



Kimco Services

**Janitor - Chicago, IL 6900623 (Janitorial)**

Chicago, Illinois

This job reports to the Area Manager.

Relocation is not provided and travel is not required.

This is a Part-Time position, working Mon-Fri 4pm-8pm.

Number of Openings for this position: 1

Overview

KIMCO SERVICES is in the Building Cleaning, Hospitality and Maintenance Services, N.E.C. industry. Currently headquartered in MACON, GA this company has approximately 7,200 employees. Kimco Services is a large, privately-held contract services company which specializes in janitorial/custodial and staffing services. We provide janitorial/custodial and staffing solutions for Fortune 500 clients in 48 states as well as facilities maintenance and special project support. We operate in the retail

Job Skills/Requirements

Able to follow directions and perform work instructions . Must be punctual

Review assignment(s) with Supervisor . Must be able to lift approximately 50 pounds (anything over 50 pounds requires assistance)

Repetitive motion required on a daily basis and may include bending, pushing, pulling, reaching, climbing, squatting, and lifting

Responsibilities include:

General Cleaning ; Dusting ; Trash Dumping ; Mopping ; Other cleaning and [more]

Education Requirements

- GED or High School Diploma / Diploma de escuela secundaria

KIMCO SERVICES is an Equal Opportunity Employer committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that promotes equal employment opportunities and prohibits discriminatory practices. Therefore, Kimco Services expects that all relationships among employees will be business-like and free of bias, prejudice and harassment.

Screening Requirements: Drug Screen, Criminal Background Check, Other

Apply online at

<https://www.kwantek.com/clientResumeMgr/JobSearchDetails.aspx?JobID=189988&frame=false>

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### **Receiving Associate**

Location: Chicago, IL  
Requisition ID: 883558  
Posting Date: 2/10/2015  
Shift: Flexible  
Status: Regular

**RESPONSIBILITIES:** Operate handtruck to move, convey, or hoist shipments from shipping and receiving platform to storage or work area

#### **MATERIAL HANDLER**

Ensure that Central Line and Direct Line have all necessary supplies and clear debris from processing area  
Clear processed garments/cartons to staging areas  
Ensure the truck is unloaded  
Key receive Direct Shipments  
Verify floor readiness of pre-ticketed cartons and move to floor ready staging area

#### **DIRECT ASSOCIATE**

Help receive and sort direct cartons when they arrive  
Prepare and finish appropriate paperwork for Direct cartons  
Open cartons, sort, hang, and tag products

#### **PROCESSING ASSOCIATE**

Take unprocessed garments from Line Handler  
Check, ticket, and hang garments  
Identify errors in garment count and ticketing  
Handle hang sorter cartons and bring to floor staging area

#### **LINE HANDLER**

Open boxes, identify items, and debug garments  
Direct unprocessed garments to Production Associates  
Identify "exceptions" and remove from regular assembly line  
Sort cartons as they come off the Nest-a-flex

Burlington Coat Factory is an equal opportunity employer committed to workplace diversity.

Apply online at <http://careers.burlingtoncoatfactory.com/jobs/descriptions/receiving-associate-chicago-illinois-job-4982141>

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### **Customer Service Supv**

Location: Chicago, IL

Requisition ID: 880488

Posting Date: 2/9/2015

Shift: Flexible

Status: Regular

#### **RESPONSIBILITIES:**

Drive the delivery of exceptional customer service by insisting on friendliness and creating a heads up mentality on the part of all store associates.

Expedite front lines, direct flow of customers, and ensure that each customer receives outstanding customer service

Improve sales results through greeting and assisting customers on the sales floor; communicating customer requests to management

Maintain appearance of register area and keep supplies stocked

Monitor compliance of cashiers with established Company policies and standards, such as safekeeping of Company funds and property, security, sales and record-keeping procedures

Ensure the accuracy and efficiency in ringing sales and accurately maintaining all cash and media at the registers

Follow guidelines prescribed by the Customer Service/Logistics Manager to monitor associate breaks, ensuring they are being taken and that there is adequate coverage to minimize customer wait times

Support associate customer service training and communication efforts through participating in morning rallies and utilizing the Service bulletin board

Assist in communicating information to cashiers regarding special promotions and sale items

Accurately ring up sales when requested by the manager on duty

Ensure validity of customer returns, exchanges, check authorizations, and voids

Monitor all areas of possible loss due to theft, shoplifting, free-bagging, fraud, and/or carelessness

Provide orderly maintenance of front-end equipment and supplies, and communicate systems and equipment issues timely

Any other tasks as assigned from time to time by any member of the management team

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Apply online at <http://careers.burlingtoncoatfactory.com/jobs/descriptions/customer-service-supv-chicago-illinois-job-4981409>

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### **Coats Associate**

Location: Chicago, IL

Requisition ID: 762-883024

Posting Date: 2/9/2015

Shift: Flexible

Status: Regular

#### **GENERAL PURPOSE OF POSITION:**

As part of the sales team, the Sales Associate will assist in the execution of merchandising and operational functions to Company Standards. This individual will provide outstanding customer service to our customers, drive the sales and profitability of the store, and safeguard company assets.

#### **FOCUS OF POSITION:**

Positively demonstrate the company's Core Values by developing trust and respect among peers and management, working in teams and partnering with others through collaborative work ethics, and driving business results by placing a high priority on detail and accuracy to successfully complete all tasks  
Deliver excellent customer service and demonstrate a high degree of professionalism

#### **RESPONSIBILITIES:**

Provide a friendly environment, which includes greeting and acknowledging every customer, maintaining solid product knowledge and all other aspects of customer service. Maintain an awareness of all promotions and advertisements  
Assist in floor moves, merchandising, display maintenance, and housekeeping  
Assist in processing and replenishing merchandise and monitoring floor stock  
Aid customers in locating merchandise  
Communicate customer requests to management  
Assist in completing price changes as a member of the mark-down team  
Participate in year-end inventory and cycle counts  
Assist in ringing up sales at registers and/or bagging merchandise  
Any other tasks as assigned from time to time by any manager

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Apply online at <http://careers.burlingtoncoatfactory.com/jobs/descriptions/coats-associate-chicago-illinois-job-4981272>

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### **Markdown Associate**

Location: Chicago, IL  
Requisition ID: 7624981269  
Posting Date: 2/9/2015  
Shift: Flexible  
Status: Regular

#### **GENERAL PURPOSE OF POSITION:**

As part of the sales team, the Markdown Associate will assist in the execution of merchandising and operational functions to Company Standards within a specific department. This individual will be responsible for ensuring markdowns are processed according to company policies and in a timely fashion, ensuring merchandise is properly priced, run markdown reports, provide outstanding customer service to our customers, drive the sales and profitability of the department, and safeguard company assets.

#### **RESPONSIBILITIES:**

Drive sales results through greeting and assisting customers on the sales floor and maintaining solid product knowledge  
Ensure merchandise pricing is complete and accurate  
Read, comprehend and generate all markdown reports for the store  
Assist in conducting audits of assigned areas, mark out of stocks and locate merchandise that is not priced or damaged and report to upper management as needed  
Maintain an awareness of all promotions and advertisements  
Assist in floor moves, merchandising, display maintenance, and housekeeping  
Assist in processing and replenishing merchandise and monitoring floor stock  
Aid customers in locating merchandise  
Communicate customer requests to management  
Participate in year-end inventory and cycle counts  
Assist in ringing up sales at registers and/or bagging merchandise  
Any other tasks as assigned from time to time by any member of the management team

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Apply online at <http://careers.burlingtoncoatfactory.com/jobs/descriptions/markdown-associate-chicago-illinois-job-4981269>

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### **Warehouse Supervisor - 2nd Shift (Niles, IL)**

Talent Area : Manufacturing/Production Operations

Location : Niles, IL, USA

Requisition Number : 00029981

Full or Part Time : Regular Employee FT

#### POSITION DESCRIPTION

Responsible for supervising the warehousing and shipping of incoming and outgoing materials. Supervises warehouse personnel.

- Staff, train, evaluate and develop team members.
- Supervise the daily activities of the warehouse.
  
- Schedule warehouse team members to meet the demands of the facility.
- Allocate necessary space for stock rotation.
  
- Assist and maintain appropriate inventory levels and product loss control.
- Oversee shipping and receiving functions as applicable.
  
- Secure company assets.
- Manage within labor and OPEX budget.
  
- High school diploma or GED required.
- Bachelor's degree preferred.
  
- 1-3 years warehouse/inventory experience required.
- Requires experience managing people/budgets.
  
- 2+ years supervising warehouse/inventory staff preferred.
- Computer and database application skills.
  
- Familiarity with inventory management systems.
- Ability to operate a manual / powered pallet jack or lift product.
- Forklift certification is required upon commencement of work.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/warehouse-supervisor-2nd-shift-niles-il-niles-illinois-job-1-5093830>

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**Job Title: Rehabilitation Case Coordinator I**

Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,001.00 - \$3,783.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 10 41 RCC NO OPT

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direct supervision, receives case management instruction necessary for successful coordination of client case records and documents in a field counseling office; performs routine clerical tasks in maintaining client case files, records and documentation pertaining to service delivery activities; follows state, federal and agency rules, regulations, policies, detailed procedures and current operating practices in coordinating client case data; monitors client case status; maintains case files, types case letters and reports; compiles and prepares related case reports as requested.

**Minimum Requirements:**

Requires knowledge, skill and mental development equivalent to the completion of 4yrs of high school. Requires 1 year clerical experience, which must include typing.

Work Hours & Location/Agency Contact: 8:30-5:00pm  
Varies Statewide in the Div. of Rehabilitation Services  
Contact: Bureau of Employee Services  
100 S. Grand Ave. East, 3rd Floor  
Springfield, IL 62762

Current employees will need to complete and submit a bid form and on line application or CMS100 Employment Application to the address listed above. Non state candidates must apply below.

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Social Services Career Trainee**

Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,305.00 - \$4,731.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Bid ID#: K-HCD Continuous

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direct supervision, receives on the job training for a period for six to twelve months to develop the knowledge, understanding and practical skills needed to manage a public assistance caseload such as Aid to Families with Dependent Children including earned income cases, Medical Assistance No Grant (MANG) including spend down cases, Aid to the Aged, Blind, and Disabled (AABD), Group Care, Food Stamps or other cases; learns to explain work incentive programs and to encourage client participation; learns to assist clients in resolving problems that interfere with work or educational opportunities.

**Minimum Requirements:**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field of social sciences.

**Work Hours & Location/Agency Contact:**

Work hours: 8:30 am – 5:00 pm  
Contact: Employee Services, HCD  
100 South Grand Avenue East, 3rd floor Springfield, IL 62762

Current employees will need to complete and submit a bid form and copy of an online application or CMS100 Employment Application to the address listed above. Non State candidates apply below.

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Unemployment Insurance Revenue Analyst II**

Agency: Employment Security

Closing Date/Time: Thu. 02/26/15 11:59 PM Central Time

Salary: \$4,159.00 - \$6,218.00 monthly

Job Type: Full-Time

Location: Cook County Zone 1, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: RCRA 11563

**Description of Duties/Essential Functions Benefits Supplemental Questions**

Under direction, independently performs complex UI Revenue account maintenance functions on employer accounts for an assigned geographical region; using a PC and related systems, researches, analyzes and amends records to put the account into proper balance; provides technical assistance and advice regarding the UI Act, agency policy and procedures to employers by phone, correspondence and in person.

**Minimum Requirements:**

Requires knowledge, skill and mental development equivalent to the completion of four years college with courses in Accounting, Business, Mathematics or a related field. Requires three years professional experience in account maintenance, investigation and analysis. Requires thorough knowledge of the UI Act, employer rights / obligations related to U I contributions, math concepts, databases and hard copy information sources within IDES. Requires the ability to: communicate effectively both orally and in writing; gain and maintain effective working relationships; effectively organize and analyze pertinent information for provision of collection / proper allocation of contributions and to use automated agency systems and a personal computer with related software programs in order to complete assignments.

**Work Hours & Location/Agency Contact: WORK LOCATION: Central Office**

Work Hours: 8:30 - 5:00, M - F

**WHERE TO APPLY: IDES RECRUITMENT & SELECTION**

33 S. State Street - 8th Floor, Chicago, IL 60603

**How to Apply:** This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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### **General Laborer**

Talent Area : Warehouse Operations  
Location : Niles, IL, USA  
Requisition Number : 00029743  
Full or Part Time : Regular Employee FT

### POSITION DESCRIPTION

Maintain orderly and clean work area in compliance with Company safety and sanitation requirements.

Operate industrial power equipment  
Restock and replenish as appropriate.

Perform general maintenance.  
Ensure compliance with regulatory and company policies and procedures.

Fill in for other positions as needed.  
Perform general warehouse/production/cooler service duties.

Periodic bending, kneeling, lifting of 50+ pounds and climbing.  
High School Diploma Preferred.

0 - 1 year of general work experience.  
Prior warehouse/production/equipment service experience preferred.

Ability to operate a manual / powered pallet jack or lift product.  
Demonstrated attention to detail.

Forklift certification is a plus.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/general-laborer-niles-illinois-job-1-5083621>

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## **Sr. Administrative Assistant Deployment**

Chicago, IL

Job ID: 74071

### Job Summary

The Administrative Assistant will provide specialized and organizational support services to assist the Program Management team. He/She will assist the Program Manager in the development of Business Review materials leveraging data obtained from a variety of sources. In addition, he/she will be required to prepare reports to include data manipulation, data validation/troubleshooting, data formatting, and final version validation.

### Other Duties

Validation of milestone/event data in various UPS systems

Preparation of reports as per requirements

### Preferred Competencies

Demonstrates strong problem solving capabilities

Demonstrates attention to detail

Demonstrates effective oral and written communication skills

Demonstrates ability to analyze data, identify and investigate anomalies

Demonstrates relationship management skills

Demonstrates active listening skills

Demonstrates the ability to manage multiple tasks in a fast paced environment

Demonstrates ability to maintain confidential information

### Minimum Qualifications

Demonstrates intermediate to high proficiency with Microsoft Access preferred

Demonstrates intermediate to high proficiency with Microsoft Excel preferred

Bachelor's Degree – preferred

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Apply online at <http://jobs-ups.com/chicago/administrative/jobid6894070-sr.-administrative-assistant-deployment-jobs>

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## **BODYMAN APPRENTICE**

Chicago, IL  
Job ID: 74942

UPS SEEKING PAINT & BODY JOURNEYMAN IN THE SAN FRANCISCO FACILITY

### MINIMUM REQUIREMENTS:

- Journeyman Body Mechanic with a minimum of 5 years fleet experience
- Be able to write repair orders - Repair accident damage
- Remove and replace body parts - Complete paint jobs

### BENEFITS:

- Starting at \$26.33/ hr - Full Medical, Dental, Vision and Prescription coverage - Pension plan - vested after 5 years (\$1,000 a month)

Send you resume email to [sjwells@ups.com](mailto:sjwells@ups.com) for immediate consideration

## **Dietary Attendant I Registry-1405041617**

West Suburban Medical Center

### Description:

Reporting to the Manager of Food and Nutrition Services and working under general supervision performs routine duties associated with the preparation, service and delivery of food for the hospital patients, employees and visitors.

### JOB SPECIFICATIONS:

Basic skills in reading, writing and arithmetic. Thirty (30) to sixty (60) days of experience in order to learn proper procedures at all work stations. The interpersonal skills necessary to effectively communicate with patients and employees when delivering trays or serving food in the cafeteria.

Ability to read and comprehend patient menus, recipes and task descriptions.

The physical ability necessary for constant standing and walking and frequent lifting between twenty five (25) and fifty (50) pounds in weight.

Job: Maintenance, Food Service, Housekeeping and Security

Primary Location: IL-Oak Park

Hospital/Facility: West Suburban Medical Center

Job Type: PT2Y

Shift Type: Rotating

Apply online at <https://tenet.taleo.net/careersection/10100/jobdetail.ftl>

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### **Package Handler Part Time**

Bedford Park, IL

Job ID: ILBED1

UPS is hiring individuals to work as part-time Package Handlers.

This is a physical, fast-paced position that involves continual lifting, lowering and sliding packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs.

Part-time employees usually work 3 ½ - 4 hours each weekday (Monday through Friday) and typically do not work on weekends or selected holidays.

Package Handlers receive a competitive hourly rate and also an attractive benefits package.

Please note that these opportunities are part-time only working approximately 17 1/2 - 20 hours per week.

Employees can expect to take home between \$140.00 and \$170.00 each week after deductions have been taken for taxes, etc.

UPS provides an excellent employment opportunity for students.

Through the UPS Earn & Learn program, our student employees receive all the paid benefits of a great part-time job with UPS, plus outstanding education assistance of up to \$2,625 per semester / \$5,250 per year with a maximum lifetime benefit of \$25,000.

This assistance can be used for tuition, books and fees as long as you are attending an approved college, university, trade or technical school.

You will be eligible for the Earn & Learn program on your first day of work.

UPS is an equal opportunity employer – race/color/religion/□ sex/national origin/veteran/disability.

Apply online at <http://jobs-ups.com/illinois/package-handler-part-time/jobid5577622-package-handler-part-time-jobs>

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**Customer Counter clerk**

Franklin Park, IL

Job ID: 76336

Duties will include but are not limited to: We are looking for an energetic, proactive, customer-focused individual to handle all aspects of the customer counter. The successful candidate has a desire to build relationships with our external customers.

This position requires the candidate to work with the internal management team and also with the general public in order to process their outbound shipments. The position also requires the candidate to process incoming packages for the general public to pick up at the UPS facility.

**General:**

Ability to work varying shifts, additional hours and or overtime depending on service needs.

Ability to multi-task, organize and prioritize work assignments independently. Possess a professional telephone manner, positive attitude, and excellent communication and interpersonal skills.

Ability to lift packages that weigh up to 70lbs.

Ability to work cooperatively in a diverse environment

Ability to work in an environment with variable temperatures and humidity.

The job requires the candidate to work in an environment that has exposure to dust, dirt, fuel, fumes and noise. .

Keyboard skills with solid proficiency in Windows applications, including proficiency in Excel, Power Point, Word and Outlook

\*If you are a current UPS Employee, please apply to this position via - UPSERs.com - "My career" tab and follow the process accordingly.

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Apply online at <http://jobs-ups.com/illinois/operations/jobid6918815-customer-counter-clerk-jobs>

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## **Automotive Mechanic**

Hodgkins, IL  
Job ID: 75389  
Job Summary

Candidate will possess personal knowledge and skills to perform preventative maintenance on UPS Package Delivery Vehicles, Transportation Tractors and Trailers. Will properly diagnose and perform necessary repairs to gas and diesel-powered engines, hydraulic and air brake systems, and electrical systems. Candidate must be willing to work 2nd or 3rd shift. Schedules include Monday through Friday and Sunday through Thursday and Tuesday through Saturday. An attractive pay and benefits package is offered. Uniforms are provided. Candidate must possess all personal tools required to perform the job and will be required to appropriate necessary hand tools as required by job assignment. Ideal candidate will possess the following: Current documented automotive mechanic experience. Experience using diagnostic equipment, scan tools and personal computer. Possess a full compliment of personal hand tools. Class A Commercial Drivers License (CDL)

Job Responsibilities ; Meet D.O.T requirements and be CDL qualified as required by job assignment. Bend, stoop, squat, kneel, crouch, crawl, climb ladders and stairs, stand, walk, and turn/pivot frequently throughout the duration of the workday. Full time: 8-10 hours per day, 4-5 days per 7-day week. Report to work on a regular and timely basis and complete the scheduled workday on a consistent basis. Ability to work varying shifts, additional hours and/or overtime depending on service needs. Sitting required infrequently throughout the duration of the workday. Lift, lower, push, pull, leverage and manipulate equipment and/or packages weighing up to 70 pounds. Assist in moving packages or equipment up to 150 pounds. Simple hand grasping, power hand grasping, fine hand manipulation, reaching from foot level to above shoulder level as necessary to complete assigned tasks. Operate standard/manual transmission. Operate power, pneumatic tools. Required to wear personal protective equipment. Must meet all requirements to be Power Industrial Truck Operations (PITO) certified. Work in an environment with: variable temperatures and humidity (climatic conditions), exposure to cleaning materials, petroleum products, dust, dirt, and noise, outside inclement weather. Work cooperatively in a diverse work environment. Have a sufficient ability to communicate, through sight, hearing, and/or otherwise, to perform assigned tasks and maintain proper job safety conditions

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Apply online at <http://jobs-ups.com/illinois/operations/jobid6817400-automotive-mechanic-jobs>

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**Road Equipment Operator - RENEW (Restoring Neighborhoods Workforce)**

Requisition ID: 00117120

Organization: Sheriff's Department

Job Posting: Feb 11, 2015, 10:52:42 AM Closing Date: Feb 25, 2015, 11:59:00 PM

Full-time Shift Start Time: 7:00 A.M. Shift End Time: 3:00 P.M.

Collective Bargaining Unit : Local 150 Intl. Union of Operating Engineers

Posting Salary: \$45.30

Cook County Sheriff

Job Code: 2372

Job Title: Road Equipment Operator

Salary Grade: X

Department: RENEW (Restoring Neighborhoods Workforce)

Union: Local 150

Knowledge, Skills, and Abilities: Skilled in the safe and effective use of a variety of heavy equipment used in the process of deconstruction and demolition program, such as: front end loaders, forklift trucks, graders, back-hoe loaders, pumps and air compressors. General knowledge of the methods used in demolition and deconstruction. Basic understanding of the mechanical performance of heavy equipment; skill in locating and identifying minor spot defects and malfunctions in such equipment. Ability to use simple hand tools such as: shovels, brooms, screwdrivers, wrenches, hammers, grease guns, etc. Ability to maintain legible logs and other written records. This position requires various types of physical exertion, including, but not limited to lifting, pulling, pushing and moving objects of moderate to heavy weight.

\*\* Shift time subject to change, based on the needs of the organization\*\*

**Minimum Qualifications**

Possession of a high school diploma or GED

A valid Commercial Driver's License (CDL), Class "A" or "B".

Successful completion of Operating Engineer Apprenticeship training program and Journeyman status. One (1) year full-time practical experience working at the Journeymen level

The duties listed are not set forth for purposes of limiting the assignment of work. They are not to be construed as a complete list of the many duties normally to be performed under a job title or those to be performed temporarily outside an employee's normal line of work. The Cook County Sheriff's Office prohibits all unlawful discrimination in its hiring and promotional process.

Apply online at

<https://cookcountyil.taleo.net/careersection/300/jobdetail.ftl?job=119140&src=JB-10320>

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**Job Title Stockroom Clerk - Bus**

Location Chicago, IL, US

Job Type Full - Time Permanent

Department Warehouse Operations

SALARY TARGET: \$15.818 - \$32.269 PER HOUR

**EDUCATION/EXPERIENCE REQUIREMENTS**

Must possess or obtain a valid Driver's License for use when driving Class D Vehicles. Required to pass applicable tests and demonstrate the ability to perform the physical activities associated with this position. Required to possess a combination of education, training and experience relating to this position. Required to have experience working with a computerized inventory control system.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Required to have a working knowledge of computerized inventory request and management systems. Must be knowledgeable of material ordering, handling, stocking and issuing procedures common to the industry. Required to possess the skills necessary to be proficient in performing basic arithmetical computations including fractions, decimals and percentages. Must possess the skills necessary to operate material handling equipment utilized throughout the systems, e.g., hand trucks, forklifts, cranes, hoists, slings, etc. Required to possess the skills necessary to understand written and oral instructions and to prepare reports.

This is a bargained for position and is not subject to CTA's residency ordinance.

CTA IS AN EQUAL OPPORTUNITY EMPLOYER

IT IS THE POLICY OF THE CHICAGO TRANSIT AUTHORITY THAT NO EMPLOYEE OR APPLICANT FOR EMPLOYMENT WILL BE DISCRIMINATED AGAINST BECAUSE OF RACE, COLOR, CREED, RELIGION, SEX, MARITAL STATUS, NATIONAL ORIGIN, SEXUAL ORIENTATION, ANCESTRY, AGE, UNFAVORABLE MILITARY DISCHARGE OR DISABILITY, PROVIDED THAT THE INDIVIDUAL WITH THE DISABILITY IS ABLE TO PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB WHICH HE/SHE DESIRES TO HOLD WITH REASONABLE ACCOMMODATION BY THE AUTHORITY.

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**Motor Equipment Operator - 90171646 - Chicago**

Date: Feb 9, 2015

Location: Chicago, IL, US, 60607

**SUMMARY OF DUTIES:**

Responsible for maintenance and servicing of Amtrak's locomotives and facilities in accordance with FRA, FDA, and Amtrak standards and guidelines.

**WORK EXPERIENCE:**

- Experience in manual labor.
- Must successfully complete training and attain/retain certifications applicable to job.
- Valid driver's license required for locations where necessary to operate company vehicle and motorized equipment.
- Knowledge of general/manual laborer duties.
- Ability to operate cranes, tractors and forklifts.

**PREFERRED:** • Experience operating cranes, power tools and hydraulic chain/sling rigging equipment • Some computer skills • CDL License

**COMMUNICATION AND INTERPERSONAL SKILLS:** Must have excellent oral and written communication skills.

**SUPERVISORY RESPONSIBILITIES:** No

Requisition ID:8504

Posting Location(s):Illinois

Job Family/Function:Mechanical

Relocation Offered:No

Education Requirements:High School/GED

Travel Requirements:None

Employment Experience Requirements:1 - 3 years of experience

We proudly support and encourage U.S. Veterans to apply for Amtrak job opportunities.

All positions require pre-employment background verification, medical review and pre-employment drug screen. Amtrak is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

Apply online at [http://jobs.amtrak.com/job/Chicago-Motor-Equipment-Operator-90171646-Chicago-IL-60607/246840800/?feedId=75300&utm\\_source=Indeed&utm\\_campaign=Amtrak\\_Indeed](http://jobs.amtrak.com/job/Chicago-Motor-Equipment-Operator-90171646-Chicago-IL-60607/246840800/?feedId=75300&utm_source=Indeed&utm_campaign=Amtrak_Indeed)

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### **Merchandising Team Associate**

Location: Chicago, IL  
Requisition ID: 474-883222  
Posting Date: 2/9/2015  
Shift: Flexible  
Status: Regular

**GENERAL PURPOSE OF POSITION:** The Merchandising Team Associate (MTA) will be responsible for the timely flow of merchandise from the receiving area to the sales floor, ensuring the sales floor is continuously well-stocked with new receipts and merchandised according to company standards. The MTA will ensure proper presentation of all new and clearance merchandise and assist with the placement of tables and fixtures for promotional events.

#### **RESPONSIBILITIES:**

Flow Floor Ready merchandise onto the sales floor within 24 hours of receipt while maintaining consistent and compelling merchandise presentation  
Replenish merchandise timely and monitor floor stock levels to ensure the store is properly stocked at all times. Execute floor moves, merchandising directives, display maintenance and general recovery (i.e., folding, straightening, etc) as directed by the manager on duty  
Drive sales results through greeting and assisting customers on the sales floor and maintaining solid product knowledge  
Timely and proper placement of merchandise for maximum impact according to Burlington's visual presentation guidelines. Maintain an awareness of all promotions and advertisements and execute merchandise placement for sales and other promotional events. Return fitting room "go-backs" and customer returns to the selling floor ensuring they are properly sized and EAS tagged  
Assist in weekly sizing maintenance projects, replace missing merchandise tickets and assist with markdowns when requested by the manager on duty  
Participate in year-end inventory and cycle counts  
Understand the causes of shortage and how to prevent it  
Any other tasks as assigned from time to time by any member of the management team

Burlington Coat Factory is an equal opportunity employer committed to workplace diversity.

Apply online at

<http://careers.burlingtoncoatfactory.com/jobs/descriptions/merchandising-team-associate-chicago-illinois-job-4980801>

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**Greeter / Cashier**

PANDORA Water Tower - Chicago, IL

**JOB DESCRIPTION:**

The Greeter is responsible for first line communication with all customers entering the store. This individual will take names when the store is busy to ensure all customers are helped in order of arrival. This individual is also responsible for answering phones, passing out water to customers who are waiting, stocking boxes and catalogs, along with miscellaneous tasks throughout the store.

**JOB REQUIREMENTS:** \*Must be at least 18 years of age.

\*Must demonstrate strong initiative to complete tasks.

\*Must be able to multi task, with the ability to handle high traffic situations.

**COMPENSATION:** The pay for the position is \$10 per hour.

Apply online at <http://www.indeed.com/viewjob?cmp=Sandra-Holding-LLC-dba-PANDORA&t=Greeter&jk=06ebac4be48418a1&sjdu=QwrRXXrqZ3CNX5W-O9jEvRYO-eYwekXLoviW4yAHekPn05NI-ySpRr2y9M0YtL-fMVZNNOA4vYoRyB63hfftFg&pub=pub-indeed>

**Job Title Cashier**

Requisition ID 445364BR

Business Stores - Kmart Hourly

Job Function Customer Service

Employment Category Regular, Part-time

Sears Req Type Hourly

**Job Description** Responsible for providing excellent customer service, efficiently and accurately completing sales and service transactions at the cash wraps, as well as handle customer issues that may arise on the sales floor.

Location Address 1 1360 ASHLAND AVE NORTH, CHICAGO, IL 60622

Store/Unit 04729

Employing Entity Kmart Corporation

EEO/EOE Footer EEO Employer

Apply online at

<https://sjobs.brassring.com/TGWebHost/jobdetails.aspx?jobId=1294739&PartnerId=455&SiteId=185&codes=IND&codes=IND>

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