



**Sales Associate**

Trubrite, LLC - Aurora, IL

Sales Associates/ Customer Service Representatives needed!!!

A teeth whitening company servicing from California is opening a new branch Chicago malls.

We are looking for a long term candidates to work inside Westfield Fox Valley in Aurora.

- \*Professional
- \*Self-motivated,
- \*Excellent communication skills and willing to commit.
- \*be outgoing, talkative, friendly, mature, dependable and self-confident.
- \*Reliable Transportation.

IF YOU IN TO MAKE MONEY WE ARE YOUR NEXT STOP!

We will train and teach you the secrets of direct sales, so you can have an income of \$\$\$\$\$

Come and join an amazing team! Email us your resume by contacting our office in California at (818) 380-0255 to set an appointment for interview

You also can stop at our kiosk that is located in the Westfield Fox Valley Mall, 195 Fox Valley Center Drive.

We are located next to the Victoria's Secret store.  
Dress for Success and bring a hard copy of your resume with you.

Looking forward to hear from you, we have 4 opening at this moment.

Apply online at [http://www.indeed.com/viewjob?cmp=trubrite,-LLC&t=Sales+Associate&jk=5846a19283552e52&sjdu=QwrRXKrqZ3CNX5W-O9jEvdWaFExGg97Dg5JRAWGCKoBg4UImWNojIMUHjNLj3buFivHvJ28WeYKE1L9Nur\\_SfW](http://www.indeed.com/viewjob?cmp=trubrite,-LLC&t=Sales+Associate&jk=5846a19283552e52&sjdu=QwrRXKrqZ3CNX5W-O9jEvdWaFExGg97Dg5JRAWGCKoBg4UImWNojIMUHjNLj3buFivHvJ28WeYKE1L9Nur_SfW)

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## **Technical Sales Service Representative**

Requisition ID: 1400004398

Primary Location: United States-Illinois-Chicago

Organization: Industrial Coatings

Schedule: Full-time

Travel Required: Yes, 75 % of the Time

Job Posting: Jun 5, 2014, 4:15:18 AM

### Qualifications

#### Experience and Education-

Associates Degree / Bachelors Degree or equivalent experience

#### Functional and Technical Skills-

Knowledgeable of Coatings is a plus, applications experience, safety requirements and painting facilities a must to establish credibility and create rapport with customers. Must be able to work independently and be self-motivated. Good computer (Microsoft Office) and project management skills required along with excellent verbal and written communications skills. Must possess a high degree of professionalism and perpetuate PPG's image.

PPG prides itself on the quality of its employees and as such, candidates who receive a job offer will be required to successfully pass a hair drug/toxins test and a background check.

PPG Industries, Inc. offers an opportunity to grow and develop your career in an environment that provides a fulfilling workplace for employees, creates an environment for continuous learning, and embraces the ideas and diversity of others.

All qualified applicants will receive consideration for employment without regard to sex, pregnancy, race, color, creed, religion, national origin, age, disability status, protected veteran status, marital status, sexual orientation, gender identity or expression, or any other legally protected status. PPG is an Equal Opportunity Employer.

Apply online at

<https://ppg.taleo.net/careersection/prof/jobdetail.ft?lang=en&job=181661&src=JB-10560>

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## **Sr Carpet Cleaning Technician**

Sears Home Services - Bridgeview, IL

If you are looking to work for a team minded company who truly values it's employees, Sears is the place for you!

**Position Summary:** Responsible for providing quality carpet and upholstery cleaning and other related services to our customers. Supervises Technicians on all pre-assigned jobs, as well as additional services purchased by the customer while in the home.

### **Responsibilities:**

Plans the workday and determines the optimal travel route to scheduled appointments. Responsible for the safe driving of Company vehicles to the next scheduled appointment. Surveys and discusses in detail with the customer any services to be completed. Explains and sells as many additional services as the customer may desire, including additional carpet and upholstery cleaning, carpet protector, deodorizer and spotter. Ensures that all pre-assigned jobs are successfully completed. Completes and reviews invoices with the customer and secures payment for service. Determines the Technician has properly secured all equipment in truck. Telephones the next customer to alert them of time of arrival. Is constantly aware during the course of the day of supervisory responsibility towards the technician so he is properly trained to complete his job assignments. Completes all paperwork upon returning to the branch, and turns in all invoices, payments and charges to designated person. Assists the Manager in formal training and development of new technicians. Other duties as assigned.

### **Knowledge, Skills, and Abilities:**

Must maintain a good driving record in compliance with Company requirements.  
Must remain informed of current industry knowledge.  
Demonstrated ability of good customer service techniques, which include follow through on all matters of sale. Adept use of a full range of proven selling techniques.  
Ability to develop and maintain positive relations with fellow associates and external customers and assist a wide range of individuals in a variety of functions. A team player. Must possess good verbal and written communication skills.  
Remain in good physical condition with no history of back problems.  
Ability to lift 25 pounds on a regular basis. High School Diploma or equivalent.  
"EOE Minorities / Females / Protected Veterans / Disabled"

Apply online at

[http://www.indeed.com/viewjob?cmp=Sears&t=Senior+Carpet+Cleaning+Technician&jk=bfafefac883473cd&sjdu=QwrRXKrqZ3CNX5W-O9jEvUOMb0yKxxsg11F9Ujli0G5xFY29bR9c4cloDrV8g2ZUhUQICAVN-NPRZ\\_1rjEHNrTm10jSsA\\_SYn9P0Uv9bp\\_c](http://www.indeed.com/viewjob?cmp=Sears&t=Senior+Carpet+Cleaning+Technician&jk=bfafefac883473cd&sjdu=QwrRXKrqZ3CNX5W-O9jEvUOMb0yKxxsg11F9Ujli0G5xFY29bR9c4cloDrV8g2ZUhUQICAVN-NPRZ_1rjEHNrTm10jSsA_SYn9P0Uv9bp_c)

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**Inventory Control Assistant-Gate Checker MON-FRI 2am -1030am**

Talent Area : Warehouse Operations / COCA COLA

Location : Chicago, IL, USA

Requisition Number : 00023740

Full or Part Time : Regular Employee FT

**Position Description**

Responsible for warehouse inventory maintenance and reconciliation on a daily basis.

- Count all full goods and raw materials in the warehouse on a daily basis, manually or using a handheld scanner.
- Research and reconcile daily inventory variances.
- Reconcile the daily, monthly, and annual inventory to the SAP computer system.
- Identify and report close dated product.
- High school diploma or GED required.
- Associate's degree preferred.
- 0-3 years warehouse/inventory experience required.
- Prior auditing experience preferred.
- Strong computer and database skills.
- Strong math skills.
- Ability to read and follow directions.
- Ability to work with minimal supervision.
- Forklift certification is preferred.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/inventory-control-assistant-gate-checker-mon-fri-2am-1030am-chicago-illinois-job-1-4491986>

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### **Fleet Mechanic**

Talent Area : Maintenance

Location : Chicago, IL, USA

Requisition Number : 00022682

Full or Part Time : Regular Employee FT

#### Position Description

Responsible for performing mechanical repairs and preventative maintenance on company fleet vehicles.

- Troubleshoot, diagnose and complete repairs on all types of vehicles.
- Perform preventative maintenance in fleet.
  
- Respond to service calls.
- Maintain tools.
  
- Clean work area.
- Pick up and deliver vehicles.
  
- 1+ years of mechanic experience on light and heavy equipment required.
- 3+ years journeyman mechanic experience preferred.
  
- Gasoline, diesel and propane vehicle experience preferred.
  
- Demonstrated mechanical and technical aptitude.
  
- May be required to supply automotive hand tools. (Not including heavy duty or diagnostic tools.)
  
- ASE certification preferred.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/fleet-mechanic-chicago-illinois-job-1-4426697>

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### **Account Manager Relief - Chicago**

Talent Area : Sales

Location : Chicago, IL, USA

Requisition Number : HV031125

Full or Part Time : Regular Employee FT

#### Position Description

Responsible for selling and ordering product into existing accounts. Ensures consistent adherence to merchandising and customer service standards.

- Executes and closes all sales calls for assigned (relief) sales route(s)
- Maintains and sells incremental displays, as needed; and secures incremental equipment placements
- Sell in promotional programs and ensure dealer compliance
- In connection with a sales call, maintain appropriate inventory levels, maintain company assets and point of sale, ensure account meets Company merchandising standards, determine stores' product needs, place and transmit appropriate orders.
- Communicate account activities to appropriate parties
- Transport, replace and maintain point of sale advertising as appropriate for accounts
- Periodic lifting of 50+ pounds, bending, reaching, kneeling
  
- High School or GED (General Education Diploma) required
- Bachelor Degree/3-4 Yr College - Univ. Degree preferred
- 1+ years of general work experience
- 1+ years previous sales experience preferred
- Food/beverage industry experience a plus
- Ability to multitask handling multiple customer accounts
- Strong attention to detail and follow-up skills
- Excellent planning and organization skills
- Proficient computer application skills
- Ability to create and conduct sales presentations preferred
- Valid driver's license and driving record within MVR policy guidelines

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/account-manager-relief-chicago-chicago-illinois-job-1-4496360>

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**TITLE: INTERN (H) SEASONAL**

FOR DEPARTMENT CENTRAL REGION OFFICE AT GARFIELD PARK

**CHARACTERISTICS OF THE CLASS:**

Under direct supervision, performs typing, word processing and a variety of clerical work in support of the operation of an organizational unit on a temporary basis. Performs related duties as required.

**EXAMPLE OF DUTIES:**

Responds to routine telephone inquiries. Collects information for compiling reports. Makes telephone calls and contacts other departments and organizations to collect routine information or to follow through with calls initiated by supervisor. Types prepared correspondence, memoranda, lists and brief reports. Files as instructed in an established filing system. Operates office machines (e.g. copier, calculator). Performs routine data entry tasks using established mainframe systems. Completes forms by hand or by using a typewriter/wordprocessor by filing in the required information (e.g. supply requisitions, personnel requisitions). Maintains simple logs or records. Receives and directs visitors.

**DESIRABLE MINIMUM QUALIFICATIONS:**

**Training and Experience:**

High School graduation or equivalent, including completion of courses in English, Spelling, Mathematics and Typing, or an equivalent combination of training and experience is required. One year of experience in a business office performing typing and filing duties is preferred. Word processing experience is preferred.

**Knowledge, Skills and Abilities:**

Knowledge of rules of grammar, punctuation and spelling. Knowledge of office methods and procedures. Ability to make arithmetic calculations. Ability to organize and maintain records manually or using personal computer. Ability to communicate effectively with park employees and the public. Skill in the operation of office machines, including personal computers. Effective oral and written communication skills.

Salary: \$12.00 per hour

Apply online at

<http://www.applitrack.com/chicagoparkdistrict/onlineapp/default.aspx?all=1>

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**Title: Supply Technician, Class I**

Level: 2253

**CHARACTERISTICS OF THE CLASS:**

Under direction supervision, performs a variety of duties related to the inventory and distribution of central supplies and mail. Operates a van for delivery purposes. Transports bulk mail and supplies. Performs related duties as required.

**EXAMPLES OF DUTIES:**

Picks up, sorts and delivers mail. Loads, unloads and transports bulk mail and supplies. Fills requisitions for supplies. Keeps working area clean and organized. Codes requisitions with appropriate commodity codes and other pertinent data. Verifies accuracy of codes by cross checking between requisitions and computer. Codes new requisitions. Performs inventory checks using computer. Enters data into computer regarding items ordered, received and distributed. Brings to the attention of appropriate supervisor the need to re-order supplies.

**DESIRABLE MINIMUM QUALIFICATIONS:**

**Training and Experience:**

Graduation from high school plus one year of full time experience performing responsible clerical duties, or an equivalent combination of education and experience is required.

License Requirement: Applicants must possess a valid Class A State of Illinois driver's license.

**Knowledge, Skills and Abilities:**

Knowledge of mail distribution, inventory practices and similar procedures. Ability to operate small mechanical appliances and equipment. Skill in operating a motor vehicle (van). Ability to operate a personal computer. Ability to follow written and oral directions and to make basic arithmetic calculations. Ability to perform manual labor and lift heavy sacks.

Union: SEIU Local 73

Career Service

EEO: Service-Maintenance

FLSA: Non-Exempt

Salary: \$42,402.66 per year

Apply online at

<http://www.applitrack.com/chicagoparkdistrict/onlineapp/default.aspx?all=1>

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**Title: Artcraft Instructor (Hourly)**

Level: 3312

**CHARACTERISTICS OF THE CLASS:**

Under general supervision, responsible for developing, teaching and leading artcraft activities for the Park District, in one or more related areas of specialization including, but not limited to, sewing, ceramics, painting, illustrating and handicrafts. Performs related duties as required.

**EXAMPLES OF DUTIES:**

Plans and implements a course curriculum for the instruction of artcraft activities in one or more related areas of specialization. Provides instruction and supervision for Park District patrons involved in artcraft activities. Demonstrates proper techniques and skills for artcraft activities. Adapts programs to reflect differing levels of participant skill development. Enforces and promotes safety guidelines for artcraft programs.

Performs general administrative duties including but not limited to: assisting in course registration, collection of fees, routine record keeping and promoting artcraft programs. May solicit fabric and other material donations from local businesses and other organizations.

**DESIRABLE MINIMUM QUALIFICATIONS:**

**Training and Experience:**

An Associate of Arts Degree or completion of two full years of course work at an accredited College or University which included a minimum of 20 credit hours in one or more of the following areas, including Art, Fashion Design, Home Economics or a related area of specialization, or graduation from High School or the equivalent GED and three full years of closely related instructional or practical experience in recreation, cultural or business environment, or an equivalent combination of education and experience is required.

**Knowledge, Skills and Abilities:**

Knowledge of a variety of artcraft skills and techniques including sewing, drawing, painting, ceramics and two and three dimensional design. Elementary knowledge of leisure and recreation theories and principles. Effective oral and written communication skills. Technical knowledge and skill in one or more areas of artcraft specialization.

Union: Local 46

Career Service

EEO: Paraprofessional

FLSA: Non-Exempt

Apply online at

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**Inventory Taker - US - Dist 68 - Chicago, IL**  
Oak Lawn, IL

**Job Requirements/Duties**

- Proficient with the RGIS hand held computer and other inventory equipment.
- Achieve established average per hour (APH) counting goals while ensuring accuracy and integrity of the data collected in all inventories worked.
- Adhere to all company policies and procedures. • Ability to work assigned shifts and adhere to a flexible schedule with varying hours to include working an extreme schedule, resulting in long hours on occasion. • Ability to work in various work environments, such as stores, warehouses, outside industries, etc., with potential exposure to cold and heat. • Ability to maintain a high level of confidentiality in all duties. • Access to reliable transportation. • Ability to complete other duties as assigned by Management. • Places community before self, engages and works effectively with and assists other Team Members.
- Ability to relate information clearly and accurately, verbally and in written form, in a positive manner that yields cooperation.
- Creates partnerships and instills trust and confidence in one's abilities, based upon demonstrated expertise. • Takes initiative to explore and suggest new approaches that can impact quality and/or quantity of job performance and organizational effectiveness, innovative. • Demonstrates a positive presence and energy. Is optimistic, maintains a positive view of life. Is respectful and honest with others.
- Maintains a can do attitude, attacks job with passion, demonstrates a sense of urgency and delivers excellent output.

**Qualifications - Age Requirements** • 18 years of age

**Experience or Knowledge Requirements**

- Prior teamwork experience in a customer service setting preferred.
- Ability to add, subtract, multiply and divide in all units of measure with whole numbers, common fractions and decimals using a calculator or 10-key audit.

**Pre-Employment Testing**

- As a committed equal opportunity employer who maintains a drug free workplace,

RGIS conducts pre-employment criminal, drug and social security screening.

RGIS is an Equal Opportunity Employer and VEVRAA Federal Contractor

All qualified applicants will receive consideration for employment without regard to their protected veteran status and will not be discriminated against on the basis of disability.

Apply online at [https://jobs.ziprecruiter.com/job/Inventory-Taker-US-Dist-68-Chicago-IL/7974bf26/?source=email-candidate-job-alert&\\_zat=U5XNk38AAAEAG9YbGMAABX](https://jobs.ziprecruiter.com/job/Inventory-Taker-US-Dist-68-Chicago-IL/7974bf26/?source=email-candidate-job-alert&_zat=U5XNk38AAAEAG9YbGMAABX)

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## **Store Manager**

David's Bridal- Chicago, IL

If you can manage, lead, and coach a sales oriented team in a positive professional environment and have the ability to recruit and train a high caliber team, we would love to speak to you.

Full Time - Salaried

A comprehensive benefits package is available.

- Professional Environment
- Health/Dental/Vision Insurance
- A 401K Program
- Paid Vacation & Paid Personal Days
- Paid Sick Days & Paid Holidays
- Generous employee discount
- Pet Benefits

Competitive Salary + Bonus Opportunity Job Requirements Required Experience: Minimum of 4 years prior retail management

- Meet or exceed all store customer service and satisfaction goals and objectives
- Meet or exceed all store conversion metrics, and achieve or exceed daily, weekly, monthly, and annual sales plan
- Lead the recruiting efforts for all store positions to achieve proper staffing
- Secure company assets by implementing Company Loss Prevention measures
- Effectively manage associate turnover
- Provide a positive work environment
- Meet objectives for payroll management
- Training
- Direct and execute store visual standards
- Write and conduct performance reviews
- Perform effective coaching and counseling to all associates
- Flexibility to work retail schedules such as weekends, evenings, and Holidays
- Ability to lift up to 10 lbs., climb, bend, twist, stand, and to move throughout the store.

Apply online at [http://www.glassdoor.com/job-listing/store-manager-JV\\_IC1128808\\_KO0,13\\_IE9124.htm?jl=1015059814&utm\\_source=zipRecruiter&utm\\_medium=cpc&utm\\_campaign=zipRecruiter-ea&paoIdKey=OTI=](http://www.glassdoor.com/job-listing/store-manager-JV_IC1128808_KO0,13_IE9124.htm?jl=1015059814&utm_source=zipRecruiter&utm_medium=cpc&utm_campaign=zipRecruiter-ea&paoIdKey=OTI=)

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## **Warehouse Shipping/Receiving Position Available - Chicago**

Posted By: LMN Personnel

Posted Date: 2014-06-09 07:30:04

Location: Chicago, Illinois

Salary: \$38,500 Per Year

We have an immediate first shift opening for a warehouse shipping and receiving clerk in Chicago. We're an office supplier and distribution organization, serving primarily clients in the printing and packaging industry. If you have at least one year of shipping/receiving experience, a good work ethic and a teamwork focus, we have the job for you! Apply today, start next week.

### **Objective**

The shipping and receiving clerk performs admin and warehouse operations for the warehouse, including logistics communications and arrangements, data entry, staging and prep work, loading and unloading and forklift ops.

### **Job Description/Duties**

The shipping and receiving clerk tracks deliveries and shipments, processes records in database, communicates with drivers and vendors, loads/unloads trucks and stages and breaks down pallets. May assist with warehousing and inventory as needed and perform other duties when necessary. Supports the shipping and receiving specialists and manager and is the primary contact for basic communications in the dock area, including answering phones and maintaining schedule.

### **Skills and Specifications**

The clerk must have excellent organizational and communication skills. Computer skills essential, including database/ERP and MS office. Team player with great outlook and dependable work ethic.

### **Education and Qualifications**

Experience with FedEx, UPS, and USPS a plus. Forklift certified a plus. Able to lift 20 plus lbs frequently. HS diploma or GED required.

### **Benefits**

Great pay, paid time off, excellent benefits and lots of opportunity for paid training and advancement. Raise after 90 days, annual reviews and performance bonus program.

Apply online at

[http://www.topratedjobs.org/job.php?record=3734393231&utm\\_source=indeed](http://www.topratedjobs.org/job.php?record=3734393231&utm_source=indeed)

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**Job Title Sr. Coordinator, Grounds Maintenance**

Location Chicago, IL, US

Job Type Full - Time Permanent

Department System Maintenance

**Position Summary**

SALARY TARGET is \$68,500. Final salary will be determined in part by the qualifications of the selected candidate and may be higher or lower than target. Under direction, plans, directs, and reviews the work of crews in the day-to-day maintenance of bus garages and rail shops and oversees administrative functions for grounds maintenance.

**Primary duties and Responsibilities**

Conducts weekly field inspections at bus garages and rail shops. Monitors condition of bus garage and rail shop facilities to ensure compliance with Authority and safety standards. Identifies maintenance needs, including preventative maintenance measures needed for the upkeep of bus garage and rail shop facilities. Reports on findings and makes recommendations for management staff. Coordinates work orders and project work at assigned facilities and monitors the activities and completion of work orders on the INFOR EAM system. Coordinates efforts with other departments and outside vendors to manage needed supplies, materials, and services, and effectively communicating status updates to each department on work requests. Assists in the monitoring of the annual budget for bus garages and rail shops as it relates to grounds maintenance Prepares and manages department contracts and reporting. Monitors contracts associated with facility maintenance and prepares departmental reports, e.g., facility portfolio, unusual occurrences, inspections, renewal scopes. Serves as project manager for Facility Renew projects acting as knowledge expert on maintenance issues and providing oversight on project schedule and budget. Performs related duties as assigned.

**Education and Experience Requirements:** Bachelor's degree in a related field, plus three (3) years of experience, or a combination of education and experience relating to this position. Experience working with Trades and 3rd party vendors.

**PHYSICAL REQUIREMENTS:** Requires sitting for extended periods of time, standing, visual acumen, manual dexterity, and fingering for working with computer keyboards. Must be able to tolerate extreme weather conditions and long intense work periods. Occasionally may be required to lift a minimum of 50 pounds.

Applicants, if hired, must comply with CTA's residency ordinance.  
CTA IS AN EQUAL OPPORTUNITY EMPLOYER

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### **Job Title Claims Adjuster**

Location Chicago, IL, US

Job Type Full - Time Permanent

Department Worker's Compensation, Human Resources

SALARY TARGET IS \$61,050. Final salary will be determined in part by the qualifications of the selected candidate and may be higher or lower than target. Under general supervision, manages claims and contains costs associated with work related injuries and illnesses, in accordance with State of Illinois Workers' Compensation Laws.

Primary duties and Responsibilities: Manages cases of employees injured on the job. Updates and maintains investigation reports, medical records, and case notes to determine compensability. Sets reserve levels, monitors claims costs, and generates payments to service providers and injured employees to cover injury related costs. Initiates subrogation activity to recover payment from at-fault third parties. Manages medical care including coordinating needed services and monitoring appointments. Negotiates claims within designated authority level. Testifies before the Workers' Compensation Commission on claims denials. Directs activities of Third Party Administrator and provides claims information to in-house legal counsel for mitigating the medical, indemnity, and legal costs associated with work-related injuries and illnesses. Analyzes claims and related documentation to determine liability exposure and to recommend proper course of action. Prepares comprehensive claims summary reports, settlement recommendations, and status reports to document claims cases. Performs other duties as might be assigned.

Education and Experience Requirements: Bachelor's degree in any field. Three (3) or more years of experience managing Illinois Worker's Compensation claims, including some experience working in a union environment and with a Third Party Administrator, or an equivalent combination of education and experience. Strong knowledge of the Illinois Workers' Compensation Act and the Illinois Workers' Compensation Commission. Strong knowledge of Workers' Compensation industry standards and best practices. Knowledge of the Family Medical Leave Act and Short Term Disability processes. Strong verbal and written communication skills.

### **PHYSICAL DEMANDS**

Requires sitting for extended periods of time, standing, visual acumen, manual dexterity and fingering for working with computer key boards.

Applicants, if hired, must comply with CTA's residency ordinance.

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**Job Title 2nd Shift Production Worker/ Packer**

Company Express Employment Professionals

Job Type Full-time, Part-time

Hours Not Specified

Location Chicago, IL 60290

Exciting opportunity to join a successful and still growing company in the business of packaging food items. The duties include packaging of frozen foods such as vegetables and fruits.

The work environment is refrigerated at 38 degrees and will involve frequent lifting up to 50 lbs. The company is looking for individuals who wish to seek a future in a company with a bright future, providing growth and advancement opportunities. You

MUST DRESS WARM; warehouse temps are 38 degrees.  
This is a fast paced position/ long-term steady  
2nd Shift- starting pay rate \$9.25/hr

Apply online at <http://www.snagajob.com/job-seeker/jobs/job-details.aspx?postingid=18281032>

**Warehouse Material Handler**

ID#: 202775940

Location: Chicago, IL , 60601

Type: Transportation and Warehousing

Company: Comcast

Warehouse Material Handler The Warehouse Material Handler coordinates the inspection and distribution of customer equipment, handles shipping and receiving responsibilities, and conducts regular equipment inventory counts.

Qualifications: - Previous related experience - Ability to work well within a team - High school diploma or equivalent

Apply online at [http://chicago-il.geebo.com/jobs-online/view/directory/73/listing/43/id/202775940-warehouse\\_material\\_handler/](http://chicago-il.geebo.com/jobs-online/view/directory/73/listing/43/id/202775940-warehouse_material_handler/)

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**Customer Service Agent - Payless Car Rental in Chicago Illinois United States**  
AVIS - Requisition Number: 213980

As a Customer Service Agent you will work outdoors for your entire shift helping customers with their needs - whether it is directing customers as they return their rental vehicle, ensuring a smooth and safe traffic flow, assisting customers remove their valuables from the vehicle, expediting the conclusion of their vehicle rental experience or simply helping them feel valued while they wait. You will also clean the interior and exterior of the vehicles, identify and report any damage - making you an important part of the Payless team.

**Compensation & Benefits:** We provide a full-time or part-time schedule, hourly base pay. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision and 401K Savings Plan.

**Basic Qualifications/Minimum Requirements:** •Must have a high school diploma •At least 6 months of experience in a customer service role •Valid driver's license and a good driving record •Must be willing and able to work a flexible schedule including nights, weekends and holidays •Basic computer skills in order to enter information into our database

We provide you: •Competitive pay •Medical, Dental, Vision & 401K  
•Full training to learn the business and enhance your professional skills •Paid vacations

In order to be considered for this outstanding opportunity, you must be customer service orientated, self-motivated, personable and willing to work shifts that may include evenings, weekends, and holidays.

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process.

Payless Car Rental is an EEO Employer Minorities / Females / Protected Veterans / Disabled The information listed above is intended to describe the general nature and level of this position. Essential functions and responsibilities may change as business needs require. Your response to this advertisement may result in your consideration for employment with an affiliated company of Avis Budget Group, the publicly traded parent company of Avis Budget Car Rental, LLC and its subsidiaries. Offers of employment will be made by Payless Car Rental.

Apply online at <http://avisbudgetgroup.jobs/chicago-il/customer-service-agent-payless-car-rental/D6850BB6E7C044248116AA6FF22E2519/job/>

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### **Rental Sales Agent - Payless Car Rental in Chicago Illinois United States**

As a Payless Rental Sales Associate, you will assist customers with their vehicle rental to ensure a positive customer experience, while also promoting our additional products and services. The ideal candidate for this position is energetic, motivated by money, has a passion for customer service and enjoys working in a fast-paced environment.

**Compensation & Benefits:** We provide a full-time or part-time schedule, PLUS an extremely lucrative commission/incentive/bonus plan. Full-time employees are eligible for comprehensive benefits package that includes Medical, Prescription Plans, Dental and 401K Savings Plan.

#### **Rental Sales Associate Requirements:**

- At least 6 months of experience in a role where sales and customer service were key elements of your duties
- Ability to handle high-pressure sales and service situations in a calm and collected manner
- Willing to work various shifts including nights, weekends, and holidays
- Basic computer skills in order to enter information into our database
- Willing to complete pre-employment testing, drug screen, and background check

In order to be considered for this outstanding opportunity, you must be sales driven, self-motivated, personable, dependable, and willing to work shifts that may include evenings, weekends, and holidays.

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process.

Payless Car Rental is an EEO Employer Minorities / Females / Protected Veterans / Disabled The information listed above is intended to describe the general nature and level of this position. Essential functions and responsibilities may change as business needs require. Your response to this advertisement may result in your consideration for employment with an affiliated company of Avis Budget Group, the publicly traded parent company of Avis Budget Car Rental, LLC and its subsidiaries. Offers of employment will be made by Payless Car Rental.

Requisition Number: 213973

City: Chicago

State: IL

Apply online at <http://avisbudgetgroup.jobs/chicago-il/rental-sales-agent-payless-car-rental/8F610563173A4283984FB792F13BEBFA/job/>

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### **Vehicle Service Attendant-Service Agent in Chicago Illinois United States**

As a Seasonal Vehicle Service Attendant, you will work behind the scenes in an outdoor environment to ensure customer satisfaction during the rental pick up process. In this role, you will be responsible for maintaining the cleanliness of our fleet while also performing regular, non-mechanical maintenance tasks such as checking tire pressure, fluid levels and fuel vehicles in a timely and safe manner. If you love working in a fast-paced environment, are detail oriented and possesses good communication skills, this position is for you! Vehicle Service Attendant Requirements:

- Must be 18 years of age or older
  - High school diploma or equivalent or preferred •6 months of prior work experience preferred
  - Physical ability to move in and out of vehicles
  - Effective verbal communication skills to communicate with customers, co-workers and management
  - Must be willing to work outdoors in all types of weather conditions
  - Must be willing to work various shifts including weekends, nights, and holidays
  - Driving experience with a valid Drivers License (as mandated by state and location) and a good driving history
  - Willing to complete pre-employment testing, drug screen and background check
- Get your GO on! Avis Budget Group is an EEO Employer - Minorities / Females / Protected Veterans / Disabled.

The information listed above is intended to describe the general nature and level of this position. Essential functions and responsibilities may change as business needs require. Your response to this advertisement may result in your consideration for employment with an affiliated company of Avis Budget Group, the publicly traded parent company of Avis Budget Car Rental, LLC and its subsidiaries. Offers of employment will be made by Avis Budget Car Rental, LLC or any of its employing companies or brands, including Avis, Budget, Budget Truck or AB Car Rental Services. Candidates must meet all basic qualifications and submit a complete application to be considered for this position. This posting serves as an advertisement of an existing open position only and does not qualify as the job description.

Employee Type: Full Time  
Required Experience: None Selected  
Career Level: Experienced (Non-Manager)  
Required Education: High School/GED  
City: Chicago State: Illinois Zip Code: 60666 Country: USA  
Job Title: Vehicle Service Attendant-Service Agent  
Requisition Number: 212650

Apply online at <http://avisbudgetgroup.jobs/chicago-il/vehicle-service-attendant-service-agent/7F1D563EA76B48D49E69766760D0FD57/job/>

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## **Vehicle Return Associate in Chicago Illinois United States**

Employee Type: Full Time

Required Experience: 1 Year

Category: Customer Service

Career Level: Experienced (Non-Manager)

Required Education: High School/GED

City: Chicago State: Illinois Zip Code: 60666 Country: USA

Job Title: Vehicle Return Associate

Requisition Number: 212677

In this position, you would work outdoors, for your entire work shift, greeting customers as they return their rental car to our lot. If you are motivated and dependable with a proven track record of success in a customer care environment, then we can put your career on the map.

To begin, you will need the following:

- High school diploma
- At least 1 year of prior Customer Service experience
- Good communication skills
- Flexibility - Due to the nature of our business, this role will require you to work flexible schedules including nights, weekends, overnights and holidays that may frequently change so flexibility is a must!
- Willingness to learn and help others
- Motivation and dependability

We provide you:

- Competitive pay
- Medical, Dental, Vision & 401K
- Full training to learn the business and enhance your professional skills
- Paid vacations, car rental discounts & much more!

If you are motivated and dependable with a proven track record of success in a customer care environment, then we can put your career on the map.

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process.

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Apply online at <http://avisbudgetgroup.jobs/chicago-il/vehicle-return-associate/D415AD44AE9E481DA56D96D466A09BE3/job/>

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### **Parts Clerk in Chicago Illinois United States**

Basic Function: Order all parts from local vendors, maintain inventory, run inventory reports, stock order reports, remove obsolescence, order parts from National Account Vendors. Maintain warranty parts and dispose of parts at appropriate intervals. Order and maintain appropriate tire inventory.

Reports To: Supply Chain Manager

Skills Required: •Extensive computer knowledge of ADP ERO system, Word, Excel, Phone skills, organizational skills, detail oriented. Scope: Maintain files, order parts and other duties as assigned by City Supply Chain Manager.

Work Performed:

- 1) Placing Parts orders through appropriate parts suppliers. Utilize National Account Purchasing vendors.
- 2) Create Electronic Purchase Orders, subject of approval of M&D; Manager. Receipt parts against electronic PO.
- 3) Receiving and distributing parts to technicians, logging parts into system, parts pricing, parts numbers, due dates, to reduce down time.
- 4) Follow-up for parts on back order both for in-house AVIS repairs as well as for body shop repairs.
- 5) Complete quarterly parts inventory.
- 6) Bulk relieving parts from inventory, Oil filters, cig. Lighters, ash trays, etc. Control inventory, returning obsolete, overstock, wrong parts delivered, including body shops.
- 7) Organizing Parts room, and maintaining tire inventory. Handling special orders, tires, windshields, wheels, trim. Order all windshields, other glass on daily basis.
- 8) Posting parts to repair orders and reviewing RO's in absence of Supply Chain Manager.
- 9) Order all building maintenance and cleaning supplies.
- 10) Answer phones; coordinate other duties as assigned by Supply Chain Manager.

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Job Title: Parts Clerk  
Requisition Number: 211810  
City: Chicago  
State: IL  
Country: US

Apply online at <http://avisbudgetgroup.jobs/chicago-il/parts-clerk/D673C0CDF37846E99D583E56F925BC8D/job/>

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