



**Job Title: Technical Manager VI Section Chief, Passenger Rail Rolling Stock**

Agency: Transportation

Closing Date/Time: Wed. 05/14/14 4:30 PM Central Time

Salary: \$6,405.00 - \$10,800.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Bid ID#: IPR#37805

**Description of Duties/Essential Functions Benefits Supplemental Questions**

This position is accountable for planning, organizing, coordinating, and directing rail equipment projects with Amtrak and other contracts throughout the United States.

**Work Hours & Location/Agency Contact:**

The following criteria is required:

- Valid driver's license
- In-state and out-of-state travel with overnight stays

The following criteria is desired:

- Knowledge, skill and mental development equivalent to a master's degree preferably with courses in business administration, planning, construction management and railroad engineering
- 10+ years Rail industry experience
- Illinois Professional Engineer license
- Experience in performing inspections and monitoring contract compliance
- Current knowledge of railroad rolling stock and its terminology
- General knowledge of rail equipment, especially locomotives; and familiarity with rail operations at some level
- Knowledge of typical railroad organization structures and functions
- Knowledge or experience in the construction and maintenance of heavy capital equipment
- Knowledge of maintenance approaches and challenges

**How to Apply:**

Technical Applications (PM 1080) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) by Wednesday, May 14, 2014, 4:30 p.m. Please include address, daytime phone and position for which applying if not already listed on application.

Applicants will be notified in writing to schedule interviews.

To obtain an IDOT Technical Application (PM1080) please visit:

<http://www.dot.il.gov/techapp/COvacancy.html>

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*Human Resources Section will accept applications, with resumes from:  
May 1, 2014 through May 14, 2014*

## **Engineering Auto Mechanic \$30.64/Hour**

### **JOB QUALIFICATIONS:**

To be selected for a position, an applicant must (1) meet the minimum requirements of the job posting, (2) pass a written exam (if applicable), (3) satisfy a background check (which may be extensive), (4) pass an oral interview, during which the interviewer(s) will further evaluate the applicant's qualifications and (5) provide certified transcripts, certifications, and/or license upon candidate processing and/or transfer, if the position requires a degree, certification, and/or license.

**EDUCATION:** Incumbent must be a High School Graduate or equivalent.

**EXPERIENCE:** The incumbent must possess a minimum of eight (8) years of mechanical experience in automotive, truck, and/or equipment repair and maintenance.

### **THE FOLLOWING SKILLS AND ABILITIES ARE REQUIRED/DESIRED:**

- At the time of interview, candidate must possess a valid Class "A" CDL Permit with endorsements of air brakes, combination vehicles and tank trucks. Candidate must obtain a Class A CDL License within six (6) months of employment and thereafter, must maintain a CDL License throughout employment with the Tollway.
- The incumbent must successfully pass the ISTHA Mechanic test with a score of sixty five percent (65%) passing grade or currently hold an ASE Master Mechanic Certification.  Incumbent must be able to lift 75-100 pounds.
- Must have sufficient tools as required by ISTHA.
- The incumbent must acquire and maintain all Federal, State and Local Certifications or Licenses required to perform the duties and tasks of the position.

### **Ways to apply:**

Online: Complete the Illinois Tollway application, save it to the computer and email it to [Jobs@getipass.com](mailto:Jobs@getipass.com)

In person: Submit the completed application or pick up and complete the application at Illinois Tollway Headquarters located at 2700 Ogden Avenue in Downers Grove between 8:00 a.m. and 4:30 p.m., Monday through Friday.

By mail: Send the completed application to:

Illinois Tollway – Human Resources  
2700 Ogden Avenue  
Downers Grove, IL 60515

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**OTR Team CDL A Tractor Trailer Truckload Driver (HazMat REQ)**

Job Location: Elk Grove Village, IL

UPS Freight Truckload is hiring individuals to work as Full-time Dedicated Dry Van OTR Team Drivers. This position involves the driving of a tractor-trailer for the over-the-road delivery of freight to two or more locations.

Dedicated drivers are primarily assigned to run freight for one customer, and may be assigned to an operation based at a specific customer location. These drivers are normally on the road from three to five days at a time. The term "dedicated" refers to the customer, not a particular lane or destination.

Dedicated Drivers must pass a DOT physical and successfully pass a UPS Freight road test. Qualified applicants must have a valid Class A Commercial Drivers' License with Haz-Mat endorsement. Dedicated Drivers are expected to comply with all appearance standards.

Applicants must be at least 21 years of age. Applicants must be able to read, write and speak the English language. Applicants must also meet the Department of Transportation (DOT) and Company mental and physical requirements; and must be physically and mentally able to safely perform the essential job functions without obvious risk of injury to the employee or co-workers. Applicants must receive satisfactory results from a background check, as conducted in accordance with applicable laws; and must pass a drug screening.

This job posting includes information about the minimum qualifications (including the UPS Uniform and Personal Appearance Guidelines), locations, shifts, and operations within the locations which may consider my application. An applicant or employee may request an exception or change to, or an accommodation of, any condition of employment (including the UPS Uniform and Personal Appearance Guidelines) because of a sincerely held religious belief or practice.

Job ID: ILEGO107

UPS is an equal opportunity employer – race/color/religion/sex/national origin/veteran/disability

Apply online at [http://jobs-ups.com/chicago/otr-team-cdl-a-tractor-trailer-truckload-driver-\(hazmat-req\)/jobid4818312-otr-team-cdl-a-tractor-trailer-truckload-driver-\(hazmat-req\)-jobs](http://jobs-ups.com/chicago/otr-team-cdl-a-tractor-trailer-truckload-driver-(hazmat-req)/jobid4818312-otr-team-cdl-a-tractor-trailer-truckload-driver-(hazmat-req)-jobs)

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**Hiring for all positions at Marion Street Cheese Market**

Marion Street Cheese Market  
100 S Marion St., Oak Park, IL  
Job ID: 7002209

Job Type: Part Time  
Shift Type: Morning, Afternoon, Night  
Compensation: TBD  
Experience: < 1 Year  
References: Preferred

**Job Description**

In anticipation of a busy spring/summer, Marion Street Cheese Market in Oak Park, IL is now hiring for the following positions:  
*Manager, Chef, Sous Chef, Line Cook, Dishwasher, Server, Server Assistant, Bartender and in our Market: Retail and CheeseMonger.*

Must have great customer service skills, be outgoing and open to learning about/talking about specialty foods and grocery. Must have a flexible schedule, be able to stand for long periods of time and the ability to lift up to 50 pounds. Some restaurant/specialty shop experience preferred.

No walkins or phone calls will be considered. Please apply online  
Please submit resumes via email to [vda6vtqq64@jobs.shiftgig.com](mailto:vda6vtqq64@jobs.shiftgig.com)

**All front of house and back of house staff Needed Immediately!!!**

Trattoria Isabella  
217 N Jefferson St., Chicago, IL  
West Loop, Near West Side  
Job Title: Chicago Bus Person Jobs  
Job ID: 6895691  
Job Type: Full Time  
Shift Type: Morning, Afternoon, Night  
Compensation: hourly/tips  
Experience: 3-6 Years  
References: Preferred

**Job Description**

Looking for all front and back of house staff immediately.

No walkins or phone calls will be considered. Please apply online  
Apply online at <http://www.shiftgig.com/applynow/6895691>

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## **Trailer Repair Person UPS Freight**

Job Location: South Holland, IL

Ideal candidate will possess the following:

Current documented trailer mechanic experience

Experience using diagnostic equipment, scan tools and personal computer

Possess a full compliment of personal hand tools

### Job Responsibilities

Meet D.O.T requirements

Bend, stoop, squat, kneel, crouch, crawl, climb ladders and stairs, stand, walk, and turn/pivot frequently throughout the duration of the workday

Full time: 8-10 hours per day, 4-5 days per 7-day week

Report to work on a regular and timely basis and complete the scheduled workday on a consistent basis

Ability to work varying shifts, additional hours and/or overtime depending on service needs

Sitting required infrequently throughout the duration of the workday

Lift, lower, push, pull, leverage and manipulate equipment and/or packages weighing up to 70 pounds

Assist in moving packages or equipment up to 150 pounds

Simple hand grasping, power hand grasping, fine hand manipulation, reaching from foot level to above shoulder level as necessary to complete assigned tasks

Operate standard/manual transmission

Operate power, pneumatic tools

Required to wear personal protective equipment

Must meet all requirements to be Power Industrial Truck Operations (PITO) certified

Work in an environment with: variable temperatures and humidity (climatic conditions), exposure to cleaning materials, petroleum products, dust, dirt, and noise, outside inclement weather

Work cooperatively in a diverse work environment

Have a sufficient ability to communicate, through sight, hearing, and/or otherwise, to perform assigned tasks and maintain proper job safety conditions

Job ID: 270859220

UPS is an equal opportunity employer – race/color/religion/sex/national origin/veteran/disability

Apply online at <http://jobs-ups.com/chicago/operations/jobid5333871-trailer-repair-person-ups-freight-jobs>

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**Full time Dockworker with CDL**

Job Location: Oswego, IL

UPS Freight is hiring individuals to work as full-time Dockworkers with a CDL license.

This position that involves the physical moving of freight into and out of trailers in a timely manner, by handling the freight manually, or using a forklift or hand truck.

Forklift experience is not required but preferred.

This position also involves the driving of a tractor-trailer and the daily pick up and delivery of freight from commercial and residential customers, as assigned.

Dockworkers with CDL are required to meet driver appearance standards when making deliveries to customer sites.

Candidates must be at least 21 years of age; must be able to read, write and speak the English language; must have a valid, Class A CDL, Haz-Mat and Twin Trailer endorsements required; and must be able to operate equipment safely.

Candidates must meet the Department of Transportation (DOT) and Company mental and physical requirements; and must be physically and mentally able to safely perform the essential job functions without obvious risk of injury to the employee or co-workers.

Candidates must receive satisfactory results from a background check, as conducted in accordance with applicable laws, and must pass a drug screening.

Dockworkers must be able to work variable shifts that may consist of days, nights, and or weekends, and overtime hours as required by the Company.

Job ID: ILOSW35

UPS is an equal opportunity employer – race/color/religion/sex/national origin/veteran/disability

Apply online at <http://jobs-ups.com/chicago/manual-labor-and-warehouse/jobid4929092-full-time-dockworker-with-cdl-jobs>

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**Job Title: Chicago Cashier Jobs**

Cosi

203 N La Salle St., Chicago, IL

River North, The Loop

Job ID: 7037535

Job Type: Part Time

Shift Type: Morning, Afternoon, Night

Compensation: Open

Experience: No Experience

Hiring friendly faces!!

**Job Description**

We have several open positions at all of our locations. We are looking for friendly people to help us grow. Experience is welcome but not necessary, we can train you for any job, but we can't train genuine friendliness. Respond to this post if you think you are a good fit.

Apply online at <http://www.shiftgig.com/job/chicago/il/cashier-job-openings-at-cosi-7037535>

**Gino East River North exciting new restaurant now hiring Servers**

Gino's East River North

500 N. LaSalle, Chicago, IL

Near North Side, River North

Job ID: 7034863

Job Type: Full Time

Shift Type: Morning, Afternoon, Night

Compensation: 4.95/hour

Experience: < 1 Year

References: Preferred

**Job Description:** Now Hiring servers for our exciting new location. We have craft beer/pizza/apps/salads/wine and craft cocktails. Extremely well known company. We are looking for friendly smiling people to join our team! If this sounds like you then please apply.

**Requirements & Skills:** Must be 21

Apply online at <http://www.shiftgig.com/job/chicago/il/server-job-openings-at-ginos-east-river-north-7034863>

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## **Communications: Communications Department Management**

Public Relations Coordinator - Chicago Cubs (Chicago, IL)

### ROLE

The Public Relations Coordinator will assist in developing and implementing communications strategies that will increase awareness and coverage of the Chicago Cubs with business and non-baseball media outlets. As a member of the Communications Department, the individual will provide high level support to the Manager of Public Relations and serve as a secondary media liaison in coordinating media interviews and appearances with Cubs representatives.

Additional responsibilities will include writing and editing, developing digital and social media content for Cubs-owned assets, nontraditional media outreach, social media and online media monitoring and compiling media print and broadcast results and coverage.

### REQUIRED QUALIFICATIONS

- Undergraduate degree in public relations, journalism, or marketing and at least 2 years of related work experience
- Demonstrated writing skills, including proficient knowledge of AP Style
- Experience writing press releases, media alerts, digital/web and social media content
- Experience using social media platforms including Twitter, Facebook, Instagram, Pinterest, Tumblr, Google Plus and Vine
- Experience using media contact databases and electronic and media research tools
- Proficient with Microsoft Office basic applications (Word, Excel, PowerPoint) and publishing software
- Knowledge of basic video and photography techniques a plus
- Ability to work a non-standard schedule, to include nights and weekends
- Demonstrated listening skills and proven ability to follow instructions, respond to coaching and feedback, as well as solicit feedback to improve performance
- Demonstrated ability to work under pressure and prioritize activities, while completing assignments in a timely manner

### DESIRED QUALIFICATIONS

- Advanced degree
- Sports-related experience and knowledge of baseball
- Demonstrated good judgment and decision making
- Strong skills in cultivating and growing relationships

The Chicago Cubs are an Equal Opportunity Employer

Apply for this position [http://chicago.cubs.mlb.com/mlb/help/jobs.jsp?c\\_id=chc](http://chicago.cubs.mlb.com/mlb/help/jobs.jsp?c_id=chc)

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### **Facility Operations/Security: Security**

Security Services Ambassador - Chicago Cubs (Chicago, IL)

The Security Services Ambassador plays a vital role in delivering “best-in-class” fan experiences to guests of Wrigley Field. The ideal candidate will be consistent, energetic, engaging, passionate, personable, proactive, and welcoming. Through the lens of service, this position will be focused on safety, policy and upholding the Cubs “Code of Conduct” while accountable to the Cubs’ Service brand – “Marquee Moments.” Success will be measured via Supervisor evaluations, peer and guest feedback, and secret shops.

Reports to: Assistant Director, Event Operations and Security

#### Required Qualifications:

- Demonstrated ability to disseminate and communicate unique personal interactions
- Demonstrated verbal and communication skills
- Ability to work a minimum of 40 events per season
- Demonstrated ability to address and resolve conflict including but not limited to verbal and physical tactics.
- Able to perform the following physical tasks: bend, squat, kneel, climb flights of stairs, walk on uneven ground, walk/run up and down ramps, walk and stand for extended periods of time, assist guests up and down stairs, wipe down seats in sections daily, distribute promotional items, scan tickets and give appropriate directions.
- High School diploma or GED
- 18 years or older by Opening Day

#### Preferred Qualifications:

- A passion for Wrigley Field and its unique history
- Demonstrated positive attitude and initiative
- Demonstrated ability to thrive in a team setting
- Ability to work under stress
- Responds well to coaching and feedback
- Prior Experience in a Security or Guest Services Function
- State issued PERC card or other formal Security Training

Apply for this position [http://chicago.cubs.mlb.com/mlb/help/jobs.jsp?c\\_id=chc](http://chicago.cubs.mlb.com/mlb/help/jobs.jsp?c_id=chc)

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**Information Systems/Technical Services: Technical Support/Help Desk**  
Service Desk Technician (Part-time) - Chicago Cubs (Chicago, IL)

**ROLE:**

The Service Desk Technician position provides end-user support on a variety of issues at Wrigley Field and the Cubs' front office. The individual will take ownership and be responsible for identifying, researching, and resolving technical problems related to IT and A/V infrastructure. The individual will need to respond to telephone calls, email, and personnel requests for technical support and is required to document, track, and monitor the problem to ensure a timely resolution.

This position is also responsible for providing technical assistance to senior members of the IT Infrastructure team and training to end users on the organization's local area network, network file servers, workstations, audio/visual systems, landline and wireless telephones, and multifunctional devices.

**REQUIRED QUALIFICATIONS**

- Bachelor's degree in Information Technology or related field; or equivalent combination of education and experience.
- Knowledge of operating systems including Microsoft Windows 7, basic network technologies including LAN/WAN, Internet/Intranet functionality, MAC computing environment, wireless devices including iPhones and Androids, and computer hardware and software including various Windows applications.
- The ability to work non-traditional hours including nights, weekends, holidays and games.
- This position must regularly lift and/or move up to 15 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds.
- Excellent communication and interpersonal skills.

**DESIRED QUALIFICATIONS**

- Previous experience in a Customer Service setting a plus.
- Ability to communicate ideas in both technical and user-friendly language.
- Highly self-motivated with strong attention to detail.

The Chicago Cubs are an Equal Opportunity Employer

Apply for this position [http://chicago.cubs.mlb.com/mlb/help/jobs.jsp?c\\_id=chc](http://chicago.cubs.mlb.com/mlb/help/jobs.jsp?c_id=chc)

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**Looking for fast, friendly line/prep/counter person for Food Truck**

Model Chef LLC

*Model Chef St Chicago , IL*

Job ID: 7033011

Job Type: Full Time

Shift Type: Morning, Afternoon, Night

Compensation: 10.00/hr

Experience: 1-3 Years

References: Preferred

**Job Description**

We are seeking a friendly, driven person to work on a food truck and catering person. We also do personal chef services and meal deliveries. We need someone reliable, fast with great attention to detail. We have growth opportunities and also offer commissions for catering. Experience in the foodservice industry is required. Must want to provide great service, work great with a team and alone in a fast paced environment.

**Requirements & Skills**

Must have flexible schedule and be able to work all positions in busy environment.

To apply send resume to [9aivdikomg@jobs.shiftgig.com](mailto:9aivdikomg@jobs.shiftgig.com) or reply to shift gig post. Please post a picture, it helps to remember each person.

**Parking Attendant**

Department: PARKING FACILITIES

Schedule: Registry

Shift: Rotation

Job Details: Reporting to the Supervisor of Parking Facilities and working under direct supervision controls access to the hospital's parking facilities while enforcing parking rules and regulations.

**JOB QUALIFICATIONS:**

A current driver's license in the State of Illinois. Completion of a High School diploma or its equivalent. The ability to operate a two way radio effectively.

The ability to read, write and follow written and verbal instructions. The interpersonal skills necessary to meet and greet hospital employees and visitors.

Ability to withstand prolonged walking/standing in an outdoor environment.

Apply online at <http://www.westsubmc.com/About/careers.aspx>

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**Eataly Chicago is seeking an experienced Produce Associate- Full Time- Mid and Evening Shifts**

Eataly Chicago- Produce  
43 E Ohio St Chicago, IL  
Streeterville

Job ID: 7028161

Job Type: Full Time

Shift Type: Afternoon, Night

Compensation: commensurate of experience

Experience: 1-3 Years

References: Preferred

**Position Duties and Responsibilities:**

Operate scale and assist customers in tagging produce  
Receives product deliveries, ensuring order and invoice accuracy  
Maintains knowledge of produce, provides information to customers regarding use and preparation  
Pack and unpack items to be stocked  
Store items in an orderly and accessible manner in warehouses.  
Maintain clean work environment order to ensure compliance with safety regulations.  
Examine and inspect stock items for defects, reporting any damage to supervisors.

**Essential Job Functions:**

Must be able to walk and stand for long hours. (8 hours min.)  
Must be able to bend, lift, twist, reach, pull and climb.  
Must be able to lift at least 50 lbs.  
Open availability for evening shifts

Qualifications: Produce experience in a high end retailer

Benefits: Employee of Baldor Retail Services  
Full Medical and Dental after 90 days of service  
Eataly discounts  
Opportunity for advancement

Requirements & Skills: Flexible schedule a must

*No walkins or phone calls will be considered. Please apply online*

Apply online at <http://www.shiftgig.com/job/chicago/il/inventory-stockers-job-openings-at-eataly-chicago-produce-7028161>

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### **Dietary Attendant I**

Department: Food & Nutrition Services

Schedule: Part Time

Shift: Rotation

#### Job Details:

Reporting to the Manager of Food and Nutrition Services and working under general supervision performs routine duties associated with the preparation, service and delivery of food for the hospital patients, employees and visitors.

#### JOB SPECIFICATIONS:

Basic skills in reading, writing and arithmetic.

Thirty (30) to sixty (60) days of experience in order to learn proper procedures at all work stations.

The interpersonal skills necessary to effectively communicate with patients and employees when delivering trays or serving food in the cafeteria.

Ability to read and comprehend patient menus, recipes and task descriptions.

The physical ability necessary for constant standing and walking and frequent lifting between twenty five (25) and fifty (50) pounds in weight.

I understand and acknowledge that any offer of employment is contingent upon satisfactory acceptance of the annual recommended vaccination(s) for a designated influenza season when it is available. The only acceptable exceptions to this mandate at the time of hire and annually are documented medical contraindications and documented religious objections. I also understand and acknowledge that staff who decline the vaccination due to medical contraindications, religious objections or if the vaccine is unavailable due to supply constraints, will be required to wear a mask when determined to be appropriate. The timing and duration of the use of masks will be determined by the hospital along with local, regional and/or national public health authorities. I agree to abide by the Vanguard Health Systems Influenza Prevention and Vaccination Guidance Policy.

Apply online at <http://www.westsubmc.com/About/careers.aspx>

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### **College Administrative Assistant I (College to Careers) - WIL0000241**

Overview of the position:

Provide administrative assistance to the Dean of College to Careers and the Associate Dean of Instruction. Under general supervision, performs administrative, personnel and or fiscal services in a college administrative unit; and performs related duties as required. Performs and oversees the performance of the personnel functions for the college administration. Performs calculations and compiles pertinent data required for budgetary and fiscal reports; assists in the preparation of budgets and the allocation of program funds. Documentation preparation for career and technical education grants of \$350,000 and \$15,500. Along with department budget of \$2,300 that included preparing Excel worksheets, coversheet, and appropriate signatures for submission to District Office for approval. Responsible to ascertain grant budgets are loaded and available for purchasing. Communicate grant allocations to department chairpersons and up to thirty career programs via email and memos. Assist in ensuring that grant funds are available for program instruction materials and equipment resulting in student achievement and retention. Greet office visitors. Disseminate information and answer questions on career programs and services to students verbally and with printed materials. Maintain record of office visitors for data collection. Maintains a liaison between administration, faculty and students. Composes correspondence and assists in the formulation of personnel practices and procedures. Reviews material, supply and equipment requisitions and prepares expense vouchers. Conducts studies to improve the efficiency of the operations within an organizational unit. May assist in the interview process of applicants for clerical staff positions. Adheres to CCC Customer Service Excellence standards. Performs related duties as required.

Qualifications: Graduation from high school or the equivalent is required; two years of college supplemented by at least two years of progressively responsible clerical and administrative experience; or an equivalent combination of training or experience. Considerable knowledge of the principles and practices of public and business administration. Considerable knowledge of department practices and procedures. Proficient knowledge of general office computer software. Knowledge of procurement rules for all career departments and grant expenditure experience. Ability to work and interact with the general public and college personnel. Ability to speak and write effectively. Ability to plan, assign and supervise administrative and clerical tasks. Good organizational skills. Good verbal and written communication skills. Good computer and keyboarding skills.

Chicago residency is required for all full-time employees within 6 months of hire. We are an equal opportunity and affirmative action employer. Thank you for your interest in CCC!

Apply online at <https://cccconnect.taleo.net/careersection/2/jobdetail.ftl>

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## **Janitor - WIL0000238**

Perks of this role:

Full health benefits, 403(b) & 457(b) investment plans, paid vacation/holidays and City Colleges tuition waiver. Plus, enjoy working with a group of people who really love what they do. For a more detailed overview of benefits visit our benefits page ([click here](#)).

Overview of the position:

Perform all traditional janitorial work in and around the buildings.

Dust all ledges, counter tops, files, office equipment, desk and walls.

Dust mop all hard surfaces.

Spot cleaning or complete washing of all walls, files, desk tops, office glass, partitions, doors, chairs, blackboards, mirrors, waste baskets and garbage cans, office machines and ash trays. Thorough cleaning of all bathroom fixtures and partitions.

Polishing furniture. Metal polishing. Hosing and sweeping of sidewalks.

Trash removal. Dismantling and cleaning of light fixtures.

Operation of vacuum cleaners. Cleaning of Venetian blinds (washing & vacuuming).

Policing of facility and grounds (inside & outside). Washing of exterior walls.

Scraping of gum and other objects form hard surfaces and carpet.

Spot cleaning furniture or carpet, but not more than 2 hours per day.

Setting up and /or take down of chairs and tables.

Wet mopping or spot mopping public corridors, washrooms, classrooms and any hard surfaces. Operation of compactors and /or balers.

Maintenance of outside ground (raking, grass cutting, watering, garbage, etc.).

Adheres to CCC Customer Service Excellence standards.

Performs other duties as assigned.

Qualifications

Completion of a high school diploma or the equivalent preferred.

Preference will be given to current temporary janitors at City Colleges of Chicago.

Must be able to perform all duties listed above.

Chicago residency is required for all full-time employees within 6 months of hire.

We are an equal opportunity and affirmative action employer.

Thank you for your interest in CCC!

Inquire at [www.ccc.edu](http://www.ccc.edu)

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## **Oil and Tire Technician in Chicago Illinois United States**

Auto Mechanic Helper / Oil and Tire Technician

**Job Description** As an oil and tire technician you will perform basic, non-mechanical preventative maintenance on our auto rental fleet vehicles such as oil, fluid and tire changes. You may also be asked to assist our more experienced auto mechanics with more complicated repairs. This is an excellent learning opportunity for someone looking to expand upon their natural automotive or mechanical abilities.

### **Requirements**

- High school diploma or equivalent
- Minimum of 6 months of automotive maintenance experience or recent auto tech school degree
- Valid driver's license and a good driving record
- Must be willing and able to work a flexible schedule including nights, weekends and holidays
- Ability to perform day-to-day physical tasks involving moderately demanding work including: standing, kneeling, crawling, turning, and pushing or lifting moderately heavy objects.

**Compensation & Benefits:** We provide a full-time or part-time schedule, hourly base pay. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D; and 401K Savings Plan. You will also be eligible for our ASE reimbursement program to assist in your professional development as an auto mechanic.

If you're motivated and dependable with a proven track record of success in a customer care environment, then we can put your career on the map

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process.

Avis Budget Group is an EEO Employer Minorities / Females / Protected Veterans / Disabled

Apply online at <http://avisbudgetgroup.jobs/chicago-il/oil-and-tire-technician/46742617/job/>

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## **Vehicle Service Attendant-Service Agent in Chicago Illinois United States**

As a Vehicle Service Attendant, you will work behind the scenes in an outdoor environment to ensure customer satisfaction during the rental pick up process. In this role, you will be responsible for maintaining the cleanliness of our fleet while also performing regular, non-mechanical maintenance tasks such as checking tire pressure, fluid levels and fuel vehicles in a timely and safe manner. If you love working in a fast-paced environment, are detail oriented and possesses good communication skills, this position is for you!

### Vehicle Service Attendant Requirements:

- Must be 18 years of age or older
  - High school diploma or equivalent or preferred
  - 6 months of prior work experience preferred
  - Physical ability to move in and out of vehicles
  - Effective verbal communication skills to communicate with customers, co-workers and management
  - Must be willing to work outdoors in all types of weather conditions
  - Must be willing to work various shifts including weekends, nights, and holidays
  - Driving experience with a valid Driver's License (as mandated by state and location) and a good driving history
  - Willing to complete pre-employment testing, drug screen and background check
- Get your GO on!

Avis Budget Group is an EEO Employer Minorities / Females / Protected Veterans / Disabled

Employee Type: Full Time

Required Experience: None Selected

Category: General Labor

Career Level: Experienced (Non-Manager)

Required Education: High School/GED

City: Chicago State: Illinois Zip Code: 60632 Country: USA

Job Title: Vehicle Service Attendant-Service Agent

Requisition Number: 209770

City: Chicago/Midway

State: IL

Apply online at <http://avisbudgetgroup.jobs/chicago-il/vehicle-service-attendant-service-agent/46742370/job/>

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## **Rental Sales Associate in Chicago Illinois United States**

As a Rental Sales Associate, you will assist customers with their vehicle rental to ensure a positive customer experience, while also promoting our additional products and services. The ideal candidate for this position is energetic, motivated by money, has a passion for customer service and enjoys working in a fast-paced environment.

At Avis Budget Group, we know your success is our success. In your first weeks, we provide you the training to attain your sales goals and maximize your earning potential by using our proven sales techniques. Additionally, as you move forward in your career, we provide a number of educational opportunities that will develop your skills and prepare you for advancement.

### **Compensation & Benefits:**

We provide a flexible full-time schedule, hourly base pay PLUS an extremely lucrative commission/incentive/bonus plan. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D; and 401K Savings Plan.

### **Rental Sales Associate Requirements:**

- At least 6 months of experience in a role where sales and/or customer service were key elements of your duties
  - Ability to handle high-pressure sales and service situations in a calm and collected manner
  - Willing to work various shifts including nights, weekends, and holidays
  - Basic computer skills in order to enter information into our database
  - Willing to complete pre-employment testing, drug screen, and background check
- In order to be considered for this outstanding opportunity, you must be sales driven, self-motivated, personable, dependable, and willing to work shifts that may include evenings, weekends, and holidays.

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The information listed above is intended to describe the general nature and level of this position. Essential functions and responsibilities may change as business needs require.

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### **Courtesy Bus Driver in Chicago Illinois United States**

In our Courtesy Bus Driver position you will transport customers to and from the airport terminal and the rental facility safely.

You will greet and assist customers with their inquiries and luggage. Inquire whether a customer is a Preferred or a FastBreak member and announce the arrival of a Chairman customer. Communicate stops and other information over an intercom system.

Conduct pre and post-trip inspections and log daily work hours in DOT books. You must have excellent communication skills to be able to announce arrival and departure statements using an intercom system.

#### **COURTESY DRIVER REQUIREMENTS:**

- Must be 18 years of age or older
- High school diploma or equivalent or preferred
- Minimum of 1 year customer service experience.
- At least one year of commercial driving experience preferred
  
- CDL class B with Passenger and Air Brakes and Passenger endorsements as mandated by state and location) with good driving history
- Valid DOT Medical Certificate
- Excellent interpersonal and communication skills
- Must be able to work various shifts including weekends, evenings, and holidays
  
- Ability to maintain and project professional behaviors towards customers and associates
- Ability to work to outdoors in all types of weather conditions
- Ability to Stand, Walk, Bend, Sit for up to 8 hours and lift and/or carry a minimum of 50 pounds

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Apply online at <http://avisbudgetgroup.jobs/chicago-il/courtesy-bus-driver/46268857/job/>

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## **Agency Operator in NORTH CHICAGO Illinois United States**

As an \*Agency Operator you will be responsible for:

- Growth and success of an Avis Budget Group location
- Staffing your location
- Marketing your operation
- Promoting world renowned Avis Budget Group "We Try Harder" values
- Maintaining a business plan aimed at developing rent-a-car business in your local area
- Daily operational costs

With our cars provided, you put yourself in the driver's seat to success.

After a paid training program, you will select your own employees and maintain a business plan aimed at developing rent-a-car business in your local area. To help grow your operation, an experienced staff will guide you through training, goal setting, sales and marketing. As the operator of your business, there are no earning limitations.

Our most successful Agency Operators are people-oriented, aggressive, goal-oriented and understand the importance of great customer service.

The Agency Operator should possess:

- Sales/Marketing experience
- Business ownership experience
- The ability to work independently
- Outstanding Customer Service Skills
- Car Rental/Travel experience preferred but not required.

\*This is an Independent Agency Operator opportunity, subject to the terms of that program, and it is not an employment relationship or a franchise.

Avis Budget Group is an EEO/AA Employer

Job Title: Agency Operator  
Requisition Number: 208149  
City: NORTH CHICAGO  
State: IL

Apply online at <http://avisbudgetgroup.jobs/north-chicago-il/agency-operator/46268981/job/>

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