



General Warehouse Worker - West Chicago
Aurora, IL

Various positions throughout Aurora, West Chicago, Batavia, St. Charles, Carol Stream, Elgin

ALL SHIFTS AVAILABLE

Weighing Products (lifting anywhere from 5lbs - 50lbs)

Picking orders (manually, hand jack, forklift, depending on the job site)

Stocker - putting individual products away for inventory (books, radio, automotive parts, etc...)

Production Line Worker

English (read/write) required (some jobs English not required)

Must be able to work independently

Good work ethic, attendance, reliable worker

Long-term and temp-perm positions

Pay: \$9.50 - \$12.00/hr

www.clearstaff.net

About ClearStaff, Inc.:

ClearStaff, Inc, is a locally owned, independently operated staffing company with six locations strategically placed in Chicago, Bensenville, Bolingbrook, Aurora, West Chicago and Glen Ellyn.

Our goal is to place every employee in the best position to succeed.

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Summer Interns

Location: Arlington Heights

Office: Office of Executive Director

Department: Human Resources

Job Description:

Pace has summer internships available at many of our Chicagoland locations for the summer months only (approximately May-August.)

Duties may include:

filing;
answering phones;
running reports;
greeting customers;
typing documents;
research and gathering data;
attending community events;
and other duties as assigned.

Work hours and days may vary as assigned.

Hours range between 30-40 hours per week and the pay ranges from \$10 - \$15 per hour for administrative duties, and up to \$20 per hour for certain specific assignments.

Qualifications:

Qualified candidates must be at least 18 years of age; currently enrolled as full time students and be in good academic standing; have good computer skills, good communication skills, work ethic, and the ability to work well with others.

Other qualifications may be required for certain internships.

To apply, click on the Apply for Job button below or fill out an application at any of our 9 operating garages or our headquarters located in Arlington Heights.

Please indicate that you are applying for a Summer Internship on the application.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=606

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Utility Person

Location: Bridgeview
Office: Revenue Services
Department: Maintenance

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, responsible for maintaining proper fluid levels, interior cleaning and fueling Company vehicles while accurately recording both.

Must operate and service washrack/cleaner, empty farebox vaults, take farebox readings and park/spot equipment as directed.

Responsible for completing all required documents and reports for work performed. May make service calls.

Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Must be at least 21 years of age, and possess or be able to obtain a valid Class "B" Illinois Commercial Driver's License with Passenger and Airbrake Endorsements.

Must have a good work history and a record of safe driving (5 years).

Must have knowledge of the service area and the ability to operate all Pace equipment.

The performance of these duties may be required at any time of the day and night, any day and night of the week.

This is a safety sensitive position. Qualified candidate must be capable of heavy lifting.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=429

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Part-Time Servicer (6)

Location: Markham

Office: Revenue Services

Department: Maintenance

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, responsible for maintaining proper fluid levels and for fueling company vehicles, while accurately recording both.

Must operate and service washrack/cleaner, empty farebox vaults, take farebox readings and park/spot equipment, as directed.

Responsible for completing all required documents and reports for work performed. Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Qualified candidate must be 21 years of age and have, or be able to obtain, a valid class "B" Commercial Driver's License with Passenger and Airbrake endorsements, have knowledge of service area and the ability to operate all company equipment.

The performance of these duties may be required at any time of the day and night, any day and night of the week.

Qualified candidate must be capable of heavy lifting.

This is a safety sensitive position.

Qualified candidate must have a good work history.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=665

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Part-time Bus Operators

Location: Melrose Park

Office: Revenue Services

Department: Bus Operations

Job Description:

Transports passengers on a pre-determined route and assists with route and fare information as well as boarding and deboarding bus.

Monitors farebox to ascertain correct fare has been deposited, dispenses and collects transfers.

Files a defect card daily, noting mechanical and body defects on vehicle. Reports to dispatcher via radio any route detours, or whenever passengers might require assistance of police, medical or other services.

Records farebox readings and special passenger counts as required. Maintains daily work sheet and completes accident/incident reports when necessary. Other duties assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Must be at least 21 years of age, and be able to obtain a valid class "B" Illinois Commercial Drivers license.

Must have a good work history and a record of safe driving (5 years). Must successfully pass a training and route familiarization program.

Excellent oral and written communication skills are required. Must be able to work long hours, split shifts and weekends.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=145

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Part-time Maintenance Data Coordinator (3)

Location: Arlington Heights

Office: Revenue Services

Department: Revenue Services

Job Description:

Under the direction of the Superintendent of Maintenance, responsible to ensure all vehicles are serviced the night before, maintains maintenance employee attendance, vacation, and holiday records, monitors all mileage and fluid consumption reports/data, organizes and files all vehicle repair orders, schedules preventative maintenance and interior cleaning for revenue service vehicles and reconciles all revenue vehicle report data. Other duties as assigned.

Qualifications:

Must have a Minimum of two years administrative and computer experience with focus on Microsoft Windows application and have a high school diploma. Must have a valid Driver's License.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=660

General labor Bakery

Chicago, IL

General job duties are but not limited to :

Loading and unloading of sheet pans\product dish washing packing baked products

Requirements:

Must be able to work flexible work schedule
8-14 hours daily starting at different hours a day
being able to come in to work when called.
bilingual a plus

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Immediate positions available! if interested please submit info or call 630-793-9698

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Full-time Bus Operators

Location: North Aurora

Office: Revenue Services

Department: Bus Operations

Job Description:

Transports passengers on a pre-determined route and assists with route and fare information as well as boarding and deboarding bus.

Monitors farebox to ascertain correct fare has been deposited, dispenses and collects transfers.

Files a defect card daily, noting mechanical and body defects on vehicle. Reports to dispatcher via radio any route detours, or whenever passengers might require assistance of police, medical or other services.

Records farebox readings and special passenger counts as required.

Maintains daily work sheet and completes accident/incident reports when necessary. Other duties assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Must be at least 21 years of age, and be able to obtain a valid Class "B" Illinois Commercial Drivers license.

Must have a good work history and a record of safe driving (5 years). Must successfully pass a training and route familiarization program.

Excellent oral and written communication skills are required. Must be able to work long hours, split shifts and weekends.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=1

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Customer Service Representative

St. Charles, IL

Job Description:

We currently have a great opportunity available for a publishing company out in the St Charles, IL area.

Customer Service Representative:

The customer service rep person will reach current customers through excellent telephone sales and communications skills. This individual will also be responsible for providing an excellent service to our current customers including distributors that have been assigned. Integrity, vision, and passion are essential for this role.

Job Requirements

Candidates should possess the following experience: Must be familiar with office customer Service.

Familiar with inside sales. Make initial and follow-up outbound calls to existing customers via telephone and e-mail for sales, cross - sell and up - sell.

Ability to negotiate pricing. Able to build and maintain lasting relationships with current customers.

Excellent verbal and writing skills. Excellent listening skills.

For consideration candidates should submit resumes to our Glenn Ellyn office as soon as possible.

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Apply online at <https://www.ziprecruiter.com/job/Customer-Service-Representative/49b39a80/>

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Store Manager

Job Classification: Full Time

Store Location: IL - River Forest - Barnes & Noble at Concordia University

Description

Store Manager

Salary Commensurate with Experience

We're looking for people with premium-brand retail store experience who are ready to take it up a notch. The Store Manager is the store's leader, responsible for meeting or exceeding the store's sales goals, identifying business opportunities and motivating booksellers.

This includes financial results, operations, merchandising, staffing, customer service and campus relations. It is also the Store Manager's job to create the finest and most profitable bookstore for the school campus community we serve.

By driving your staff to create customer experiences that enhance bookstore loyalty, you deliver measurable results for the store and for your school. And best of all, you'll be part of a company that is consistently rated as a great place to work - and where employees love what they do.

Qualifications:

Bachelors Degree Preferred. The ideal Applicant should have at least five years of retail management experience or have graduated from the Bestseller program. The Applicant should have the ability to identify opportunities to drive sales and communicate these opportunities to their team. The Incumbent must be able to delegate to their management team and provide oversight of all work assigned to management and booksellers to ensure that multiple projects are completed simultaneously and ensuring that all timelines are met. The Applicant must have the demonstrated ability to identify creative solutions, learn independently, embrace change and act as a change agent. Flexibility in scheduling is necessary.

Barnes & Noble is an Equal Employment Opportunity and Affirmative Action Employer committed to diversity in the workplace.

Apply online at

<https://ch.tbe.taleo.net/CH09/ats/careers/requisition.jsp?org=BNCOLLEGE&cws=38&rid=7139>

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Truck Driver, Class A - Full Time - Home Daily - Melrose Park, IL

Requisition ID 2014-7080 Primary State/Province IL

Posted Date 5/16/2014 Primary City MELROSE PARK

Category Drivers Additional Work

Employment Type Regular - Full Time (4)

Travel Requirements

Position Description:

As a driver, you're important everywhere you go. Businesses and customers are excited to see you. You help companies get their products to the people who need them. And, when you drive a Ryder Truck, you play an important part in keeping the economy moving. People around the world rely on you everyday to keep their businesses running smoothly. Ryder drivers earn excellent money, get paid weekly and enjoy a great benefits package which includes medical, dental, prescription and vision insurance, 401(k), discount employee stock purchase program, credit union and much more. If you are ready to take the next step in your career, we invite you to apply today.

- Home daily
- Estimated average earnings of \$900-1000 per week
- Day shift
- Local/Regional Flatbed work / strapping & tarping involved
- Flatbed experience preferred

Requirements: •Minimum 22 years of age •Minimum of 9 months verifiable driving experience •Valid Class A CDL •Ability to meet Ryder's driving qualifications

ADDITIONAL REQUIREMENTS: •Ability to follow written and/or oral instructions

- Ability to read, interpret and apply laws, rules, regulations policies and/or procedures

Responsibilities: This position is primarily responsible for safely driving a commercial vehicle and requires compliance with safety & DOT Regulations, continuous training and customer service.

Additional Responsibilities include, but are not limited to:

- Ensuring compliance with applicable federal and/or state laws, regulations, and/or agency rules, standards and guidelines
- Detecting and eliminating or minimizing safety hazards
- Maintaining accurate records and logs
- Loading/Unloading freight or assisting in the loading/unloading of freight if required by customer
- Other tasks as assigned

Ryder is proud to be an Equal Opportunity Employer and Drug Free workplace. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, among other things, or status as qualified individual with disability.

Apply online at <https://driver-ryder.icims.com/jobs/7080/truck-driver%2c-class-a---full-time---home-daily---melrose-park%2c-il/job>

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Job Title: Office Associate - Opt 2

Agency: Public Health

Closing Date/Time: Wed. 06/04/14 5:00 PM Central Time

Salary: \$2,877.00 - \$3,985.00 monthly

Job Type: Full-Time

Location: DuPage County, Illinois Number of Vacancies: 1

Plan/BU: RC014 Bid ID#: IDPH 81278

Description of Duties/Essential Functions Benefits Supplemental Questions

Under direction, performs complex specialized clerical office support duties exercising independent judgment in the disposition of routine matters for the various programs of the Division of Environmental Health. Performs complex typing assignments with technical data. Prepares and types travel vouchers for professional staff and review for compliance with travel regulations. Prepares and sends inter-office and UPS packages. Receives phone calls to set up appointments for tests and certifications for Swimming Pool Operator's Exam Program. Serves as timekeeper. Serves as back-up switchboard operator. Performs specialized complex typing assignments of correspondence, forms, various reports and word processing documents with technical data; reviews and edits documents including specialized Environmental Health terms to assure clarity and accuracy of information produced; determines proper forms; proofreads for appropriate punctuation, grammar, spelling, capitalization and typographical errors.

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to completion of high school and two years of office experience. Requires the ability to type accurately at 45 words per minute. Requires extensive knowledge of composition, grammar, spelling and punctuation. Requires extensive knowledge of office practices, procedures and programs. Requires understanding of specialized Environmental Health terms.

Work Hours & Location/Agency Contact: Work Hours & Location: 8:30 AM - 5:00 PM

Office of the Director / Regional Health Services - West Chicago

245 W. Roosevelt Rd. West Chicago, IL

Agency Contact: Office of Human Res 535 W. Jefferson St. 4th fl Springfield, IL 62761

Phone: 217-785-2031 Fax: 217-524-0220

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Office Coordinator - Opt 1
Agency: Healthcare & Family Services
Closing Date/Time: Fri. 05/30/14 5:00 PM Central Time
Salary: \$2,968.00 - \$4,140.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC014
Bid ID#: CS2956

Description of Duties/Essential Functions Benefits Supplemental Questions
Under direction, performs complex and specialized accounting procedures to achieve the service of income withholding orders or to otherwise dispose of delinquency referrals; reviews and analyzes accounts through the comparison of Illinois Department of Healthcare and Family Services (HFS) computer records and Clerk of the Court payment records to determine the correct delinquency amount; gathers information and issues notices of delinquency; gathers information and issues referrals for accounts in need of adjustment; establishes and monitors tracking procedures

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to two years of secretarial/business college or completion of high school and two years of related office experience or two years of independent business experience. Requires extensive knowledge of office practices, procedures and programs. Requires extensive knowledge of composition, grammar, spelling and punctuation.

Work Hours & Location/Agency Contact: Work Hours: 8:30 – 5:00
Location: Division of Child Support Services Community Outreach (50)
36 South Wabash Avenue Chicago, IL 60603 (Cook County)
Agency Contact: Brenda Young 36 South Wabash Avenue Chicago, IL 60603
Work #: (312) 793-9807 Fax #: +1 (312) 793-9808

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 1 – General

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Diesel Mechanic

Requisition ID 2014-6333 Job Locations US-IL-CHICAGO
Posted Date 4/24/2014 Category Technicians/Service Employees
Employment Type Regular - Full Time (4)
Travel Requirements 0%

Position Description:

Under close supervision, this position performs minor routine maintenance and repair services on different types of vehicles. Works with the assistance of a T2, T3, T4, TIC SS or SM, when performing technical and diagnostic type repairs. Task assignments are directed by shop management to encourage development in a productive manner.

Requirements:

- High Diploma or equivalent
- Post-secondary vocational education strongly preferred
- Must have minimum tools required as outlined in Maintenance policy 2.02

ADDITIONAL REQUIREMENTS:

- Ability to understand and communicate effectively, work shift work/weekend as required, perform all entry level tasks, and demonstrate mechanical aptitude
- Knowledge of and the ability to apply knowledge of computers
- Some experience in transportation maintenance preferred
- This position requires for you to drive Ryder vehicles.

In order to become a Ryder employee you must:

- Pass a Ryder initiated drug and alcohol screening test
- Pass a regulatory agency (DOT) specific physical examination
- Pass a Ryder road test
- Provide appropriate CDL and endorsements for the position
- Verify competency in critical skill areas for the specific driving position (e.g., hazmat, doubles, frequent backing)
- Use pressure tester

Ryder is proud to be an Equal Opportunity Employer and Drug Free workplace. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, among other things, or status as qualified individual with disability.

Apply online at <https://technicians-ryder.icims.com/jobs/6333/diesel-mechanic/job>

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Quality Inspector - Melrose Park

Melrose Park, IL

Posted 12 days ago in Manufacturing/Operations

*** QUALITY CONTROL *** QUALITY INSPECTOR *** QUALITY ASSURANCE ***

Summary:

Perform inspections, checks, tests, and sampling procedures of materials and finished product

Responsibilities:

Perform inspections of purchased parts and finished company products according to well defined criteria using standard physical, mechanical and/ or electrical measurements. Rework or reject parts or products as required.

Conduct and document process and system audits using written procedures as audit standards. Accurately document the results of the inspections and testing.

Maintain all controlled document files and test records in a timely and accurate manner. Monitor critical equipment to ensure proper operation.

Communicate to production leads, supervisors, and managers regarding Quality Incidences and corrective action. Participate in the construction and/or revision of SOPs for the inspection function. Assist in the writing and updating inspection procedures, protocol and checklists. Evaluate problems and make initial recommendations for possible corrective action to supervise.

Work with production management and Quality Department to provide feedback to operators regarding accuracy of manufacturing processes.

Requirements:

High School Diploma or equivalent

Good arithmetic and measuring skills

Mechanical aptitude

2+ years Quality Control experience in an industrial/manufacturing environment.

General proficiency of Microsoft Excel and Microsoft Word

Shift available: 1st and 2nd

Hourly Pay: \$10 - 13

www.clearstaff.net

Our goal is to place every employee in the best position to succeed.

Apply online at <https://www.ziprecruiter.com/job/Quality-Inspector-Melrose-Park/91c76c90/>

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Job Title: Child Protection Specialist

Agency: Children & Family Services

Closing Date/Time: Fri. 05/30/14 5:00 PM Central Time

Salary: \$4,291.00 - \$6,452.00 monthly

Job Type: Full-Time

Location: Will County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 1433020-333517

Minimum Requirements: Preferably requires a master's degree in social work and two years of directly related professional experience; or requires a master's degree in a related human service field and two years of directly related professional experience; or requires a bachelor's degree in social work and four years of directly related professional experience; or requires a bachelor's degree in a related human service field and four years of directly related professional experience; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual, and auditory ability to carry out assigned duties.

Directly related professional experience includes casework/case management experience related to family preservation or family reunification, adoption, youth development, counseling, and advocacy services or a related field. The college or university issuing a degree must be accredited, and the degree program in social work must be approved by the Council on Social Work Education. The related human service degree refers to social work, psychology, psychiatric nursing, psychiatry, mental health counseling, rehabilitation counseling, pastoral counseling, marriage and family therapy, and human services.

Work Hours & Location/Agency Contact: Work Hours: Mon-Fri 8:30 AM to 5:00 PM

Location: DCFS Joliet Office 1619 W. Jefferson Street Joliet, Illinois 60435

SUBMIT BIDS TO: Lora Busse-Fleck

DCFS Aurora Regional Office 8 E. Galena Blvd Aurora, IL 60506 Fax: 630.801.3530

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Patient Food Service Assistant

Department: Dietary Patient Food Service

Shift: 4th (Rotating)

Full/Part: Type 2 (40-64 Hrs/PP)

Job Number: 2014-0724

Job Description:

PATIENT FOOD SERVICE ASSISTANT - PART-TIME (rotating shift- 4:00am-10:00pm)

Performs food service related activities to ensure patient satisfaction. Ensures food service sanitation and Quality Control standards are met. Exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures.

Position Qualifications Include:

H. S. Diploma or GED required.

Illinois Department of Public Health and City of Chicago Sanitation Certification required within nine months of hire

Foodservice and customer service experience preferred

Must be able to communicate verbally and in writing in English and demonstrate reading ability.

Able to perform as an active team player, Customer Service Orientation:

Enjoys working with people/patients

Good interpersonal skills, outgoing personality, positive and pleasant demeanor at all times

Able to demonstrate basic math and computer skills

Able to work independently without direct supervision. Exhibit critical thinking and decision making skills.

Must be able to lift 30 - 50 pounds and push or pull a cart of food trays.

Work demands 100% walking and/or standing.

Work duties may demand standing in place for extended periods, stooping, bending, reaching, lifting, pushing and pulling

Able to communicate with patients and staff using a variety of audio-technology

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20140521105044&

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Job Title: Stationary Engineer

Agency: Central Management Services

Closing Date/Time: Tue. 06/03/14 5:00 PM Central Time

Salary: \$7,445.00 / Month Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: PR000 Bid ID#: CMS 8978

Minimum Requirements: Requires knowledge, skill and mental development equivalent to the completion of eight years of elementary school and four years experience in power plant operation and in firing high-pressure stationary boilers. Requires Chlorofluorocarbon (CFC) Certification or ability to obtain certification. Requires a Stationary Engineers license. Requires working knowledge of the principles, practices and techniques used in the operation of high-pressure coal, gas or oil fired boilers and their auxiliaries. Requires elementary knowledge of the operation of electrical generating equipment. Requires the ability to keep simple records. Requires ability to follow oral and/or written instructions. Requires the ability to perform various tasks such as lifting and moving equipment/machinery up to 50 pounds (up to 100 pounds with assistance); requires the ability to operate hand and power tools; requires ability to perform repairs and maintain equipment and machinery; requires the ability to handle chemicals in the maintenance of systems. Requires an appropriate valid driver's license and/or the ability to travel. Requires working rotating shifts, including weekends and holidays. Requires the ability to serve on an on-call basis.

Work Hours & Location/Agency Contact: Work Hours: Rotating Shifts & Days Off; including Holidays: 6:30am-2:30pm, 2:30pm-10:30pm, 10:30pm-6:30am

Work Location: CMS/Property Management/Facilities Management/Chicago/Northern 2020 W. Roosevelt Chicago, IL (Cook County)

Agency Contact: A & R Shared Services Center

101 West Jefferson St. WIB Mail Code 5-110 Springfield, IL 62702

FAX: 217-782-9925 / Phone: 217-782-6239

You will be contacted if chosen for an interview.

How to Apply: This position is not subject to Central Management Services (CMS) testing procedures; therefore, no application needs to be submitted to CMS, Division of Examining and Counseling, for grading. All interested applicants must submit a CMS-100 employment application directly to the Agency Contact listed above prior to the end of the posting period. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Support Service Worker - Housekeeping

Agency: Veterans Affairs

Closing Date/Time: Wed. 05/28/14 4:00 PM Central Time

Salary: \$2,674.00 - \$3,570.00 monthly

Job Type: Full-Time

Location: Kankakee County, Illinois

Number of Vacancies: 1

Plan/BU: RC009

Bid ID#: 34-50-14-81778-5S

Description of Duties/Essential Functions Benefits Supplemental Questions

Under direct supervision performs necessary institution housekeeping duties required to maintain cleanliness and a sanitary environment within all assigned buildings on the grounds, to meet all health and safety requirements. Cleans areas outside confines of building, but designated as complement of building such as walks, ramps, docks, porches and furniture and ash receptacles located on same. Sends linens and clothing to laundry and distributes upon return; keeps records and inventories of same. Reports building equipment shortages and necessary repairs to supervisor; cleans rugs and blinds.

Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of high school supplemented by six (6) months experience in the housekeeping field. Requires working knowledge of routine housekeeping tasks. Requires skill in the basic operation of machinery and equipment found in the assigned area.

Work Hours & Location/Agency Contact: Every Other Weekend Off

7:00am-3:00pm 1/2 hour lunch

IL Veterans' Home 1 Veterans' Drive Manteno, Illinois 60950

Contact: Jeri Gulli

Phone: 815/468-6581 ext 328 Fax: 815/468-1596

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Local Driver (No Experience Necessary) (GTJ4397Z)

Job Description

Gettruckerjobs.com is now hiring Local Drivers. As a local driver, you will be delivering to the local and surrounding markets of the area. Individuals will be responsible for hauling freight and assisting in loading and unloading the truck. This is an excellent opportunity for individuals to gain experience and start driving trucks in no time! No experience is required to sign up! No CDL is required to apply for the position and training is provided!

Don't Wait! Fill out a Profile Now!

No Experience? No Problem!

GetTruckerJobs has partnered with CDL training schools around the country, offering NO COST driver training to qualified applicants. Looking to start a career in trucking? This is the best way to do it! Complete the application on this page to begin the process.

Most Trucking Companies Offer

- Great Training
- Graduated Pay Scale
- Awards for Safe Driving
- Health and Life Insurance
- Medical Insurance
- Dental Insurance
- Voluntary Benefits
- Vacation Pay
- Disability Insurance
- Employee Assistance Program
- Retirement Plan 401K
- Home Time

Gettruckerjobs.com is a trucking staffing and recruitment industry leader. We offer new drivers the opportunity to begin a career in trucking through no cost CDL training and experienced drivers are offered the best jobs for their career goals and lifestyle. We consistently exceed our customer's expectations, leveraging technology to source and send top quality applicants while driving their cost-per-hire down.

Apply at www.GetTruckerJobs.com

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Store Manager

Carson's jobs

Job Description:

Are you a strong big box Store Manager who can lead and execute to excellence?

Are you looking for something more—more challenge, more control, more of a future?

At the Bon-Ton Stores, you'll find all that and more!

Our Store Managers use their creativity and entrepreneurial drive to manage a business, not just execute orders.

They are strong leaders who can select, lead, and develop their staff while reviewing product assortments, analyzing sales data, maximizing sales and profit.

Successful Store Managers will have previous management experience in a big box or large specialty retail environment.

Recent successful hires have worked for Kohl's, Macy's, JCPenney, Sears and other similar stores.

We'll value your:

Previous management experience in a big box or large specialty retail environment

Strong business analysis and merchandising skills

Proven team leadership skills

Schedules include a variety of day, evening and weekend hours.

This is the right place to leverage your existing store management skills to get the recognition you deserve.

Apply online at <http://www.snagajob.com/job-seeker/jobs/job-details.aspx?postingid=18434832>

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