



Position: Art Therapist

Bobby E. Wright Comprehensive Behavioral Health Center, Inc.
9 South Kedzie Avenue
Chicago, IL 60612
Job Status: Part Time
Program: Multi-Systemic Integrated Therapies Program
Supervisor: MSIT Coordinator
Start Date: To be determined

The mission of The Bobby E. Wright Comprehensive Behavioral Health Center, Inc. (BEW) is to improve the quality of life for Chicago's Westside residents by providing the highest quality of culturally competent behavioral health services. A basic aspect of our mission involves the provision of these services within a cultural context that is sensitive to the consumers we serve. Our mission within the community incorporates culturally competent services to children, adolescents, adults and the elderly.

Job Overview

The Art Therapist is generally responsible for conducting individual and group therapy sessions with adolescent clients who are admitted to the MSIT Program. The Art Therapist will function as a member of a team of therapists that collaboratively provide clinical services to youth who are referred by local schools, juvenile court, etc. This is a part-time position.

Essential Duties and Responsibilities

- Conduct individual assessments
- Develop and implement Individual Treatment Plans.
- Conduct Art Therapy group therapy sessions.
- Participate in team meetings.
- Complete documentation of services daily
- Must be available to work evenings.

Required Job Qualifications

- Bachelor's degree in counseling or related field with an emphasis in art therapy and a minimum of 5 years' experience.
- Master's Degree preferred

How to Apply?

If you are interested in this position, please send the following via email careers@bewcbhc.org:

- Cover Letter
- Salary Requirement
- Resume

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Position: Occupational Therapist

Bobby E. Wright Comprehensive Behavioral Health Center, Inc.
9 South Kedzie Avenue
Chicago, IL 60612
Job Status: Full Time/Part Time
Program: Multi-Systemic Integrated Therapies Program
Supervisor: MSIT Coordinator
Start Date: To be determined

The mission of The Bobby E. Wright Comprehensive Behavioral Health Center, Inc. (BEW) is to improve the quality of life for Chicago's Westside residents by providing the highest quality of culturally competent behavioral health services. A basic aspect of our mission involves the provision of these services within a cultural context that is sensitive to the consumers we serve. Our mission within the community incorporates culturally competent services to children, adolescents, adults and the elderly.

Job Overview

The Occupational Therapist is generally responsible for conducting individual and group therapy sessions with adolescent clients who are admitted to the MSIT Program. The Occupational Therapist will function as a member of a team of therapists that collaboratively provide clinical services to youth who are referred by local schools, juvenile court, etc.

Essential Duties and Responsibilities

- Conduct individual assessments
- Develop and implement Individual Treatment Plans.
- Conduct OT group therapy sessions.
- Participate in team meetings.
- Complete documentation of services daily

Required Job Qualifications

- Bachelor's degree with a minimum of 5 years' experience or Master's Degree.
- Certified as an Occupational Therapist preferred

How to Apply?

If you are interested in this position, please send the following via email careers@bewcbhc.org:

- Cover Letter
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- Resume

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Position: Nurse/RN

Bobby E. Wright Comprehensive Behavioral Health Center, Inc.
9 South Kedzie Avenue
Chicago, IL 60612
Job Status: Full Time
Program: Medical Services
Supervisor: Medical Director
Start Date: As soon as possible

The mission of The Bobby E. Wright Comprehensive Behavioral Health Center, Inc. (BEW) is to improve the quality of life for Chicago's Westside residents by providing the highest quality of culturally competent behavioral health services. A basic aspect of our mission involves the provision of these services within a cultural context that is sensitive to the consumers we serve. Our mission within the community incorporates culturally competent services to children, adolescents, adults and the elderly.

Job Overview

The Medical Services Nurse/RN makes appointments for the physicians, bills for physician services, coordinates the flow of consumers to the physicians, and gives IM medication. In addition, provides emergency medical intervention and checks vital signs.

Essential Duties and Responsibilities

- Distribute and administer medications prescribed by the physicians to consumers
- Maintain medications with organization and safekeeping.
- Prepare charts for physicians review
- Make charts available for physicians as well as review charts to confirm physicians have properly entered documentation.
- Complete statistics and billing for services provided to consumers

Required Job Qualifications

- Current RN License
- At least one (1) year of Mental Health experience preferred but not mandatory

How to Apply?

If you are interested in this position, please send the following via email careers@bewcbhc.org:

- Cover Letter / Salary Requirement
- Resume

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Job Title: Technical Manager IV, DBE & EEO Contract Compliance Manager

Agency: Transportation

Closing Date/Time: Thu. 05/29/14 4:30 PM Central Time

Salary: \$4,915.00 - \$8,975.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Bid ID#: IPR#37817

Description of Duties/Essential Functions Benefits Supplemental Questions
This position is accountable for developing, implementing, and managing the policies and procedures for the Division's Compliance Monitoring Plan as it pertains to Disadvantaged Business Enterprises (DBE) and Equal Employment Opportunity (EEO) to ensure the Division is compliant with all pertinent state and federal funding requirements.

Minimum Requirements: The following criteria is required:

- Valid driver's license
- State-wide travel with occasional overnight stays

The following criteria is desired:

- Knowledge, skill and mental development equivalent to four years of college preferably with courses in business administration, human resource management, employment law or public administration or six years work experience in related field
- Understanding of federal and state laws and regulations pertaining to DBE and EEO Programs
- Understanding of DBE utilization regulations and requirements
- Working knowledge of construction industry procedures, methods and terminology
- Strong oral and written communication skills
- Strong computer skills including working knowledge of all Microsoft Office Suites with emphasis in Excel

Work Hours & Location/Agency Contact: 8:00 am - 4:30 pm / Monday - Friday
Division of Public and Intermodal Transportation/100 W. Randolph, Chicago, IL

How to Apply:

Technical Applications (PM 1080) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) by Thursday, May 29, 2014, 4:30 p.m. Please include address, daytime phone and position for which applying if not already listed on application. Applicants will be notified in writing to schedule interviews.

To obtain an IDOT Technical Application visit:

<http://www.dot.il.gov/techapp/COvacancy.html>

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Utility Worker (West Loop)

Job ID 74354

Positions 1

Location US-IL-Chicago

Category Fleet Operations

General Responsibilities:

If you're looking for the benefits of joining an industry leader, with a high-charged, energy-filled environment, then you can stop looking, because you have found what you're looking for in the Utility Worker position at our Hertz Local Edition location. Bring your energy, drive, and motivation to Hertz, and set your goals on cruise control! The Hertz Corporation, a world leader in the car rental industry, currently seeks energetic team players to join our team.

Duties include assisting with customer pick-up and delivery, cleaning the interior and exterior of the vehicle, checking and filling all necessary fluids under the hood, refueling the vehicle and checking tire pressure.

Mandatory Requirements:

Customer service experience is required

Must be able to stand for long periods of time with continuous bending and twisting

Must be available to work scheduled hours depending on the needs of the branch including Saturdays and Sundays

Must be at least 20 years of age

Valid Driver's License with clean motor vehicle record

Periodic MVR checks will be performed if hired.

Educational Background:

High school diploma or equivalent education required.

Preferred Requirements :

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening.

EOE M/F/D/V

Apply online at <https://usjobs-hertz.icims.com/jobs/74354/utility-worker-%28west-loop%29/job?hub=20>

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Macy's Chicago, IL: Retail Sales, Full Time/Part Time, State Street

Location: Chicago, Illinois

Job Category: Stores

Requisition ID: 71224018

Job Overview:

As a Retail Associate, you will be an integral part of bringing the magic of Macy's to life. Sales Associates provide outstanding customer service, meet hourly sales and Star Rewards goals on a personal and departmental basis, and demonstrate superior product knowledge to customers. To create a shopping experience that will make the customer feel welcome and comfortable. Performs other duties as assigned.

Qualifications:

Education /Experience

No specific educational accomplishment is required. Previous retail experience preferred, but not required.

Communication Skills

Ability to read, write, and interpret instructional documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to effectively communicate with customers, peers, and management. Able to communicate on the telephone with proper etiquette.

Mathematical Skills

Basic math functions such as addition, subtraction, multiplication, and division. Able to use a calculator. Must be able to calculate percentages and ratios. Must be able to make change using American Monetary units.

Other Skills

Must enjoy meeting and interacting with customers. Possess strong sense of urgency and a thirst for learning.

Work Hours

Ability to work a flexible schedule, including mornings, evenings, and weekends, and busy events such as the day after Thanksgiving, special Big Event days, and the day after Christmas, based on department and store/company needs.

This job description is not all inclusive. In addition, Macy's, Inc. reserves the right to amend this job description at any time. Macy's, Inc. is an Equal Opportunity Employer, committed to a diverse and inclusive work environment.

Apply online at <http://www.macysjobs.com/Search/JobDetail/71224018>

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Job Title: Corrections Supply Supervisor I

Agency: Corrections

Closing Date/Time: Mon. 05/26/14 3:00 PM Central Time

Salary: \$3,916.00 - \$5,752.00 monthly

Job Type: Full-Time

Location: Logan County, Illinois

Number of Vacancies: 1

Plan/BU: RC006

Bid ID#: IDOC29-88-14-0688

Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of high school or completion of an approved training course; requires two years experience in the keeping of stores and store records; requires thorough knowledge of institutional rules, regulations and requirements for the control of inmates; requires working knowledge of store keeping and warehousing methods and procedures; requires working knowledge of inventory and other control methods and procedures; requires working knowledge of transportation agencies and of shipping, purchasing and requisitioning methods and procedures; requires completion of approved course in guard training within six months of employment; requires physical ability to enforce disciplinary, safety, security and custodial measures at all times; requires physical ability to carry out duties as assigned.

Work Hours & Location/Agency Contact: WORK HOURS; 8:00AM TO 4:00PM

Days Off: Saturday/Sunday

EPAR #81565 09861-29-88-120-10-01

LOCATION/AGENCY: IDOC/Logan Correctional Center

1096 1350th Street Lincoln, Illinois 62656

CONTACT: Jackie McCray - Human Resource Rep.

Logan Correctional Center

1096 1350th Street Lincoln, IL 62656

(217)735-5581 ext. 219

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Hitch Professional

U-Haul Moving Centers
U-Haul of Des Plaines
1560 Mt Prospect Rd
DES PLAINES , IL

Description: Be familiar with and able to recommend, sell, and install complete towing packages according to manufacturers' specifications while using good mechanical practices. Position requires a valid driver's license and maintain a good driving record to operate motor vehicles with both types of transmission (automatic or standard).

Work Status: Moonlighter/Part-Time

Hours Needed: (These hours may change based on business needs)

Sun - 8am to 5pm

Mon - 4pm to 7pm

Tue - NA

Wed - NA

Thu - NA

Fri - 4pm to 8pm

Sat - 4pm to 7pm

Apply online at http://jobs.uhaul.com/job_detail.aspx?aval_job_id=128583&mode=

Van Body Specialist

U-Haul Repair Facilities
Park Forest Rers
PARK FOREST , IL

Description: Perform major and minor fiberglass reinforced plywood and aluminum repairs. Prepare panels for painting and decals. Replace, stretch, straighten, shrink, patch, weld, align and refinish truck van bodies. Fill holes and repair scratches.

Work Status: Full-Time

Hours Needed: (These hours may change based on business needs)

Sun - NA

Mon - 6am to 4pm

Tue - 6am to 4pm

Wed - 6am to 4pm

Thu - 6am to 4pm

Fri - 6am to 4pm

Sat - 6am to 4pm

Apply online at http://jobs.uhaul.com/job_detail.aspx?aval_job_id=132814&mode=

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Job Title: Stores Clerk

Agency: Human Services

Closing Date/Time: Tue. 05/20/14 4:00 PM Central Time

Salary: \$2,647.00 - \$3,570.00 monthly

Job Type: Full-Time

Location: Kane County, Illinois

Number of Vacancies: 1

Plan/BU: RC014

Bid ID#: EMHC-14-1501

Description of Duties/Essential Functions Benefits Supplemental Questions
Under direct supervision, performs routine clerical and manual tasks such as the receiving, stocking and shipping of inventory in the Central Stores of the Elgin Mental Health Center; keeps simple records. Maintains the general area regarding the safety and sanitation requirements and serves as a back up in the processing, sorting of U.S. and inter-office mail, including social security and paychecks for hospital patients. Delivers daily all supplies and mail to all departments, including medication to patient treatment units.

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to four years of high school. Prefers experience in the keeping of stores and stores records. Requires the ability to use a fork lift and requires a valid Illinois driver's license.

Work Hours & Location/Agency Contact: Shift: 8:00am - 4:00pm

Location: Elgin Mental Health Center; Central Stores

CONTACT INFORMATION: Human Resource Office

Elgin Mental Health Center 750 S State St., Elgin, IL 60123

Fax: 847-429-4933

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Accounting Supervisor / PEPSI

Chicago, Illinois
Financial Services

This role supervises the Gatorade Global Concentrate Sourcing model and coordinates all activities with Cork, Puerto Rico, and export entities. The GGCS Supervisor is the subject matter expert on all aspects of the GGCS model including product costing, intercompany profit eliminations, and transfer pricing. This role interacts with Supply Chain, Supply Chain Finance, and Financial Reporting contacts to manage the AOP and reporting processes and to handle questions related to innovation, import/export, and forecast risks/opportunities. Key duties include:

- Prepare the periodic GGCS elimination calculation and provide results to Financial Reporting and Supply Chain Finance
- Work with Supply Chain Finance to explain actual results and variances to Forecast/Plan
- Monitor unallocated elimination and determine drivers
- Manage intercompany receipt and payment process reconciling any differences and monitoring PPV, which involves working with Supply Chain Operations
- Reconcile intercompany payable accounts
- Provide guidance to plants and co-packers as needed with issues related to GGCS
- Oversee Gatorade exports reporting
- Perform all SOX controls and testing related to GGCS
- Verify and prepare GGCS intercompany and customs invoices for payment

Qualifications:

- Strong analytical skills
- Solid problem solving capabilities
- Ability to react with urgency
- Superior communication skills
- Ability to interact with varying levels of individuals (staff to Senior Leadership), across multiple functions in Chicago, Ireland, Puerto Rico and Canada
- Strong organization and documentation skills
- Ability to work in fluid and challenging environment while maintaining composure
- Anticipates questions or issues
- 4-6 years accounting experience
- Bachelors degree in Finance or Accounting
- CPA a plus

PepsiCo is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to race, color, religion, sex, national origin, disability or protected veteran status.

Apply online at <http://www.pepsicjobs.com/en/job-detail?slug=45558BR&cult=en-US>

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Full Time Sales Associate (110-296)

The Land of Nod - Chicago, IL

The Land of Nod, a partner of Crate and Barrel, is a three channel children's home furnishings retailer.

Our website, catalog, and stores are an outward expression of our personality, and are designed to be fun for both kids and their parents. The people who work at The Land of Nod make this company better than any other.

Only the most friendly, concerned people are part of The Land of Nod team. Though the atmosphere is encouraged to be relaxed and fun, we will not do something unless we attempt to do it perfectly.

Our newly remodeled North and Clybourn store located at 900 North Ave. in Chicago is looking for full time sales associates.

Summary of Job Responsibilities:

- Provide the highest level of customer service possible
- Greet and welcome customers as they shop in the store
- Assist customers in making purchases and purchasing decisions
- Up-sell and add on to sales
- Achieve acceptable levels of productivity based on selling hours
- Floor stocking and maintenance as needed, and as time permits
- Participate in weekly work plan as assigned
- Participate in Floor Moves when availability permits

Position Requirements:

- Strong desire to provide great customer service
- An ability to connect well with people
- Warm and inviting personality
- Excellent communication skills
- 3-5 years of retail experience

Interested?

Please apply directly at http://landofnod-openhire.silkroad.com/epostings/submit.cfm?fuseaction=app.dspjob&jobid=110&company_id=16296&jobboardid=1112

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Seasonal Vehicle Service Attn (Car Detailers) - O'Hare Airport

Job ID 74849

Positions 1

Location US-IL-Chicago

Category RAC Operations

Candidate must have a clean driving record and possess a valid US driver's license. This is an hourly paid position and pay is based on current scale. Nominal overtime required as needed.

As a Hertz VSA...

You'll be responsible for vehicle preparation to ensure vehicle is ready for customer pick-up. Drive and park vehicles on-lot as needed. Check for vehicle damage and ensure features of the vehicles are operational. Check vehicle status. (rentable/non-rentable) Ensure interior of vehicle is clean. (windows, door jams, trunk, vacuum, etc) Fill gasoline tank and check fill levels of all fluids. Clean the exterior of vehicle. (debug and wash) Meet processing and standardization quotas. Perform related tasks as directed by managers. Able to work outdoors in all types of weather conditions.

Educational Background: High School diploma or equivalent education preferred.

Professional Experience: Detailing experience preferred.

Skills: Must have a valid driver's license and excellent driving record

Ability to drive multiple types of vehicles. Effective verbal communication skills with customers, co-workers and management

Additional Notes: Must be able to carry out additional duties and responsibilities as assigned by management due to operational needs. Must be able to work days, nights, weekends and holidays. Must be at least 20 years of age. Must be able to work outside year-round.

Physical Requirements: Applicant must possess all auditory, speaking and communicating capabilities necessary to complete the responsibilities detailed above. The essential functions of this position include, but are not limited to, the following: sitting, standing, walking, bending and twisting, climbing, driving, pushing and pulling, hearing, writing, lifting, typing, seeing, reading and the ability to use a computer and telephone.

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening. EOE/AA M/F/D/V

Apply online at <https://usjobs-hertz.icims.com/jobs/74849/seasonal-vehicle-service-attn%28car-detailers%29---o%27hare-airport/job?hub=20>

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Car Sales Representative

Job ID 73583

Positions 2

Location US-IL-Chicago

Category Sales - Car Sales

Are you a self-starter with a driven motivation to succeed in a fast paced environment?

If so, the Hertz Car Sales Consultant position is for you. The Car Sales Consultant position offers great opportunities.

This position includes:

Providing quality customer service and offering your customer the right product.
Responsible for the meet and greet, sales, financing and warranty of used vehicle sales.
Achieves individual sales goals and customer service goals. Will be exposed to learning operations and will have the opportunity to grow and advance in your career.

The ideal candidate will possess the following requirements:

Self-motivated sales professionals with inside or outside sales
Previous finance and warranty backgrounds a plus
Possess a valid driver's license & satisfactory driving record
Strong interpersonal and communication skills
Previous related retail experience
Compensation and Benefits:

Mandatory Requirements:

Educational Background: High School Diploma or equivalent

Skills: Self-motivated sales professionals with inside or outside sales

Previous finance and warranty backgrounds a plus
Posses a valid drivers license & satisfactory driving record
Strong interpersonal and communication skills
Previous related retail experience

Preferred Requirements :

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening. EOE/AA M/F/D/V

Apply online at <https://usjobs-hertz.icims.com/jobs/73583/car-sales-representative/job?hub=20>

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Storage Facility Housekeeper

U-Haul Moving Centers
U-Haul Moving & Storage of Logan Square
4100 W Fullerton Ave
CHICAGO , IL

Description:

Responsible for cleaning storage units, hallways, restrooms, elevator and other areas of the facility.

Will sweep, vacuum and mop. Must empty waste cans and remove trash to designated trash bins.

Responsible for maintaining/stocking cleaning supply inventory records and request new supplies as needed.

Prior cleaning service or custodial experience is preferred.

Work Status:

Moonlighter

Hours Needed:

(These hours may change based on business needs)

Sun - 8am to 8pm
Mon - NA
Tue - NA
Wed - NA
Thu - 8am to 8pm
Fri - 8am to 9pm
Sat - 8am to 8pm

Apply online at http://jobs.uhaul.com/job_detail.aspx?aval_job_id=133048&mode=

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Seasonal Vehicle Service Attendant (Car Detailer) - Midway Airport

Job ID 73622

Positions 8

Location US-IL-Chicago

Category RAC Operations

If you think you have what it takes then apply with us to be a Hertz Vehicle Service Attendant! Candidate must have a clean driving record and possess a valid US driver's license. This is an hourly paid position and pay is based on current scale. Nominal overtime required as needed.

As a Hertz VSA...

You'll be responsible for vehicle preparation to ensure vehicle is ready for customer pick-up. Drive and park vehicles on-lot as needed. Check for vehicle damage and ensure features of the vehicles are operational. Check vehicle status. (rentable/non-rentable) Ensure interior of vehicle is clean. (windows, door jams, trunk, vacuum, etc) Fill gasoline tank and check fill levels of all fluids
Clean the exterior of vehicle. (debug and wash)
Meet processing and standardization quotas. Perform related tasks as directed by managers. Able to work outdoors in all types of weather conditions.

Educational Background:

High School diploma or equivalent education preferred.

Professional Experience: Detailing experience preferred.

Skills: Must have a valid driver's license and excellent driving record

Ability to drive multiple types of vehicles

Effective verbal communication skills with customers, co-workers and management

Additional Notes:

Must be able to carry out additional duties and responsibilities as assigned by management due to operational needs.

Must be able to work days, nights, weekends and holidays.

Must be at least 20 years of age.

Must be able to work outside year-round.

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening. EOE/AA M/F/D/V

Apply online at <https://usjobs-hertz.icims.com/jobs/73622/seasonal-vehicle-service-attendant-%28car-detailer%29---midway-airport/job?hub=20>

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Branch Manager Trainee (Marquette Park, IL)

Job ID 73874

Positions 1

Location US-IL-Chicago

Category Management - Entry-Level Management

General Responsibilities: Our program provides hands-on training in: sales, operations, customer service, finance & accounting management, revenue management, fleet management, and most importantly: people management. The Hertz program provides a clearly defined career path to a Branch Manager in as little as 1 year! Our promotions don't stop there; our top level management regularly comes from the Training ranks. Your journey with Hertz will start off as a Branch Manager Trainee, quickly progressing into a Management Associate, while quickly gaining experience for a future Branch Manager role.

As a Branch Manager Trainee, you will be responsible for:

- Supporting achievement of location sales and margin goals
- Ensuring positive customer experience, making Hertz #1 in car rental company experience. Achieving individual sales goals and customer service goals
- Growing sales utilizing business-to-business sales tactics
- Support branch's business plan by assisting the Branch Manager
- Upholding company standards by ensuring cars are presentable to customers
- Clean and service facilities to ensure customer satisfaction

*Successful candidates will initially be employed in our Branch Manager training program as a Manager Trainee.

Mandatory Requirements: To be successful in this role, our ideal employees typically have:

- Previous held Leadership roles i.e., Campus, Community or Sports
- Previous sales and/or retail customer service experience
- Strong communication and multitasking skills
- Ability to drive multiple types of vehicles
- Ability to read and understand driving directions and maps
- Proficiency in English
- Valid driver's license in good standing
- Minimum Associates Degree

Hertz is a Drug-Free Workplace. All employment is contingent on successful completion of drug and background screening.

All candidates with a college degree are encouraged to apply. EOE/AA M/F/D/V

Apply online at <https://usjobs-hertz.icims.com/jobs/73874/branch-manager-trainee-%28marquette-park%2c-il%29/job?hub=20>

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Lead Sales Assoc-ft, 8201 S. Racine Ave

CHICAGO, IL (USA)

Post Date: 05/14/14

Company: Dollar General

Job Type: Full Time

Education: High School / GED

Experience: 6 months - 2 years T

Travel: Negligible

Reference: 925065

GENERAL SUMMARY:

This Lead Sales Associate position is a full-time Key Carrier position, based on the store operating needs and will function as a Cashier and/or Stocker and act in a lead capacity in the absence of the Store Manager or Assistant Store Manager. Assist in setting and maintaining plan-o-grams and programs. Provide exemplary customer service. Perform other duties as necessary to maximize profitability, customer satisfaction, and teamwork, while protecting company assets and reducing losses.

KNOWLEDGE and SKILLS:

Ability to perform mathematical calculations such as addition, subtraction, multiplication, division, and percentages.

Knowledge of cash handling procedures including cashier accountability and deposit control. Ability to perform IBM cash register functions.

Knowledge of cash, facility and safety control policies and practices.

Effective interpersonal and oral & written communication skills.

Understanding of safety policies and practices.

Ability to read and follow plan-o-gram and merchandise presentation guidance.

WORK EXPERIENCE and/or EDUCATION:

High school diploma or equivalent and six months of supervisory experience (or related experience/training) preferred.

Relocation assistance is not available for this position.

Dollar General Corporation is an equal opportunity employer. 15472

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Title Retail Sales Associate

Req ID 12635BR

Functional Group Field Sales and Operations

Location Address 1658 West 119th St., Chicago, Illinois

Travel Required? No

Positions Remaining 1

Responsibilities Requires competency in customer focus, change & innovation, strategic thinking, relationship building & influencing, talent management, results focus and inspirational leadership. •Customer Through the use of Delivering Customer Delight build relationships with customers and understand their needs. Deliver a strong genuine customer experience that will allow the customer to confidently recommend T-Mobile to their friends and family. Make wireless terms, products and services seem simple and understandable. Know and use the store systems to support the Customer Experience, including the Point of Sale and Customer Account Management; give support to co-workers when needed. •Owner Maintain a neat, clean, organized store environment at all times. Adhere to T-Mobiles Code of Conduct, Dress Code and T-Mobile Values. Understand the purpose of the Employee Handbook and Sales Associate Compensation Plan. Assist in setting-up, refreshing and clearing the stores visual displays and interactive devices. Know and use the store systems to support the Customer Experience, including Point of Sale and Customer Account Management; know where and how to get support when needed. Take personal responsibility for staying current on all store communications and asking follow-up questions as needed. Increase personal proficiency at store operations tasks; share tips and experience with other Sales Associates to build their proficiency. Deliver financial results based on key performance indicators.

Qualifications •Basic computer skills •Excellent communication including written and verbal skills •Utilize T-Mobile Values to right fit the customer and deliver results •Prior customer service and sales experience •High School Diploma/GED.

EOE Statement T-Mobile USA, Inc is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to age, race, color, religion, creed, sex, sexual orientation, gender identity or expression, national origin, marital status, disability or protected veteran status, or any other status or characteristic protected by federal, state, or local law.

Brand T-Mobile

SchedulePart Time 20+ Hours

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Part Time Center Associate - The UPS Store Old Town Square #4237 - Chicago, IL

The UPS Store - Chicago, IL

The Part-time Center Associate is responsible to deliver world-class customer service to all retail customers.

He/She receives and processes packages for courier shipment, operates copiers, fax machines, binding equipment, laminating machines, and point-of-sale devices.

The Associate expertly advises our valued customers by providing accurate information on our array of products, services, and best-value options.

The Associate exhibits confidence by knowing best practices as related to the industry. The ideal Center Associate candidate will have retail sales experience, strong computer and internet skills, a high school diploma/GED, a friendly and genuinely helpful demeanor, a professional appearance, and will be a fast learner who makes an effort to learn all aspects of the business in the shortest possible time.

The following is a representative list of the duties and responsibilities associated with this position:

- Deliver outstanding customer service to walk-in customers and telephone inquiries
- Continuously practice good listening skills with customers and UPS Store team members, and leadership
- Take ownership of the customer's shipping problem and offer viable solutions
- Take action to learn all product and service offerings, alternative solutions, and industry trends
- Operate all equipment, software, and devices in an expert fashion and be willing to teach others
- Maintain a clean and safe working environment

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Shift Leader - Evanston, IL

Gordon Food Service - Chicago, IL

SHIFT LEADER

As a Shift Leader, you will perform management assigned duties that may include customer service, cash management, inventory management, receiving inventory, stocking, store conditions, and operating a cash register. Assists the store management team in the daily management of store operations. In the absence of a store or assistant manager, the Shift Leader will supervise sales associates in the performance of their assigned duties and works a flexible schedule, as well as open and close the store.

Position Requirements:

High School Diploma, GED, Associate's Degree preferred

Must be at least 18 years of age

One to two years previous customer service and supervisory experience or an equivalent combination of education, training, and experience

Proficiency with spreadsheet, word processing, email and Internet software

Excellent customer service, organizational, public speaking and written/verbal communication skills

Talent for driving sales with a "Customer is King" focus

Must have good problem solving, customer service, communication and interpersonal skills to represent GFS Marketplace and have strong time management and organizational skills

Must maintain a valid state driver's license and safe driving record per GFS policy

Availability to work flexible hours and work week required

Ability to lift/move up to 50 lbs.

Gordon Food Service is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, status as a protected veteran, or status as a qualified individual with disability.

GFS Marketplace is a drug free workplace and drug tests all employees.

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