



Bus Mechanic

Job ID 79136

Positions 1

Location US-IL-Chicago

Category Maintenance – Bus

General Responsibilities:

If you're looking for the benefits of joining an industry leader, with a high-charged, energy-filled environment, then you can stop looking, because you have found what you're looking for in the Bus Mechanic position at our location.

Bring your energy, drive, and motivation to Hertz, and set your goals on cruise control!

The Hertz Corporation, a world leader in the car rental industry, currently seeks energetic team players to join our team.

Basic duties of this position encompasses all aspects of bus maintenance from basic repairs to complete diesel engine and transmission diagnosis and repair. Additional responsibilities include electrical troubleshooting, oil changes, air brake and suspension service, air conditioning services, and performing preventative maintenance.

Mandatory Requirements:

The successful candidate must have:

Must be at least 25 years of age

3-5 years bus repair experience

A satisfactory driving record and a valid driver's license

CDL with passenger and air-brake endorsements. Must have your own tools.

ASE certification preferred.

Ability to work days, nights and weekends required.

Preferred Requirements :

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening.

EEO/AA: Females/Minorities/Disabled/Vets

Apply online at <https://usjobs-hertz.icims.com/jobs/79136/bus-mechanic/job?hub=20&mobile=false&width=784&height=500&bga=true&needsRedirect=false>

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Sales & Service Associate (Chicago, IL)

Job ID 79012

Positions 3

Location US-IL-Chicago

Category Administrative/Clerical

General Responsibilities:

Do you thrive in a fast-paced, ever-changing environment where people are your #1 concern? Can you see yourself working as a team to achieve high-quality results? Do you have an art of persuasion? You're enthusiastic and accommodating. Even under pressure, you're tactful and deliver with charm. You'll get things done the "right way!"

If this sounds like you, then Hertz needs you as a Sales and Service Associate in our Off-Airport Rental operations!

Mandatory Requirements:

Qualified applicants will have the following:

High school diploma (or equivalent)

A valid driver's license with record in good standing

Ability to drive and operate vehicles

Fluency in English

2-3 years of customer service and sales experience, preferably in the car rental or tourism industries.

Physical Requirements:

Applicant must possess all auditory, speaking and communicating capabilities necessary to complete the responsibilities detailed above. The essential functions of this position include, but are not limited to, the following: sitting, standing, walking, bending and twisting, climbing, driving, pushing and pulling, speaking, hearing, writing, lifting, typing, filing, seeing, reading and the ability to use a computer, telephone, calculator, copy machine and fax machine.

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening.

EEO/AA: Females/Minorities/Disabled/Vets

Apply online at <https://usjobs-hertz.icims.com/jobs/79012/sales-%26-service-associate-%28chicago%2c-il%29/job?hub=20>

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GM Region Retail Car Sales

Job ID 77603

Positions 1

Location US-IL-Chicago

Category Sales

General Responsibilities:

The Regional GM of Retail Car Sales is responsible for driving increased profitability and positive EVA in all channels of fleet remarketing within his/her respective region.

The incumbent will create and lead vehicle disposal efforts aimed at achieving maximized revenue, positive EVA, minimized cost and turnaround time.

This role will provide leadership, vision, and strategic focus on all fleet remarketing initiatives for the region.

Mandatory Requirements:

Educational Background:

4 year college degree in business/finance/economics preferred

Professional Experience:

Ten plus years auto remarketing experience in an auto dealership or third party consortium environment, primarily at a leadership level.

Recognition in the remarketing industry with other remarketers and OEM's for expertise and delivery successful and profitable results.

Knowledge:

Retail and Wholesale automotive market

Skills:

Effective leadership and financial acumen

Strong problem solving skills

Strong communication and presentation skills

Effectively interact with all levels of the organization from Senior leadership to local operations.

Apply online at <https://usjobs-hertz.icims.com/jobs/77603/gm-region-retail-car-sales/job?hub=20>

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Vehicle Transporter

Job ID 77462

Positions 50

Location US-IL-Chicago

Category Sales

General Responsibilities:

Hertz, an industry leader is seeking high-charged, high-energy, team driven individuals to work as a vehicle transporter.

As a transporter you will have the opportunity to drive Hertz cars while getting paid!

This is an On-Call, Part-Time position not to exceed approximately 25 hours per week. It is not meant for those who need Full-Time employment or benefits.

Your general responsibilities include but are not limited to;
Transports vehicles safely within the airport to various service areas.
Safely moves vehicles between airport and off-airport locations.
Provide outstanding customer service.
Maintain courteous and professional behavior & appearance.
Follow all company safety policies and procedures and protect company assets.
Ability to work with minimal supervision while maintaining high energy.

Mandatory Requirements:

Requirements:

Valid driver's license

Must be at least 20 years of age

Flexibility in scheduling which may include nights weekends and holidays

Preferred Requirements :

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening.

EEO/AA: Females/Minorities/Disabled/Vets

Apply online at <https://usjobs-hertz.icims.com/jobs/77462/vehicle-transporter/job?hub=20>

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Lube Tech

Job ID 71487

Positions 2

Location US-IL-Chicago

Category Maintenance - Vehicle

General Responsibilities: If you're looking for the benefits of joining an industry leader, with a high-charged, energy-filled environment, the Lube Rack Attendant position at our Des Plaines / O'Hare Operations may be the position for you. Bring your energy, drive, and motivation to Hertz, and set your goals on cruise control! The Hertz Corporation, a world leader in the car rental industry, currently seeks energetic team players.

Mandatory Requirements: Basic duties of this position include oil changes, tire rotations and replacements, and performing preventative maintenance, among other things. The successful candidate must be 20 years of age and have a satisfactory driving record and a valid driver's license. Must have your own tools. Ability to work days, nights and weekends required.

Apply online at <https://usjobs-hertz.icims.com/jobs/71487/lube-tech/job?hub=20>

Environmental Services Aide I

Department: Environmental Services

Schedule: Registry

Shift: Evenings

Hours: 3:00pm to 11:30pm

Job Details: Reporting the Supervisor of Environmental Services and working under direct supervision and according to specific assignments performs a variety of routine housekeeping duties. Maintains the hospital in a clean, sanitary and attractive condition and/or makes beds in discharge units and completes necessary paperwork.

JOB SPECIFICATIONS: Up to two (2) weeks of on the job training and experience in order to learn the proper preparation of cleaning solutions, infection control techniques, proper cleaning procedures and the locations of various hospital areas. A High School Diploma or its' equivalent is preferred. The ability to communicate effectively both verbally and written in English. The ability to complete written forms and reports as required. Previous experience in a hospital environment desirable.

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&JobId=635548

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Utility Worker (West Loop)

Job ID 74354

Positions 1

Location US-IL-Chicago

Category Fleet Operations

General Responsibilities:

If you're looking for the benefits of joining an industry leader, with a high-charged, energy-filled environment, then you can stop looking, because you have found what you're looking for in the Utility Worker position at our Hertz Local Edition location.

Bring your energy, drive, and motivation to Hertz, and set your goals on cruise control! The Hertz Corporation, a world leader in the car rental industry, currently seeks energetic team players to join our team.

Duties include assisting with customer pick-up and delivery, cleaning the interior and exterior of the vehicle, checking and filling all necessary fluids under the hood, refueling the vehicle and checking tire pressure.

Mandatory Requirements:

Customer service experience is required

Must be able to stand for long periods of time with continuous bending and twisting

Must be available to work scheduled hours depending on the needs of the branch including Saturdays and Sundays

Must be at least 20 years of age

Valid Driver's License with clean motor vehicle record

Periodic MVR checks will be performed if hired.

Educational Background:

High school diploma or equivalent education required.

Preferred Requirements :

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening.

EEO/AA: Females/Minorities/Disabled/Vets

Apply online at <https://usjobs-hertz.icims.com/jobs/74354/utility-worker-%28west-loop%29/job?hub=20>

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1st and 2nd shift warehouse / forklift at Valley Staffing Inc

Description:

We are seeking to fill our Customer Service Department due to recent expansions. Must be able to work Full-time hours. No experience required, full training is provided. Valley Staffing in partnership with a local food production plant is looking to fill a first shift warehouse / staging job. This position is 12 hour shifts, Mornings and Afternoons.

POSITION SUMMARY: Ensure ingredients are stored properly and the ingredients are staged in a timely manner for all departments. **ESSENTIAL FUNCTIONS:** Make sure ingredients are stored according to allergen segregation process. Make sure pallets are labeled with the correct allergen labels by using the Ingredient Allergen Guide. Make sure all pallets are labeled with FIFO labels. FIFO labels should be on all four sides of the pallets.

Pre-Stage ingredients according to formulas and the Plan of Power. Use white labels to ensure correct ingredients are staged according to process sheet. Document weights and lot numbers on formulas Fill out Melter Forms Daily Pull frozen ingredients out of freezer according to Thawing Process Change egg totes when empty. Assist Warehouse Receiver with moving pallets to make room for incoming ingredients. Maintain clean, safe and sanitary work areas.

This includes all dry ingredients areas (Ingredient Warehouse A, B, Icing Area and Tunnel Oven Area), Cooler A and B and the ingredient freezer area. Create warehouse transfer sheets twice daily (morning and afternoon). Use equipment (stacker and electric hand jack) properly and not abused. Contact supervisor when a problem arises. Communicate with next shift stagers with what is currently in process and what is coming up next.

Assist with quarterly and annual inventories. Follow all GMP procedures. Performs other duties as assigned.

"Requirements: * Ability to work well with others in a respectful & team like manner * Must be diligent, detail-oriented, honest, reliable, punctual, and dependable. * Ability to work in a fast-paced, organized & positive environment * Flexible and adaptable to change. * Ability to lift up to 50 lbs and be comfortable also doing manual labor * Ability to stand and walk for extended periods of time. * Consistent work history/ strong work ethic"

Apply online at

http://www.youemployment.com/jobs.aspx?CID=20165&SID=11643&SID2=&utm_source=Indeed&utm_medium=cpc&utm_campaign=Indeed

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Doorperson (Part Time) (Job Number: FRO018DK)

Work Locations: Hilton Chicago O'Hare Airport O'Hare International Airport 60666

A Doorperson with Hilton Hotels and Resorts is responsible for greeting arriving and departing guests and directing entry traffic in the hotel/Es continuing effort to deliver outstanding guest service and financial profitability.

What will it be like to work for this Hilton Worldwide Brand?

One of the most recognized names in the industry, Hilton Hotels & Resorts offers travelers a world of authentic experiences. Hilton remains an innovative, forward-thinking hospitality leader by offering best-in-class products, services and amenities to ensure that every guest feels cared for, valued and respected. From inaugural balls and international award galas to business events and personal moments, Hilton is where the world makes history, closes the deal, toasts special occasions and gets away from it all.

Hilton Hotels & Resorts is one of Hilton Worldwide/Es ten market-leading brands. For more information visit www.hiltonworldwide.com.

If you understand the importance of upholding a brand/Es reputation and what it takes to provide a globally recognized hospitality experience, you may be just the person we are looking for to work as a Team Member with Hilton Hotels & Resorts.

What will I be doing?

As a Doorperson, you would be responsible for greeting arriving and departing guests and directing entry traffic in the hotel/Es continuing effort to deliver outstanding guest service and financial profitability. Specifically, you would be responsible for performing the following tasks to the highest standards:

- Greet arriving and departing guests, direct traffic at the main entrance and offer luggage assistance to guests
- Read luggage tags and provide claim tickets for accurate delivery of guest items
- Retrieve, move, place and store guest items including, but not limited to, packages, luggage and boxes from vehicles and the luggage storage area
- Arrange guest transportation (i.e. taxi cabs), as needed
- Respond to guest inquiries and requests and resolve guest issue in a timely, friendly and efficient manner

Apply online at https://hilton.taleo.net/careersection/us_external/jobdetail.ftl

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Delphi Coordinator/Receptionist (Job Number: SAL012GK)

Work Locations: The Drake Hotel 140 E. Walton Place Chicago 60611

Coordinate, monitor and maintain GCRM and related Sales, RM and Operations systems, data content, processes, initiatives and forecasting to support Rooms, Public Space and Catering revenue strategies. Provides Sales system training and reporting.

What will it be like to work for this Hilton Worldwide Brand?

One of the most recognized names in the industry, Hilton Hotels & Resorts offers travelers a world of authentic experiences. Hilton remains an innovative, forward-thinking hospitality leader by offering best-in-class products, services and amenities to ensure that every guest feels cared for, valued and respected. From inaugural balls and international award galas to business events and personal moments, Hilton is where the world makes history, closes the deal, toasts special occasions and gets away from it all.

If you understand the importance of upholding a brand's reputation and what it takes to provide a globally recognized hospitality experience, you may be just the person we are looking for to work as a Team Member with Hilton Hotels & Resorts.

Apply online at https://hilton.taleo.net/careersection/us_external/jobdetail.ftl

PHYSICIAN ASSISTANT

Department: Clinic Urogynecology

Schedule: Full Time

Shift: Days

Job Details: Reporting to the Practice Manager/Physician provides clinical care to patients. Successful in all aspects of providing assistance in the surgical setting and to provide quality in-patient care without outside direction. Current licensure as a Physician Assistant in the State of Illinois; Bachelor's Degree Program from an accredited Physician Assistant School; current CPR certification. Professional competencies documented by references based on Physician Assistant experience, education or both.

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=137347

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Outside Sales Representative

Job ID 77293

Positions 1

Location US-IL-Chicago

Category Sales

As a Sales Representative . . .

The successful candidate is responsible for:

Daily territory management and revenue growth through on site visits to customer job sites in addition to contacting potential customers via telephone

Plan and organize business strategies to achieve desired results and exceed quota by renting and selling equipment

Identify customer needs and react appropriately while understanding market conditions and local competitor pricing

Penetrate customer at the strategic level to diversify customer base to include industrial, traditional and nontraditional accounts

Mandatory Requirements:

BA/BS University degree with a concentration in marketing, sales, or business. Other disciplines are encouraged to apply

Works effectively with all levels of the company

Uses business processes to achieve desired results

Exceptional communication skills including face-to-face interaction

Ability to follow up with customers in a timely manner

Must react to changing business needs

Multi tasker who uses project management skills to accomplish goals

Must have valid driver's license and driving record in good standing

Proven track record with 3 to 5 years sales experience within the heavy equipment industry and or 5 years plus sales experience in a related field

Very good knowledge of the heavy equipment and small tool rental business

Detailed knowledge of all types of equipment and how it is used

Understanding of local competition and market rates in order to drive results

Ability to work autonomously in a fast paced environment

Candidate will be given the use of a company fleet vehicle for business purposes.

Preferred Requirements :

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening. EEO/AA: Females/Minorities/Disabled/Vets

Apply online at <https://usjobs-hertz.icims.com/jobs/77293/outside-sales-representative/job?hub=20>

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MEDICAL ASSISTANT

Department: Clinic Urogynecology

Schedule: Full Time

Shift: Days

JOB SUMMARY

Under direct supervision, coordinates all clinical and clerical aspects of the medical practice.

JOB QUALIFICATIONS

1. High school diploma or GED
2. Passed National Certification Examination
3. CPR certification
4. 1 year clinical experience, including venipuncture, EKG, and injections, preferred
5. Effective communication skills
6. Ability to work under pressure

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&CJobId=211653

Mammography Tech

Department: BREAST CENTER

Schedule: Part Time

Shift: Days

Job Details: Under general supervision, perform mammography in order to assist physicians in the diagnosis and/or treatment of medical disorders; performs related clerical and service duties.

EXPERIENCE AND QUALIFICATIONS: Completion of an AMA approved Radiologic Technology Program equivalent to two years of college which will include coursework in anatomy and physiology. Registration by the American Registry of Radiologic Technologists and Mammography certified. Licensed by the Illinois Department of Nuclear Safety. Maintain required mammography continuing education. Requires current CPR certification.

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&CJobId=159940

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Mental Health Counselor

Department: BHS EXEMPT PSYCH

Schedule: Registry

Shift: Rotation

Job Details:

Reporting to the management staff of Behavioral Health Services, in coordination with the Registered Nurse and the interdisciplinary team, performs mental health counseling and provides behavioral intervention based on assessed needs for patients and routine performs patient care duties.

Provides a safe and therapeutic environment and may assist in the admission, provision of patient care, discharge and transfer of patients and documents specified information. Provides all services in accordance with established hospital/departmental policies and procedures.

Minimum of two (2) years previous Inpatient Psych experience preferred.

Level of knowledge equivalent to that ordinarily acquired through completion of two (2) years of college with course work in psychology or a related field preferred or the equivalent combination of education and experience.

Bachelor's Degree strongly preferred.

Addictions training/certification desirable. CPI certification preferred.

Current CPR Certification required.

May be required to complete phlebotomy training prior to starting work. If the employee does not have previous phlebotomy experience, on the job training can be provided.

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=691303

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Location Manager I (Midway Airport)

Job ID 76317

Positions 1

Location US-IL-Chicago

Category Management - Operations Management

In your position as a Location Manager, you will move between these key areas of responsibility, learning the functions of each and in that way gain a working, on-site knowledge of the business that can help you progress into higher management ranks.

Hertz strives to be the #1 car rental company in customer satisfaction and retention; we need you to help us achieve our goal!

Mandatory Requirements:

Educational Background: Associates Degree Required ; Bachelors Degree Preferred

Professional Experience:

Minimum 1+ years of management experience.

Customer Service, Management, and Sales experience preferred.

A background managing a unionized workforce is helpful

Experience in car rental, hospitality, or tourism a plus.

Familiarity with Lean/Six Sigma/Toyota Management techniques is an advantage.

Skills: Professionally direct employees including: training, setting expectations, follow up and corrective action. Excellent communications skills with the ability to engage in verbal interactions with customers. Strong sales skills. Strong problem-solving and decision making skills. Ability to project professional appearance. Must have basic computer skills and knowledge of Microsoft Office programs. Proficiency in English. Must have a valid driver's license.

Physical Requirements: Applicant must possess all auditory, speaking and communicating capabilities necessary to complete the responsibilities detailed above. The essential functions of this position include, but are not limited to, the following: sitting, standing, walking, bending and twisting, climbing, driving, pushing and pulling, speaking, hearing, writing, lifting, typing, filing, seeing, reading and the ability to use a computer, telephone, calculator, copy machine and fax machine.

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening. EEO/AA: Females/Minorities/Disabled/Vets

Apply online at <https://usjobs-hertz.icims.com/jobs/76317/location-manager-i-%28midway-airport%29/job?hub=20>

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Seasonal Vehicle Service Attn(Car Detailers) - O'Hare Airport

Job ID 74849

Positions 1

Location US-IL-Chicago

Category RAC Operations

As a Hertz VSA...

You'll be responsible for vehicle preparation to ensure vehicle is ready for customer pick-up. Drive and park vehicles on-lot as needed. Check for vehicle damage and ensure features of the vehicles are operational. Check vehicle status. (rentable/non-rentable) Ensure interior of vehicle is clean. (windows, door jams, trunk, vacuum, etc) Fill gasoline tank and check fill levels of all fluids Clean the exterior of vehicle. (debug and wash) Meet processing and standardization quotas. Perform related tasks as directed by managers. Able to work outdoors in all types of weather conditions.

Mandatory Requirements:

Educational Background: High School diploma or equivalent education preferred.

Professional Experience: Detailing experience preferred.

Skills: Must have a valid driver's license and excellent driving record

Ability to drive multiple types of vehicles

Effective verbal communication skills with customers, co-workers and management

Additional Notes: Must be able to carry out additional duties and responsibilities as assigned by management due to operational needs. Must be able to work days, nights, weekends and holidays. Must be at least 20 years of age. Must be able to work outside year-round.

Physical Requirements: Applicant must possess all auditory, speaking and communicating capabilities necessary to complete the responsibilities detailed above. The essential functions of this position include, but are not limited to, the following: sitting, standing, walking, bending and twisting, climbing, driving, pushing and pulling, hearing, writing, lifting, typing, seeing, reading and the ability to use a computer and telephone.

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening.

EEO/AA: Females/Minorities/Disabled/Vets

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Order Builder (Loader)- 7pm- 3:30am Part-Time

Talent Area : Warehouse Operations

Location : Alsip, IL, USA

Other Location :

Requisition Number : HV033679

Full or Part Time : Regular Employee PT

Position Description

Are you ready to join a great warehouse team? If you answered YES!, then Coca-Cola Refreshments wants YOU. We are seeking individuals to pull various Coca-Cola products from our warehouse to build specific orders onto pallets. We are looking for individuals that ENJOY working in a fast pace warehouse.

Responsible for pulling orders based on pick ticket to accurately build orders for loading onto delivery trucks.

- Build orders according to assigned load tickets using industrial power equipment.
- Manually lift and move product to restock and repack ensuring date code accuracy and proper rotation.
- Adhere to good manufacturing practices and safety standards.
- Responsible for meeting productivity requirements.
- Stage completed pallets in designated area.

- High School diploma or GED preferred.
- 0 - 1 year of general work experience.
- Prior warehouse experience required.
- Ability to operate a manual/powered pallet jack or lift product is preferred.
- Demonstrated attention to detail.
- Certified Forklift License a plus.
- Must be able to repetitively lift up to 50lbs.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/order-builder-loader-7pm-330am-part-time-alsip-illinois-job-1-4551917>

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Job Title: Office Clerk - Opt 1

Agency: Human Services

Salary: \$2,694.00 - \$3,311.00 monthly

Job Type: Full-Time

Location: Statewide, Illinois

Number of Vacancies: 1

Bid ID#: A-HCD Continuous

Description of Duties/Essential Functions Benefits Supplemental Questions
Under general supervision, verifies the accuracy of authorizations of assistance; posts case status changes to financial control cards; processes authorizations and submits them to Springfield and according to strict time schedule; maintains control on case actions to be taken by casework staff.

Minimum Requirements:
Requires knowledge, skill and mental development equivalent to completion of high school. Requires one year of clerical experience.

Work Hours & Location/Agency Contact:

Work hours: 8:30 am – 5:00 pm

Contact: Employee Services, HCD
100 South Grand Avenue East, 3rd floor
Springfield, IL 62762

Current employees will need to complete and submit a bid form and copy of an online application or CMS100 Employment Application to the address listed above. Non State candidates apply below.

How to Apply:
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 1 – General

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Job Title: Telecommunicator Trainee

Agency: State Police

Closing Date/Time: Mon. 07/21/14 5:00 PM Central Time

Salary: \$3,124.00 - \$4,402.00 monthly

Job Type: Full-Time

Location: Will County, Illinois

Number of Vacancies: 1

Plan/BU: RC014

Minimum Requirements:

Requires knowledge, skill, and mental development equivalent to completion of four years of high school. Qualifying state employees in the Upward Mobility Program may complete combinations of specific proficiency tests and training programs leading to a certificate of proficiency in lieu of the stated requirements for this class. Requires elementary knowledge of the operation and care of a keyboard and related equipment. Requires elementary knowledge of office practices and procedures, business English, spelling, and commercial arithmetic. Requires skill to type accurately at a minimum of 30 WPM. Requires ability to receive, understand, and act upon aural and written instructions and information through the use of a two-way radio and telephone. Requires ability to acquire a valid LEADS operator certificate. Requires a clear speaking voice. Requires the ability to maintain self control under stressful conditions. Must be able to pass an agency background check. Must be able to work assigned shifts, weekends, and holidays.

Work Hours & Location/Agency Contact:

WORK HOURS: Indeterminate Shift & Days Off Vary.

WORK LOCATION: District 5 Communications Center
16648 South Broadway Street, Lockport, IL

AGENCY CONTACT: Shae Bruce

Public Safety Shared Services Center

1301 Concordia Court, PO Box 19277 Springfield, IL 62794

PHONE: 217-557-6015

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

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Job Title: Stationary Engineer - Chief

Agency: Corrections

Closing Date/Time: Tue. 07/15/14 4:00 PM Central Time

Salary: \$8,887.92 - \$8,887.92 monthly

Job Type: Full-Time

Location: Will County, Illinois

Number of Vacancies: 1

Plan/BU: PR000 Bid ID#: IDOC29-82-14-0800

Description of Duties/Essential Functions Benefits Supplemental Questions
Under direction of the Asst. Warden of Operations (Sr. Public Service Admin), directs and administers a maintenance program at Stateville Corr. Ctr. including emergency maintenance, security maintenance, preventative maintenance and utility distribution systems; serves as a working supervisor; assigns and reviews work of staff engaged in the repair, maintenance and operation of institutional buildings, grounds, equipment and machinery; prepares reports; plans and coordinates new construction projects and repairs. Position Number: 42610-29-82-350-00-01

Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of high school; requires seven years of experience in the operation of a commercial or institutional power plant or as a skilled craftsman in the mechanical or building trades; requires thorough knowledge of steam engineering, electrical generation and distribution; requires thorough knowledge of the repair and construction of buildings and equipment; requires thorough knowledge of the underlying principles of water and sewage treatment; requires extensive knowledge of public health regulations and building codes.

Work Hours & Location/Agency Contact: WORK HOURS: 6:30am to 3:00pm Monday through Friday with days off of Saturday and Sunday.

LOCATION/AGENCY: IDOC Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434
CONTACT: Diana Wysocki, Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434 (815) 727-3607 extension 6693.

How to Apply: This position is not subject to Central Management Services (CMS) testing procedures; therefore, no application needs to be submitted to CMS, Division of Examining and Counseling, for grading. All interested applicants must submit a CMS-100 employment application directly to the Agency Contact listed above prior to the end of the posting period. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Cooler Mover

Talent Area : Selection Required
Location : St Charles, IL, USA
Requisition Number : (00024068
Full or Part Time : Regular Employee FT

Position Description

Responsible for delivering, setting up, moving and exchanging vending equipment in customer accounts and other outlets.

- Deliver, exchange and move vending equipment.
- Complete safety vehicle reports on a daily basis.
- Load and unload vending machines for delivery and/or return.

- Communicates with dispatchers, customers and supervisors regarding delivery and pick up status.
- Set coolers, which involves setting shelves, temperature and checking refrigeration.
- Educate customers in operation of equipment.
- Maintain clean and safe work area.

- High School diploma or GED preferred.
- 1-3 years of general work experience required.
- Prior work experience with moving equipment preferred.
- Previous vending equipment repair and distribution a plus.

- Ability to do heavy lifting on a daily basis.
- Demonstrated mechanical and technical aptitude.
- Valid CDL required, Class A preferred, current vehicle liability insurance, and driving record within MVR policy guidelines.
- Forklift certification preferred.
- Must be able to pass a Department of Transportation physical and/or have a valid DOT Medical Card.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/cooler-mover-st-charles-illinois-job-1-4537489>

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Trailer Mover-PT

Talent Area : Transportation/Driver

Location : Niles, IL, USA

Requisition Number : 00023227

Full or Part Time : Seasonal/Casual FT

Position Description

Responsible for moving trailers across lots during loading and related functions.

- Conducts a daily check of trailers for raw materials and full goods in addition to assessing for empty trailers and others that need to be relocated or loaded.
- Properly stores trailers not being used.

- Maintains proper order of customer pick up trailers brought to the docks.
- Ensure a complete and accurate list of trailers brought in and moved to the docks.
- Ensure that all trailers brought to the docks have their wheels chocked.
- Reports problems or damages that occur.

- High School diploma or GED preferred.
- 0 - 3 year of general work experience required.
- 1+ year prior warehouse/stocking/fork-lift experience preferred.

- Previous experience within high-speed industrial environment a plus.
- Ability to operate a manual / powered pallet jack or lift product.
- Demonstrated attention to detail.

- Fork-lift certification is required
- Must be able to repetitively lift up to 60lbs
- CDL Class A required if transporting product on public roads.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/trailer-mover-pt-niles-illinois-job-1-4527581>

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