



Resident Care Rep - Chicago

Reports to: Call Center Supervisor

Location: Chicago, IL

Responsibilities

Reach and exceed various phone targets

calls answered within 30 seconds

converted leads per week/month

99% customer satisfaction survey results

Efficiently navigate our web-based customer relation management system and make updates and changes quickly and accurately

Handle dispute resolution and create work orders

Process rent payments

Process rental applications

Follow-up with prospective tenants using email, phones, text, etc

Ensures collections procedures and processes are being followed

Other ad hoc duties and projects as they come up

Candidate must feel comfortable working in a target-driven environment but also be flexible with process and target changes!

Qualifications/Minimum Skills to Apply:

Leadership role in customer service/sales in high volume call center experience preferred

Ability to multitask

Excellent time management skills

High school diploma required, more education preferred

Excellent computer (web browsing, typing, multi-tasking) skills required - test will be administered

Knowledge of South and West sides of Chicago a plus

Compensation

\$10-14/hour, depending on experience

Temporary hourly role to start, with chance for full time employment

Must have M-F 9 a.m. – 7 p.m. and Saturdays open in order to apply for this job

Please submit resumes in word.doc format to: jobs@pangeare.com.

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

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Maintenance Tech - Chicago

Reports to: Maintenance Supervisor

Responsibilities include but are NOT limited to:

Plumbing: Install both domestic and commercial water tanks; sweat copper pipes from ½" to 2"; replace galvanized pipes from ½" to 2"; repair/replace hot water circulation pump; repair/replace broken stack lines; operate commercial rodding equipment; clean catch basins; repair or replace toilets.

Electrical: Replace breakers; identify, track, and fix different types of shortages; replace light switch/fixture; run an additional electrical line; replace commercial exterior light fixtures.

Carpentry: Install and repair doors and window systems; install and repair kitchen and bathroom cabinets; framing, drywall, tape, and paint; repair wooden interior and exterior stairs as well as wooden fences; repair and replace baseboards and trim.

Flooring: Lay ceramic tile around the bathtub surround; lay vinyl tile; repair wooden floors including sanding and varnish.

Concrete/Roofing: Repair gutters and down spouts; repair cracked sidewalks and stairs; repair flat and shingle roofing; knowledge of tuck pointing and bricklaying a plus.

Qualifications: Must have own tools. Access to reliable automobile, cell phone, and valid driver's license with insurance. Honest and able to work in a self-directed, fast-paced environment with minimal oversight. Hard working and flexible on hours if necessary. Must commit to Pangea full time – not for contractors. Criminal and credit checks will be run as this position deals with cash and potential high stress. Management experience preferred. Computer literacy a plus.

Other Skills: HVAC/Boiler Systems: Furnace installation and troubleshooting (both heat and AC); boiler installation and troubleshooting (both steam and water) for 24+ unit buildings. Low Voltage: Installation and repair of commercial intercom systems for 24+ unit buildings. Knowledge of 220V. Knowledge of all aspects of Project Base Section 8 requirements, including compliance, recertification procedures, audits, inspections, and repairs necessary to pass inspections.

Compensation and Benefits:

Base pay starts at up to \$20/hour, depending on experience and skill.

Benefits include health insurance, two weeks' vacation and five sick days per year.

Bonus of up to \$1000 per year depending on performance. Potential for promotion from within the company. Periodic training and workshops provided.

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Evictions Prevention Rep - Chicago

Reports to: Call Center Supervisor

Location: Chicago, IL

Responsibilities

Reach and exceed various collection targets
Daily outbound/inbound calls to delinquent tenants

Efficiently navigate our web-based customer relation management system and make updates and changes quickly and accurately

Follow-up with prospective tenants using email, phones, text, etc
Other ad hoc duties and projects as they come up

Candidate must feel comfortable working in a target-driven environment but also be flexible with process and target changes!

Qualifications

Proven success in a previous collections role

Leadership role in customer service/sales in high volume call center experience preferred

High school diploma required, more education preferred

Excellent computer (web browsing, typing, multi-tasking) skills required - test will be administered

Compensation

Depends on experience

Temporary hourly role to start, with chance for full time employment

If brought on full-time, benefits and incentive compensation (bonus) will be offered

Must have M-F 9 a.m.- 7 p.m. and Saturdays open in order to apply for this job

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Zone Leader - Chicago

Reports to: Regional Manager

Location: Chicago, IL

Responsibilities

Lead, motivate, manage, and direct work for Leasing Agents, Maintenance, Custodial, and Pest Control teams in a geographic area (zone) predominantly in South and West sides of Chicago

Ensure the health and success of 600-1500 scattered site apartment units

Ensure collections procedures and processes are being followed, as this role is accountable for all income (rents) and expenses for zone

Follow-up and audit maintenance, repair, and other requests as addressed by team members who report to you, and ensure properties stay in excellent condition

Ensure smooth interaction between residents, employees, and corporate office

Oversee the zone's handling of maintenance items, including up to \$100,000 of monthly maintenance material spending

Oversee the zone's other monthly purchasing costs

Address elevated resident complaints and creatively solve problems to ensure resident happiness and continued occupancy

Audit apartment buildings in zone to ensure high level of quality

Ensure buildings can successfully pass CHA section 8 unit screenings and other inspections

Recruit, train, assess, and cultivate talent on all zone teams

Qualifications/Minimum Skills to Apply:

2-year Associates degree

Customer service experience

Management experience

Working knowledge of Microsoft Excel, Word, and mobile communication

Access to reliable automobile – REQUIRED

Property management or entrepreneurial background a plus

Previous experience running/managing a multiple-site retail store/chain desired

Compensation and Benefits

Base pay will start at \$40,000 – 50,000/year, commensurate with qualifications and experience, with the opportunity to earn a leasing bonus up to \$1000/month. Medical, dental, vision, life, and 401(k) available.

Company stock may be available for top performers.

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Suite Attendant (Part-Time) (Job Number: HOU016A6)

Work Locations: Embassy Suites Chicago - Downtown/Lakefront 511 Columbus Drive Chicago 60611

A Suite Attendant with Embassy Suites Hotels is responsible for cleaning guest rooms and responding to guest requests in the hotel's continuing effort to deliver outstanding guest service and financial profitability.

What will it be like to work for this Hilton Worldwide Brand?

Embassy Suites by Hilton has perfected the full-service, upscale, all-suite hotel. Built on a long-standing legacy that is both inviting and comfortable, Embassy Suites properties provide guests with 'More Reasons to Stay', offering open-air atriums, complimentary cooked-to-order breakfast, spacious two-room suites and complimentary Manager's Receptions every evening. Embassy Suites' bundled pricing ensures that guests receive enormous value at a single price. Whether they are traveling for business, with their family, with a group, or for leisure, our guests return again and again to experience the consistently awarded, best-in-class customer service provided at Embassy Suites.

If you understand the importance of providing an inviting and comfortable experience and feel you can contribute to an award-winning team, you may be just the person we are looking for to work as a Team Member with Embassy Suites Hotels.

What will I be doing?

As a Suite Attendant, you would be responsible for cleaning guest rooms and responding to guest requests in the hotel's continuing effort to deliver outstanding guest service and financial profitability. Specifically, you would be responsible for performing the following tasks to the highest standards:

- Clean guest rooms as assigned, including, but not limited to, making beds, cleaning bathrooms, dusting and vacuuming
- Change and replenish bed linens, towels and guest amenities, as needed
- Perform deep cleaning tasks, as needed
- Stock, maintain and transport housekeeping supply cart on a daily basis
- Dispose of trash and recyclables
- Respond to special guest requests in a timely, friendly and efficient manner
- Perform guest turn down service, as needed

Apply online at https://hilton.taleo.net/careersection/us_external/jobdetail.ftl

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Pastry Cook II (Job Number: KIC014HN)

Work Locations: Hilton Chicago and Towers 720 South Michigan Ave Chicago 60605

A Cook II with Hilton Hotels and Resorts is responsible for preparing cold food items in the hotel/Æs continuing effort to deliver outstanding guest service and financial profitability.

What will it be like to work for this Hilton Worldwide Brand?

One of the most recognized names in the industry, Hilton Hotels & Resorts offers travelers a world of authentic experiences. Hilton remains an innovative, forward-thinking hospitality leader by offering best-in-class products, services and amenities to ensure that every guest feels cared for, valued and respected. From inaugural balls and international award galas to business events and personal moments, Hilton is where the world makes history, closes the deal, toasts special occasions and gets away from it all.

If you understand the importance of upholding a brand/Æs reputation and what it takes to provide a globally recognized hospitality experience, you may be just the person we are looking for to work as a Team Member with Hilton Hotels & Resorts.

What will I be doing?

As a Cook II, you would be responsible for preparing cold food items in the hotel/Æs continuing effort to deliver outstanding guest service and financial profitability. Specifically, you would be responsible for performing the following tasks to the highest standards:

- Prepare cold food items including, but not limited to, salads, fruits, dressings, fish items and appetizers, according to designated recipes and quality standards
- Maintain cleanliness and comply with food sanitation standards at all times

- Manage guest orders in a friendly, timely and efficient manner
- Ensure knowledge of menu and food products

- Stock and maintain designated food stations(s)
- Visually inspect all food sent from the kitchen

- Practice correct food handling and food storage procedures according to federal, state, local and company regulations

Apply online at https://hilton.taleo.net/careersection/us_external/jobdetail.ftl

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Lockwood Back Server (Part-Time) (Job Number: F0001D21) Work Locations:
The Palmer House Hilton 17 East Monroe Street Chicago 60603

A Lockwood Back Server with Hilton Hotels and Resorts is responsible for setting and clearing dining tables and stocking service stations in the hotel/Es continuing effort to deliver outstanding guest service and financial profitability.

What will it be like to work for this Hilton Worldwide Brand?

One of the most recognized names in the industry, Hilton Hotels & Resorts offers travelers a world of authentic experiences. Hilton remains an innovative, forward-thinking hospitality leader by offering best-in-class products, services and amenities to ensure that every guest feels cared for, valued and respected. From inaugural balls and international award galas to business events and personal moments, Hilton is where the world makes history, closes the deal, toasts special occasions and gets away from it all.

Hilton Hotels & Resorts is one of Hilton Worldwide/Es ten market-leading brands. For more information visit www.hiltonworldwide.com.

If you understand the importance of upholding a brand/Es reputation and what it takes to provide a globally recognized hospitality experience, you may be just the person we are looking for to work as a Team Member with Hilton Hotels & Resorts.

What will I be doing?

As a Lockwood Back Server, you would be responsible for setting and clearing dining tables and stocking service stations in the hotel/Es continuing effort to deliver outstanding guest service and financial profitability. Specifically, you would be responsible for performing the following tasks to the highest standards:

- Set and prepare tables for dining, including, but not limited to, folding napkins, cleaning and placing tableware, serving water, etc.
- Ensure tableware is in good and working condition and report any defects for repair
- Stock, maintain and clean designated food station(s)
- Assist food server(s) with table service, including, but not limited to, serving beverages, breads, etc.
- Retrieve and transport dirty tableware to dishwashing area
- Respond to guest inquiries and requests and resolve issues in a timely, friendly and efficient manner

Apply online at https://hilton.taleo.net/careersection/us_external/jobdetail.ftl

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RESIDENT RETAIL SALES / CUSTOMER SERVICE - CHICAGO LOOP - \$9.50 / HR + BONUS

Downtown Chicago, IL
Self Storage

JOB DESCRIPTION

If you enjoy customer service and sales and wish to leave behind long commutes and evening hours, then an On-Site Resident Property Manager position is for you.

Provide outstanding customer service by helping customers understand their needs, recommend storage solutions and help them acquire the needed product solutions Assist reservation and walk-in customers (both in person and on the phone) in renting storage units, understanding the lease terms, fees and insurance and completing lease agreements

BENEFITS

On-site paid company housing at many locations if/when available
Competitive Paid Time Off (PTO) program that grows with tenure. Program also includes an annual cash payout of any unused hours in excess of 40.
Medical/Dental/Vision, Life Insurance, STD and LTD
401(k) With Matching Contributions
15 days of Fully Paid and Comprehensive New Manager Training

Qualifications

Successful candidates come from a variety of customer-centered, selling environments including retail, restaurant, fast food and more. All have common knowledge, skills and abilities which include:

- Minimum one year of Customer Service and/or Sales experience
- Energetic, outgoing, customer oriented personality
- Strong communication, interpersonal and problem resolution skills
- Enjoys and easily operates independently or as part of a small team
- Detail oriented with strong organizational and time management skills
- Some knowledge of computers in a windows environment
- Valid driver's license with access to reliable transportation used during the work day
- Willingness to work in multiple locations
- Can work from 9:30am to 6pm any day of the week, including weekends and holidays
- Ability and willingness to perform light cleaning and maintenance such as sweeping, mopping, wiping windows, etc...
- Willing to submit to a pre-employment background check and drug test

Apply online at <https://publicstorage.jibeapply.com/jobs/141981/Downtown-Chicago-IL-RESIDENT-RETAIL-SALES-CUSTOMER-SERVICE-CHICAGO-LOOP-9-50-HR-BONUS?page=1>

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Assistant Store Manager- Fashion Outlets of Chicago #440

Job Description : Want more than just a job? Join Forever 21's Retail Operations Team and showcase your fashion retailer skills while working with our exceptional retail staff!

Department: Retail Operations

Reports to: Store Manager

Direct Reports: No

FLSA Status: Non - Exempt

Location: Retail - In Store

Supports the Company vision through front line management of Store Associates. Supports the Store Manager and Co-Manager in driving associates to execute their job duties by creating a fun, challenging and rewarding culture.

All Company Assistant Store Managers are considered Co-Managers in Training.

Knowledge, Skills, and Qualifications:

1-2 years of fashion Retail Management experience

Excellent ability to train and motivate team members

High flexibility with schedule required

Basic computer and math proficiency

Friendly, courteous, and positive attitude is a must

Strong leadership and interpersonal skills required

Able to work well under pressure, multi-task, and follow direction

Must have excellent customer service skills

Maintain a friendly, professional behavior at all times

At Forever 21, style isn't dictated...It's inspired. Forever 21 is the leading fashion retailer of the latest trends and the season's hottest styles at can't-resist-prices. U.S. and international locations stay true to the fast-fashion destination's iconic store aesthetic giving fashion fans all over the globe the unforgettable shopping experience that is the one and only Forever 21.

Job Code : 13505

Division : Field - Region 3: Central

Location : 0440 - Forever 21 - Fashion Outlets of Chicago, Rosemont IL US 60018

Job Type : Full Time

Career Level : Experienced (Non-Manager)

Education : High School or equivalent

Category : Retail - In Store

Apply online at <https://forever21.tms.hrdepartment.com/jobs/13505/Assistant-Store-Manager-Fashion-Outlets-of-Chicago-Forever-Fashion-Outlets-of-Chicago?lcid=en-US>

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FOREVER 21

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Sales Associates

Join us for our Job Fair @:
State St.

34 S. State Street
Chicago, IL.60603

Monday, July 21st- Wednesday July
23rd From 9am-11am all days

**Located outside of our Forever 21 store,
attend the open interviews for consideration**

For all career opportunities, please
visit: www.forever21.com/careers

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Truck Driver, Class A - Full Time

Requisition ID 2014-8048

Primary State/Province IL

Posted Date 7/1/2014

Primary City CHICAGO

Category Drivers

Employment Type Regular - Full Time (4)

Travel Requirements Driver

Position Description: As a driver, you're important everywhere you go. Businesses and customers are excited to see you. You help companies get their products to the people who need them. And, when you drive a Ryder Truck, you play an important part in keeping the economy moving. People around the world rely on your everyday to keep their businesses running smoothly. Ryder drivers earn excellent money, get paid weekly and enjoy a great benefits package which includes medical, dental, prescription and vision insurance, 401(k), discount employee stock purchase program, credit union and much more. If you are ready to take the next step in your career, we invite you to apply today.

Requirements: Minimum 22 years of age; Minimum of 9 months verifiable driving experience; Valid Class A CDL; Ability to meet Ryder's driving qualifications

ADDITIONAL REQUIREMENTS: Ability to follow written and/or oral instructions
Ability to read, interpret and apply laws, rules, regulations policies and/or procedures

Responsibilities: This position is primarily responsible for safely driving a commercial vehicle and requires compliance with safety & DOT Regulations, continuous training and customer service.

Additional Responsibilities include, but are not limited to: Ensuring compliance with applicable federal and/or state laws, regulations, and/or agency rules, standards and guidelines. Detecting and eliminating or minimizing safety hazards Maintaining accurate records and logs. Loading/Unloading freight or assisting in the loading/unloading of freight if required by customer. Other tasks as assigned

Ryder is proud to be an Equal Opportunity Employer and Drug Free workplace. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, among other things, or status as qualified individual with disability.

Apply online at <https://driver-ryder.icims.com/jobs/8048/truck-driver%2c-class-a---full-time/job>

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Host/Hostess (Part Time) 720 South Bar & Grill (Job Number: F0001D7W)

Work Locations: Hilton Chicago and Towers 720 South Michigan Ave Chicago 60605

A Restaurant Host/Hostess with Hilton Hotels and Resorts is responsible for welcoming guests and escorting them to their seats for dining in the hotel/Es continuing effort to deliver outstanding guest service and financial profitability.

What will it be like to work for this Hilton Worldwide Brand?

One of the most recognized names in the industry, Hilton Hotels & Resorts offers travelers a world of authentic experiences. Hilton remains an innovative, forward-thinking hospitality leader by offering best-in-class products, services and amenities to ensure that every guest feels cared for, valued and respected. From inaugural balls and international award galas to business events and personal moments, Hilton is where the world makes history, closes the deal, toasts special occasions and gets away from it all.

If you understand the importance of upholding a brand/Es reputation and what it takes to provide a globally recognized hospitality experience, you may be just the person we are looking for to work as a Team Member with Hilton Hotels & Resorts.

What will I be doing?

As a Restaurant Host/Hostess, you would be responsible for welcoming guests and escorting them to their seats for dining in the hotel/Es continuing effort to deliver outstanding guest service and financial profitability. Specifically, you would be responsible for performing the following tasks to the highest standards:

- Welcome guests and ascertain their dining needs
- Seat guests and manage the seating chart
- Monitor restaurant activity to determine seating and dining flow
- Perform opening and closing duties, as needed

- Assist others with side work including, but not limited to cleaning, stocking, folding silverware, etc.
- Ensure knowledge of menu
- Respond to guest inquiries and requests in a timely, friendly and efficient manner

- Assist fellow team members and other departments wherever necessary to maintain positive working relationships

Apply online at https://hilton.taleo.net/careersection/us_external/jobdetail.ftl

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Truck Driver - Class B, Part Time

Requisition ID 2014-8288

Primary State/Province IL

Posted Date 7/1/2014

Primary City Romeoville

Category Drivers

Employment Type Regular - Part Time (5)

Travel Requirements Driver

Position Description: As a driver, you're important everywhere you go. Businesses and customers are excited to see you. You help companies get their products to the people who need them. And when you drive a Ryder Truck, you play an important part in keeping the economy moving. People around the world rely on you everyday to keep their businesses running smoothly. Ryder has openings for Part Time/Casual Drivers in your area. Our drivers earn excellent money and get paid weekly. If you are ready to take the next step in your career, we invite you to apply today.

Requirements: Must be a minimum of 22 years of age. 9 months verifiable driving experience. Valid Class B CDL. Ability to meet Ryder's driving qualifications

ADDITIONAL REQUIREMENTS:

Ability to follow written and/or oral instructions

Ability to read, interpret and apply laws, rules, regulation policies and/or procedures

Responsibilities: This position is primarily responsible for safely driving a commercial vehicle and requires compliance with safety & DOT Regulations, continuous training and customer service

Additional Responsibilities include but are not limited to: Ensuring compliance with applicable federal and/or state laws, regulations, and/or agency rules, standards and guidelines. Detecting and eliminating or minimizing safety hazards
Maintaining accurate records and logs Loading/Unloading freight or assisting in the loading/unloading of freight if required by customer
Other tasks as assigned

Ryder is proud to be an Equal Opportunity Employer and Drug Free workplace. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, among other things, or status as qualified individual with disability.

Apply online at https://driver-ryder.icims.com/jobs/8288/*truck-driver---class-b%2c-part-time*/job

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Service Writer

Requisition ID 2014-6976

Job Locations US-IL-FRANKIN PARK

Posted Date 5/19/2014

Category Admin Support, Clerical & Service Coordinators

Employment Type Regular - Full Time (4)

Travel Requirements 0%

Position Description:

The Customer Service Coordinator/Service Writer will perform tasks related to parts inventory, scheduling and processing orders in a fast paced maintenance facility.

Requirements:

High School Diploma or GED equivalent is required

18 years of age or older

ADDITIONAL REQUIREMENTS:

Parts experience is required

Mechanic knowledge is preferred

Ability to work flexible schedules including shift work, weekends, holidays and in different locations

Responsibilities:

This position is responsible for maintaining parts inventory, coordinating with customers to schedule maintenance and processing purchase orders and debit memos

This position will also assist in scheduling shop workload

Additional duties are required on an as needed basis by supervisor

Ryder is proud to be an Equal Opportunity Employer and Drug Free workplace. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, among other things, or status as qualified individual with disability.

Apply online at <https://technicians-ryder.icims.com/jobs/6976/service-writer/job>

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Diesel Mechanic Wanted!

Requisition ID 2014-6769

Job Locations US-IL-MELROSE PARK

Posted Date 5/8/2014

Category Technicians/Service Employees

Employment Type Regular - Full Time (4)

Travel Requirements 0%

Position Description:

The Technician IV provides the highest level of experience and expertise in vehicle diagnostics and repair. The position also plays a key role in the leadership, development and training of other grade technicians. The T4 may specialize in areas such as: refrigeration, electronics, exhaust systems, etc., and should possess a combination of extensive vehicle transportation experience, ASE certifications, and/or multiple Ryder Qualifications.

Requirements:

ADDITIONAL REQUIREMENTS:

Ability to perform all T3 tasks

Must have demonstrated advanced analytical and repair skills in vehicle maintenance

Effective interpersonal communication skills

Must have basic computer skills: PC, Windows, mouse, etc.

Must be able to lift up to 50 pounds

Must be available to work shift work/weekends and on call duty as required

Prefer ASE Certification in PM, Brakes, A/C, electrical, Electronics or ASE Master Mechanic

Required to operate shop computers and diagnostic test equipment proficiently

Must road test vehicles as necessary

Demonstrated ability to coach/mentor/influence others

SBTIII trained within 180 days (SBT220)

Complete all OEM on-line diagnostic scan tool software courses as required by location fleet mix. (completed within 365days)

Ryder is proud to be an Equal Opportunity Employer and Drug Free workplace. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, among other things, or status as qualified individual with disability.

Apply online at <https://technicians-ryder.icims.com/jobs/6769/diesel-mechanic-wanted%21/job>

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Merchandising and Pricing Associate job in CHICAGO

Requisition ID: 358154BR

Job Function: Buying/Merchandising

Employment Category: Regular, Part-time

State: Illinois (IL)

State or Province/City: CHICAGO

Location: 4730 W IRVING PARK RD,FLS- SEARS SIX CORNERS IL,CHICAGO, IL 60641,

Post Date: 07/13/2014

Business Unit: Stores - Sears Hourly

Store: 01380: Sears Six Corners IL

- Takes ownership for enhancing the customer experience
- Partners with selling associates, sales support associates and cashiers to provide superior customer service (i.e., locate merchandise, assist customers, answer phones, ring register)
- Understands website navigation, and proactively leverages technology in order to facilitate the customer experience
- Sets and maintains sales floor to national merchandising and presentation standards
- Sets plan-o-grams, endcaps, bulk stacks, pad resets, and typicals
- Performs promotional ad setup and take down without error or omission
- Performs accurate count updates and inventory adjustments
- Prints, sorts, and sets non-promotional, promotional, and seasonal signing, including store-wide and event signing, if the assigned team is designated to perform this activity
- Footwear: Maintains a neat and orderly stock room to facilitate identification of merchandise to be brought to the sales floor
- Footwear: Utilizes pull list and Fill Floor processes to replenish sales floor
- Footwear: Actively stocks sales floor throughout the day with merchandise from the stock room for maximum in-stock position
- Hardlines: Performs Fill Floor process, placing merchandise on the sales floor after Backroom Associates have brought items to the staging area
- Hardlines: Performs Out of Stock process, creating pull list and subsequently placing merchandise on the sales floor after Backroom Associates have brought items to the staging area
- Hardlines: Ensures maximum in-stock condition by actively stocking sales floor throughout the day with merchandise that has been pulled to the staging area by Backroom Associates
- Adheres to merchandise protection standards
- Fully optimizes credit, gift card, Shop Your Way Rewards and multi-channel opportunities (and, where applicable: Protection Agreements, Merchandise Replacement Agreements, and other miscellaneous income opportunities)
- Uses basic internet navigation to access and print information/reports
- Performs other duties as assigned.
- Basic reading, arithmetic, writing and oral communication skills
- Basic internet navigation

EOE Minorities / Females / Protected Veterans / Disabled

Apply online at <http://jobs.sears.com/career/319191/Merchandising-Pricing-Associate-Illinois-II-Chicago>

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Backroom Associate job in CHICAGO

Requisition ID: 358159BR

Job Function: Sales Support

Employment Category: Regular, Part-time

Location: 4730 W IRVING PARK RD,FLS- SEARS SIX CORNERS IL,CHICAGO, IL 60641,

Post Date: 07/13/2014

Brand: Sears

Business Unit: Stores - Sears Hourly

Store: 01380: Sears Six Corners IL

Jobs in the category are responsible for the execution of all receiving activities including unloading merchandise, merchandise preparation and staging, outbound shipments, and daily stockroom activities. Assist in maintaining the stockroom in a neat, orderly and safe manner. Other duties include promptly serving the customer at merchandise pick-up, properly sorting merchandise, and properly using all material handling and safety equipment.

- Partners with Selling and Sales Support Associates to provide superior customer service
- Unloads delivery trucks, moves merchandise to appropriate staging locations, and maintains stockrooms in a neat, orderly, and safe manner
- Serves customers promptly at Merchandise Pick Up
- Understands website navigation, and proactively leverages technology in order to facilitate the customer experience
- Performs Fill Floor process multiple times per day based on business need, pulling and staging merchandise for Merchandising & Pricing Associate to place on the sales floor
- Locates and pulls merchandise on Out of Stock Pull List, and stages merchandise for Merchandising & Pricing Associates to place on the sales floor
- Locates and pulls merchandise and fixtures to support sales floor resets
- Completes minor repairs of store stock and customer merchandise
- Assembles merchandise for sales floor display and customer sales
- Completes point of sale equipment repair and assists Facility team as required
- Inspects returned merchandise, and determines proper disposition or handling
- Adheres to merchandise and inventory protection standards
- Uses basic internet navigation to access and print information/reports
- Performs other duties as assigned
- Ability to move up to 50 lbs. in weight to maintain flow of merchandise
- Basic reading, arithmetic, writing and oral communication skills
- Basic internet navigation
- Must be 18 years of age or older

EOE Minorities / Females / Protected Veterans / Disabled

Apply online at <http://jobs.sears.com/career/319184/Backroom-Associate-Illinois-IL-Chicago>

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Cashier job in CHICAGO

Requisition ID: 358162BR

Employment Category: Regular, Part-time

State: Illinois (IL)

State or Province/City: CHICAGO

Location: 4730 W IRVING PARK RD,FLS- SEARS SIX CORNERS IL,CHICAGO, IL 60641,

Post Date: 07/13/2014

Brand: Sears

Business Unit: Stores - Sears Hourly

Store: 01380: Sears Six Corners IL

Responsible for providing excellent customer service, efficiently and accurately completing sales and service transactions at the cash wraps, as well as handle customer issues that may arise on the sales floor.

- Takes ownership for enhancing the customer experience • Partners with selling and sales support associates to provide superior customer service (i.e., assist customers, answer phones)
- Leverages technology in order to facilitate the customer experience • Completes customer transactions accurately and efficiently at point-of-sale • Executes consistent operational and selling processes (i.e., credit application process, ratchet repair program)
- Optimizes credit, gift card, Shop Your Way Rewards and multi-channel opportunities (and, where applicable, Protection Agreements, Merchandise Replacement Agreements, and other miscellaneous income opportunities) • Educates customers on our Satisfaction Guaranteed return policy;
- Assists in resolving customer issues • Assists with merchandise support tasks (i.e., fitting room maintenance, straightening merchandise) during non-peak hours • Adheres to merchandise protection standards
- Uses basic internet navigation to access and print information/reports • Performs other duties as assigned • Basic reading, arithmetic, writing and oral communication skills • Basic internet navigation

EOE Minorities / Females / Protected Veterans / Disabled

Apply online at <http://jobs.sears.com/career/319179/Cashier-Illinois-IL-Chicago>

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Consultative Sales- Fine Jewelry job in CHICAGO

Requisition ID: 358142BR
Job Function: Sales
Employment Category: Commission - Part-time
State: Illinois (IL)
State or Province/City: CHICAGO
Location: 4730 W IRVING PARK RD,FLS- SEARS SIX CORNERS IL,CHICAGO, IL 60641, US
Post Code: 60641
Post Date: 07/13/2014
Brand: Sears
Business Unit: Stores - Sears Hourly

Store: 01380: Sears Six Corners IL

Jobs in this category are responsible for:
selling and servicing customers within one or more departments including Fine Jewelry;
maintaining knowledge of products and using this knowledge to assist and educate customers on options available;
providing customer assistance;
and delivering a positive customer shopping experience.

In general, pay for jobs in this category is based on a fixed hourly rate of pay plus potential commissions based on sales;

however, the compensation structure may vary by department or store.

- Must be 18 years of age or older

EOE Minorities / Females / Protected Veterans / Disabled

Apply online at <http://jobs.sears.com/career/319203/Consultative-Sales-Fine-Jewelry-Illinois-II-Chicago>

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Job Title: Public Service Administrator - Opt MC1

Agency: Healthcare & Family Services

Closing Date/Time: Thu. 07/24/14 5:00 PM Central Time

Salary: \$3,116.00 - \$9,765.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: GB063

Bid ID#: CS2987

Minimum Requirements:

Requires knowledge, skill, and mental development equivalent to completion of four years of college, preferably with courses in accounting; requires prior experience equivalent to three years of progressively responsible administrative experience in a public or business organization. Requires experience with direct customer service and conflict resolution; requires the ability to analyze production reports, computer data, and information from management meetings in order to evaluate policies and operating procedures; requires experience as a supervisor.

Work Hours & Location/Agency Contact: Work Hours: 8:30 – 5:00

Location: Division of Child Support Services

Customer Inquiry Resolution Unit (53)

36 South Wabash Avenue Chicago, IL 60603 (Cook County)

Agency Contact: Brenda Young

36 South Wabash Avenue

Chicago, IL 60603

Work #: (312) 793-9807

Fax #: +1 (312) 793-9808

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option MC1 - Sign Lang/General Adm

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