



Patient Care Technician

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve.

Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

Description:

Perform various direct patient care activities under the supervision of a Registered Nurse. Collect and assist with blood specimens, weighing, bathing, toileting and feeding.

Assists medical staff with admissions, transfers, discharges, pre-operative and post-operative care and stocking of supplies.

EOE

"A Tradition of Caring" since 1904.

Requirements:

High school diploma or GED

Must be certified Phlebotomist and CNA.

Minimum of 1 years of experience in a hospital setting required.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: employment@stbh.org

Fax: (773) 962-0034

Mail:

Human Resources Department

St. Bernard Hospital

326 West 64th Street

Chicago IL, 60621

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

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email job leads to workforce@lashawnford.com

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Security Officer

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve.

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Description:

Inspect, monitor, control and patrol work sites. Continuously monitor environment for hazards and safety conditions. Maintain visitor control log in accordance with hospital regulations. Assist medical personnel. Protect hospital employees and assets, as needed.

EOE

"A Tradition of Caring" since 1904.

Requirements:

High School diploma or GED, 20-hours security training certificate, current PERC card, 25 years of age, and valid drivers' license are absolutely required.

(Please do not apply for this position if you do not meet the minimal requirements listed above.)

At least 1 year of pertinent experience.

Hospital assignment background is a major plus.

Excellent verbal, writing and interpersonal skills are essential.

Good computer skills.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

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RN-UR Clinical Case Manager

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Description:

This position is responsible for coordinating the continuum of care activities for our patients from admission to discharge as well as reviewing for optimum utilization of resources.

Efficient collaboration and communication with physicians, nurses, and other members of the health care team will be used to achieve desired patient outcomes.

EOE

"A Tradition of Caring" since 1904.

Requirements:

Registered Nurse license in state of Illinois

Minimum of 2 years of clinical utilization review experience in acute care setting.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

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Ultrasound Technologist

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Description:

The Ultrasound Technologist performs diagnostic sonographic examinations utilizing ultrasonic equipment to locate, evaluate, and record critical functional, pathological, and anatomical data. S/he schedules and coordinates tests; records test results, and prepare and maintain operational logs. The Ultrasound Technologist calibrates and maintains equipment and orders supplies when needed.

EOE

"A Tradition of Caring" since 1904.

Requirements:

Graduate from an AMA approved school of Radiologic Technology
A.R.R.T. certification required.

ARDMS (American Registry of Diagnostic Medical Sonographers) certificate.

Experience in performing NT (Nuchal Translucency) procedure.

Minimum of 2 years of Ultrasound Technologist experience

Meditech computer experience is a plus.

Knowledge and ability to use automated and conventional radiology equipment.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: employment@stbh.org

Fax: (773) 962-0034

Mail:

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Clinical Dietitian

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Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

Description:

Assess the patients' nutritional status for maintenance or intervention. Coordinates, plans, and counsels patients and their families in nutritional principals, food plans, and patterns of food selection that are tailored to the individual's lifestyle.

Develops patient educational material for distribution. Conducts meal rounds at meal time to assess acceptance of meals and to handle any problems with the meal service.

Full Time – 8 a.m.-4 p.m. Required to work every other weekend

EOE

"A Tradition of Caring" since 1904.

Requirements:

Bachelor's degree in Nutrition or related field. Registered and Licensed Illinois Dietitian. Minimum 2 year hospital dietitian experience. Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: employment@stbh.org

Fax: (773) 962-0034

Mail:

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Registered Nurse

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Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

Description:

Evaluates, plans, implements, and documents nursing care for an assigned patient population. Assists physicians during examinations and procedures. Performs various patient tests and administers medications within the scope of practice of a registered nurse. Promotes patient's independence by establishing patient care goals and teaching patient and family to understand condition, medications, and self-care skills.

We offer a competitive salary and a full range of benefits including: paid holiday and vacation, health, dental, life, long-term disability, pension plan, and retirement plan. EOE

"A Tradition of Caring" since 1904.

Requirements:

Requires an associate's degree and/or graduated from a nursing school and a current RN licensure from the State of Illinois Department of Professional Regulations or valid temporary permit to practice nursing in the State of Illinois.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Click here to apply.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: employment@stbh.org

Fax: (773) 962-0034

Mail:

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Job Title: Carpenter

Agency: Central Management Services

Closing Date/Time: Wed. 05/27/15 5:00 PM Central Time

Salary: \$43.35 - \$45.08 hourly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: PR000 Bid ID#: CMS 10542

Minimum Requirements:

Requires knowledge, skills and mental development equivalent to completion of eight years of elementary school. Requires experience necessary to qualify as a skilled carpenter. Requires a working knowledge of tools, methods, and standard practices of the trade. Requires ability to read, interpret, and perform work from plan, sketches, or simple diagrams. Requires ability to make simple arithmetic computations and bulk estimates. Requires ability to climb ladders, stairs, and roofs and access all locations at the facility. Must be able to communicate verbally and follow instructions. Requires ability to lift 75 pounds. Requires an appropriate, valid driver's license and the ability to travel. Prefers completion of a four year carpentry apprenticeship program and four years of experience in the repair and maintenance carpentry field.

Work Hours & Location/Agency Contact:

Work Hours: 7:00 A.M. – 3:30 P.M.; Mon.-Fri. with ½ Hour Unpaid Lunch

Work Location: Central Management Services

Property Management/Facilities Management/Chicago & Northern Region /Ludeman Developmental Center, 114 N. Orchard Drive, Chicago, IL (Cook County)

Agency Contact: A & R Shared Services Center

101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702

217-782-6239 217-782-9925 Fax

You will be contacted if chosen for an interview.

How to Apply:

This position is not subject to Central Management Services (CMS) testing procedures; therefore, no application needs to be submitted to CMS, Division of Examining and Counseling, for grading. All interested applicants must submit a CMS-100 employment application directly to the Agency Contact listed above prior to the end of the posting period. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Building/Grounds Laborer

Agency: Central Management Services
Closing Date/Time: Thu. 05/28/15 5:00 PM Central Time
Salary: \$3,240.00 - \$4,592.00 monthly
Job Type: Full-Time
Location: Sangamon County, Illinois
Number of Vacancies: 1
Plan/BU: RC042
Bid ID#: CMS 10503

Description of Duties/Essential Functions Benefits Supplemental Questions
Under immediate supervision, performs non-skilled cleaning tasks and manual grounds and building labor, including applying insecticides and herbicides; scrubs, waxes and polishes floors; washes windows, moves furniture and office equipment weighing up to 50 pounds; cleans restrooms; maintains lawns; shovels snow; empties trash; travels to other facilities as needed to perform grounds and facilities maintenance.

Minimum Requirements:

Requires knowledge of the use and care of janitorial cleaning equipment; knowledge of grounds maintenance equipment; ability to understand and communicate in English; ability to follow simple written/oral instructions. Require a valid, appropriate driver's license and the ability to travel. Requires ability to lift up to 50 pounds.

Work Hours & Location/Agency Contact:

Work Hours: 7:00 A.M. – 3:00 P.M.; Mon-Fri with ½ Hour Lunch
Work Location: Central Management Services
Property Management/IL. State Fairgrounds/Fairgrounds B/G Maintenance
Illinois State Fairgrounds, Springfield, IL (Sangamon County)
Agency Contact: A & R Shared Services Center
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
217-782-6239 217-782-9925 Fax

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Customer Support Representative

Required Skills:

- Exceptional technical support and troubleshooting skills.
- Engage with our listeners where ever they engage with us (email, social, app stores, etc)
- Expert knowledge of iHeartRadio products and services.
- The ideal candidate will have a 'can do' attitude.
- Ability to identify trending issues and effectively communicate those issues internally.
- Serve as the Listener advocate here at iHeartRadio.

Required Experience:

- Excellent verbal and written communication
- Ability to work independently
- Ability to exercise good judgment in external communications.
- Focus on the details
- MS Office prowess
- Ability to work within an environment where the pace is fast
- A degree from an accredited university or college
- Deep experience in humor

iHeartMedia is an equal opportunity employer and will not tolerate discrimination in employment on the basis of race, color, age, sex, sexual orientation, gender identity or expression, religion, disability, ethnicity, national origin, marital status, protected veteran status, genetic information, or any other legally protected classification or status Job Location NEW YORK, New York, United States Position Type Full-Time/Regular

Interested in applying? Please send over your resume to jobs@iheart.com

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Senior Systems Administrator- Burbank

We are looking for a Senior Systems Administrator who will be working on a well-established environment in a fun, casual workplace. The ideal candidate will have the opportunity to work on a variety of technologies, work with a smart and collaborative team that still allows you to work independently and take ownership of your work.

We expect knowledge and proficiency within the following technical skills:

- Apache/Tomcat
- Scripting experience
- Configuration Management
- Varnish
- Memcache
- PHP
- MySQL
- Strong Documentation

Requirements: Strong experience as a Linux Administrator with emphasis on configuring and building Linux systems and clusters. Must be familiar working with and installing open source tools on Linux. Ability to review, recommend and customize Linux systems to the most optimal and efficient configurations. Excellent knowledge of Internet technologies including: TCP/IP, HTTP, FTP, SSH, and DNS. Excellent knowledge of networking including routing, firewall rules, CDNs etc... Ability to comprehend, diagnose and analyze problems of a complex nature quickly, make judgment decisions and recommendations as to their solution. Experience with various Unix tools for network, process and machine diagnostics. Participation in 24x7 on-call rotation. Strong Organizational Skills

Highly Desired:

- MySQL administration experience.
- Performance tuning experience.
- Experience with offshore teams.
- Experience working in high volume B2C environment.

Additional experience: Experience working in a fast changing environment with tight deadlines) Ability to clearly communicate ideas and technical decisions. Ability to work independently, setting task priorities based on business needs/urgency and complete work with limited direction. Excellent written and verbal communication skills. n and verbal communication skills. Ability to manage competing priorities in a complex environment and maintain high productivity

Interested in applying? Please send over your resume to jobs@iheart.com

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Job Title: Administrative Assistant I - Opt A1

Agency: Human Services

Closing Date/Time: Mon. 06/01/15 5:00 PM Central Time

Salary: \$4,159.00 - \$6,218.00 monthly

\$49,908.00 - \$74,616.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: RC028 Bid ID#: 10-66-90489

Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of four years college, preferably with courses in public or business administration. Requires one year professional experience in a public or private organization or completion of an agency approved professional management training program. Requires the ability to perform essential job functions using a computer. Requires working knowledge of Microsoft Outlook, Word and Excel. Requires ability to communicate clearly both orally and in writing.

Work Hours & Location/Agency Contact: 8:30 a.m.-5:00 p.m., Monday-Friday
Developmental Disabilities

SODC Operations, Ludeman, 114 N Orchard, Park Forest, IL 60466

Please submit CMS 100 (revised 2014) applications to:

Lynette McCrary / Bureau of Employee Services

Contractual Hiring Unit, 100 S. Grand Avenue East, 3rd Floor , Springfield, IL 62762

PHONE: 217-524-4171 FAX: 217-524-2116

Candidate must be deemed qualified or have submitted an application to CMS examining to receive a qualifying grade prior to the closing of the posting period. A copy of the current grade and a CMS100 Employment Application must be submitted with the bid form to the contact named above prior to the posting closing.

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option A1 - Dept Agriculture

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Job Title: Educator - Opt B

Agency: Juvenile Justice

Closing Date/Time: Continuous

Salary: \$4,311.00 - \$7,969.00 monthly

\$51,732.00 - \$95,628.00 annually

Job Type: Full-Time

Location: Kane County, Illinois

Number of Vacancies: 1

Plan/BU: RC063 Bid ID#: IDJJ27-10-14-0957

Minimum Requirements:

Requires a bachelor's degree and a valid Initial, Standard, or Master Illinois teaching certificate in the area of specialization appropriate to the subject matter (Physical Education) and type of students; requires elementary knowledge of behavior modification principles; requires ability to relate to students with extreme and profound emotional problems; requires patience and tolerance of a wide range of behavior; requires ability to use the English language in preparing and delivering instructions; requires ability to evaluate the student, to select behavioral objectives to meet the student's needs and to guide and direct facility staff regarding the necessary training and educational development of a student.

Work Hours & Location/Agency Contact: Work Hours:
8:00am - 4:00pm, Monday through Friday (Saturday/Sunday off)

Work Location: Illinois Youth Center - St. Charles
3825 Campton Hills Road, St. Charles, IL 60175

Agency Contact: Susan A. Swegle, SPHR, M.S. / Human Resources Representative
Illinois Youth Center - St. Charles, 3825 Campton Hills Road, St. Charles, IL 60175
630-584-0506 630-584-1014 (fax)
susan.swegle@doc.illinois.gov

How to Apply:
See instructions listed above.

NOTE: Salary amounts shown are only to be used as a guide; actual salary will be determined at the time of hire based on current salary plans and/or collective bargaining agreements, if applicable.

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Job Title: Office Administrator III - Opt 1

Agency: Human Services

Closing Date/Time: Thu. 05/28/15 5:00 PM Central Time

Salary: \$3,240.00 - \$4,592.00 monthly

\$38,880.00 - \$55,104.00 annually

Job Type: Full-Time

Location: Peoria County, Illinois

Number of Vacancies: 1

Plan/BU: RC014

Bid ID#: 10-93-90468

Description of Duties/Essential Functions Benefits Supplemental Questions
Under direction, serves as working supervisor to clerical staff in the Records Unit, mailroom and stockroom; maintains confidential files/documents of active/closed DHS cases and distributes/prepares mail.

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to completion of two years study at a secretarial/business college and one year office experience or completion of high school and three years Office Assistant experience or three years of independent business experience. Requires ability to type at 30 wpm.

Work Hours & Location/Agency Contact: 8:30 a.m.-5:00 p.m., Monday-Friday

Peoria FCRC, 211 Fulton, Suite 300, Peoria, IL 61602

Please submit CMS 100 (revised 2014) applications to:

Lynette McCrary / Bureau of Employee Services

Contractual Hiring Unit, 100 S. Grand Avenue East, 3rd Floor , Springfield, IL 62762

PHONE: 217-524-4171 FAX: 217-524-2116

****NOTE:** CMS and the bidding agency are two separate agencies, therefore, submitting your CMS-100 application to CMS for a grade is not in lieu of submitting a CMS-100 to the bidding agency as well. **

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 1 - General

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Job Title: Office Associate - Opt 1

Agency: Workers Compensation Commission

Closing Date/Time: Mon. 06/01/15 11:59 PM Central Time

Salary: \$2,935.00 - \$4,065.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: RC014

Bid ID#: IWCC-50-15-0005

Description of Duties/Essential Functions Benefits Supplemental Questions
Performs clerical and support duties for the Arbitration Unit; attends daily court call and enters dates, motions and other information into the Commission's computer system; as unit's word processor, transcribes recorded and written documents; types complex reports, documents, forms, memorandum and letters that contain legal and medical terminology; acts as unit's receptionist, answers telephones and greets members of the public and attorneys.

Minimum Requirements:

Requires extensive knowledge of office practices, procedures and programs.

Requires extensive knowledge of grammar, composition, spelling and punctuation.

Requires ability to operate commonly used manual and automated office equipment and perform routine maintenance.

Requires ability to follow oral and written instructions.

Work Hours & Location/Agency Contact: Monday - Friday; 5:00 PM - 5:00 PM
Illinois Workers' Compensation Commission, 100 W. Randolph St., 8th Flr, Chicago, IL

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 1 - General

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Job Title: Food Service Supervisor - Temporary/Cafeteria

Department: Dietary Cafeteria

Shift: 1st

Full/Part: Type 4 (Temporary)

Specialty: Food Service

Job Number: 2015-0830

Position Highlights: Supervises daily food service operations to ensure that goals and standards of unit/department are met. Ensures compliance with all applicable regulatory agencies, department quality monitors and targets and corporate and departmental policies and procedures.

Position Qualifications Include:

Associate Degree in Food Service or a high diploma and a minimum of three years of experience in a supervisory capacity in foodservice operations (retail, business, and healthcare) required

Illinois Department of Public Health and City of Chicago Sanitation Certification required within six months of hire

Experience as a Sous/Executive Sous Chef preferred

Proficient in preparation of spreadsheets, data bases, word processing

Ability to supervise and manage multiple employees

Ability to perform multiple tasks. Must be self-directed

Must possess strong interpersonal, organization and problem solving skills

Ability to exert 25 pounds of effort to push or pull a cart, ability to lift and carry 40 pounds minimum, stooping, kneeling, reaching, sufficient dexterity to operate kitchen utensils and computer keyboard, able to communicate using a variety of audio-technology, will involve long periods of sitting, standing and/or walking

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20150518144618&

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Job Title: Security Officer - 3rd Shift

Department: Security

Shift: 3rd

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Security

Job Number: 2015-0997

Full Time

3rd Shift

10:30p – 7:00a

Position Highlights:

Under the general supervision of a security supervisor, the Security Officer will provide physical protection for all Rush Medical Center patients, visitors, students and employees. The security officer will report and document all infractions of rules, regulations and policies of Rush, Federal, State and local laws and ordinances. Exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures.

Position Qualifications Include:

High School Diploma/GED. Previous hospital security experience preferred
Valid Driver's (Illinois, Indiana, Wisconsin) license required. Must have a prior driving record deemed acceptable to Rush based upon the results of a Motor Vehicle Report checked and conducted by Human Resources. Must possess and be responsible for maintaining current Permanent Employee Registration Card (PERC) or, if hired Before January 2004, Must have completed 20 hours firearm training as demonstrated through a certification of successful completion of Firearms Training Course. Must be eligible to obtain a Firearm Control Card (FCC) within six months of employment. Illinois Firearm's Owner's Identification Permit (FOID) required.. International Association for Healthcare Security and Safety ("IAHSS") certification required within six months of employment and maintained thereafter.

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20150518153128&

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Job Title: Senior Cashier FNS

Department: Dietary Cafeteria

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Job Number: 2015-0981

Job Description:

The department of Food and Nutrition Services is seeking an individual who has 3 years of experience being a Cashier and experience operating Microsoft Excel.

Position Highlights:

Under the direction of Supervisor/Assistant Manager, leads activities of cash handling process for Retail Services (Cafeteria and Kiosks). Exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures.

Position Qualifications Include:

High School diploma required

Ability to read, write, speak English required

Familiar with various cash register systems.

Knowledge of Micros desired.

Illinois Department of Public Health & City of Chicago Sanitation Certification required within nine months of hire.

Ability to use Microsoft excel (Testing is required)

Minimum of three years of experience as cashier in a high volume foodservice operation

Ability to exert 25 pounds of effort to push or pull a cart, ability to lift and carry 40 pounds minimum, stooping, kneeling, reaching, sufficient dexterity to operate kitchen utensils, cash register keyboard, able to communicate using a variety of audio-technology, able to see, 30% of time sitting, 70% of time standing or walking.

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Apply online at

https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20150518153157&

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Job Title: Staff Accountant, External Reporting

Department: Finance

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Accounting

Job Number: 2015-0939

Position Highlights:

Under general direction, this position prepares financial statements and reports for internal and external users. Assists with preparation of quarterly and annual bondholder filings, including consolidated Obligated Group financial statements, debt covenant calculations and management discussion & analysis.

Position Qualifications Include:

Bachelor's degree in accounting required

Minimum of 1-3 years of accounting and financial reporting experience required; one year of public accounting experience preferred. Healthcare industry experience a plus.

QuickBooks experience a plus

Excellent verbal and written communication skills.

Strong problem solving and financial analytical skills. Proficiency with Microsoft Office Suite required. Strong time-management skills.

Ability to interact effectively with all levels of staff.

Demonstrates a desire to continuously improve accounting and financial reporting skills through proactive professional development efforts.

Demonstrated ability to work independently and creatively.

Ability to perform work in a neat, concise, accurate and efficient manner.

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Job Title: Ultra Sound Technician - Part-time

Department: Cardiovasc Ultrasound

Shift: 1st

Full/Part: Type 2 (40-64 Hrs/PP)

Job Number: 2015-0971

This is part-time position that is 40 hours every two weeks, benefit-eligible
1st shift, days are flexible

Position Responsibilities: Provides quality patient care as defined by departmental and age specific standards of care. Maintains patient privacy and confidentiality. Follows departmental protocols and procedures in the performance of exams and produces work that meets quality standards. Produces work in an efficient manner that meets departmental productivity standards. Maintains the physical work environment in a manner that meets departmental and regulatory requirements. Has a working knowledge of the Radiology Information System and PACS. Reports supply shortage or equipment failure to section supervisor. Follows work and patient schedules. Assist Radiologist in the performance of procedures. Handles, administers and documents medications under the supervision of a radiologist and following the guidelines of the Rush Pharmacy and technical licensure. Maintains logs and documentation as per departmental protocol. Provides patient history or information necessary for proper interpretation of the procedure. Maintains licensure/registry status as determined by state or regulatory bodies. Participates in the training and development of students assigned to area through clinical affiliations.

Position Qualifications Include: High School Diploma/GED required
Formal training in an accredited Radiology Technology Program
Registry or Registry-eligible with the American Registry of Radiologic Technologists (ARDMS or CCI)

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

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MATERIALS HANDLER I

Facility Presence Health - Corporate Office
Department SMNHC SPD RECEIVING/STORES
Schedule Full-time
Shift Day shift
Hours 07:00 a.m.-- 3:30 p.m.
Location Chicago, IL
Req Number 138876

Job Details

This position under general supervision, receives, stocks, picks, and distributes supplies to all requesting RHC departments.

Decontaminates, cleans, and sterilizes instruments and supplies.

Distributes, sets up, cleans and sterilizes equipment.

Delivers all needed mail, supplies, and equipment between all off-site corporate facilities via company vehicles.

Performs all functions related to the copy center and mail processing and distribution.

Completes all required computer functions on both the Patient Care and Finance computer systems for all functions listed.

Requirements:

- * Six month's experience in supply distribution or stockroom, preferred.
- * High School Diploma or equivalent.

EOE of Minorities/Females/Vets/Disability

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