



Public Area Attendant

Description: Lobby Attendant is responsible for maintaining all public restroom and public areas of the hotel in keeping with IHR's high standards of quality.

Requirements: The ability to interact with guests in a courteous and friendly manner. Must be available to work flexible schedule, including weekends and holidays and all hours of the day

Property: Hyatt The Loop Chicago
Company: Interstate Hotels & Resorts
Primary Location: United States-Illinois-Chicago
Schedule: Full-Time
Job: Housekeeping/Laundry
Req ID: 653089

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=653089&LangID=1>

CAFETERIA WORKER

Facility Presence Saint Joseph Medical Center - Joliet
Department PSJMC FOOD & NUTRIT SER
Schedule Registry/PRN/Flex
Shift Day/PM rotation
Hours Shift Varies
Location Joliet, IL
Req Number 135762

Job Details

REGISTRY/PRN/FLEX/CWYN (ROTATING SHIFTS)
FOOD & NUTRITION SERVICES

Calculate purchases and accept various forms of payment. Clean dining area. Ring up cafeteria purchases and accept payments. Evaluate quality of foods by performing temperature checks, taste testing, ensuring presentation. Verify cafeteria deposits after closing register.

Education and/or Experience:

High school diploma or GED preferred; 3-6 months previous experience required

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10029638>

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Storeroom / Receiving Clerk

Chicago Athletic Association Hotel - Chicago, IL

Works with all departments to establish par levels and re-order points for items inventoried in the storeroom

Assists and report directly to Purchasing Manager.
Assists Executive Chef, Restaurant and Bar
Receive and put away all deliveries.
Control receiving dock

Handle all incoming guest and group package; coordinate with departments for pick up.
Coordinate shipping of package's using the in-house UPS and Fedex account
Responsible for the maintenance and cleanliness of storeroom and cooler areas in accordance with Board of Health guidelines.

Check deliveries for accuracy and quality, distribute them to all departments, and obtain a signature from departmental representative taking possession of the merchandise.

K

Keep month inventory of storeroom item, maintain a maximum and minimum par level, and order as needed.

Fill all departmental requisitions.

Perform other duties, tasks and special projects as assigned.

Person in this position frequently moves throughout building carrying, lifting, a delivering heavy product to various areas.

Person in this position frequently may be exposed to outdoor and indoor elements
Routinely moves food/beverage product weighing over 50 pounds to various areas without use of elevator.

Must be able to remain in stationary position during entire shift.

Salary: \$16.00 /hour

Required experience:

Storeroom/Shipping/Receiving PREFERRED: 2 years

Apply online at <http://www.indeed.com/cmp/Chicago-Athletic-Association-Hotel/jobs/Storeroom-988eb4ee641fd213>

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Room Service Server

Description

Room Service Worker is responsible for: set up; deliveries; and retrieval of room service trays.

An associate may be required to lift trays or push wheeled carts to deliver orders.

Requirements

Be hospitable and demonstrate the ability to serve our guests in a friendly and courteous manner.

Basic English language communication skills

The ability to operate a keyboard to input room service orders may be a requirement of the position as well.

Must be available to work flexible schedule, including weekends and holidays and all hours of the day.

Property: Hyatt The Loop Chicago

Company: Interstate Hotels & Resorts

Primary Location: United States-Illinois-Chicago

Schedule: Full-Time

Job: Food and Beverage/Culinary

Req ID: 653091

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=653091&LangID=1>

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Night Auditor - Full Time

Description

What you will be doing

Posting and balancing charges and settlements for room, restaurant and bar daily work
Maintaining files

Resetting the systems for the next day's operations

Requirements

Basic knowledge of accounting operations, mathematical skills, and computing skills.

Must be available to work flexible hours, including weekends and holidays.

This position requires a Pre-Hire Assessment as part of the application process.

For best results we recommend you complete the assessment in one seating without any interruptions or distractions and therefore advise that you begin the application process when you can dedicate 20-30 minutes of uninterrupted time to apply for this opening.

Property: Hyatt The Loop Chicago

Company: Interstate Hotels & Resorts

Primary Location: United States-Illinois-Chicago

Schedule: Full-Time

Job: Accounting/Finance/Tax

Req ID: 653097

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=653097&LangID=1>

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Guest Services Agent

Description

If your smile has the ability to brighten someone's day, we're looking for you. Our friendly Guest Service Agents exhibit an eagerness and commitment to surpassing guest expectations at every turn.

How to shine in this role:

Accommodate guests by making them feel welcome, informed, and cared for during the entire length of their stay

Relate to guests in a friendly and helpful manner

Ensure satisfaction by going the extra mile

Anticipate and respond to guest needs

Handle all aspects of guest registration, which can include:

Expediting the check-in/check-out process with swift computer and cash register skills

Following hotel rate structures, discounts, and selling strategies

Issuing room keys

Informing guests about hotel features and amenities, as well as local attractions

Satisfying special requests whenever possible

Find solutions quickly, and confidently address and resolve guest concerns

Remain flexible and adaptable in a consistently busy hotel environment

Collaborate with all hotel departments and utilize your complete knowledge of hotel operations

If you're a people pleasing enthusiast with a professional attitude, we look forward to reviewing your qualifications.

Property: Hyatt The Loop Chicago

Company: Interstate Hotels & Resorts

Primary Location: United States-Illinois-Chicago

Schedule: Full-Time

Job: Front Office/Guest Services/Transportation

Job Category: Guest Services

Req ID: 653681

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=653681&LangID=1>

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Doorperson

Description

The ideal candidate for this position must be able to work flexible hours including weekends, holidays and all hours of the day. is outgoing, energetic and has a guest service oriented personality. This position requires a Pre-Hire Assessment as part of the application process. For best results we recommend you complete the assessment in one seating without any interruptions or distractions and therefore advise that you begin the application process when you can dedicate 20-30 minutes of uninterrupted time to apply for this opening.

Property: Hyatt The Loop Chicago
Company: Interstate Hotels & Resorts
Primary Location: United States-Illinois-Chicago
Schedule: Full-Time
Job: Front Office/Guest Services/Transportation
Job Category: Guest Services
Req ID: 653686

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=653686&LangID=1>

Accounts Payable Clerk

Description: Accounts Payable Clerk is responsible for processing the payment of hotel bills after verifying the accuracy and approval of all documents.

Requirements

Basic knowledge of accounting operations
Mathematical skills
Written and verbal English language communication skills
The ability to respond to guest and associate concerns in a friendly and positive manner
Previous hotel accounting experience is preferred

Property: Hyatt The Loop Chicago
Company: Interstate Hotels & Resorts
Primary Location: United States-Illinois-Chicago
Schedule: Full-Time
Job: Accounting/Finance/Tax
Req ID: 653705

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=653705&LangID=1>

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Engineer

Description

Maintain the Rooms Preventive Maintenance Program and consistently keep updated records on file. Respond to all guest's requests in a timely and efficient manner.

What you will be doing?

Responsible for the Guest Rooms Preventive Maintenance Program. Respond or perform duties of a groundskeeper, handle and double check guest requests in a courteous, efficient, safe manner.

Maintain proper records of the Rooms Preventive Maintenance Program and the Second Request Program.

Complete work order request forms on a daily and timely basis. Maintain all mechanical areas in an orderly and clean condition. Inspect all public areas daily for burnt light bulbs.

Participate in the hotel fire brigade.
Maintain department pass-on log book as required.
Requirements

General knowledge of technical fields, ie., carpentry, painting, electrical, etc.
Must be available to work flexible hours including days, nights, weekends, and holidays.
Must be a IUOE Local 399 licensed Engineer.

Property: Hyatt The Loop Chicago

Company: Interstate Hotels & Resorts

Primary Location: United States-Illinois-Chicago

Schedule: Full-Time

Job: Engineering/Facility Management

Req ID: 656137

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=656137&LangID=1>

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Housekeeping Supervisor

Description

Housekeeping Floor Supervisor is responsible for supervising, directing and assuring the completion of all housekeeping tasks assigned to room attendants and housepersons and maintaining IHR's high standards of cleanliness.

Requirements

Must be available to work flexible schedule including weekends, holidays and nights.

Property: Hyatt The Loop Chicago
Company: Interstate Hotels & Resorts
Primary Location: United States-Illinois-Chicago
Schedule: Full-Time
Job: Housekeeping/Laundry
Req ID: 692029

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=692029&LangID=1>

Summer Line Cook

Description

We are looking for a seasonal line cook for our roof top bar.

What you will be doing

Prepare food "to order" for the hotel restaurant
Ensure consistent quality
Follow IHR's Standard Operating Procedures and Food Safety procedures

Requirements

Must be detail oriented, work well in a team environment, and enjoy serving customers in a positive, friendly and courteous manner.

Property: Hyatt The Loop Chicago
Company: Interstate Hotels & Resorts
Primary Location: United States-Illinois-Chicago
Schedule: Full-Time
Job: Food and Beverage/Culinary
Job Category: Culinary/Kitchen
Req ID: 692555

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Server

Description

Create a dining experience that won't soon be forgotten. We believe food service is more than just placing dishes on a table- its about educating guests on menu items, daily specials, and favorable food and wine pairings.

A sublime meal is often a welcome retreat from the daily hustle and bustle of life.

In order to dazzle guests with a culinary experience beyond expectation, servers should be:

gracious and responsive to customer needs
timely and efficient in delivering courses
passionate about ensuring superior guest service
knowledgeable about appropriate table settings and service ware
capable of remembering, reciting, and promoting a variety of menu items
adaptable to changes with a positive, solution oriented approach
From initial menu placement, guests should feel engaged, informed, welcomed, and already yearning to return - before the last delectable bite.

If you endeavor to deliver not just a meal, but also a fulfilling dining experience, this job could be an appetizing opportunity.

Property: Hyatt The Loop Chicago

Company: Interstate Hotels & Resorts

Primary Location: United States-Illinois-Chicago

Schedule: Full-Time

Job: Food and Beverage/Culinary

Req ID: 692564

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=692564&LangID=1>

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On-Call Nail Technician/NoMI Spa

Description

We are seeking a Nail Technician to provide a great guest experience while providing nail services.

Excellent communication skills as well as superior customer service are required.

Hyatt associates work in an environment that demands exceptional performance yet reaps great rewards.

Whether its career opportunities, job enrichment or a supportive work environment; if you are ready for this challenge, then we are ready for you.

Qualifications

A true desire to satisfy the needs of others in a fast paced environment

Flexible schedule

Property: Park Hyatt Chicago

Company: Hyatt Hotel Properties

Primary Location: United States-Illinois-Chicago

Pay Basis: Hourly US Dollar (USD)

Schedule: On-call/Casual

Job Level: Hourly/Entry Level Employee

Job: Golf/Health Club/Recreation/Spa

Job Category: Spa

Req ID: CHI006636

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=CHI006636&LangID=1>

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Front Office Agent

Description

Front Office associates are responsible for the guest registration process and communication of hotel services and promotions. This highly visible role gives opportunity for casual conversation and has a direct impact on creating the guest experience. Other duties may include processing forms of payment and responding to guest inquires. You'll be the face of Hyatt as a Front Office Associate. If you have worked at other Hotels as a front desk clerk or you have an interest in hotel clerk jobs, we'd love to hear from you!

Hyatt associates work in an environment that demands exceptional performance yet reaps great rewards. Whether it's career opportunities, job enrichment or a supportive work environment; if you are ready for this challenge, then we are ready for you.

At Hyatt, we believe our guests select Hyatt because of our caring and attentive associates who are focused on providing efficient service and meaningful experiences.

To search for other hotel jobs at Hyatt visit <http://hyatt.jobs>.

Qualifications

A true desire to satisfy the needs of others in a fast paced environment.

Refined verbal and written communication skills

Ability to stand for long periods of time.

Use your past hotel job experience to make a difference at Hyatt. For immediate consideration for the Front Office Associate position, click Apply Now and complete an application for the Front Office Associate position on the Hyatt Careers Site!

Property: Hyatt Regency Chicago

Company: Hyatt Hotel Properties

Primary Location: United States-Illinois-Chicago

Pay Basis: Hourly US Dollar (USD)

Schedule: Full-time

Job Level: Hourly/Entry Level Employee

Job: Front Office/Guest Services/Transportation

Job Category: Front Office

Req ID: CHI006719

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Part-time PM Server- Shor Restaurant

Description

Restaurant servers are responsible for submitting guest menu selections and presenting these food and beverage preferences. The right person will gain menu knowledge and give recommendations from our compilation of cuisine and drink offerings. A Hyatt restaurant server will engage in casual conversation and create the restaurant experience by their style and service attributes. Other duties include general restaurant preparation and maintaining a sanitary environment. If you have experience as a server in a restaurant, we'd love to hear from you!

Qualifications

A true desire to satisfy the needs of others in a fast paced environment.
Refined verbal communication skills. Must have physical stamina to lift moderate amounts of weight. Ability to stand for long periods of time.
Must be at least 21 years old.

This is a great opportunity to get a start with Hyatt as a restaurant server. For immediate consideration of the restaurant server position, click Apply Now and complete an application for the restaurant server position on the Hyatt Careers Site!

Property: Hyatt Regency McCormick Place

Company: Hyatt Hotel Properties

Primary Location: United States-Illinois-Chicago

Pay Basis: Hourly US Dollar (USD)

Schedule: Part-time

Job Level: Hourly/Entry Level Employee

Job: Food and Beverage/Culinary

Job Category: Bars/Restaurants/Outlets

Req ID: CHI006859

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=CHI006859&LangID=1>

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Body Person

Location: Melrose Park
Office: Revenue Services
Department: Bus Operations

Job Description:

Under the direction of the Superintendent of Maintenance or designate, performs all types of interior and exterior body repair and refurbishing.

Paints all company vehicles, panels, building and equipment. Performs welding on various metals.

Maintains all equipment, tools, etc. in accordance with manufacturer's recommendations.

Maintains necessary paperwork required for tracking paint and solvent usage. Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Qualified candidate must be 21 years of age and have a valid Class "A" Commercial Drivers License with Passenger and Airbrake endorsements. Qualified candidate must have a minimum of three (3) years experience in body repair, welding and painting in a professional, industrial environment; successfully pass all written and practical exams pertaining to the position; possess knowledge of all types of primers and paints, paint booth operation and maintenance, application of paints and use of all safety equipment.

Qualified candidate must have the necessary tools to perform the duties of the position. Must be able to work independently with little or no supervision. The performance of these duties may be required at any time of day and night, any night and day of the week. Qualified candidate must have a good work history.

Apply online at

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Bus Servicer

Location: Elgin

Office: Revenue Services

Department: Bus Operations

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, makes service calls. Services all revenue equipment and trucks.

Operates and services washrack and cleaner, as required.

Parks and spots equipment as directed. Accurately records fuel and oil dispensed at service island and bus cleaning. Custodial and other duties as assigned or required.

Empty farebox vaults, take farebox readings. Responsible for completing all required documents and reports for work performed.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Qualified candidate must be at least 21 years of age and possess or be able to obtain a valid class "B" Illinois Commercial Driver's License, knowledge of service area, knowledge of commercial service equipment, including high pressure pump, greasing units, etc., and ability to operate all Pace revenue equipment.

Candidate must be able to lift 50- 75 lbs. The performance of these duties may be required at any time of the day and night, any day and night of the week.

Previous diesel experience and/or technical training is required. Qualified candidate must have a good work history.

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Customer Support Representative

Position Overview While iHeartMedia employs over 20 thousand worldwide, the iHeartRadio Division based in New York City runs more like a startup. We are constantly collaborating to find new ways to improve our product by rolling with innovative ideas from our highly talented staff and leveraging data driven insights. The iHeartRadio app allows our millions of listeners to stream more than 1,500 live radio stations from coast-to-coast as well as create custom stations based on artist and song interest. We are seeking a highly intelligent, technical and ambitious individual with a proven track record for excellence to join our Customer Operations family. The successful individual will be a self-starter with a passion for helping others.

Required Skills:

- Exceptional technical support and troubleshooting skills.
- Engage with our listeners where ever they engage with us (email, social, app stores, etc)
- Expert knowledge of iHeartRadio products and services.
- The ideal candidate will have a 'can do' attitude.
- Ability to identify trending issues and effectively communicate those issues internally.
- Serve as the Listener advocate here at iHeartRadio.

Required Experience:

- Excellent verbal and written communication
- Ability to work independently
- Ability to exercise good judgment in external communications.
- Focus on the details
- MS Office prowess
- Ability to work within an environment where the pace is fast
- A degree from an accredited university or college
- Deep experience in humor

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Full-time Bus Operators

Location: North Aurora

Office: Revenue Services

Department: Bus Operations

Job Description:

Transports passengers on a pre-determined route and assists with route and fare information as well as boarding and deboarding bus.

Monitors farebox to ascertain correct fare has been deposited, dispenses and collects transfers.

Files a defect card daily, noting mechanical and body defects on vehicle. Reports to dispatcher via radio any route detours, or whenever passengers might require assistance of police, medical or other services.

Records farebox readings and special passenger counts as required. Maintains daily work sheet and completes accident/incident reports when necessary. Other duties assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Must be at least 21 years of age, and be able to obtain a valid Class "B" Illinois Commercial Drivers license.

Must have a good work history and a record of safe driving (5 years). Must successfully pass a training and route familiarization program.

Excellent oral and written communication skills are required. Must be able to work long hours, split shifts and weekends.

Apply online at

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Mechanic (4)

Location: Bridgeview
Office: Revenue Services
Department: Maintenance

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, responsible for performing preventive maintenance inspections, diagnosing, troubleshooting and performing general repairs on all company vehicles and equipment.

Removes and replaces all units and rebuilds small components. Must make service calls, complete all required documents and must account for all materials used in accordance with the work order system.

Must be able to work independently and may perform Foreman's duties as needed. Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Qualified candidate must possess at least three (3) years previous diesel/gas experience and/or technical training.

Must be at least 21 years of age and have, or be able to obtain, a valid "A" Commercial Driver's license with Passenger endorsement and Air Conditioning Certification, successfully pass examination for the position, and have a complete set of hand tools sufficient for performing the duties of the position.

Must have the ability to read/follow blueprints, schematics, maintenance manuals and to operate test equipment. Knowledge of the service area and the ability to operate all company equipment is also required.

Must be capable of heavy lifting. The performance of these duties may be required at any time of the day and night, any day and night of the week. Qualified candidate must have a good work history. This is a safety sensitive position.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=258

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Mechanic Helper

Location: Markham

Office: Revenue Services

Department: Maintenance

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, responsible for performing preventive maintenance inspections and general repairs on all Company vehicles and equipment.

Makes all types of service calls, may perform Foreman's duties as needed and must complete all required documents and account for all materials used in accordance with work order system.

Performs duties of the classification and other duties as assigned or required.

Qualifications:

Qualified candidate must possess at least one (1) year previous diesel/gas experience and/or technical training and must attend and meet the criteria of Pace's Mechanic Training Program.

Must be 21 years of age and have, or be able to obtain, an "A" Commercial Driver's License, successfully pass examination for position and have a good starter set of hand tools sufficient for performing the duties of the position.

Knowledge of the service area and the ability to operate all company equipment is required. Must be capable of heavy lifting.

The performance of these duties may be required at any time of the day and night, any day and night of the week.

This position is safety sensitive. Qualified candidate must have a good work history.

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http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=487

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P/T Driver/ Clerk

Location: Arlington Heights

Office: Revenue Services

Department: Maintenance

Job Description: Under the direction of the Regional Manager-South Holland or designee, the Driver/ Clerk is responsible for taking loaner/unassigned vans for preventative and unscheduled maintenance, wash vans and delivery of temporary loaner replacement vans to vanpool drivers throughout the Pace service area. On days when van movements are not required, the part-time Driver/Clerk will perform various clerical duties including data entry and filing as needed.

Qualifications: Qualified candidate must be at least 21 years of age have a valid driver's license, excellent organizational, verbal and written communication skills. Geographic knowledge of the 6-county Chicago region preferred. Qualified candidate must have a good work history and driving record.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=542

Part-time Maintenance Data Coordinator (3)

Location: Arlington Heights

Office: Revenue Services

Department: Revenue Services

Job Description: Under the direction of the Superintendent of Maintenance, responsible to ensure all vehicles are serviced the night before, maintains maintenance employee attendance, vacation, and holiday records, monitors all mileage and fluid consumption reports/data, organizes and files all vehicle repair orders, schedules preventative maintenance and interior cleaning for revenue service vehicles and reconciles all revenue vehicle report data. Other duties as assigned.

Qualifications: Must have a Minimum of two years administrative and computer experience with focus on Microsoft Windows application and have a high school diploma. Must have a valid Driver's License.

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Part-time Maintenance Data Coordinator (3)

Location: Arlington Heights

Office: Revenue Services

Department: Revenue Services

Job Description:

Under the direction of the Superintendent of Maintenance, responsible to ensure all vehicles are serviced the night before, maintains maintenance employee attendance, vacation, and holiday records, monitors all mileage and fluid consumption reports/data, organizes and files all vehicle repair orders, schedules preventative maintenance and interior cleaning for revenue service vehicles and reconciles all revenue vehicle report data. Other duties as assigned.

Qualifications:

Must have a Minimum of two years administrative and computer experience with focus on Microsoft Windows application and have a high school diploma. Must have a valid Driver's License.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=660

CLINICAL AIDE

Facility Presence Saint Francis Hospital

Department TRANSPORTATION

Schedule Part-time (benefits eligible)

Shift Day/PM rotation

Hours 11:00 am - 7:30 pm

Location Evanston, IL

Req Number 138316

Job Details

Provides transportation services of patients and ancillary equipment to and from the Cardiology department. Preferably 1 year of experience in Clinical Aide. High school diploma is preferred.

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10031484>

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