



Inventory Associate

CarMax

101 North Wolf Rd, Suite 8

Hillside, IL 60162

P: 708-449-5200

Job Description

Would you enjoy a job that has you working outside more than in?

Do you want a professional opportunity that doesn't have you dressing in a suit every day?

As an Inventory Associate, you can enjoy a casual work environment in a team oriented, fast paced environment!

Inventory Associate responsibilities include computerized tracking of inventory, receiving, staging and prepping inventory, quality control checks and facility and ground maintenance.

Requirements

Experience in a fast paced environment as well as previous inventory tracking responsibilities are a plus.

Applicants must be open to work some nights and weekends as well as in all types of weather.

If you are a motivated self starter who likes to stay busy and would enjoy a team atmosphere, you may be right for this position.

Apply online at

https://wfa.kronostm.com/index.jsp?LOCATION_ID=35564414383&locale=en_US&applicationName=CarMaxNonReqExt&SEQ=postingLocationDetails&POSTING_ID=35564424276

4800 W. Chicago Avenue, Chicago, Illinois 60651
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please feel free to forward job leads to others



Sales Consultant (part-time)

CarMax

101 North Wolf Rd, Suite 8

Hillside, IL 60162

P: 708-449-5200

Job Description

WHAT DO CARMAX SALES CONSULTANTS DO?

At CarMax, Sales Consultants work with customers through each and every step of the sales process.

The steps to our process include:

Communicating to customers what makes CarMax unique

Interviewing customers to determine their needs and wants

Presenting our vehicles

Taking test drives

Running credit applications

Processing transaction paperwork

Supporting our on-line customers via our eSales office

Following up with potential customers

Requirements

WHAT DOES IT TAKE TO BE SUCCESSFUL?

(Read carefully because this is VERY IMPORTANT!)

A strong ability to work with and relate to all types of customers and to earn their respect. Self-motivation and a burning desire to be the very best! With consistently strong sales performance, CarMax Sales Consultants can advance to club level status, such as Directors Club and Presidents Club. Strong customer focus! A strong belief in our Company! Sales Consultants take pride in presenting our vehicles, and are always dedicated to finding the right vehicle for every customer. A strong ability to find solutions to sales challenges. Exceptional speaking and active-listening skills
Good computer skills. A PASSION FOR SELLING in a Team oriented environment!

IS THERE ANYTHING ELSE I NEED TO KNOW? YES - You MUST enjoy the varied hours of a retail work schedule. A valid driver's license is required. Ability to drive a manual transmission or a willingness to learn is also important!

Apply online at

https://wfa.kronostm.com/index.jsp?LOCATION_ID=35564414383&locale=en_US&applicationName=CarMaxNonReqExt&SEQ=postingLocationDetails&POSTING_ID=35564424530

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Administrative Assistant

Location: Arlington Heights

Office: Internal Services

Department: Purchasing

Job Description:

Under the direction of the Department Manager, Purchasing and the Administrative Supervisor, Internal Services, prepares Board documents and facilitates the approval process for these documents within tight deadlines; maintains and archives purchasing files; proofreads, formats, and prepares solicitation packages for internal approvals; advertises and posts online our bid opportunities; facilitates the addenda process for our solicitations/bid opportunities; assists buyers with facilitating internal contract award approval processes, including approval process for board approved contract recommendations and preparation of contracts for Purchasing Manager or Executive Director execution; streamlines these processes when applicable; develops electronic/paperless processes to improve work flow as required or as applicable; answers the main Purchasing phone line and addresses vendors questions or directs them to the appropriate Purchasing staff; supports buyers during public bid openings/serves as a witness and verifies all bids; trains users on basic questions regarding releases and receipts in the Oracle system; assists Department and Section Manager in formatting, proofreading, and compiling monthly status and other reports; types correspondence; runs reports in Oracle as required; and other duties as assigned. Serves as a supplemental, high functioning Administrative Assistant and works cooperatively with the other Administrative Assistant in the Purchasing Department to support the Department Staff.

Qualifications:

Qualified candidate must possess advanced competence in Microsoft Word; intermediate competence in Microsoft Excel; intermediate competence in Adobe Professional; must have familiarity with the Internet for Purchasing website navigation and maintenance of the Purchasing website. Excellent written and verbal communication skills are essential. Qualified candidate must have two to three years of Administrative Support or Executive Assistant work experience, a high school degree; some college preferred and a good work history is required. Basic knowledge of procurement process and/or prior experience in a Corporate purchasing environment a plus.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=439

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Building Maintenance Person

Location: Elgin

Office: Revenue Services

Department: Maintenance

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, responsible for scheduled preventative maintenance, repairs of building and facility systems and equipment such as; power operated equipment, hydraulic systems, HVAC and mechanical systems.

Routine cleaning, janitorial, painting, maintenance of facility, grounds and Terminal. Snow removal, landscaping and cleaning of grounds.

Basic plumbing and electrical repairs. Will work with Maintenance Specialist on coordinating work projects of outside contractors.

Responsible for completing all required documents and reports for work performed. Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Must have a minimum of three (3) years experience in a comparable field, basic administrative experience, and must be able to pass Building Maintenance examination. Must be at least 21 years of age and have or able to obtain a Class A Illinois Commercial Drivers License and have ability to operate all Pace equipment.

Must have or able to obtain; air conditioning certification, forklift license, and underground tank certificate. Must have a set of hand tools, and be able to work any hours of the day and all days of the week.

Must be able to stand for long periods of time, able to climb ladders, and cable of heavy lifting. This is a safety sensitive position, must meet all requirements and must have a good work history.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=140

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Business Support Specialist

Location: Arlington Heights

Office: Internal Services

Department: Internal Services

Job Description: Under the direction of the Deputy Executive Director, Internal Services, the Business Support Specialist will be responsible for facilitating Internal Services (IS) departmental support for user groups reporting to the Office of the Executive Director (OED). Acts as primary support contact for OED procurement related matters by assisting user groups in OED with preparation of contract renewal documents and specifications, schedules, monitors contract expirations, ensures users have entered replacement requisitions, supports development of contract renewal documents such as, but not limited to, ICE forms, cost information and vendor identification. Acts as primary support for OED capital project and grant related matters by supporting OED user groups in the preparation of capital budget requests, support information, cost analysis and schedules. Acts as primary support for OED with regard to financial matters, including preparation of the annual budget for OED departments. Resolution and support on financial matters impacting OED user groups. Acts as primary support for OED on IT related projects. Monitors schedules, issues and facilitates project implementation as determined by the Deputy. Supports the Deputy Executive Director, Internal Services, with OED group issues, solutions and goals. Prepares related special reports, business plans, studies and analyses as directed by the Deputy. Trouble shoots project impediments and schedule issues. Prepares monthly report on all activities including established goals.

Qualifications: Bachelor's Degree in business or relevant discipline. Master's degree in business preferred. One to two years experience of Project Management experience. Three to five years of general business experience with exposure to capital project analysis, IT systems, Budget and resource planning and scheduling. Must be proficient in computer word processing programs and computer applications such as MS Word, Excel and PowerPoint, and must be able to create documents related to job duties. Financial and math skills such as percentage changes, growth, cost analysis, time value of money, compound interest, etc. Advanced financial knowledge will be used in job functions in relation to financial responsibilities. The ability to effectively interface with managers and staff to facilitate the advancement of projects and resolution of problems between various interests and operating units requiring exceptional communication, problem solving, multi-tasking and inter-personal skills.

This position is subject to the provisions set forth in 5 ILCS 430/5-45 (c) of the State Officials and Employee Ethics Act.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=674

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Job Title: Technical Advisor II

Agency: Financial & Professional Regulation
Closing Date/Time: Wed. 06/04/14 5:00 PM Central Time
Salary: \$4,777.00 - \$7,247.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC010 Bid ID#: DFPR 9185

Minimum Requirements:

Requires graduation from a recognized law school. Requires the possession of a valid license to practice law in Illinois. Requires working knowledge of judicial and quasi-judicial procedures and rules of evidence; common law and the provisions of state and federal laws relating to administrative and regulatory functions; principles of administration and management, including organization, controls and techniques used in dealing with management and procedural problems. Requires litigation skills. Requires ability to maintain satisfactory public contacts and working relationships with others; exercise sound judgment in appraising and evaluating problems of a procedural nature; use expediently all primary and secondary legal source materials, to analyze all legal documents and instruments and to prepare, conduct and report formal or informal administrative hearings. Requires skill and ability in analyzing, appraising, and organizing facts, evidence and precedents and in presenting such material, involving a moderately complex problem, in clear and logical form in written media as briefs, memoranda, summarizations, research reports or regulations. Prefers ability to maintain and manage individual caseload. Requires the ability to travel.

Work Hours & Location/Agency Contact: Work Hours: 8:30 A.M. – 5:00 P.M.
Work Location: Illinois Department of Financial & Professional Regulation - Professional Regulation Division/State-wide Enforcement/Health Related Prosecutions
100 W. Randolph St, Chicago, IL (James R. Thompson Center) - Cook County
Agency Contact: A & R Shared Services Center
101 West Jefferson St. WIB Mail Code 5-110 Springfield, IL 62702
217-782-9993 217-782-9925 Fax

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).
Option A - General

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Job Title: Veterans Nursing Assistant - Certified

Agency: Veterans Affairs

Closing Date/Time: Wed. 05/28/14 4:00 PM Central Time

Salary: \$2,893.00 - \$4,043.00 monthly

Job Type: Full-Time

Location: Kankakee County, Illinois

Number of Vacancies: 1

Plan/BU: RC009

Bid ID#: 34-50-14-81695-4E-WEP

Under general supervision, performs nursing assistance and personal care services for patients with physical and/or mental impairments who reside in homes operated by the Department of Veterans' Affairs; assistance typically includes physical care, activities of daily living, patient feeding, bathing, personal hygiene care, ambulation, transfer of residents, dressing needs; takes and records vital signs; prepares and maintains records and reports. Performs routine cleaning and organization of resident units and equipment including: storage areas, beds, closets, bedside tables and furnishings.

Minimum Requirements:

In compliance with Section 340.1376, 77 of the Illinois Administrative Code, requires inclusion on the Illinois Department of Public Health Nurse Aide Registry in "good standing." Requires working knowledge of principles or accurate observation and recording; usage, cleaning and storage of equipment; safety rules for transferring residents and utilization of good body mechanics. Requires ability to follow written and oral instructions from licensed personnel; to complete work assignments including required flow sheets and documentation; to maintain courteous, cooperative relationships with residents, families, visitors and staff.

Work Hours & Location/Agency Contact: 11:00pm-7:00am

Works: Saturday through Wednesday Off: Thursday & Friday

IL Veterans' Home 1 Veterans' Drive Manteno, Illinois 60950

Contact: Jeri Gulli Phone: 815/468-6581 ext 328 Fax: 815/468-1596

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Foreman

Location: Melrose Park
Office: Revenue Services
Department: Bus Operations

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, responsible for supervising the vehicle repair and maintenance activities of employees on their shift.

Assigns work to employees utilizing Oracle.

Reviews work orders for time and material used; monitors attendance; accepts road calls; gives instruction and on-the-job training to mechanics; handles all necessary reports. Other duties as assigned or required.

Qualifications:

Qualified candidate must have at least four (4) years diesel/gas experience and/or technical training to include diesel engines, bus electrical, suspension and hydraulic systems, DOT regulations and preventive maintenance.

Must pass Foreman exam and possess excellent verbal and written communication skills and the ability to read/follow blueprint, schematics and maintenance manuals.

Candidate must be at least 21 years of age and possess a valid class "A" Commercial Driver's License.

The performance of these duties may be required at any time of the day and night, any day and night of the week.

Supervisory experience in preferred. This is a safety sensitive position.

Qualified candidate must have a good work history.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=285

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Network Administrator

Location: Arlington Heights

Office: Internal Services

Department: Information Technology

Job Description:

Under the direction of the Section Manager, Systems Administration, this position is responsible for planning, configuring, installing and supporting wide and local area network systems and server equipment. Provides support in maintaining network and server hardware and software, analyzing problems, and monitoring the network to ensure availability and security to system users. Coordinates and provides expertise to outside agencies and vendors installing systems or connecting to the Pace network. Proactively monitors system event logs to optimize and prevent any emergencies. Writes network related Request for proposals and Task Requests. Reviews and evaluations of RFPs and proposals. Monitors and tests network and server software performance and provides statistics and reports.

Qualifications:

Qualified candidate must have a Bachelor's Degree in Computer Science, or it's equivalent, and have at least three years of actual intense work experience in Cisco, Windows, and/or Linux local area network environment, or equivalent work and academic experience. Qualified candidate must have proven experience and success with LAN and WAN design and implementations. Proven experience with network capacity planning, network security principles, and general network management best practices. Strong, hands-on technical knowledge of network and server operating systems, including Cisco, Windows, and Linux. Excellent hardware troubleshooting experience and network Performance Tuning. Extensive application support experience with troubleshooting performance related issues. Must be able to talk to customers over the phone, have a personable character. Ability to respond quickly within a dynamic environment with tight deadlines, and demonstrated interpersonal and written communication skills. Must have a good work history. Work is performed in a normal office and computer room environment. Lifting and transporting of moderately heavy objects, such as computers and peripherals. On-call availability for 24/7. Sitting for extended periods of time in a cubicle and standing for extended periods of time in a highly air conditioned computer room.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=666

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Receptionist (Hiring Now) (FCSJ3544Z)

Job Description

FindCustomerServiceJobs.com is staffing for Part-Time and Full-Time Receptionists. Individuals will be responsible for secretarial and clerical tasks in an office environment. This is a fantastic opportunity to get started in customer service! Training opportunities are available to individuals that sign up. Don't wait! Sign up now!

Job Duties

Greet visitors and answer phones
Direct visitors or phone calls to necessary department
Follow safety procedures
File paperwork

FindCustomerServiceJobs.com is a service staffing and recruitment industry leader. We offer job applicants the opportunity to work for our clients in either full-time or temporary positions. We pride ourselves on our strong commitment to client satisfaction, and our focus on helping our employees find their next job.

Positions are Limited- Don't Wait; Apply Now!

Apply online at

http://www.findcustomerservicejobs.com/jobs/1/3544/53/20140513?source=l5&utm_source=l5&utm_medium=cpc&utm_campaign=l5&utm_term=3544&utm_content=Receptionist+

Science Leadership Corps Workshop Instructor

The Adler Planetarium (Chicago, IL) has a temporary opportunity available in our Astronomy department. The Workshop Instructor will facilitate 5 Friday workshops and one high-altitude balloon launch-and-recovery field trip during Summer 2014 for the Science Leadership Corps. Program. The SLC combines the content expertise of the Adler Planetarium with the reach of After School Matters to both transition young people into STEM fields and engage a broader audience in doing science.

Apply at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V

REQ: FHL110

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Science Leadership Corps Undergrad Mentor

The Adler Planetarium (Chicago, IL) has a temporary opportunity available in our Astronomy department. The Undergrad Mentor will assist the workshop facilitator during 5 Friday workshops and one high altitude balloon launch and recovery field trip during Summer 2014 for the Science Leadership Corps program. The Science Leadership Corps combines the content expertise of the Adler Planetarium with the reach of After School Matters (ASM) to both transition young people into STEM fields and engage a broader audience in doing science.

Apply at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V
REQ: FHL100

Mission Specialist

The Adler Planetarium, (Chicago, IL) is seeking a Mission Specialist to lead tours of the Adler, facilitate an exhibit, the Atwood Sphere, manage the Welcome Desk in the Planet Explorers exhibit, as well as facilitate interpretation of all educational carts. This position will report to the Senior Educator for Interpretation.

Apply at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V
REQ: FLR120

Visitor Services Representative

The Adler Planetarium (Chicago, IL) has an opportunity available in our box offices for a part-time Visitor Services Representative. This individual will greet guests; provide excellent customer service and process cash or credit transactions for tickets.

Apply at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V
REQ: VIS170

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Manager of Major and Individual Gifts

The Adler Planetarium seeks a Manager of Major and Individual Gifts in the Institutional Advancement department. The MIG Manager will be responsible for maintaining a comprehensive prospect research and moves management process, a portfolio of individual prospects through ongoing stewardship and cultivation, and serve as the lead staff liaison to The Alan B. Shepard Society, the museum's premier donor community. Reporting to the Director of Major Gifts, this position will assist in the creation and implementation of all individual and major gift fundraising initiatives.

Apply at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V
REQ: ADV150

CSPD Tech II

Department: Sterile Processing
Schedule: Registry
Shift: Evenings

Job Details: HS Diploma/GED

Certification Required

3-5 years experience is required

Reporting to Manager of Sterile Processing or designee and under general supervision the Central Sterile Processing Technician performs according to specific procedures including but not limited to duties associated with receiving, reprocessing and distributing and storing surgical case carts as well as other supplies and equipment used in direct patient care.

JOB SPECIFICATIONS:

Certification in Sterile Processing from an accredited program must have certification 6 months after hire date.

3-5 years of previous sterile processing experience is required

Completion of a High School Diploma or it's equivalent.

The ability to identify and learn cleaning/sterilization techniques for a wide variety of surgical items and the composition of various surgical trays/case carts.

Basic computer skills highly desired

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=649267

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Job Title: Child Support Specialist Trainee

Agency: Healthcare & Family Services

Closing Date/Time: Mon. 06/02/14 5:00 PM Central Time

Salary: \$3,305.00 - \$4,731.00 monthly

Job Type: Full-Time

Location: Lake County, Illinois

Number of Vacancies: 1

Plan/BU: RC062 Bid ID#: CS2973

Minimum Requirements: Requires education and experience equivalent to four years of college with coursework in psychology, sociology, social welfare, business administration, or finance or equivalent educational attainment in a related field; or, education and experience equivalent to two years of college with a minimum of eight semester hours in finance and four years experience in the Child Support Services program area; or, eight years of experience performing paraprofessional functions in the Child Support Services program area.

*If you are currently an Office Coordinator within the Division of Child Support Services, you must submit a copy of an Open Competitive "A" grade with your bid and CMS 100 application.

Work Hours & Location/Agency Contact: Work Hours: 8:30 – 5:00

Location: Division of Child Support Services

Lake County Satellite Office 227A North Genesee Waukegan, IL 60085 (Lake County)

Agency Contact: Kathy Hunter 509 South Sixth Street Springfield, IL 62701

Work #: (217) 557-3900 Fax #: +1 (217) 557-1676

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Corrections Clerk II

Agency: Corrections

Closing Date/Time: Wed. 06/04/14 4:00 PM Central Time

Salary: \$3,916.00 - \$5,752.00 monthly

Job Type: Full-Time

Location: Will County, Illinois

Number of Vacancies: 1

Plan/BU: RC006

Bid ID#: IDOC29-82-14-0354

Description of Duties/Essential Functions Benefits Supplemental Questions
Under general supervision, performs complex, routine and repetitive clerical tasks; interviews inmates in regard to time credits; enforces and maintains safety, security, sanitary, disciplinary and custodial measures in the Records Office; calculates time and eligibility of inmates for parole and discharge; makes adjustments in sentence calculations; prepares parole docket.

Position Number: 09772-29-82-240-30-01

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to completion of four years of high school; requires two years clerical experience; requires completion of an approved course in guard training within six months of employment; extensive knowledge of institutional rules, regulations and requirements for the control of residents; working knowledge of office methods and procedures; working knowledge of business English and spelling and commercial arithmetic.

Work Hours & Location/Agency Contact: WORK HOURS: 7:00am to 3:00pm Monday through Friday with days off of Saturday and Sunday.

LOCATION/AGENCY: IDOC Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434
CONTACT: Diana Wysocki, Human Resources Representative, Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434 (815) 727-3607 extension 6693

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Citizen Science Web Developer

The Adler Planetarium (Chicago, IL) has a role available in the department of Citizen Science Department. The Web Developer is responsible for the developing a generalized transcription platform for use by institutions around the world in partnership with the New York Public Library and the core Zooniverse team.

Apply at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V
REQ: ZOO190

Museum Services Staff

The Adler Planetarium (Chicago, IL) has an opportunity available in the Operations department with the Floor Staff group as a Museum Services Staff (MSS). This position is a front line person and highly visible. This position inspires visitors by promoting a quality museum experience. The MSS position greets visitors, provides information on shows, museum activities, provides exhibit interpretation, provides crowd control. MSS must be able to support our Super Nova program with enthusiasm.

Apply at <http://www.adlerplanetarium.org/jobs>

Equal Employment Opportunity M/F/D/V
REQ: OPE110

RN II

Department: Surgery
Schedule: Part Time
Shift: Days

Contact Information: Address: 1225 W. Lake Street Melrose Park, IL

Job Details: The Staff Nurse is a Registered Professional Nurse (RN) who practices within the scope of the Illinois Nurse Practice Act to ensure the delivery of comprehensive, high quality, individualized nursing care, based upon knowledge and experience, the nursing process and leadership skills. Graduated from an accredited School of Nursing and must have current Illinois RN License. BLS required.

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&JobId=104712

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Med Tech

Department: Clinical Lab

Schedule: Registry

Shift: Rotation

Job Details: Associates degree required

JOB SUMMARY: The Medical Laboratory Technician performs clinical laboratory testing on blood, urine, spinal fluid, and other body fluids.

JOB QUALIFICATIONS

1. Level of knowledge normally acquired through the completion of an associate's degree from accredited MLT program. ASCP certification or eligibility.
2. The analytical ability to evaluate potential erroneous laboratory results.
3. The interpersonal skills necessary to assist co-workers when not busy, answer inquiries by telephone for laboratory results, and provide laboratory results by telephone.
4. Laboratory computer skills necessary to enter and release laboratory results as well as document telephone calls and enter appropriate result comments.

Apply online at

https://www.healthcaresource.com/unityhealth/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&JobId=203638

78000 SUPPLEMENTAL HOUSEKEEPER 76213

Category: Support Services

Facility: Gottlieb Memorial Hospital

Department: 78000 HOUSEKEEPING

Schedule: Supplemental

Shift: Rotating

Hours: varied

Job Details: High School Diploma/GED

Job Summary

To maintain the cleanliness of patient rooms, furniture and public areas.

Education Required: High school diploma or GED

Experience Required: None

Preferred: Previous hospital housekeeping experience

Apply online at

https://www.healthcaresource.com/gottlieb/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&JobId=690257

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Posting Title Seasonal Keeper, Marine Mammals

Auto req ID 495BR

Job Location Chicago Zoological Society-Brookfield Zoo

Zip Code 60513

Department Marine Mammals

Union Status Union

Work Shift Rotating Schedule

Schedule Details: Seasonal Keeper positions require the ability to work rotating shifts including weekends, holidays and evenings.

As Brookfield Zoo is open 365 days a year, Seasonal Keeper positions require the ability to work rotating shifts including weekends, holidays and evenings. This position also requires that you must be at least 18 years of age and have a valid driver's license.

This is a temporary (seasonal) position. The union hourly wage for this position is \$10.15 per hour. This position is working with marine mammals; public presentation skills and operant conditioning skills a plus.

Position Requirements and Specifications

The requirements for this position include: High school graduate or equivalent required. Bachelor's degree or college coursework in relevant biological field or equivalent combination of training and experience preferred. Minimum six months animal care facility, farm, kennel, or equivalent animal experience preferred. Incumbent must possess an understanding of practical principles of animal behavior and ability to work with live animals safely. Knowledge of natural history, zoology, or animal husbandry preferred. Must be a minimum of 18 years of age. Good interpersonal and communications skills. Must be able to interact in a courteous and professional manner. Must be able to learn and integrate information, knowledge, and direction quickly. Must be reliable. Must be capable of dealing with emergencies calmly and efficiently. Must be able to read, write, and speak the English language fluently.

For Seven Seas keeper positions, SCUBA Certification is required upon hire.

Additional Information Valid driver's license required. Illinois residents must possess a valid Illinois license within 90 days of hire. Valid out-of-state license required for out-of-state residents. Experience and/or ability to work and interact effectively with a diverse, multicultural audience. Multilingual ability and Spanish fluency a plus.

The Chicago Zoological Society is an Equal Opportunity Employer/Affirmative Action Employer – Minorities/Women/Veterans/Disabled.

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Maintenance Supervisor (3rd Shift) (1403807)

Dr Pepper Snapple Group, Inc.

Description: The Maintenance Supervisor is responsible for preventative, scheduled, and emergency maintenance on all machinery and requires strong mechanical and electrical aptitude to solve problems in a safe work environment. This position will lead a maintenance team, working closely with team members to solve machine issues, while keeping operations management apprised of in progress projects that may impact equipment capability and production timelines.

Shift and Schedule: This is a full-time permanent position that requires flexibility to work variable shifts depending on production needs. The position will start on our 3rd shift which typically begins at 9:00pm and works until finished. Flexibility to work on other shifts, overtime, and weekends is required.

Position Responsibilities

Lead a team of Mechanics and Electro-Mechanical Technicians to maximize productivity. Train and coach maintenance personnel to develop skill set.

Identify and share best practices throughout the maintenance department.

Identify and develop improvement opportunities to increase equipment capability and/or uptime. Implement and evolve Preventative Maintenance program.

Analyze Preventative Maintenance data and modify program based on data.

Aid in troubleshooting and repairing electrical and mechanical equipment.

Prioritize work requests based on preventive maintenance and downtime data.

Analyze equipment manuals and translate that data into meaningful Preventative Maintenance schedules. Monitor and evaluate all equipment systems for the

manufacturing group and make necessary changes for continuous production

improvements including but not limited to the modifying and upgrading of equipment.

Qualifications

High school diploma or general equivalency diploma (GED)

1 year of experience in a manufacturing environment as a maintenance lead or supervisor

Dr Pepper Snapple Group is an equal opportunity employer and affirmatively seeks diversity in its workforce. Dr Pepper Snapple Group recruits qualified applicants and advances in employment its employees without regard to race, color, religion, gender, sexual orientation, gender identity, gender expression, age, disability, genetic information, ethnic or national origin, marital status, veteran status, or any other status protected by law. Equal Opportunity Employer. M/F/D/V

Apply online at <https://secure.drpeppersnapplegroup.com/careers/search-jobs/>

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Job Title: Drug Compliance Investigator

Agency: Financial & Professional Regulation
Closing Date/Time: Wed. 06/04/14 5:00 PM Central Time
Salary: \$6,338.00 - \$9,470.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC029
Bid ID#: DFPR 9187

Minimum Requirements:

Requires graduation from a four year college or university and shall have: 1) at least two years of investigative experience; 2) or have two years responsible pharmacy experience; 3) or be a licensed pharmacist. Requires extensive knowledge of the enforcement provisions of state and federal laws. Requires working knowledge of the principles and practices of hospital, Institutional retail and wholesale pharmacy operations, state and federal statutes regulating the manufacturer, distributor, wholesaler, analytical labs, research facilities, chemical analysis and instructional activities; judicial rules of evidence. Requires ability to understand and explain statutory requirements, rules and procedures; examine and evaluate premises and records for evidence of violations, quickly and reliably identify and classify drugs, maintain satisfactory relationships and to conduct tactful, productive interrogations and investigations; prepare accurate technical reports. Requires possession of an appropriate valid driver's license. Prefers a licensed pharmacist.

Work Hours & Location/Agency Contact: Work Hours: 8:30 A.M. – 5:00 P.M.
Work Location: Illinois Department of Financial & Professional Regulation
Professional Regulation Division/Statewide Enforcement/Pharmacy Investigations
9511 Harrison St - Des Plaines, IL - Cook County
Agency Contact: A & R Shared Services Center
101 West Jefferson St. WIB Mail Code 5-110 Springfield, IL 62702
217-782-9993 217-782-9925 Fax

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Driver in Training - Class A CDL REQUIRED-1403501

Harvey, IL

Description: The Driver in Training is responsible for filling in for a variety of driver roles which may include delivering pre-sold product to either large or small format accounts, delivering and servicing cooler/vending equipment to customers, or operating as a merchandiser or loader as assigned.

Position Responsibilities: Deliver product to scheduled accounts in good condition and within scheduled delivery time. Assure brands and packages are rotated properly, safeguarding against past-dated products available to consumers. Accountable for cash/credit proceeds and products removed from inventories. Compute and record transactions to convey all related cash, checks and documents to Route Auditor. Provide shelf merchandise to stores upon request by manager or customer. Service vending machines with products, collects monies and records meter reading for each vendor, places point of sales material, fills change dispenser, adjusts and cleans mechanism as needed. Assure that each vendor is maintained with proper brands, maximizing productivity for space to sales ratio. Maintain assigned vehicle in accordance to applicable safety regulations. Cover routes and provide sales and / or merchandising services as assigned. Stack and store merchandise in the appropriate area of the warehouse according to established sequences and procedures and load trucks with propane or battery-operated forklift and/or pallet jack as assigned.

Pay Rate: \$101/Daily

Schedule: Tuesday thru Saturday

Shift: 6AM - Until Finished

Qualifications

High school diploma or general equivalency diploma (GED)

21 years of age or older

Lift, push, and pull a minimum of 50 pounds repeatedly

Valid CDL and driver's license

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