



Manager, Community Initiatives

Department: Center for the Advancement of Science Education (CASE)

Status: Full Time

Responsibilities

The Manager for Community Initiatives will manage, develop and implement out-of-school time programs that promote science learning experiences that engage targeted and diverse audiences in the community and at the Museum. As part of the Museum's Center for the Advancement of Science Education (CASE), the position will manage MSI's growing network of after-school Science Minors Clubs to maximize the Museum's impact locally, regionally, and nationally. Work includes mentoring and managing a team of science educators, leading the development of new program resources and materials, managing the current suite of programs, stewarding relationships with external partners, coordination with evaluators and researchers, and participation in implementation and management of new out-of-school time and after-school programs and partnerships.

Qualifications

Master's degree or equivalent experience in science, education or related discipline, or 5+ years' related experience and/or training required. Demonstrated experience in curriculum development and program design is essential.

Experience in developing and delivering programs for educators working in non-traditional learning environments required. Experience with elementary and middle-grade age students required. Candidates must have a strong understanding of the opportunities and challenges of out-of-school time programs. Experience supervising staff required. Ability to develop and maintain strong external partnerships.

Strong affinity for STEM disciplines. Must be creative and dynamic; exhibit enthusiasm, initiative, flexibility, and openness to new ideas.

Detail oriented; excellent verbal and written communication skills, including public speaking required. Must demonstrate comfort in a team environment, with strong collaboration skills. An ability to work on multiple projects and meet deadlines.

Excellent project management, planning and organizational skills.

Proficiency in MS Office (Word, Excel, PowerPoint, Outlook, Publisher) required.

Desired

Familiarity with programming in a variety of educational settings including schools, science centers and/or other museums. Bilingual ability a plus.

How to Apply » <http://www.msichicago.org/about-the-museum/jobs/opportunities/full-time/manager-community-initiatives/>

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Driver Helper

Job Location: Des Plaines, IL

UPS is hiring individuals to work as temporary, seasonal Driver Helpers.

This is a physical, fast-paced, outdoor position that involves continual lifting, lowering and carrying packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs.

It requires excellent customer contact skills and a lot of walking.

As a Driver Helper you will not drive the delivery vehicle but assist the driver in the delivery of packages.

Driver Helpers usually meet the UPS driver at a mutually agreed upon time and location each weekday (Monday through Friday) and typically do not work on weekends or selected holidays.

Hours vary but usually begin after 8:00 a.m. and end before 8:00 p.m. Driver Helpers must comply with UPS appearance guidelines.

Driver Helper seasonal opportunities are typically between the Thanksgiving and Christmas holiday time period.

This job posting includes information about the minimum qualifications (including the UPS Uniform and Personal Appearance Guidelines), locations, shifts, and operations within the locations which may consider my application

. An applicant or employee may request an exception or change to, or an accommodation of, any condition of employment (including the UPS Uniform and Personal Appearance Guidelines) because of a sincerely held religious belief or practice.

Job ID: ILDSP4

UPS is an Equal Opportunity Employer

Apply online at <http://jobs-ups.com/chicago/part-time/jobid1907590-driver-helper-jobs>

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Manager, Guest Experiences

Department: Guest Experiences

Status: Full Time

Responsibilities

The Manager of Guest Experiences will co-lead the Guest Experiences Team and responsible for ensuring the delivery of world-class guest service to all guests in the Museum. This position is responsible for leading guest engagement strategies and provides overall management of Facilitator programs. This position will have shared responsibility with another full-time Manager of Guest Experiences. Responsibilities include but are not limited to the following:

- Monitor the operational effectiveness of Facilitator programs and activities
- Identify staffing needs and coordinate resources to satisfy those needs
- Manage the Facilitator staffing process. Proactively identify problems and address gaps. Represent Guest Experiences on cross-functional Museum teams
- Recruit, hire, and manage team of 3 – 5 Senior Coordinator Guest Experience
- Provide regular feedback and coaching to Senior Coordinator Guest Experience
- Address escalated guest issues or concerns
- Monitor current programs to ensure they are achieving guest engagement goals
- Work with Coordinators, Developers and Manager, Guest Programs to ensure future programs will achieve guest engagement goals
- Provide feedback to Facilitator on guest engagement skills
- Act as liaison with Exhibits team to ensure exhibits are designed to foster guest engagement and to coordinate changes to current exhibits
- Responsible for performance evaluations

Qualifications

Master's degree or equivalent; or four to ten years related experience and/or training; or equivalent combination of education and experience

Must have demonstrated successful collaboration experience and have strong team management, team performance maximization skills, negotiating skills, and project management skills. Must have ability to coach team members on guest engagement strategies, performances, and in using inquiry based methodologies

Must possess excellent verbal, written communication skills

Must be positive and be solution focused with creative problem solving skills

Must have successful experience in working with diversity of skills, professions and cultures. Must be able and willing to work weekends and holidays

How to Apply <http://www.msichicago.org/about-the-museum/jobs/opportunities/full-time/manager-guest-experiences/>

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Manager of Legal Affairs and Retail Operations

Department: Finance & Administration

Status: Full Time

Responsibilities

The Manager of Legal Affairs and Retail Operations will serve as in-house counsel to the world-renowned Museum of Science and Industry, Chicago (MSI) and report directly to the Museum Counsel & Director of Retail Operations. This position will provide legal services and support business operations to the organization as directed.

Qualifications

The Manager of Legal Affairs & Retail Operations requires superior analytical, communications, research, and writing skills and exceptionally good professional judgment developed from a varied legal practice background.

Specific qualifications include:

Juris Doctorate (JD) from an ABA accredited law school.

License to practice law in Illinois, or willingness to become licensed upon employment with the Museum. Minimum of 3-5 years' experience practicing law with substantial experience in negotiating and documenting complex business transactions (preferably as a practicing attorney in a major law firm or as in-house counsel in a corporate/association setting). As an in-house counsel, the person in this position should have expertise in a variety of business and corporate law areas, including tax, business transactions and contracts. Ability to communicate effectively and present information to a variety of contacts, including outside attorneys, senior management, public groups, and Board of Trustees. Ability to respond to legal inquiries or complaints from clients, customers, regulatory agencies, or members of the business community.

Must be highly organized, self-starting, and able to work both independently and with a team. Must have demonstrated the ability to prioritize and meet multiple, concurrent deadlines and oversee a variety of projects to successful conclusion.

Well-developed interpersonal skills are also necessary in navigating through a matrix business organization. Must be able to build and sustain excellent relationships at multiple levels internally and with various external constituencies. Will lead by example and will do what it takes to get the job done. The ideal candidate is an individual of unquestioned integrity, ethics and values; someone who can be trusted without reservation.

How to Apply <http://www.msichicago.org/about-the-museum/jobs/opportunities/full-time/manager-of-legal-affairs-and-retail-operations/>

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Account Executive

Job Location: Chicago, IL

Job Summary: The Account Executive is responsible for achieving his/her assigned sales plan by generating profitable UPS Small Package revenue growth through the development of new business and the retention of existing business within his/her territory. This position analyzes customers' current supply chain needs to create appropriate solutions and promptly respond to customers' requests.

Preferred Competencies

Applies business and industry knowledge and understands how key factors impact business strategies and customer organizations in areas such as industry trends, global business perspectives, and organizational structures and functions. Applies financial expertise by analyzing and evaluating financial data, patterns and trends to determine the financial impact of a decision on the customer and the company. Applies knowledge of customer business models and operating structures and offers logistic sales solutions that support the customer's strategic business objectives. Applies knowledge of the features and business applications of services, products and customer-facing technology offerings and solutions. Applies supply chain and logistics knowledge of the flow of materials, information, and finances involved in manufacturing and distributing products. Applies knowledge of core business and of freight structure and operations to resolve problems, make decisions and achieve business objectives

Assesses and identifies business needs and conducts customer analysis to determine customer requirements and constraints, determine the impact of products/services on customers, and identify which products, services and features to promote to current/potential customers. Builds business partnerships and develops key customer relationships to maximize account profitability. Understands the customer's business and aligns account strategies to customer goals. Conducts competitive analysis of competitor's offerings and strategies, and maintains awareness of competitive environment. Creates and develops strategies and plans for effectively managing accounts. Negotiates with others by identifying desired outcomes, organizational priorities, and appropriate strategies and concessions. Asks pertinent questions, considers alternatives, persuades others, and bargains for win-win solutions

Solicits information using information gathering techniques such as asking open and closed-ended questions, probing for details, and interviewing others to obtain additional information

Job ID: 034649995

UPS is an Equal Opportunity Employer

Apply online at <http://jobs-ups.com/chicago/package-operations/jobid4505322-account-executive-jobs>

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Package Delivery Driver

Job Location: Chicago, IL

UPS is hiring individuals to work as full-time, temporary, seasonal Package Delivery Drivers.

This is a physical, fast-paced, outdoor position that involves continual lifting, lowering and carrying packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs.

A DOT physical exam is required. Package Delivery Drivers must have excellent customer contact and driving skills, including the ability to operate a vehicle equipped with a standard (manual) transmission.

Qualified applicants must have a Non CDL Class C license.

Package Delivery drivers are expected to comply with UPS appearance guidelines and wear the company-provided uniform.

Full-time UPS employees work eight or more hours each weekday (Monday through Friday) and typically do not work on weekends or selected holidays.

This job posting includes information about the minimum qualifications (including the UPS Uniform and Personal Appearance Guidelines), locations, shifts, and operations within the locations which may consider my application.

An applicant or employee may request an exception or change to, or an accommodation of, any condition of employment (including the UPS Uniform and Personal Appearance Guidelines) because of a sincerely held religious belief or practice.

Job ID: ILJEF3

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Apply online at <http://jobs-ups.com/chicago/driver/jobid1692998-package-delivery-driver-jobs>

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Warehouse Associate II

Primary Purpose: Perform all basic PDC (Parts Distribution Center) warehouse functions such as picking, packing, checking and binning in accordance with departmental procedures and quality standards.

Overall Deliverables: This content should not be construed as an exhaustive statement of responsibilities or requirements. Employees may be required to perform other job related responsibilities in order for the department to achieve its' goals.

Responsibilities: Frequency Daily / Monthly % of Time

Pick/pack dealer orders according to assigned priorities and quality standards. Daily 40%. Unpack incoming shipments, verify and inspect contents in accordance with departmental procedures and quality standards. Daily 25%

Bin incoming parts in assigned locations in accordance with departmental procedures and quality standards. Daily 25% Participate in perpetual inventory process. Daily 5% Maintain assigned areas in good condition at all times. Adhere to all safety and security regulations. Daily 5%

Job Requirements

Requirements and Conditions: Must be able to work flexible hours/work schedule
Work Holidays when required. Work weekends when required

Education Required: (accredited school) or equivalent work experience

This job also requires the applicant's to have the following License / Certification:
Fork lift certification preferred.

Knowledge and Experience Required: Must have 0 - 2 years (total) of experience in the following: Processing: General Knowledge of processes, quality control, costs, and other techniques in order to achieve maximum efficiency.

Skills and Abilities Required: Warehouse experience preferred.

The warehouse environment can be dusty and noisy. Doors near working areas are frequently open, causing drafts and interior temperature changes. Interior floors near entrances and exits may become slippery during wet weather conditions. A warehouse associate may have to handle merchandise and working tools with sharp edges. Work gloves and safety shoes are provided by the Company. Passing forklifts emit gas fumes. Upon certification to operate a fork lift or other type of lift equipment, a warehouse associate will have to operate a piece of equipment using electric voltage.

Apply online at

http://www.careerbuilder.com/JobSeeker/Jobs/JobDetails.aspx?Job_DID=JHM6LZ6Q7CZZ8D133WK&siteid=cbindeed&ipath=EXINDsep_google_feed%2cEXGOO

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Marketing Coordinator

Department: Marketing & Public Relations

Status: Full Time

Responsibilities

The Marketing Coordinator will support the Marketing Manager with the development and execution of the Museum's advertising and marketing research programs, and lead/support marketing projects as assigned. Specifically, this individual will assist the Marketing Manager with the following:

Qualifications

Bachelor's degree (B.A.) from four-year college or university; and/or a minimum of 1-2 years of related experience/training; or equivalent combination of education and experience.

Strong ability and experience in marketing/advertising execution.

Solid project management skills with the ability to effectively prioritize workload and diligently follow through on all projects.

High degree of flexibility and the ability to change course and be imaginative and practical at the same time.

Available a minimum of 35 hours per week.

Available to work nights and weekends at off-site locations.

Excellent interpersonal and written communication skills.

Proficiency with Microsoft Office.

A reliable vehicle and valid driver's license required.

Job requires assembly of displays for outdoor festivals, as well as assembly of floats for parades, etc.

How to Apply <http://www.msichicago.org/about-the-museum/jobs/opportunities/full-time/marketing-coordinator/>

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Tractor Trailer Driver

Job Location: Chicago, IL

UPS is hiring individuals to work as full-time, temporary, seasonal Tractor-Trailer Drivers. This position involves driving a tractor-trailer unit to one or more destinations and then returning to the original domicile during the same work shift. Some work is performed outdoors.

Seasonal Tractor-Trailer Drivers typically work weekdays (Monday through Friday) and are required to meet driver appearance standards. UPS Tractor-Trailer Drivers usually begin work in the evening and finish the following morning.

Applicants must pass a DOT physical and drug test and successfully pass a UPS road test.

Qualified applicants must have a valid commercial driver's license issued in the state that you live and a doubles endorsement is desired.

Tractor-Trailer Drivers are expected to comply with UPS appearance guidelines and wear the company-provided uniform.

UPS also requires a copy of your motor vehicle record driver abstract that has been issued within the past 30 days.

This job posting includes information about the minimum qualifications (including the UPS Uniform and Personal Appearance Guidelines), locations, shifts, and operations within the locations which may consider my application.

An applicant or employee may request an exception or change to, or an accommodation of, any condition of employment (including the UPS Uniform and Personal Appearance Guidelines) because of a sincerely held religious belief or practice.

Job ID: ILJEF7

UPS is an Equal Opportunity Employer

Apply online at <http://jobs-ups.com/chicago/package-operations/jobid1693005-tractor-trailer-driver-jobs>

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Clear Channel Wants You!
Account Executive Opportunity

This job involves more than just selling spots. Clear Channel is looking for aggressive and passionate professionals who have the confidence, drive and desire to work among the best and are capable of creating marketing campaigns.

This position is directly responsible for acquiring new clients and advertisers for Clear Channel. We are looking for an energetic self-starter who is proactive in driving revenue, increasing client base and selling marketing solutions.

On a daily basis you will be expected to use your self-motivation, understanding of marketing principles and enthusiasm to prospect and develop new business leads, manage existing accounts and close deals.

Position requires a minimum of two years sales experience and a bachelor's degree. Strong communication skills both written and verbal.

Understanding of basic marketing and advertising principles. Most have a strong work ethic, great attitude and a desire for personal betterment.

Please apply at www.clearcareers.com/jobs.

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities.

Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified.

Clear Channel hires employees based on their experience, talent, and qualifications for the job.

Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is STRICTLY PROHIBITED.

Chicago Clear Channel Media + Entertainment Internship Program

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Package Handler Part Time

Job Location: Chicago, IL

UPS is hiring individuals to work as part-time Package Handlers.

This is a physical, fast-paced position that involves continual lifting, lowering and sliding packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs.

Part-time employees usually work 3 ½ - 4 hours each weekday (Monday through Friday) and typically do not work on weekends or selected holidays.

Package Handlers receive a competitive hourly rate and also an attractive benefits package.

Please note that these opportunities are part-time only working approximately 17 1/2 – 20 hours per week.

Employees can expect to take home between \$110.00 and \$150.00 each week after deductions have been taken for taxes, etc.

UPS provides an excellent employment opportunity for students.

Through the UPS Earn & Learn program, our student employees receive all the paid benefits of a great part-time job with UPS, plus outstanding education assistance of up to \$1,500 per semester / \$3,000 per year with a maximum lifetime benefit of \$15,000.

This assistance can be used for tuition, books and fees as long as you are attending an approved college, university, trade or technical school.

You will be eligible for the Earn & Learn program on your first day of work.

Job ID: ILJEF1

UPS is an Equal Opportunity Employer

Apply online at <http://jobs-ups.com/chicago/manual-labor-and-warehouse/jobid1863591-package-handler-part-time-jobs>

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Bus Servicer

Location: Elgin

Office: Revenue Services

Department: Bus Operations

Job Description:

Under the direction of the Superintendent of Maintenance, or designate, makes service calls. Services all revenue equipment and trucks.

Operates and services washrack and cleaner, as required.

Parks and spots equipment as directed. Accurately records fuel and oil dispensed at service island and bus cleaning.

Custodial and other duties as assigned or required. Empty farebox vaults, take farebox readings. Responsible for completing all required documents and reports for work performed.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Qualified candidate must be at least 21 years of age and possess or be able to obtain a valid class "B" Illinois Commercial Driver's License, knowledge of service area, knowledge of commercial service equipment, including high pressure pump, greasing units, etc., and ability to operate all Pace revenue equipment.

Candidate must be able to lift 50- 75 lbs.

The performance of these duties may be required at any time of the day and night, any day and night of the week.

Previous diesel experience and/or technical training is required. Qualified candidate must have a good work history.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=388

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Capital Construction Project Manager

Location: Arlington Heights

Office: Internal Services

Department: Capital Financing & Infrastructure

Job Description:

Under the direction of the Section Manager, Design and Construction, responsibilities include managing architectural and engineering professional services contracts and construction contracts. Writing task order project scopes for solicitation of architectural and engineering professional services, reviewing and negotiating professional services fee proposals.

Managing project documentation and contractual responsibilities during pre-design, design, construction and warranty periods. Performing quality assurance/quality control reviews for architectural and engineering design submittals. Writing construction documents for bid letting for construction.

Inspecting construction contract work in the field, ensuring that project is constructed in accordance with detailed plans and specifications.

Reviewing and negotiating contractor change order proposals. Performing all close-out tasks associated with the completion of all architectural and engineering services and construction contract work on projects assigned.

Qualifications:

Qualified candidate must have a Bachelors Degree in

Engineering and must be a licensed Professional Engineer with 10-15 years of design and construction inspection experience, including industrial maintenance, fueling, and storage facilities.

Must be proficient in Word, Excel, and AutoCAD2013. Specific experience in HVAC and building automation systems, design-build project implementation, and LEED Certification is a plus.

Most work is performed in normal office environment, but must have the ability to maneuver on a construction site.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=621

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REG/PT ASSISTANT

West Suburban Medical Center - Oak Park, Illinois

Tuesday, November 19, 2013

984666

Physical Therapy

* Licensure Required

* Experience is required

* Under the supervision of a physical therapist, performs a physical therapy treatments and provides exercise instruction/demonstration for assigned patients using the principles and practices of physical therapy in age, developmental level and diagnosis. Collaborates with the interdisciplinary team. Minimum 1 year experience required. Associate Degree as a Physical Therapist Assistant from an approved Physical Therapist Assistant program. Current Illinois license as a Physical Therapist Assistant.

Apply online at <http://jobs.westsubmc.com/jobs/924034-REG-PT-ASSISTANT.aspx>

Contract Administrator

Location: Arlington Heights

Office: Internal Services

Department: Administration

Job Description: Under the direction of the Department Manager of Administration, coordinates services and handles all contract administration work. Serves as administrator for Pace's purchasing card system. Acts as a "super user" for Pace's new energy management system. Serves as administrator for Pace's records management system. Acts as administrator of Pace's building access system. Assists in the overall facility maintenance of Pace's corporate office by coordinating space planning projects. Ensure that all Administration policies/procedures are current and accurate. In addition, performs various duties as assigned or required.

Qualifications: Must have a Bachelor's Degree and 1 to 2 years experience with contract administration, records, space planning or facilities maintenance and possess a valid Driver's License. Must be proficient in computer word processing programs and computer applications to the extent required by specific job functions, and must be prepared to write documents related to job duties using the word processing applications.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=654

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Manager

As an AMC theatre manager you'll ensure the best possible out-of-home entertainment experience available. That's what we do. We're AMC®, and we're one of the largest entertainment companies in the world. You'll be in charge of making sure the theatre runs smoothly so that every single guest enjoys the show, managing theatre associates and maintaining an environment that provides superior customer service. Sound hands on? It is.

Ensure successful daily theatre operations by executing the following fundamentals:

- Providing service that is friendly, helpful and fast
- Maintaining facilities that are clean, safe and in good repair
- Providing an experience that is comfortable, distraction-free and picture-perfect
- Serving fresh, appetizing and properly prepared food and beverages

Encourage associates to maximize their personal growth and development by:

- Guaranteeing associates meet and exceed guest-service standards
- Ensuring proper staffing in each area of the theatre
- Performing daily opening and closing operational duties
- Reviewing financial numbers on a regular basis and make operations adjustments, as necessary
- Overseeing an individual theatre department, as assigned by theatre General Manager

Pretty straightforward, huh? We think so. But we're not looking for just anyone. Do you have what it takes?

- Receptive to training and personal development
- Effective written and oral communication skills along with strong analytical skills
- Equally comfortable communicating and working with guests, supervisors, peers, subordinates or vendors
- Possess computer skills and applicable work experience

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. Especially, when you want to take charge of your career. We offer continuous training and development programs, highly competitive compensation with performance-driven bonuses and excellent benefits including free movie passes, health and 401(k) plans. If working in the entertainment world, delivering superior customer service and a fun working environment matter to you, apply online today at <https://www.amctheatres.com/careers/theatre-management/manager>. You could end up working in show business.

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Restaurant Theatre Manager

As an AMC® restaurant/theatre manager you'll ensure the best possible in-theatre dining and entertainment experience available. That's what we do. We're AMC, and we're one of the largest entertainment companies in the world. Right now we're expanding our in-theatre dining locations and need experienced restaurant managers to help run the show. You'll be in charge of making sure our in-theatre dining facilities run smoothly so that guests enjoy their food, beverages and movies. Additionally, you'll manage associates and provide superior customer service. Sound hands on? It is.

Ensure successful daily restaurant theatre operations by focusing on the fundamentals:

- Providing service that is friendly, helpful and fast
- Maintaining facilities that are clean, safe and in good repair
- Providing an experience that is comfortable, distraction-free and picture-perfect
- Serving fresh, appetizing and properly prepared food and beverages

Encourage associates to maximize their personal growth and development by:

- Guaranteeing associates meet and exceed guest-service standards
- Ensuring proper staffing in each area of the theatre
- Performing daily opening and closing operational duties
- Reviewing financial numbers on a regular basis and make operations adjustments, as necessary
- Overseeing an individual theatre department, as assigned by theatre general manager

Pretty straightforward, huh? We think so. But we're not looking for just anyone. You'll need an associate's or bachelor's degree in hospitality, culinary arts or commensurate experience. And two years experience in a restaurant that sells beer, wine and liquor, along with a willingness to obtain any necessary alcohol service and licensing requirements. Three years of experience at a national chain or restaurant group would be nice too.

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. Especially, when you want to take charge of your career. We offer continuous training and development programs, highly competitive compensation with performance-driven bonuses and excellent benefits including free movie passes, health and 401(k) plans. If working in the restaurant and entertainment world, delivering superior customer service and a fun working environment matter to you, apply online today at <https://www.amctheatres.com/careers/theatre-management/restaurant-theatre-manager>. You could end up working in show business!

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Usher

As an usher at AMC® you'll clean and maintain the auditoriums, restrooms and lobbies while controlling access to the theatre and the auditoriums. That's right. You get the legendary task of tearing tickets. You'll also assist guests by providing direction and answering questions. We'll even help you with the answers.

Right this way to your soon-to-be responsibilities:

- Make certain guest service is friendly, helpful and fast
- Maintain facilities that are clean, safe and in good repair
- Provide an experience that is comfortable, distraction-free and picture-perfect
- Control access to theatre by greeting, directing guests and tearing tickets
- Enforce ratings to keep underage guests from accessing auditoriums with adult content
- Monitor auditoriums for picture/sound quality, temperature, lighting and guest behavior
- Create a constant presence inside and outside auditoriums to deter any disruptive conduct
- Assist with crowd control and seating of guests in auditoriums
- Clean lobbies, restrooms, auditoriums and all exterior and common areas of theatre
- Change marquees, auditorium, lobby signage and poster cases
- Answer questions from guests and resolve any concerns
- Assist with other functions as instructed by the General Manager
- Uphold AMC's high standards and deliver entertaining company-wide programs

As an usher at an AMC theatre, you'll also be required to demonstrate:

- Proficient guest service, administrative and follow-up skills
- Comfortable communication and cooperation with guests, supervisors, peers, subordinates, vendors or partners
- Standing, walking, lifting, twisting and bending on a frequent basis
- Ability to present a calm demeanor that deters people from engaging in disruptive conduct while encouraging positive interaction with guests

At AMC, we live in a team-based culture where a take-charge approach exists at all levels. We expect that from you, too. We also offer continuous training and development programs, highly competitive compensation with performance-driven bonuses and excellent benefits including free movie passes and a 401(k) plan. If working in the entertainment world, delivering superior customer service and having fun matter to you, apply online today at

<https://www.amctheatres.com/careers/theatre-crew/usher>

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Merchandising Team Associate

Location: Chicago, IL

Requisition ID: 205-757677

Posting Date: 11/25/2013

Shift: Flexible

Status: Seasonal

General Purpose of Position:

As part of the sales team, the Markdown Associate will assist in the execution of merchandising and operational functions to Company Standards within a specific department. This individual will be responsible for ensuring markdowns are processed according to company policies and in a timely fashion, ensuring merchandise is properly priced, run markdown reports, provide outstanding customer service to our customers, drive the sales and profitability of the department, and safeguard company assets.

Responsibilities:

- Drive sales results through greeting and assisting customers on the sales floor and maintaining solid product knowledge
- Ensure merchandise pricing is complete and accurate
- Read, comprehend and generate all markdown reports for the store
- Assist in conducting audits of assigned areas, mark out of stocks and locate merchandise that is not priced or damaged and report to upper management as needed
- Maintain an awareness of all promotions and advertisements
- Assist in floor moves, merchandising, display maintenance, and housekeeping
- Assist in processing and replenishing merchandise and monitoring floor stock
- Aid customers in locating merchandise
- Communicate customer requests to management
- Participate in year-end inventory and cycle counts
- Assist in ringing up sales at registers and/or bagging merchandise
- Any other tasks as assigned from time to time by any member of the management team

Our ideal candidates will be self motivated, team players, who have the desire to succeed. We care about our employees, have a supportive environment that values trust and respect, offer a competitive wage an associate discount.

Burlington Coat Factory is an equal opportunity employer committed to workplace diversity. Come join our team. You're going to like it here!

Apply online at

<http://careers.burlingtoncoatfactory.com/jobs/descriptions/merchandising-team-associate-chicago-illinois-job-4111826>

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Cashiers Associate

Location: Chicago, IL
Requisition ID: 205-744766
Posting Date: 11/24/2013
Shift: Flexible
Status: Seasonal

GENERAL PURPOSE OF POSITION:

As part of the front end operations team, the Cashier is responsible for maintaining outstanding customer service as per Company standards, processing sales quickly, accurately and efficiently, cash register operations and safeguarding company assets.

FOCUS OF POSITION:

Positively demonstrate the company's Core Values by developing trust and respect among peers and

management, working in teams and partnering with others through collaborative work ethics, and driving business results by placing a high priority on detail and accuracy to successfully complete all tasks

Deliver excellent customer service and demonstrate a high degree of professionalism

RESPONSIBILITIES:

Ensure that each customer receives outstanding service by providing a friendly environment, which includes greeting and acknowledging every customer, maintaining outstanding standards, solid product knowledge and all other aspects of customer service

Maintain an awareness of all promotions and advertisements

Accurately and efficiently ring on registers and accurately maintain all cash and media at the registers

Communicate customer requests to management

Enter all media from register into the tally program

Maintain orderly appearance of register area and supplies stocked

Any other tasks as assigned from time to time by any manager

Direct Supervisor Job Requirements - Internal Use Only -

Apply online at <http://careers.burlingtoncoatfactory.com/jobs/descriptions/cashiers-associate-chicago-illinois-job-4110541>

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Customer Service Supv

Location: Chicago, IL
Requisition ID: 557-753813
Posting Date: 11/12/2013
Shift: Flexible
Status: Part Time

Bring your passion for fashion to today's Burlington Coat Factory. If you are interested in a career in retail, consider joining one of the largest off price retailers of apparel and home furnishings in the nation. We always have a large selection of quality name brand merchandise at huge savings; coats, clothing and shoes for the whole family, fashionable accessories, home decor, and everything for baby. Burlington means one-stop shopping for labels you love at prices you love even more. With more than 450 stores, we're always looking for good talent that can drive results.

GENERAL PURPOSE OF POSITION:

The Customer Service Supervisor (CSS) is responsible for ensuring the highest level of customer service throughout the store. As a leader on the customer service team, the CSS will assist in the supervision of cashiers and customer service associates. This individual will focus on improving the overall customer experience through interaction with customers on the selling floor.

FOCUS OF POSITION:

Positively demonstrate company Core Values by developing trust and respect among peers and management, working in teams and partnering with others through collaborative work ethics, and driving business results by placing a high priority on detail and accuracy to successfully complete all tasks

Deliver excellent customer service and demonstrate a high degree of professionalism

Our ideal candidates will be self motivated, team players, who have the desire to succeed. We care about our employees, have a supportive environment that values trust and respect, offer a competitive wage and benefits package that includes a generous paid time off plan, plus an associate discount, and a company matched 401(k) to name a few.

Burlington Coat Factory is an equal opportunity employer committed to workplace diversity.

Apply online at <http://careers.burlingtoncoatfactory.com/jobs/descriptions/customer-service-supv-chicago-illinois-job-4087908>

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