



## **Property Manager - Chicago**

Field Management | Chicago, IL, United States

Pangea Real Estate is searching for talented, ambitious, self-directed candidates with strong customer service and problem solving skills. Training is provided, so property management experience is not required. Successful candidates will be motivated and excited to work at a fast-growing company with room for growth. Our business has gone from 0 employees to over 450 with the majority of promotions sourced from within.

### Qualifications / Minimum Skills to Apply:

- \* 2-year Associates degree
- \* Demonstrable conflict management and problem solving skills
- \* Working knowledge of Microsoft Excel, Word, and mobile communication
- \* Access to reliable automobile – REQUIRED
- \* Willingness to work a flexible schedule, including outside of normal business hours to ensure the zone prospers

### Desired Qualifications:

- \* Property management a plus, but NOT required; training is provided
- \* Experience running/managing a multiple-site retail store/chain
- \* Sales or management experience
- \* Face-to-face customer service experience

### Compensation and Benefits:

- \* Base pay depending on experience, starting at \$41,600 annually
- \* Bonus plan has potential to pay up to \$3,000 annually
- \* Full benefits available for full-time employees
- \* Gas and phone allowance available for eligible full-time employees

Apply online at <https://www.pangeare.com/careers>

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## **Pest Control Technician**

Field Management | Chicago, IL, United States

This is a full-time role that requires performing pest control duties including, but not limited to:

- \* pesticide application
- \* proper mixing of chemicals
- \* covering rodent holes
- \* placing traps according to safety
- \* implementing predictive and productive pest control systems and processes to support the achievement of Pangea's business goals and objectives.

### Responsibilities:

- \* Apply pesticides to resident units according to schedules, safety procedures and label instructions.
- \* Cover rodent holes in the interior of resident units as well as the exterior of buildings.
- \* Place appropriate traps where necessary.
- \* Call residents to confirm scheduled services.
- \* Inspect building interior and exteriors regular for signs of infestation.
- \* Fill out necessary documents in accordance to our standards and procedures.
- \* Use supplies in an efficient and cost-effective manner.
- \* Perform regular inspection of the buildings and correct any issues.

### Minimum Requirements:

- \* Must have own tools necessary to carry out essential job duties.
- \* Access to reliable automobile, cell phone, and valid driver's license with insurance.
- \* Honest and able to work in a self-directed, fast-paced environment with minimal oversight.
- \* Computer literacy and smart phone knowledge a must.
- \* Ability to communicate, both oral and written, in the English language.
- \* Basic mathematical and reasoning skills are required.
- \* Must be flexible on hours and able to work overtime and weekends if necessary.
- \* Must possess necessary local and state licenses and certificates.

### Physical Requirements:

- \* Must be able to stand, walk, perform repetitive hand and wrist motions and forearm rotation constantly.
- \* Must be able to stoop/bend, squat, and reach above shoulder frequently.
- \* Must be able to twist/turn and push/pull occasionally.
- \* Must be able to lift and carry 25 pounds occasionally.

### Compensation and Benefits

- \* Base pay start's at \$13/hour, depending on experience and skill.
- \* Benefits include comprehensive insurance plans: medical, dental, vision, short-term disability, long-term disability, life, and 401(k) with generous company match.

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## **Maintenance Technician - Chicago**

Maintenance | Chicago, IL, United States

Pangea is currently looking for a self-motivated Maintenance Technician who is willing to succeed in our company. Successful candidates will be self-driven, highly motivated, and able to work effectively in a dynamic, entrepreneurial environment. Candidates must be comfortable working in Chicago's south and east side neighborhoods, including South Shore, Auburn Gresham, Englewood, and Park Forest.

Responsibilities include but are NOT limited to:  
(Job consists of minor repairs in.)

- Plumbing
- Electrical
- Carpentry
- Flooring
- Concrete/Roofing

Qualifications:

Must have own tools.

Access to reliable automobile, cell phone, and valid driver's license with insurance.

Honest and able to work in a self-directed, fast-paced environment with minimal oversight. Hard working and flexible on hours if necessary. Must commit to Pangea full time. Criminal checks will be run. Computer literacy a plus.

Other Skills A plus:

HVAC/Boiler Systems: Furnace installation and troubleshooting (both heat and AC); boiler installation and troubleshooting (both steam and water) for 24+ unit buildings.

Low Voltage: Installation and repair of commercial intercom systems for 24+ unit buildings. Knowledge of 220V. Knowledge of all aspects of Project Base Section 8 requirements, including compliance, recertification procedures, audits, inspections, and repairs necessary to pass inspections.

Appliance repair.

Compensation and Benefits:

Base pay starts at up to \$17/hour, depending on experience and skill.

Benefits include health insurance, two weeks' vacation and five sick days per year.

Bonus of up to \$1000 per year depending on performance.

Potential for promotion from within the company.

Periodic training and workshops provided.

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**Job Title: Human Services Caseworker**

Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,891.00 - \$5,797.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Bid ID#: I-HCD Continuous

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direction, performs professional casework activities in providing public assistance services available from DHS as well as auxiliary state, local and federal programs. Explains eligibility criteria and requirements for public assistance programs. Collects client data and determines eligibility. Discusses applicant goals and participation levels. Assesses client skills and evaluates client ability to obtain and retain employment; makes appropriate referrals to other DHS programs, state services or local private services to ensure applicant receives available benefits.

**Minimum Requirements:**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field plus one year of professional casework or crisis intervention experience in a social services agency. Successful completion of agency-sponsored training program may be substituted for experience. Requires ability to travel.

**Work Hours & Location/Agency Contact:**

Work hours: 8:30 am – 5:00 pm  
DHS, HCD, Family Community Resource Centers

**Contact:**

Employee Services, HCD  
100 South Grand Avenue East, 3rd floor  
Springfield, IL 62762

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Maintenance Equipment Operator**

Agency: Human Services  
Closing Date/Time: Tue. 07/28/15 11:59 PM Central Time  
Salary: \$35.61 - \$35.61 hourly  
\$5,786.00 - \$5,786.00 monthly  
Job Type: Part-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: HR001  
Bid ID#: 10-44-ICRE-89699

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direct supervision of the Transportation Coordinator, performs a variety of semi-skilled manual tasks involving the operation of automotive and related equipment in connection with the maintenance of the Center. Operates other equipment used in general maintenance. Transports multiple disabled students to and from school and various appointments.

Minimum Requirements:  
Requires knowledge, skill and mental development equivalent to completion of high school plus one year's experience in performing a variety of semi-skilled mechanical and manual tasks in the maintenance and operation of automotive or related maintenance equipment. Requires a valid commercial driver's license, Class B with P endorsement.

Work Hours & Location/Agency Contact:  
8:00 a.m. - 4:30 p.m. (Monday - Thursday)  
IDHS/DRS/Illinois Center for Rehabilitation and Education - Roosevelt  
1950 W. Roosevelt Rd.  
Chicago, IL 60608

Benjamin Davis 312/433-3147 – Office 312/433-3056 - Fax

How to Apply:  
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Office Assistant - Opt 2 (Stvl Rec Office)**

Agency: Corrections  
Closing Date/Time: Tue. 07/28/15 4:00 PM Central Time  
Salary: \$2,889.00 - \$3,933.00 monthly  
Job Type: Full-Time  
Location: Will County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: IDOC29-82-15-0402

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under general supervision of the Executive II, performs a variety of difficult and responsible clerical duties in the Record Office; types necessary forms and documents as directed; types release slips for inmates to be transferred or discharged; prepares and types list of inmates to be transferred from institution; ensures that all records are in order prior to transfer; inputs data into Offender Tracking System.

Position Number: 30010-29-82-240-10-01  
Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of high school and one year of related office experience.  
Requires ability to type accurately at 35wpm.

Work Hours & Location/Agency Contact: WORK HOURS: 8:00am to 4:00pm Monday through Friday with days off of Saturday and Sunday  
LOCATION/AGENCY: IDOC Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434  
CONTACT: Diana Wysocki, Human Resources Representative, Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434  
Phone: 815-727-3607 Fax: 815-727-0838 Email: [Diana.wysocki@doc.illinois.gov](mailto:Diana.wysocki@doc.illinois.gov)

How to Apply:  
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 2 – Typing

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**Job Title: Office Associate - Opt 1**

Agency: Financial & Professional Regulation  
Closing Date/Time: Thu. 07/23/15 5:00 PM Central Time  
Salary: \$2,935.00 - \$4,065.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: DFPR 10693

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direction, performs a variety of complex clerical work in the Chicago office requiring independent judgment, action and knowledge of the Department's programs and activities as the recipient of telephone and walk-in inquiries.

**Minimum Requirements:**

Requires knowledge, skill and mental development equivalent to completion of high school and 2 years of office experience. Requires extensive knowledge of office practices, procedures and programs. Requires extensive knowledge of composition, grammar, spelling and punctuation. Requires working knowledge of basic mathematics. Requires elementary knowledge of Department programs, rules and regulations. Requires ability to follow oral or written instructions. Requires ability to operate commonly used manual and automated office equipment and perform routine maintenance.

Work Hours & Location/Agency Contact: Work Hours: 8:30 A.M. – 5:00 P.M.  
Work Location: Illinois Department of Financial & Professional Regulation  
Administrative Services/Office Support Management/Receptionist/Chicago  
100 W. Randolph St., Chicago (Cook County)  
Agency Contact: A & R Shared Services Center  
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702  
217-217-782-9993 217-782-9925 Fax

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Option 1 - General**

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**Job Title: Unemployment Insurance Special Agent**

Agency: Employment Security

Closing Date/Time: Fri. 07/24/15 5:00 PM Central Time

Salary: \$4,377.00 - \$6,581.00 monthly

Job Type: Full-Time

Location: Cook County Zone 1, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: RCRA 11599

**Description of Duties/Essential Functions Benefits Supplemental Questions**

Under direction, performs investigations of a highly complex, sensitive nature to assess the propriety of unemployment benefit payments based upon the criteria contained in laws and policies of the State of Illinois and Federal Department of Labor. Interacts with claimants, employers, government agencies and the general public to detect and investigate overpayments, fraud and other violations of the state and federal laws. Travels as required to complete investigations.

**Minimum Requirements:**

Requires knowledge, skill and mental development equivalent to the completion of four years college with major courses in Business Law and Business Administration plus three years of local office professional investigative experience performing major adjudication work involved in the fact-finding process. Requires extensive knowledge of Federal and State laws, rules and regulations applicable to Unemployment Insurance benefits. Requires thorough knowledge of local office automated systems, programs and practices as they relate to the payment of UI benefits. Requires the ability to communicate effectively both orally and in writing and to use a personal computer with related software programs. Requires the ability to travel to complete investigations.

**Work Hours & Location/Agency Contact: WORK LOCATION: Central Office**

Work Hours: 8:30 - 5:00, M - F

**WHERE TO APPLY: IDES RECRUITMENT & SELECTION**

33 S. State Street - 8th Floor, Chicago, IL 60603

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Veterinary Consumer Safety Officer**

Agency: Agriculture

Closing Date/Time: Tue. 07/28/15 5:00 PM Central Time

Salary: \$4,703.00 - \$6,917.00 monthly

Job Type: Full-Time

Location: LaSalle County, Illinois

Number of Vacancies: 1

Plan/BU: RC056

Bid ID#: IDOA 1626

MUST RESIDE IN LASALLE COUNTY.

**Minimum Requirements:**

Requires a degree of Doctor of Veterinary Medicine from a college of Veterinary Medicine and one year of professional experience in the examination, diagnosis, and treatment of animals and poultry for disease and parasite infestation, or the inspection and determination of wholesomeness of meat and poultry. Requires a valid driver's license. Requires thorough knowledge of veterinary medicine with particular reference to infectious and contagious diseases and abnormalities of animals and poultry. Requires ability to travel statewide.

Work Hours & Location/Agency Contact: Bureau of Meat and Poultry Inspection  
LaSalle County Residency Required at Time of Hire  
IDOA Bureau of Human Resources / Cheryl Bluhm  
P.O. Box 19281, State Fairgrounds Springfield, IL 62794-9281 217/785-5099

**How to Apply:**

**QUALIFICATIONS REQUIRED:** To be eligible for consideration for this position, an employee must hold certified status or must have held certified status during his or her current period of continuous service. An applicant must be qualified for this position classification through the Department of Central Management Services Competitive Promotional Examination Program. Persons desiring lateral transfer or voluntary reduction are also invited to apply.

**HOW TO APPLY:** An applicant must submit a Bid Form, a copy of a CMS-100 Employment Application or CMS-100B Promotional Application, and a copy of his or her most recent performance evaluation to the Illinois Department of Agriculture. Personnel Office, State Fairgrounds, P.O. Box 19281, Springfield, IL 62794-9281, (217/782-2172) before the close of business on the final date to apply.

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**Bakery Associate Team Leader (151008)**

Req ID 151008 - Posted 07/14/2015 - Store - Midwest - IL, Chicago - Lincoln Park (10252) - Team/Department (1) - Full-Time - Store - Associate Team Leader - United States

**SUMMARY:**

The Bakery Associate Team Leader position prepares Team Members to be successful leaders at Whole Foods Market. Candidates must be prepared to think, learn, and contribute all while consistently communicating and modeling the Whole Foods Market vision and goal. Assist in Team member hiring, development, and outplacement from Team. Like the Team Leader, is responsible for profitability, expense control, buying/merchandising, regulatory compliance, and special projects as assigned. Exhibit desire and potential ability to move into a Team Leader position.

**REQUIREMENTS:**

Minimum of 1-2 years of Bakery experience, with leadership duties.  
Analytical ability and proficiency in math sufficient to calculate margins, monitor profitability and manage inventory. Passion and appreciation for Scratch Baking  
A desire to become a Team Leader within Whole Foods Market  
Comprehensive Bakery produce knowledge  
Clear and effective communicator. Strong ability to work with others in a team setting  
Enjoys mentoring others. Strong organizational skills  
Available for flexible scheduling to meet the needs of the department.  
Certified purchaser experience preferred, and in the NE region is required.

Essential Job Functions: - Stand and walk for extended periods of time. - Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat. - Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds. - Repetitive use of hands for grasping, pushing, pulling, and fine manipulation. - Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

At Whole Foods Market we provide a fair and equal employment opportunity for all team members and candidates regardless of race, color, religion, national origin, gender, sexual orientation, age, marital status or disability. Whole Foods Market hires and promotes individuals solely on the basis of their qualifications for the position to be filled.

Close Date: 07/21/2015

Apply online at

<https://career4.successfactors.com/career? s.crb=bjtm0et3ZVH33I6q3X%252bQGIuN LVU%253d>

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Bakery Part Time Team Member (146309)  
Req ID 146309 - Posted 07/14/2015 - Store - Midwest - IL, Chicago - Halsted (10203)  
- Team/Department (1) - Part-Time - Store - Team Member - United States

**SUMMARY:**

As a member of our Bakery Team, your role will include setting and maintaining attractive bakery displays, preparing and serving products and supporting the regional Bakery vision. The production position is mainly responsible for production of doughs, mixes, cakes, cookies, pastries, and other bakery products.

**REQUIREMENTS:**

- Knowledge of bakery products, production baking experience, and customer service experience preferred.
- Excellent communication skills and willingness to work as part of a team; ability to communicate effectively with customers.
- Ability to follow instructions and procedures. - Ability to sell proactively.
- Aptitude to gain extensive product knowledge.
- Ability to visually examine products for quality and freshness.
- Effective time management skills. - Strong work ethic and integrity.
- Proper handling of knives and other cutting equipment.
- Available for flexible scheduling to meet the needs of the department.

**Essential Job Functions:**

- Stand and walk for extended periods of time.
- Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat.
- Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds. - Repetitive use of hands for grasping, pushing, pulling, and fine manipulation.
- Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

At Whole Foods Market we provide a fair and equal employment opportunity for all team members and candidates regardless of race, color, religion, national origin, gender, sexual orientation, age, marital status or disability. Whole Foods Market hires and promotes individuals solely on the basis of their qualifications for the position to be filled.

Close Date: 07/22/2015

Apply online at

[https://career4.successfactors.com/career?\\_s.crb=bjtm0et3ZVH33I6q3X%252bQGIuNLVU%253d](https://career4.successfactors.com/career?_s.crb=bjtm0et3ZVH33I6q3X%252bQGIuNLVU%253d)

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Store Baker (147164)

Req ID 147164 - Posted 07/14/2015 - Store - Midwest - IL, Chicago - Halsted (10203)  
- Team/Department (1) - Full-Time - Store - Team Member - United States

**SUMMARY:**

As a Store Baker, you will perform all duties and responsibilities of Bakery Service TM position. Will mix, divide, shape, proof, and bake all bread and bakery products. Supports the Store Lead Baker, Bakery Team Leader and Regional Coordinator in maintaining regional standards. You will ensure a positive company image by providing courteous, friendly, and efficient service to customers and team members.

**REQUIREMENTS:**

Experience in all aspects of bread production.  
Ability to follow a production schedule and to prioritize tasks.  
Good communication and organizational skills, excellent math skills  
Ability to take direction and follow directions and recipes.  
Thorough knowledge of Bakery and juice bar products industry trend as well as nutritional information. Willingness to taste and evaluate all products offered in department. Ability to understand and effectively communicate Quality Goals to customers. Ability to work well and communicate with others as a part of a team. Excellent interpersonal skills. Understand the importance of all waste, spoilage and transfers to department. Ability to learn proper and safe usage of steam kettle, hot plate and Hobart mixer Available for flexible scheduling to meet the needs of the department.

Essential Job Functions: - Stand and walk for extended periods of time. - Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat. - Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds. - Repetitive use of hands for grasping, pushing, pulling, and fine manipulation. - Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

At Whole Foods Market we provide a fair and equal employment opportunity for all team members and candidates regardless of race, color, religion, national origin, gender, sexual orientation, age, marital status or disability. Whole Foods Market hires and promotes individuals solely on the basis of their qualifications for the position to be filled.

Close Date: 07/22/2015

Apply online at

<https://career4.successfactors.com/career? s.crb=bjtm0et3ZVH33I6q3X%252bQGIuN LVU%253d>

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### **Specialty Service Team Member (150645)**

Req ID 150645 - Posted 07/14/2015 - Store - Midwest - IL, Chicago - DePaul (10567) - Team/Department (1) - Part-Time - Store - Team Member - United States

#### **SUMMARY:**

As a member of our Specialty Team, your role will include setting and maintaining attractive specialty displays and supporting the regional Specialty vision. You will ensure a positive company image by providing courteous, friendly, and efficient customer service to customers and team members. The Specialty departments at most of our stores include cheese, coffee, tea, beer, wine, housewares and other specialty foods and products.

#### **REQUIREMENTS:**

- Knowledge of specialty products (coffee, tea, chocolate, beer, wine, housewares, and cheese) preferred.
- Excellent communication skills and willingness to work as part of a team; ability to communicate effectively with customers.
- Ability to follow instructions and procedures.
- Ability to sell proactively.
- Ability to learn basic knowledge of all products carried in the department.
- Willingness to taste and evaluate all products offered in department.
- Ability to visually examine products for quality and freshness.
- Available for flexible scheduling to meet the needs of the department.
- Effective time management skills.
- Strong work ethic and integrity.
- Proper handling of knives and other cutting equipment.

Essential Job Functions: - Stand and walk for extended periods of time. - Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat. - Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds. - Repetitive use of hands for grasping, pushing, pulling, and fine manipulation. - Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

At Whole Foods Market we provide a fair and equal employment opportunity for all team members and candidates regardless of race, color, religion, national origin, gender, sexual orientation, age, marital status or disability. Whole Foods Market hires and promotes individuals solely on the basis of their qualifications for the position to be filled.

Close Date: 07/27/2015

Apply online at

[https://career4.successfactors.com/career?\\_s.crb=bjtm0et3ZVH33I6q3X%252bQGIuNLVU%253d](https://career4.successfactors.com/career?_s.crb=bjtm0et3ZVH33I6q3X%252bQGIuNLVU%253d)

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### **Part-time Cook (150746)**

Req ID 150746 - Posted 07/14/2015 - Store - Midwest - IL, Chicago - DePaul (10567) - Team/Department (1) - Part-Time - Store - Team Member - United States

#### REQUIREMENTS:

- Previous kitchen experience focusing on hotel/banquet and/or catering a plus, able to execute large batch production recipes
- Excellent understanding of quality, scratch food production and fundamental cooking techniques
- Excellent communication skills and willingness to work as part of a team; ability to communicate effectively with customers and team members.
- Ability to work with a sense of urgency and meet timelines
- Ability to follow instructions and procedures.
- Ability to learn basic knowledge of all products carried in the department.
- Understand and communicate quality goals and ingredient information to customers.
- Ability to visually examine products for quality and freshness.
- Effective time management skills.
- Strong work ethic and integrity.
- Proper handling of knives and other cutting equipment.
- Available for flexible scheduling to meet the needs of the department.

#### Essential Job Functions:

- Stand and walk for extended periods of time.
- Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat.
- Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds.
- Repetitive use of hands for grasping, pushing, pulling, and fine manipulation.
- Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

At Whole Foods Market we provide a fair and equal employment opportunity for all team members and candidates regardless of race, color, religion, national origin, gender, sexual orientation, age, marital status or disability. Whole Foods Market hires and promotes individuals solely on the basis of their qualifications for the position to be filled.

Close Date: 07/20/2015

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### **Cashier (150344)**

Req ID 150344 - Posted 07/14/2015 - Store - Midwest - IL, Chicago - DePaul (10567) - Team/Department (1) - Part-Time - Store - Team Member - United States

**SUMMARY:** Your role will include assisting customers during the checkout process, performing all cash register functions, bagging groceries, and working at customer service desk on occasion. Additionally you will work to maintain attractive Customer Service displays and support the regional Customer Service vision. You will ensure a positive company image by providing courteous, friendly, and efficient customer service to customers and team members.

### **REQUIREMENTS:**

- Previous Front End or Customer Service experience preferred
- Excellent communication skills and willingness to work as part of a team; ability to communicate effectively with customers
- Ability to follow instructions and procedures
- Ability to sell proactively
- Ability to learn about natural and organic foods and products
- Effective time management skills
- Strong work ethic and integrity
- Ability to visually examine products for quality and freshness
- Available for flexible scheduling to meet the needs of the department.
- Use of box cutters

### **Essential Job Functions:**

- Stand and walk for extended periods of time. - Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat. - Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds. - Repetitive use of hands for grasping, pushing, pulling, and fine manipulation. - Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

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**Seafood Service Full Time Team Member (147933)**

Req ID 147933 - Posted 07/13/2015 - Store - Midwest - IL, Chicago - Halsted (10203)

- Team/Department (1) - Full-Time - Store - Team Member - United States

**SUMMARY:**

As a member of our Seafood Team, your role will include setting and maintaining attractive Seafood displays and supporting the regional Seafood vision. You will ensure a positive company image by providing courteous, friendly, and efficient customer service to customers and team members.

**REQUIREMENTS:**

- Previous seafood retail and/or customer service experience preferred.
- Excellent communication skills and willingness to work as part of a team; ability to communicate effectively with customers.
- Ability to follow instructions and procedures. · Ability to sell proactively.
- Ability to learn basic knowledge of all products carried in the department and basic seafood cooking procedures.
- Willingness to taste and evaluate all products offered in department.
- Ability to visually examine products for quality and freshness.
- Effective time management skills. · Strong work ethic and integrity.
- Proper handling of knives and other cutting equipment.
- Available for flexible scheduling to meet the needs of the department.

Essential Job Functions:- Stand and walk for extended periods of time. - Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat. - Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds. - Repetitive use of hands for grasping, pushing, pulling, and fine manipulation.- Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

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Close Date: 07/22/2015

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### **Grocery Service Team Member (150556)**

Req ID 150556 - Posted 07/13/2015 - Store - Midwest - IL, Chicago - Halsted (10203)  
- Team/Department (1) - Part-Time - Store - Team Member - United States

#### **SUMMARY:**

As a member of our Grocery Team, your role will include receiving and preparing product, maintaining the Grocery floor and displays, and selling product in support of regional Grocery standards. You will ensure a positive company image by providing courteous, friendly, and efficient customer service to customers and team members.

#### **REQUIREMENTS:**

Previous Grocery experience preferred.

Excellent communication skills and willingness to work as part of a team; ability to communicate effectively with customers.

Ability to follow instructions and procedures. Ability to sell proactively.

Ability to learn basic knowledge of all products carried in department.

Effective time management skills. Strong work ethic and integrity.

Ability to visually examine products for quality and freshness.

Ability to work in a wet and cold environment.

Available for flexible scheduling to meet the needs of the department.

Use of box cutters.

Use of electric pallet jacks or other heavy machinery.

Essential Job Functions:- Stand and walk for extended periods of time. - Bend and stoop to grasp objects and climb ladders. Bend and twist neck and waist, reach above and below shoulders and squat. - Bend and lift loads, not to exceed 50 pounds. Push and pull carts weighing up to 100 pounds. - Repetitive use of hands for grasping, pushing, pulling, and fine manipulation. - Environmental exposure to extreme temperatures (coolers, ovens, freezer, outdoors, etc.)

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Close Date: 07/27/2015

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## Maintenance Technician

Big Onion Tavern Group Chicago, IL 7/9/2015

### Position Summary

The Maintenance Tech is responsible for all facets of the day-to-day maintenance activities for seven foodservice properties, and will report directly to the company directors. Candidate must be able to multitask and prioritize while completing tasks to the highest of standards and following direction from management. Ideal candidate is self-motivated and highly organized.

Please respond to this posting with your resume including any relevant experience for consideration for this position. Serious candidates only. If you do not have the described experience, please do not apply. This is not a simple handyman position and you must have your own tools and transportation necessary for all the duties of the position.

### JOB REQUIREMENTS

#### Skills, Experience, and Requirements:

- 5+ years of commercial maintenance experience. Experience in hospitality setting preferred
- Working knowledge in Microsoft Office/Internet
- Positive and flexible attitude
- Highly self-motivated and can work with little supervision
- Must have a smart phone with email capability
- Must hold a valid driver's license and have transportation
- Must be legally able to work in United States

Employment Type Full-Time

Job Type Skilled Labor - Trades, Construction, Hospitality - Hotel

Education High School

Experience At least 5 year(s)

Manages Others Not Specified

Relocation No

Industry Restaurant, Construction, Homebuilding

Required Travel Up to 25%

Apply online at

[http://www.careerbuilder.com/jobseeker/jobs/jobdetails.aspx?APath=2.21.0.0.0&job\\_d id=JHR4QG5ZB1TP0XHJCWW&showNewJDP=yes&IPath=ILGV0E](http://www.careerbuilder.com/jobseeker/jobs/jobdetails.aspx?APath=2.21.0.0.0&job_d id=JHR4QG5ZB1TP0XHJCWW&showNewJDP=yes&IPath=ILGV0E)

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## **ACCOUNT EXECUTIVE**

Ref#: 22510

CBS Business Unit: CBS Television Stations

Job Type: Full-Time Staff

Job Schedule: Full-Time

Job Location: Chicago, IL, US

### Description:

Service and develop assigned agency list by maximizing unit spot revenues and market shares of the CBS Television Station group.

Develop new business opportunities and maintain relationships with all key decision makers in the marketplace.

Create and close integrated cross-platform (TV, digital, radio) solutions for clients on behalf of CBS owned-and-operated properties.

### Qualifications:

- Experience in broadcast sales and a strong working knowledge of NSI are preferred.
- Excellent communication, organization and PC skills a must.
- Major agency experience, documented sales success and proven track record in business development are preferred.
- Requires effective presentation and negotiation skills.
- Minimum 2-3 years prior broadcast sales experience.

Bachelor's Degree or equivalent experience preferred.

### EEO Statement:

Equal Opportunity Employer Minorities/Women/Veterans/Disabled

Apply online at <https://cbs.avature.net/cbstvscares/JobDetail/Account-Executive/2760>

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## **ANCHOR/REPORTER**

Ref#: 12452

CBS Business Unit: CBS Television Stations

Job Type: Full-Time Staff

Job Schedule: Full-Time

Job Location: Chicago, IL, US

Description:

**PURPOSE OF POSITION:**

-Gather information about news stories and deliver information on-air during newscasts

**PRIMARY ACCOUNTABILITIES:**

- Aggressively report news stories of interest to audience
- Report live and on-tape – scripted and unscripted
- Work closely with producer to create compelling content
- Write copy and execute/perform other production work
- Participate in editorial meetings about coverage
- Ensure that all daily show production deadlines are met
- Maintain an unequivocal commitment to accuracy and fairness
- Contribute and participate in station's social media strategies
- Other duties, as assigned

**CORE COMPETENCIES:**

- Results-Oriented and Innovative
- Ability to write and edit broadcast copy
- Ability to work under deadline pressure
- Appear comfortable on camera

**Qualifications:**

**MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:**

- Five years' experience as a general assignment reporter, preferably in a top 20 market
- Bachelor's degree in journalism or similar field
- Familiarity with Chicago area, strongly preferred
- Anchor experience required

**EEO Statement:**

Equal Opportunity Employer Minorities/Women/Veterans/Disabled

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