keep store and restrooms clean. | Maintain clean, great-looking outside areas. | Resolve guest concerns quickly and professionally. |

#### Requirements:

Move carts, lift heavy items and use a ladder. | Use excellent guest service skills. | Neatly arrange items on shelves. | Work well outside in varying weather. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5730074-cart-attendant-team-member-jobs>

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### **Service Desk Team Member**

Date: 07/22/2014

Location: Chicago, IL

Job Number: 3739648

#### **Description:**

Resolve guest concerns quickly and accurately. | Neatly stock items on shelves and process transactions. | Maintain a clean, great-looking store. | Identify and report safety concerns promptly. |

#### **Requirements:**

Use excellent guest service skills. | Read product information, receipts and check/charge documents. | Use good organizational skills. | Handle money, refunds and exchanges. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5724321-service-desk-team-member-jobs>

### **Pharmacy Technician**

Date: 07/04/2014

Location: Chicago, IL

Job Number: 3612175

#### **Description:**

Deliver fast, fun and friendly pharmacy service. | Handle guest information with accuracy, security and confidentiality. | Help pharmacists fill prescriptions. | Resolve insurance issues to provide guest prescriptions on time. |

Requirements: Read product information, receipts and check/charge documents. | Must have high school diploma or equivalent. | Scan and bag merchandise when needed. | Use excellent guest service and phone skills. | Handle money, refunds and exchanges. | Keep Pharmacy area clean and organized. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5502537-pharmacy-technician-jobs>

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### **Starbucks Team Member**

Date: 07/04/2014

Location: Chicago, IL

Job Number: 3611099

Description: Deliver a fast, fun and friendly Starbucks experience. | Prepare beverages according to Starbucks specifications. | Follow Food Safety standards and maintain a clean store. | Greet customers with a groomed appearance and full uniform.

Requirements: Maximize sales by preparing the right menu items at the right times. | Follow Starbucks guidelines for presentation and display. | Read and follow directions on labels, menus and recipes. | Act quickly to resolve guest concerns. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid5498367-starbucks-team-member-jobs>

### **MONITOR TECHNICIAN**

Facility Presence Saints Mary and Elizabeth Medical Center

Department NURSING 8TH FLOOR-SMN

Schedule Full-time

Shift Day/PM rotation

Hours 7:00am-7:30pm

Location Chicago, IL

Req Number 130440

Essential Functions: Assists professional nursing staff in the observation of cardiac rhythms for monitored patients on assigned units.

Requirements: High school education or GED from an accredited institution. Current BLS certification. EKG rhythm interpretation skill validated by test score. Certification in glucose blood testing. Additional educational preparation preferred, i.e., EMT-P certification. Ability to work in small group setting.

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=628874>

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**Attendant Part-time (North Region) Job ID: 1639**

Closing Date: 08/04/2014

Custodial/Attendant (H)

Date Posted: 7/22/2014

Location: Indian Boundary

Region: Central

Up to 30 hours per week

Under general supervision, keeps clean and orderly restrooms and facilities reserved for visitors. Performs related duties as required.

**EXAMPLES OF DUTIES:**

Maintains clean and orderly restrooms and facilities reserved for visitors, recreational equipment and other supplies provided for the public. Makes simple reports of attendance and materials distributed. Operates, cleans and maintains heating equipment when so assigned. Removes all litter and trash on grounds immediately outside park buildings on a daily basis where situations exist which may endanger park patrons, for example, the presence of broken glass, slippery spills, etc. Cleans grounds as needed.

**DESIRABLE MINIMUM QUALIFICATIONS:**

**Training and Experience:**

Previous experience in performing building maintenance or other related maintenance activities preferred. Desirable previous experience includes use of maintenance equipment and supplies such as cleaning agents, waxes and the operation of a floor buffing machine. Must be at least eighteen (18) years of age.

**Knowledge, Skills and Abilities:**

Basic knowledge of cleaning agents used in indoor sanitation and maintenance. Ability to operate maintenance equipment in a safe and efficient manner. Ability to perform manual labor. Ability to respond to routine inquiries from the public.

Union: SEIU- Local 73 Career Service EEO: Service-Maintenance FLSA: Non-Exempt  
Salary: \$13.61 per hour

Apply online at

<http://www.applitrack.com/chicagoparkdistrict/onlineapp/default.aspx?Category=Custodial>

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Attendant Part-time (Central Region) -YEAR ROUND Job ID: 1629

Closing Date: 07/31/2014

Custodial/Attendant (H)

Date Posted: 7/17/2014

Location: Harrison Park

Region: Central

THIS POSITION IS BUDGETED FOR UP TO 16 HOURS A WEEK.

Under general supervision, keeps clean and orderly restrooms and facilities reserved for visitors. Performs related duties as required.

#### EXAMPLES OF DUTIES:

Maintains clean and orderly restrooms and facilities reserved for visitors, recreational equipment and other supplies provided for the public. Makes simple reports of attendance and materials distributed. Operates, cleans and maintains heating equipment when so assigned. Removes all litter and trash on grounds immediately outside park buildings on a daily basis where situations exist which may endanger park patrons, for example, the presence of broken glass, slippery spills, etc. Cleans grounds as needed.

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**Suite Attendant (Part-Time) (Job Number: HOU016A6)**

Work Locations: Embassy Suites Chicago - Downtown/Lakefront  
511 Columbus Drive Chicago 60611

A Suite Attendant with Embassy Suites Hotels is responsible for cleaning guest rooms and responding to guest requests in the hotel's continuing effort to deliver outstanding guest service and financial profitability.

What will it be like to work for this Hilton Worldwide Brand?

Embassy Suites by Hilton has perfected the full-service, upscale, all-suite hotel. Built on a long-standing legacy that is both inviting and comfortable, Embassy Suites properties provide guests with 'More Reasons to Stay', offering open-air atriums, complimentary cooked-to-order breakfast, spacious two-room suites and complimentary Manager's Receptions every evening. Embassy Suites' bundled pricing ensures that guests receive enormous value at a single price. Whether they are traveling for business, with their family, with a group, or for leisure, our guests return again and again to experience the consistently awarded, best-in-class customer service provided at Embassy Suites.

Embassy Suites is one of Hilton Worldwide's ten market-leading brands. For more information visit [www.hiltonworldwide.com](http://www.hiltonworldwide.com)

If you understand the importance of providing an inviting and comfortable experience and feel you can contribute to an award-winning team, you may be just the person we are looking for to work as a Team Member with Embassy Suites Hotels.

What will I be doing?

As a Suite Attendant, you would be responsible for cleaning guest rooms and responding to guest requests in the hotel's continuing effort to deliver outstanding guest service and financial profitability. Specifically, you would be responsible for performing the following tasks to the highest standards:

- Clean guest rooms as assigned, including, but not limited to, making beds, cleaning bathrooms, dusting and vacuuming
- Change and replenish bed linens, towels and guest amenities, as needed
- Perform deep cleaning tasks, as needed
- Stock, maintain and transport housekeeping supply cart on a daily basis
- Dispose of trash and recyclables
- Respond to special guest requests in a timely, friendly and efficient manner
- Perform guest turn down service, as needed

Apply online at [https://hilton.taleo.net/careersection/us\\_external/jobdetail.ftl](https://hilton.taleo.net/careersection/us_external/jobdetail.ftl)

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**Utility Steward (Job Number: KIC014FN)**

Work Locations: The Drake Hotel 140 E. Walton Place Chicago 60611

A Utility Steward with Hilton Hotels and Resorts is responsible for transporting and cleaning cooking utensils and serviceware in the hotels continuing effort to deliver outstanding guest service and financial profitability.

What will it be like to work for this Hilton Worldwide Brand?

One of the most recognized names in the industry, Hilton Hotels & Resorts offers travelers a world of authentic experiences. Hilton remains an innovative, forward-thinking hospitality leader by offering best-in-class products, services and amenities to ensure that every guest feels cared for, valued and respected. From inaugural balls and international award galas to business events and personal moments, Hilton is where the world makes history, closes the deal, toasts special occasions and gets away from it all.

Hilton Hotels & Resorts is one of Hilton Worldwides ten market-leading brands. For more information visit [www.hiltonworldwide.com](http://www.hiltonworldwide.com).

If you understand the importance of upholding a brands reputation and what it takes to provide a globally recognized hospitality experience, you may be just the person we are looking for to work as a Team Member with Hilton Hotels & Resorts.

What will I be doing?

As a Steward, you would be responsible for transporting and cleaning cooking utensils and serviceware in the hotels continuing effort to deliver outstanding guest service and financial profitability. Specifically, you will be responsible for performing the following tasks to the highest standards:

- Wash dishes and operate the dishwasher to clean all chinaware, silverware and cooking utensils
- Scrub pots and pans
- Burnish, de-tarnish and polish silver
- Stock and maintain supplies and equipment
- Perform cleaning duties including, but not limited to, mopping and removing trash
- Transport and store clean serviceware
- Train other stewards, as needed
- Prepare and place clean serviceware for events and functions

Apply online at [https://hilton.taleo.net/careersection/us\\_external/jobdetail.ftl](https://hilton.taleo.net/careersection/us_external/jobdetail.ftl)

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