



## **Bartender**

As a Bartender, you ensure consistent drink quality by preparing orders in a short period of time and in accordance with recipes and guidelines established by the Food and Beverage department. You will also maintain a clean, sanitary, and safe work area in a fast paced environment, while providing superior guest service. Easier said than done, right?

Let's break it down into your soon-to-be responsibilities:

- Greet guests in a timely and professional manner.
- Verify guests that purchase alcohol are at least 21 years of age.
- Possess full knowledge of bar and menu items and be able to make recommendations.
- Accurately take food and beverage orders from guests in a timely manner at the bar and lounge area.
- Deliver food and beverage orders within established time frames. Consistently use suggestive selling techniques.
- Ensure that alcohol is consumed in designated areas only.
- Set up and maintain appropriate stock levels for the bar.
- Assist in placing orders for all liquor and bar related supplies.
- Conduct inventory of all liquor and bar related supplies.

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. We offer continuous training and development programs, a highly competitive compensation plan and excellent benefits. Ready to get started? First, answer these questions: Are you passionate about doing what it takes to get the job done? Do you enjoy satisfying guests?

As a Bartender at AMC, you'll need to demonstrate:

- Provide proof of age (21 or older).
- Possess basic food handling training and obtain any local or state mandated certification. Success in a high volume bar environment.
- Demonstrated ability to provide superior guest service.
- Have a high aptitude for math and cash handling.
- Demonstrate excellent verbal and written communication skills.

As if working in the entertainment world wasn't enough, you're entitled to many benefits as an AMC associate including FREE movie passes, a 401(k) plan, and an employee assistance program. If helping run a food and beverage operation, great benefits and having fun matter to you, apply today at

<https://www.amctheatres.com/careers/theatre-crew/bartender>

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### **Booth crew member**

As a booth crew member at AMC® you'll operate all film projectors, sound equipment and related equipment in the theatre. You'll build-up and tear down prints and perform maintenance on the projectors. You'll also be responsible for routine housekeeping and timely communication with the theatre's technical systems engineer. What does that mean? We depend on you to make sure we put on a great show. Period.

Take a look at your responsibilities:

- Deliver a comfortable, distraction-free, and picture-perfect entertainment experience
- Monitor film build-up and tear down process for the highest quality
- Coordinate booth operations and duties (e.g., build-up, tear-down, trailer programming)
- Ensure picture-perfect presentations through auditorium and booth evaluations
- Identify picture and sound problems and correct accordingly
- Execute trailer and pre-feature programming
- Assist with other functions and perform other duties as instructed by the General Manager
- Uphold AMC's high standards and deliver entertaining company-wide programs

As a booth crew member at an AMC theatre, you'll also be required to demonstrate:

- Proficient guest service, administrative and follow-up skills
- Ability to consistently meet deadlines in a timely fashion
- Standing, walking, lifting, twisting and bending on a frequent basis
- Solid mechanical skills, manual dexterity along with strong eyesight, hearing/color perception

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. We expect that from you, too.

We also offer continuous training and development programs, highly competitive compensation with performance-driven bonuses and excellent benefits including free movie passes and a 401(k) plan.

If working in the entertainment world, delivering superior customer service and having fun matter to you, apply online today at

<https://www.amctheatres.com/careers/theatre-crew/booth-crew-member>

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## **Busser**

As a Busser, you assist the food and beverage team in making sure that every single guest enjoys their experience. How so? You clear, clean, reset tables and assist wait staff. Restock food service supplies while constantly maintaining a clean and safe environment in the auditoriums, lounge and bar. Easier said than done, right? Let's break it down into some of your soon-to-be responsibilities:

Ensure cleanliness of the Fork & Screen auditoriums, lounge and bar.

Assist wait staff and the bussing of tables.

Clear and reset tables both before and after presentation.

Maintain a clean and well stocked bus station at all times.

Assist with crowd control and seating of guests as needed.

Perform exit greetings at auditorium doors at the end of each presentation.

Perform Ticket Taker duties as needed.

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. We offer continuous training and development programs, a highly competitive compensation plan and excellent benefits. Ready to get started? First, answer these questions: Are you passionate about doing what it takes to get the job done? Do you enjoy satisfying guests?

As a Busser at AMC , you'll need to demonstrate:

Ability to provide superior guest service.

Possess good verbal communication skills.

Have a general knowledge of theatre policies, prices, menu, and bar selections.

Ability to work with minimal supervision.

Ability to stand on feet for an extended period of time.

Ability to ascend and descend stairs.

Ability to walk, lift, twist, bend, reach, and handle food products on a frequent basis.

Ability to lift up to 50 pounds and move it 75 yards on a regular basis.

Ability to communicate and work effectively with supervisors and co-workers in a high-volume setting.

Ability to push trash carts weighing up to 50 pounds up to 250 feet.

As if working in the entertainment world wasn't enough, you're entitled to many benefits as an AMC associate including FREE movie passes, a 401(k) plan, and an employee assistance program. If helping run a food and beverage operation, great benefits and having fun matter to you, apply today at

<https://www.amctheatres.com/careers/theatre-crew/busser>

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## **Server**

As a Server, you assist the food and beverage team in making sure that every single guest enjoys the experience. How so? You accurately take food and beverage orders, relay orders to kitchen for preparation, deliver prepared food to guests, while providing superior guest service. You will also provide a vital link between our guest and the kitchen staff. Easier said than done, right? Let's break it down into your soon-to-be responsibilities:

- Greet guests in a timely and professional manner.
- Possess full knowledge of bar and menu items and be able to make recommendations.
- Accurately take food and beverage orders in a timely manner.
- Verify guests that purchase alcohol are at least 21 years of age.
- Coordinate and assist with reserved seating tactics.
- Consistently use suggestive selling techniques.
- Collaborate with kitchen staff to ensure that food orders are accurate.
- Deliver food and beverage orders within established time frames once the entire order is completed.

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. We offer continuous training and development programs, a highly competitive compensation plan and excellent benefits. Ready to get started? First, answer these questions: Are you passionate about doing what it takes to get the job done? Do you enjoy satisfying guests?

As a Server at AMC, you'll need to demonstrate:

- Proof of age. (Associates who will be serving, pouring, or mixing alcoholic beverage will need to be 18 and in some states 21).
- Complete basic food handling training and obtain any local or state mandated certification. Demonstrated ability to provide superior guest service.
- Have a high aptitude for math and cash handling.
- Good verbal and written communication skills.
- Obtain any necessary alcohol service licensing requirements.
- Ability to ascend and descend stairs.
- Ability to walk, lift, twist, bend, reach, and handle food products on a frequent basis.
- Ability to lift up to 50 pounds and move it 75 yards on a regular basis.
- Ability to communicate and work effectively with supervisors and co-workers in a high-volume setting.

As if working in the entertainment world wasn't enough, you're entitled to many benefits as an AMC associate including FREE movie passes, a 401(k) plan, and an employee assistance program. If helping run a theatre, great benefits and having fun matter to you, apply today at <https://www.amctheatres.com/careers/theatre-crew/server>

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## **Usher**

As an usher at AMC® you'll clean and maintain the auditoriums, restrooms and lobbies while controlling access to the theatre and the auditoriums. That's right. You get the legendary task of tearing tickets. You'll also assist guests by providing direction and answering questions. We'll even help you with the answers.

Right this way to your soon-to-be responsibilities:

- Make certain guest service is friendly, helpful and fast
- Maintain facilities that are clean, safe and in good repair
- Provide an experience that is comfortable, distraction-free and picture-perfect
- Control access to theatre by greeting, directing guests and tearing tickets
- Enforce ratings to keep underage guests from accessing auditoriums with adult content
- Monitor auditoriums for picture/sound quality, temperature, lighting and guest behavior
- Create a constant presence inside and outside auditoriums to deter any disruptive conduct
- Assist with crowd control and seating of guests in auditoriums
- Clean lobbies, restrooms, auditoriums and all exterior and common areas of theatre
- Change marquees, auditorium, lobby signage and poster cases
- Answer questions from guests and resolve any concerns
- Assist with other functions as instructed by the General Manager
- Uphold AMC's high standards and deliver entertaining company-wide programs

As an usher at an AMC theatre, you'll also be required to demonstrate:

- Proficient guest service, administrative and follow-up skills
- Comfortable communication and cooperation with guests, supervisors, peers, subordinates, vendors or partners
- Standing, walking, lifting, twisting and bending on a frequent basis
- Ability to present a calm demeanor that deters people from engaging in disruptive conduct while encouraging positive interaction with guests

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. We expect that from you, too. We also offer continuous training and development programs, highly competitive compensation with performance-driven bonuses and excellent benefits including free movie passes and a 401(k) plan. If working in the entertainment world, delivering superior customer service and having fun matter to you, apply online today at

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## **Supervisor**

As Supervisor at AMC® you'll assist the management team to make sure the theatre runs smoothly so that every single guest enjoys the show. You'll be the not-so secret to our success.

Let's take a look at your soon-to-be responsibilities:

Make certain guest service is friendly, helpful and fast  
Maintain facilities that are clean, safe and in good repair

Provide an experience that is comfortable, distraction-free and picture-perfect  
Serve fresh, appetizing and properly prepared food and beverages

Assist with other functions as instructed by the General Manager  
Uphold AMC's high standards and deliver entertaining company-wide programs  
As a Supervisor at an AMC theatre, you'll also be required to demonstrate:

Proven supervisory experience with effective managerial and training skills  
Persuasive written and oral communication skills along with strong analytical skills  
Ability to effectively delegate and follow up with booth crew members

Proficient guest service, administrative and follow-up skills  
Equally comfortable communicating and working with guests, supervisors, peers, subordinates, vendors or partners

Ability to consistently meet deadlines in a timely fashion  
Standing, walking, lifting, twisting and bending on a frequent basis

At AMC, we live in a team-based culture where a take-charge approach exists at all levels.

We expect that from you, too. We also offer continuous training and development programs, highly competitive compensation with performance-driven bonuses and excellent benefits including free movie passes and health and 401(k) plans.

If working in the entertainment world, delivering superior customer service and having fun matter to you, apply online today at

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**Package Handler - Part-Time**

CHICAGO, IL, United States

Job ID: ILJEF1

Earn up to \$25,000 towards your college education!  
UPS is hiring individuals to work as part-time Package Handlers.

This is a physical, fast-paced position that involves continual lifting, lowering and sliding packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs.

Part-time employees usually work 3 ½ - 4 hours each weekday (Monday through Friday) and typically do not work on weekends or selected holidays.

Package Handlers receive a competitive hourly rate and also an attractive benefits package.

Please note that these opportunities are part-time only working approximately 17 1/2 – 20 hours per week. Employees can expect to take home between \$140.00 and \$170.00 each week after deductions have been taken for taxes, etc.

UPS provides an excellent employment opportunity for students.

Through the UPS Earn and Learn program, our student employees receive all the paid benefits of a great part-time job with UPS, plus outstanding education assistance of up to \$2,625 per semester / \$5,250 per year with a maximum lifetime benefit of \$25,000.

This assistance can be used for tuition, books and fees as long as you are attending an approved college, university, trade or technical school.

You will be eligible for the Earn and Learn program on your first day of work.

UPS is an equal opportunity employer – race/color/religion/sex/national origin/veteran/disability/sexual orientation/gender identity

Apply online at <https://www.jobs-ups.com/job/chicago/package-handler-part-time/1187/225712>

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**Secretary/Office Manager**

St. Nicholas Catholic School - Chicago, IL

\$22,000 a year

Under the direction of school administration and school board, performs a variety of clerical and support work involving both specific routines and broadly defined policies and procedures; greets and interacts with the public, works cooperatively with staff, students, and parents, and performs other related duties as assigned.

Must speak Ukrainian.

Meet and interact with public and employees in routine situations which require tact, discretion and courtesy.

Provide a variety of clerical duties involving all but the most complex matters.

Give information and interpretations of policies or procedures related to departmental or school activities. Establish, maintain and monitor accurate, neat and efficient electronic and manual filing systems.

Sort and classify incoming mail and other information for efficient disbursement to appropriate recipients. Prepare letters, memoranda, reports, bulletins, handbooks, questionnaires, requisitions and other materials from marginal notes, rough drafts, verbal instructions or dictating equipment. Compile information from various sources on a variety of standardized forms. Assist in the orientation, training, compliance requirements of the employees or volunteers. Ability to handle confidential information with complete security. Order/tally lunches daily and provide month-end summary.

Gather and prepare appropriate attendance/accounting information.

Maintain office bulletin board.

Request monthly budget activity reports for program staff - large school.

Assist with and log fire, earthquake and emergency drills. (Not necessarily applicable)

Enroll and discharge students. Request records from prior schools, distribute school records. Maintain classroom key distribution and record-keeping.

Conform to District policy regarding attendance and absences. Employee attendance must be adequate to perform the above listed essential job functions.

Job Type: Full-time

Salary: \$22,000.00 /year

Local candidates only: Chicago, IL 60622

Required experience: Secretary: 1 year

Required education: Bachelor's

Required language: Ukrainian

Apply online at <http://www.indeed.com/cmp/St.-Nicholas-Catholic-School/jobs/Secretary-Office-Manager-e2a4748922f6c17c>

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## **Entry Level Call Center Evaluator**

### Summary

Title: Entry Level Call Center Evaluator

ID: 1004

Department: Client Services

### Description

Become a Call Center Evaluator

As a Call Center Evaluator, you can benefit from a highly flexible and rewarding opportunity. Call Center Evaluator's are the core of our business and help our Clients by providing them with insight on how their Customers rate their experience.

### Essential Duties & Responsibilities

Communicate with our Client's Call Center Agents to determine how Customer calls are handled.

Identify how our Client's can improve their Customer Service.

Evaluate and review our Client's Call Center Agents.

### Required Experience

A Good Attitude

A Good Phone Voice

Ability to Pay Attention to Detail

No previous experience is necessary and we do NOT require a background check. You must be a resident of the United States however to be considered for employment.

We will consider applicants with different backgrounds who have the right set of skills and requirements to work for us. Parents, disabled adults, grandparents, and students can all benefit from this employment opportunity.

**\*NO LIMIT TO HOW MUCH YOU EARN.** Get paid \$5 to complete each Call Center Evaluation assignment along with a brief online feedback form. Each call is typically around 6-10 minutes and our feedback form takes a few minutes to complete. A majority of our analysts make up to \$30 per hour.

Apply online at

<http://callcentermetricsllc.applicantstack.com/x/detail/a2plx0loxgpa/aaac>

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### **Front Desk / Concierge**

LPC Concierge position is a very high pace and high energy position. An LPC Concierge must have the ability to , plan, organize or manage multiple responsibilities effectively with speed and accuracy, greet all residents in a warm professional manner, maintain a warm and friendly demeanor at all times, maintain high standards of personal appearance and grooming, maintain professional relationship with guests. The Concierge is directly responsible for guest satisfaction, provide personalized service to offer our residents an insider's view of your community, assistance with transportation, theatre tickets, city tours, arranging pet services and babysitting services, flower deliveries, restaurant reservations and more.

**EDUCATION:** A high school education or equivalent is required. Experience is a plus, but definitely not necessary. If you think you are suited for this position, we can teach you the rest!

### **BASIC JOB FUNCTIONS**

Must have a genuine love for hospitality and assisting residents.

Excellent English communication skills and oral manner.

Ability to quickly learn new skills.

Excellent resident service skills.

The ability to take ownership and see a situation through to completion.

Ability to stand for an eight hour shift.

Ability to work a flexible full-time schedule to include weekends and holidays.

### **DO YOU HAVE WHAT IT TAKES?**

Do you know Chicago inside and out?

Are you on the cutting edge of all of Chicago's restaurants, bars, cafes, music venues, and night clubs? Do you thrive in a stylish, fast paced environment equally demanding as it is rewarding? Do you have a background or an interest in the creative arts?

Are you good at multi-tasking?

Can you balance your day life with your night life?

Do you have a sincere desire to serve residents?

Can you arrange a spa day for one of our resident's pets?

If you answered yes to these questions we want you to apply to the position of Concierge. If you are confident in your abilities and passionate about guest service, culture and Chicago, then step up to join our team.

Internal Number: Arkadia Tower

Apply online at

[http://careers.lincolnapts.com/jobs/7652756?utm\\_source=BoxwoodIndeed&utm\\_medium=Indeed&utm\\_campaign=Boxwood%2BIndeed%2BFeed](http://careers.lincolnapts.com/jobs/7652756?utm_source=BoxwoodIndeed&utm_medium=Indeed&utm_campaign=Boxwood%2BIndeed%2BFeed)

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## **UBERRUSH DELIVERY PARTNER**

GET STARTED NOW

Posted in Chicago, Illinois

### WHO WE ARE:

As an UberRUSH delivery partner, you'll connect people with the local things they love and make good money doing it. Have heart for your city and a knack for making someone's day? Start your first delivery.

### WHAT YOU NEED TO KNOW:

Work on your schedule: Take trips for a few hours in the mornings, every night, or just on weekends - it's up to you. You are your own boss and you can choose when and how much you work.

Choose your wheels: Drive your car or ride your bike. You choose the way you want to deliver, and we'll guide you through the rest.

Earn good money: You'll make money by bringing people the things they love. Between deliveries, it's just you. So bump your favorite tunes and enjoy cruising around your city.

### REQUIREMENTS:

Be at least 19 years old

Be able to lift 30-50 lbs

Have a car or bike

Have a driver's license, insurance, and vehicle registration

Have at least 1 year of driving experience

### ADDITIONAL INFORMATION:

A store or restaurant requests a delivery through UberRUSH and is matched with a delivery partner like you. You then drive or ride to the business location, pick up an item, and deliver it to the customer.

Apply online at [http://jobs.uberdrivingpartners.com/UberRUSH-Delivery-Partner-Chicago-Illinois-51135474?rx\\_job=51135474&rx\\_source=Indeed&rx\\_campaign=Indeed350&utm\\_source=rcx-indeed&utm\\_medium=image\\_copy\\_partp2p&utm\\_campaign=rcx-indeed\\_1\\_7\\_chicago\\_d\\_all\\_acq\\_cpc\\_en\\_ft\\_transportation\\_rush\\_urdp\\_chicago&utm\\_term=paid&rx\\_medium=cpc](http://jobs.uberdrivingpartners.com/UberRUSH-Delivery-Partner-Chicago-Illinois-51135474?rx_job=51135474&rx_source=Indeed&rx_campaign=Indeed350&utm_source=rcx-indeed&utm_medium=image_copy_partp2p&utm_campaign=rcx-indeed_1_7_chicago_d_all_acq_cpc_en_ft_transportation_rush_urdp_chicago&utm_term=paid&rx_medium=cpc)

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**Seasonal Administrative Support Team Associate Part Time Macy's Water Tower Place (Job Number: 71240884)**

**Job Overview:** The Seasonal Administrative Support Team Associate's primary responsibilities are to organize the Store Management Office, execute operational administrative functions, oversee scheduling maintenance, balance the vault and other cash functions daily, distribute reports from My Macy's Portal to management team, facilitate the screening/hiring process, handle HR functions, and act as the HR liaison for store employees. Performs other duties as assigned.

**Qualifications:**

**Education/Experience:** High School Diploma or equivalent. Some college is desirable. Minimum of two years administrative experience.

**Communication Skills:** Effective written and verbal skills, ability to interpret instructional documents such as safety rules, operating and maintenance instructions, and procedure manuals. Excellent written and verbal communication skills.

**Mathematical Skills:** Basic math functions such as addition, subtraction, multiplication, and division. Able to use a calculator.

**Other skills:** Typing minimum of 60wpm. Working knowledge of Microsoft Word, PowerPoint, Excel, Exchange, and Lotus Notes. Able to handle multiple tasks simultaneously. Self-motivated. Excellent organizational, prioritization, and time management skills. Ability to collaborate and function as a member of a team. Must possess a strong sense of urgency. Should be comfortable with the use of computers and frequent use of RF equipment.

**Work Hours:** Flexible with scheduling and available to work retail hours, which may include day, evening, weekends, and/or holidays.

This job description is not all inclusive. Macy's Inc. reserves the right to amend this job description at any time. Macy's Inc. is an Equal Opportunity Employer, committed to a diverse and inclusive work environment.

**Primary Location:** United States-Illinois-Chicago  
**Job:** Other Non-Selling/Support

Apply online at

[https://macys.taleo.net/careersection/macys\\_retail\\_jsa\\_career\\_section/jobdetail.ftl?job=1439744&src=JB-12761](https://macys.taleo.net/careersection/macys_retail_jsa_career_section/jobdetail.ftl?job=1439744&src=JB-12761)

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**Associate Financial Representative / Receptionist**

Northwestern Mutual - River North - Chicago, IL

The Associate Financial Representative provides administrative support for the Financial Advisor. This role serves as a liaison between current and prospective clients of the financial advisor. They will maintain the client file, prepare client documents, process paperwork, and manage the calendar of the advisor. Other administrative tasks are also required. This individual must have great organization, communication skills, and willingness to learn new skills. They must also be willing to work towards obtaining insurance and investment education and licensing.

Job Type: Full-time

Required education: Bachelor's

Required language: Spanish, English

Apply online at <http://www.indeed.com/cmp/Northwestern-Mutual---River-North/jobs/Associate-Financial-Representative-535a15c2045c8830?q=receptionist>

**Seasonal cashier team member**

job id 5376036

date posted 11/02/2015

location Chicago, il – united states

Description: Provide fast, fun and friendly checkout service. | Resolve guest concerns in a positive, helpful manner. | Work as part of a team. | Know REDcardSM messaging and solicit guest registrations.

Use excellent guest service skills. | Handle money, refunds and exchanges. | Learn new technology. | Read labels and other product information. | Quickly and accurately scan and bag all items and collect payment. | - | Target merchandise discount. | Competitive pay. | Flexible scheduling.

Qualifications: Use excellent guest service skills. | Handle money, refunds and exchanges. | Learn new technology. | Read labels and other product information. | Quickly and accurately scan and bag all items and collect payment.

Apply online at <https://jobs.target.com/job/-/-/1118/982771?apstr=%26src%3DJB-10182>

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**Receptionist/Administrative Assistant**

RELIANCE SECURITY SERVICES - Chicago, IL

\$30,000 a year

Reliance Security services is hiring for Administrative Assistant -- Receptionist.

This position is full time position. Will train the right individual.

Please forward resumes with copy of an Identification card or driver's license

Call at 773-539-1400 for more information.

**Requirements:**

Must have clean criminal history

Must have good driving history

Working knowledge of Microsoft Office: Word, Excel, PowerPoint, Outlook

Must have exceptional Customer Service Skills

Must be willing to learn about the security industry

Sales experience is a plus

Customer service experience is a plus

**Duties:**

Manage office

Process applicants

Answer phone calls

Manage employees files

Process payroll

Assist with billing

**RELIANCE SECURITY SERVICES**

3104 W. IRVING PARK ROAD CHICAGO, IL. 60618 773-539-1400

Job Type: Full-time

Salary: \$30,000.00 /year

Required experience: administrative : 1 year

Required license or certification: IL

Required education: Associate

Required language: United States

Apply online at <http://www.indeed.com/cmp/Reliance-Security-Services/jobs/Receptionist-Administrative-Assistant-0828cf2aae2e4866?q=receptionist>

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### **Spa Receptionist**

All times are in Central Standard Time.

ID 2015-1310

# of Openings 1

Job Locations US-IL-Chicago

Posted Date 11/2/2015

Category Customer Service/Support

Pay Rate USD \$10.00/Hr.

Shifts required:

Tuesday: 9:45am-3pm

Thursday: 9:45am-3pm

Saturday: 8:45am-3pm

Responsibilities:

Greet members by name and with a smile

Provide a clean, safe and healthy environment for members, guests and workers

Maintain cleanliness of the spa's front desk, shop and tanning areas (if applicable)

Answer incoming calls within three (3) rings and direct calls accordingly in professional manner and in accordance with FFC greeting script

Maintain constant communication with spa staff regarding appointment bookings

Book spa appointments and take payment upon completion of applicable spa service(s)

Maintain an accurate cash drawer and balance cash register at the close of each shift

Respond to members' questions and concerns as needed

Attend all required department and club staff meetings

Provide additional support the Spa Manager as needed

Qualifications:

At least 1 year of previous Customer Service experience

Previous Spa experience strongly desired

At least 1 year of experience with Microsoft Office Suite (or similar program)

Excellent interpersonal and communication skills

Ability to multi-task, demonstrate initiative and strong work ethic

Must be able to lift a minimum of 10 lbs. overhead and stand for 8 hours with or without reasonable accommodation

Apply online at <https://jobs-ffc.icims.com/jobs/1310/spa-receptionist/job?mode=job&iis=Job+Board&iisn=Indeed.com&mobile=false&width=897&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300>

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### **Cashiers Associate**

Location: Chicago, IL  
Requisition ID: 762-976308  
Posting Date: 11/2/2015  
Shift: Flexible  
Status: Seasonal

#### **GENERAL PURPOSE OF POSITION:**

As part of the front end operations team, the Cashier is responsible for maintaining outstanding customer service as per Company standards, processing sales quickly, accurately and efficiently, cash register operations and safeguarding company assets.

#### **FOCUS OF POSITION:**

Positively demonstrate the company's Core Values by developing trust and respect among peers and management, working in teams and partnering with others through collaborative work ethics, and driving business results by placing a high priority on detail and accuracy to successfully complete all tasks  
Deliver excellent customer service and demonstrate a high degree of professionalism

#### **RESPONSIBILITIES:**

Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining outstanding standards, solid product knowledge and all other aspects of customer service. Maintain an awareness of all promotions and advertisements  
Accurately and efficiently ring on registers and accurately maintain all cash and media at the registers  
Communicate customer requests to management  
Enter all media from register into the tally program  
Maintain orderly appearance of register area and supplies stocked  
Any other tasks as assigned from time to time by any manager

Our ideal candidates will be self motivated, team players, who have the desire to succeed. We care about our employees, have a supportive environment that values trust and respect, offer a competitive wage an associate discount.

Burlington Coat Factory is an equal opportunity employer committed to workplace diversity.

Apply online at <https://burlingtonstores.jobs/jobs/descriptions/cashiers-associate-chicago-illinois-job-5175827-em-11003>

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### **Food 4 Less Retail Hourly Associate**

Date: Oct 31, 2015

Location: Chicago, IL, US, 60609

Company Name: Food 4 Less

Position Type: Employee

FLSA Status: Non-Exempt

Our primary focus is to create an outstanding customer experience through exceptional service. We are looking for friendly, fun people who love food and want to share that passion with our customers. Our associates work in different departments in our stores, but share a common goal of welcoming and serving customers with excellence so they want to shop with us again and again. That means greeting them with a smile, a genuine "Hi" and offering to assist.

As a part of our team, you could: Prepare gourmet dishes, make artisan sandwiches and serve local and imported cheeses. Bake fresh breads and cookies, decorate cakes and serve personalized coffees. Build attractive displays and stock shelves. Create artistic floral arrangements. Cut and serve the highest quality meats and seafood Assist customers at checkout and bag groceries

Contribute in many other areas to provide extraordinary service to our customers

We are now accepting applications for all positions including cashier, bagger, grocery clerk, produce clerk, meat clerk, deli clerk and bakery clerk.

We are always looking for smiling, energetic, friendly and fun people. We offer our associates much more than just a paycheck. In addition to medical plans for those who qualify and retirement plans, we offer paid vacation, life insurance, discounted home and auto insurance, tuition assistance and college scholarships. Associates also enjoy flexible schedules, and many associates who begin in part-time jobs choose to grow with us into long-term careers. If you are interested in becoming a valued member of our team, apply now. We look forward to getting to know you!

We are an equal opportunity employer. Each candidate is subject to a drug screen and background check prior to employment.

Education Level: None

Required Certifications/Licenses: None

Position Type: Part-Time

Shift(s): Day; Evening; Overnight

Regions: Midwest

Apply online at [https://jobs.kroger.com/food-4-less/job/Chicago-Food-4-Less-Retail-Hourly-Associate-IL-60609/306501300/?feedId=44800&utm\\_source=Indeed&utm\\_campaign=Kroger](https://jobs.kroger.com/food-4-less/job/Chicago-Food-4-Less-Retail-Hourly-Associate-IL-60609/306501300/?feedId=44800&utm_source=Indeed&utm_campaign=Kroger)

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**Posting Title: Cashier**

Auto req ID 955BR

Job Location Chicago Zoological Society-Brookfield Zoo

Zip Code 60513

Department Public Safety

Union Status Non-Union

Work Shift Any 5 out of 7 days/week

\* Brookfield Zoo is the most popular cultural attraction in the state of Illinois that actively monitors its attendance.

Position Requirements and Specifications

This is a temporary position. The starting wage for this position is \$8.90 per hour.

The requirements for this position include:

High School graduate or equivalent combination of training/experience preferred.

Accurate basic math skills required.

Bookkeeping and cash handling experience desired.

Basic computer skills required including data entry experience. Experience with Microsoft Excel, Microsoft Word and Microsoft Outlook preferred.

Experience with adding machine operations helpful.

Prior experience in switchboard operation, handling a telephone system, and two-way radio communication system helpful.

Must possess excellent customer service/relations skills and strong communications skills, including good listening skills.

Must be reliable, attentive, courteous, and friendly.

Must be able to juggle multiple priorities simultaneously.

Must be cooperative, flexible, and helpful with the ability to work effectively under pressure.

Experience and/or ability to work and interact effectively with a diverse, multicultural audience. Multi-lingual ability and Spanish fluency a plus.

**Additional Information** The Chicago Zoological Society is an Equal Opportunity Employer/Affirmative Action Employer - Minorities / Women / Veterans / Disabled.

Apply online at

<https://sjobs.brassring.com/TGWebHost/jobdetails.aspx?jobId=282206&partnerid=25814&siteid=5163&codes=1-INDEED>

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## **Customer Service Agent**

Business Development Chicago, Illinois

### Essential Duties:

Qualify and identify eligible customers from provided leads through screening and active customer engagement.

Research each customer and client's specific needs and propose appropriate products and services while consistently maintaining the integrity of the brand through professional interactions.

Work with internal staff to develop proposals and other presentation materials as needed for assigned campaigns and projects.

Participate in ongoing training courses/programs, networking events, and regional conferences to stay atop industry trends and the most up to date information.

Develop trusted customer relationships with client group by anticipating customer needs and providing solutions and guidance in relation to business opportunities.

Communicated demand and market targets to Senior Account Executives for continuous feedback and development of the campaign and project.

### Required Skills and Experience:

Bachelors degree or demonstrated success in a comparable customer-facing position  
Intermediate technology skills with Microsoft Office and general Applications

Strong problem solving, influence, and negotiation skills  
Excellent written and verbal communication skills

Prior experience in customer service and sales

Comfortable making presentations regularly and interacting with clients and customers on a daily basis in meetings and via web based interactions

Flexible work schedule and ability to travel is a plus

Apply online at <http://jobs.jobvite.com/careers/iconindustries/job/o8q11fwk>

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### **Money Room Attendant - Soldier Field**

All times are in Central Standard Time.

Location US-IL-Chicago

ID 51432

Posted Date 11/2/2015

Category Finance/Accounting

Employment Type Parttime-Temporary

Opportunity Details:

Responsibilities:

**ESSENTIAL TASKS & RESPONSIBILITIES:**

Facilitate all money needs while adhering to Aramark policies to ensure an efficient selling and sales reporting environment

Responsible for transporting change, pickups, and banks in a safe and timely manner  
Adhere to money handling procedures as outlined in Aramark employee handbook

Report issues and discrepancies to management immediately

Ensure adherence to Aramark policies and procedures and operate within the guidelines of the Aramark Business Conduct Policy  
Other duties and special projects as assigned by management

Qualifications:

Previous cash handling experience is mandatory

Must display the utmost integrity due to the handling of large sums of cash

Ability to stand and work continuously in confined spaces

Must be at least 18 years of age

Must be able to work a flexible schedule that may include days, nights, evenings and weekends

Must be available to work all remaining 2015 home Bears games

Aramark is an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION employer –  
Minority/Female/Disability/Veteran

Apply online at <https://hourly-aramark.icims.com/jobs/51432/money-room-attendant--soldier-field/job?mode=job&iis=Internet+Resources&iisn=Indeed.com&mobile=false&width=976&height=500&bga=true&needsRedirect=false&jan1.offset=-360&jun1.offset=-300>

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