



**Correctional Officer / Cook County, Illinois**

Cook County Sheriff's Department  
69 W. Washington Street, Suite 1100  
Chicago, IL 60602  
Phone: 312-603-0170  
Fax: 312-603-9865  
E-mail: [sheriff.meritboard@cookcountyil.gov](mailto:sheriff.meritboard@cookcountyil.gov)  
Website: [www.cookcountysheriff.org](http://www.cookcountysheriff.org)  
Salary: \$50,950 - \$74,770  
Population: 5,194,675  
Sworn Officers: 3,500  
Application Deadline: Until Filled

2015 Cook County Sheriff's Correctional Officer Application  
<http://www.cookcountysheriff.org>

**ALL APPLICANTS MUST:**

- BE A UNITED STATES CITIZEN
- BE 21 YEARS OF AGE OR OLDER OR 20 YEARS OF AGE WITH TWO (2) YEARS OF COLLEGE CREDIT IN LAW ENFORCEMENT FROM AN ACCREDITED COLLEGE OR UNIVERSITY
- HAVE A VALID HIGH SCHOOL DIPLOMA OR G.E.D. ACCEPTABLE TO THE SHERIFF'S MERIT BOARD
- HAVE A VALID DRIVERS LICENSE ACCEPTABLE TO THE SHERIFF'S MERIT BOARD
- HAVE A VALID FIREARM OWNERS IDENTIFICATION CARD (FOID), OR BE ABLE TO OBTAIN A FOID CARD WITHIN ONE MONTH OF APPOINTMENT

Please be advised applicants will be disqualified from consideration for employment as a Cook County Correctional Officer if it is determined that the applicant has:

- Committed the deliberate omission, concealment or falsification of relevant facts from any personnel security questionnaire, personal history statement, or similar form used to conduct investigations, determine employment qualifications, etc.
- Been convicted of a felony
- Committed employment related crimes
- Sold illegal drugs
- Used illegal drugs within a specific period of time
- Acquired extensive debt or evidence of extreme financial negligence

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
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**Certified Police Officer (Part-Time) Maywood, Illinois**

Village of Maywood

40 Madison Street

Maywood, IL 60153

Phone: 708-450-6309

Fax: 708-450-6354

E-mail: [wdunbar@maywood-il.org](mailto:wdunbar@maywood-il.org)

Website: [www.maywood-il.org](http://www.maywood-il.org)

Salary: \$16.66/hour (Certified PTO with under 5 years); \$17.35/hour (Certified PTO with over 5 years)

Application Deadline: NA

Performs general duty police work in the protection of life and property while enforcing laws and ordinances. Conducts preliminary investigations of crime; perform related work as directed. Performs general duty police work in the protection of life and property while enforcing laws and ordinances. Conducts preliminary investigations of crime; perform related work as directed.

**TYPICAL QUALIFICATIONS:**

Acceptable Experience and/or Training: Successful completion of High School Degree or the equivalent is required. Higher education is desired and Spanish/Bilingual or proficiency in another language is desired. Meet the requirements of The Illinois Law Enforcement Standards and Training Board. Current valid Police Officer certification is required. Residency required within 15 miles of the Village of Maywood border and maintain residency throughout employment

The selected candidate must pass a criminal background check prior to an offer of employment and a comprehensive employee physical, including alcohol and drug tests following an offer of employment.

**SUPPLEMENTAL INFORMATION:**

Typical Disqualifiers: Felony convictions. Certain Misdemeanor convictions that could create a discredit to the policing agency. Not passing a background check, medical or other requirements as part of the hiring process. Inability to comply with any portion of this job description. Engaging in any conduct or activity that would discredit the policing agency and/or the Village or violating policies and procedures of the police department or Village of Maywood. Residency requirement.

Candidates must complete an application by applying online at: [www.maywood-il.org](http://www.maywood-il.org)

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**Dispatcher /Supervisor Paratransit/Dial-A-Ride**

Location: Elgin

Office: Revenue Services

Department: Paratransit

**Job Description:**

Under the direction of the Division Manager, or designate, will perform Paratransit Dial-a-Ride dispatcher and supervisor duties. Dispatch duties encompasses all oversight and assignment/scheduling functions including; scheduling of operators and vehicles, handling passenger incidents, and vehicle breakdowns.

Will monitor the performance of Paratransit including Trapeze and coordination of Paratransit and Call n Ride routes and Paratransit Operators as well as other performance measurements. Will operate the base radio and Trapeze coordinating pick ups and drop offs and notify proper authorities of emergencies, breakdowns, or upon Paratransit Operator's request complete, NTD, month end DAR reports. Will act as liaison with Corporate Paratransit staff.

Will maintain appropriate dispatch paperwork and answer phones and field calls. Will assist with Revenue Services projects and perform other duties as assigned or required.

**Qualifications:**

Qualified candidate must have a minimum of a high school education/GED. Must have at least five (5) years experience in transportation or equivalent. Must be 21 years of age and possess or be able to obtain a valid Class "C" Commercial Driver's License with Passenger Endorsement. Must possess good written and verbal communication skills, extensive knowledge of Paratransit service, experience in Paratransit operations, and knowledge of the service area.

Must also have supervisory ability, excellent interpersonal skills, ability to make quick, accurate decisions and be proficient in the use of computers with focus on Trapeze and Microsoft Windows. The performance of these duties may be required at any time of the day and night, and any day or night of the week. Management experience preferred. Qualified candidate must have a good attendance and work history.

Apply online at

[http://www.pacebus.com/sub/about/employment\\_detail.asp?PostingID=521](http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=521)

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## **Operations Administrator II**

Location: Chicago

Office: Revenue Services

Department: Paratransit

**Job Description:** Under the direction of the Sr. Project Manager, Chicago ADA Services this position is responsible for providing support services for the oversight of the various Pace paratransit program and/or projects. This position assists with administering all paratransit programs and/or projects including, but not limited to: Mobility Direct, Taxi Access Program, and ADA paratransit services, local dial a ride programs and local coordinated paratransit projects. This individual would be responsible for collection, review, and data documentation required by Pace from Chicago paratransit providers to ensure compliance with contractual obligations. Duties include representing Pace at meetings including, but not limited to, Chicago Department of Business and Consumer Affairs, MOPD, advocate consumer agencies, and ADA Advisory Committees. This position is responsible for the timely processing of service provider and or TAP payments to vendors and managing inquiries or issues associate with all paratransit services, including, but not limited to Chicago area ADA services, local DAR paratransit programs, Mobility Direct, Taxi Access program, and other paratransit service as they are implemented throughout the Pace service area. In addition, this position may be responsible for the adherence of policies and procedures for the purpose of quality control and compliance with federal, state, and local laws and regulations. This position processes complaints and implements the Pace no show policy, investigates incidents, passenger behavior issues and driver and or contractor staff behavioral issues. In addition, this position assists with the development of procedural and operating manuals and provides support in Paratransit daily operations.

**Qualifications:** Qualified candidate must have at least one (1) year operations experience in Paratransit or Mobility Management, or have equivalent relevant work experience. A Bachelor's Degree, and prior demand response and/or dispatching experience are preferred. Candidate should have the ability to work with numerous communities, social and municipal agencies. A good math aptitude, budget experience and accounting knowledge are also preferred. Previous experience with Microsoft Word, Excel, PowerPoint, database programs and other reporting software is required. Knowledge of Trapeze is preferred. Candidate must have excellent written and oral skills. Applicant must be able to undertake public speaking. Applicant must have a good work history and possess a current and valid drivers license. Must be able to manage traveling by vehicle within the six (6) county RTA region and access other modes of transportation to travel outside of the RTA region. This includes carrying equipment and documents needed.

Apply online at

[http://www.pacebus.com/sub/about/employment\\_detail.asp?PostingID=693](http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=693)

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### **Active Duty Police Officer Chicago, Illinois**

Security Dynamics Corp.

Website: [www.securitydynamicscorp.com](http://www.securitydynamicscorp.com)

Application Deadline: NA

Security Dynamics Corp., Chicago's premier private security and private detective agency, is seeking qualified and highly motivated active duty police officers for armed security accounts in the Chicago area.

Active duty police officers are defined in accord with Illinois law as (i) any person who by virtue of his office or public employment is vested by law with a duty to maintain public order or to make arrests for offenses, whether that duty extends to all offenses or is limited to specific offenses, or (ii) any person who, by statute, is granted and authorized to exercise powers similar to those conferred upon any peace officer employed by a law enforcement agency of this state.

Security Dynamics Corp. is an Illinois and Indiana licensed private detective and private security agency. License numbers: IL 122-001021, IL 117-001332, IL 123-000341, IL 118-000275, IN SG21000361, & IN PI21100011.

Job openings and online application available at:

[www.securitydynamicscorp.com/employment](http://www.securitydynamicscorp.com/employment)

### **Restaurant Worker**

Job Order ID Number

2418309

Company Name

Mendez McDonald's

Job Location

Chicago, IL 60656

Description

If hired, some of your responsibilities would include reporting to work on time, dressed neatly and cleanly. You would be helping us deliver friendly, accurate and fast service in a respectful, professional environment. We would want you to uphold and follow McDonald's® operational, quality and food safety standards and help make every customer feel like a valued guest.

Apply online at <https://illinoisjoblink.illinois.gov/ada/r/jobs/2418309>

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If you have what it takes to meet Fannie May's Standards, you may be interested in one of these career opportunities:

**Retail Management (Store Manager, District Manager)**  
**Entry Level Retail (Store Associate)**  
**Corporate Positions**

Our working environment attracts and retains the best people. Fannie May is an American company where employees are our biggest keys to success. Fannie May's employees are dedicated, innovative, and committed to delivering the Fannie May quality standard every day. In our shops the Fannie May quality standard means that customers receive an exquisite shopping experience every time. If you have what it takes to produce high volume sales and provide exceptional customer service, our shops may be the right place for you.

The Fannie May quality standard is also fulfilled every day by our people in the Headquarters, as they strive to ensure that our packaging, shop design, and merchandise deliver the level of excellence our customer expects from Fannie May. At our manufacturing facilities, consistent high-quality production standards are maintained under the watchful eye of our employees. In our kitchens, new formulations, flavors, and product lines are being worked on every day. These new products are designed with our customers' taste preferences in mind. We ensure this by putting new products and new chocolate pieces to the toughest test - a panel of sensory experts. This panel is made up of Fannie May employees who have the most discriminating taste.

As an employer of choice, Fannie May Confections Inc values a diverse variety of people who want to work in a fun setting. In exchange for your expertise, we offer a desirable salary and comprehensive benefits package. Fannie May Confections Inc is an equal opportunity employer. All applicants and employees are provided equal opportunity in all aspects of the employment relationship, without regard to race, religion, national origin, sex, color, sexual orientation/preference, age, disability, or status as a disabled veteran or veteran of the Vietnam Era.

**How to Apply:** If you are interested in a career at Fannie May, search our current job listings and apply online here. For part-time, full-time or seasonal positions in sales apply online here or visit our nearest Fannie May shop. To find a listing of Fannie May shops, check out our store locator.

For employment inquiries, send a cover letter and resume with salary requirements to: [hr@fanniemay.com](mailto:hr@fanniemay.com)

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**Driver - Relief Schedule - FT/Rotating Shifts\*~**

Kankakee, IL

Engineering, Manufacturing, Utilities

Position fills in for delivery drivers who are not available for their shifts (due to vacation, illness, etc.). Routes for the relief driver typically change day to day. Position delivers products to stores on an established or contingency route or via dynamic dispatch to customers including convenience and gas stores, small supermarkets, drug stores, across a wide variety of weather conditions. Drives the delivery vehicle to a location, unloads and brings products into the store. Is responsible for ongoing rotating and stocking of products on store shelves, displays, vending equipment, and in coolers.

**PRIMARY ACCOUNTABILITIES:**

- Deliver products and execute all promotions
- Service all scheduled customers by the end of shift
- Merchandise all accounts to local standards
- Follow DOT regulations
- Establish positive working relationships with primary contact at each account
- Regular, reliable, predictable attendance

**BASIC QUALIFICATIONS:**

- 21 years or older
- Valid CDL or Valid CDL Permit
- Pass the required drug test and physical capabilities test (if applicable)
- Pass the required background checks
- Pass DOT physical and DOT Road Test

**HELPFUL EXPERIENCE:**

- Operating trucks requiring a CDL license (e.g., performing basic functions like driving forwards, driving backwards, maneuvering in tight spaces, etc.)
- Merchandising products (e.g., filling shelves, building displays, making products look attractive on shelves, rotating product, cleaning shelves, or eliminating out of stocks and out of date products, etc.)
- Operating equipment (e.g., pallet jacks, hand trucks, breakdowns, etc.)

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, or disability status. PepsiCo is an equal opportunity employer. Minorities/Females/Disability/Protected Veteran/Sexual Orientation/Gender Identity

Job Ref: 5000066581310

Apply online at <http://www.pepsicojobs.com/en/job-detail?slug=5000066581310&cult=en-US>

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## **Mechanic - Production Maintenance - FT/Rotating Shifts\***

Chicago, IL

Engineering, Manufacturing, Utilities

### **BASIC QUALIFICATIONS:**

- 18 years or older
- Pass the drug test; Pass the background check
- Pass technical assessment; Knowledge of hydraulics, pneumatics, and power transmission

### **HELPFUL EXPERIENCE:**

- Experience with pneumatics/air compression (e.g., valves, cylinders, etc.).
- Experience with hydraulics/liquid compression (e.g., valves, cylinders, etc.).
- Experience with basic electrical systems (e.g., starters, fuses, contacts, relays).
- Experience with mechanical systems (e.g., gear boxes, chains, sprockets, motors, seals, bearings, etc.).
- Experience with kinematics (e.g., line speed/socket size ratios, etc.).
- Experience with PLC (e.g., industrial maintenance, computer control systems, etc.).
- Experience with electronics (e.g., level probes, flow meters, drives/VFDs, etc.).
- Experience with SERVO (e.g., intelligent/robotic motors, in-coders, etc.).
- Experience with troubleshooting (e.g., diagnostics, problem solving, etc.)
- Experience with schematics (e.g., electrical blueprints with switches, starters, maps, relays, fuses, etc.).
- Experience with product manuals (e.g., reading and applying knowledge to make repairs).
- Experience with compressors/ammonia systems (e.g., refrigeration systems).
- Experience with pumps (e.g., troubleshooting, replacing seals/motors, understanding specs, etc.).
- Experience with GOOD MANUFACTURING PRACTICES (e.g., procedures, safety, national standards such as lock-out/tag-out).
- Experience with welding (e.g., stainless/mild steel, sanitary welding).
- Experience with packaging/high speed production (e.g., bottling, consumer products, etc.).

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, or disability status. PepsiCo is an equal opportunity employer.

Minorities/Females/Disability/Protected Veteran/Sexual Orientation/Gender Identity

Job Ref: 5000048360110

Apply online at <http://www.pepsicojobs.com/en/job-detail?slug=5000048360110&cult=en-US>

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## **Food Service Sales Representative**

Chicago, IL

Sales

At PBC, employees have an Unquenchable Spirit to delight consumers with the brands they love, to improve the communities in which they live and work, and to build exciting careers. If you're looking for a company that puts a premium on leadership, teamwork and responsibility, you belong at PBC.

Job Description:

This position contributes to the success of the Pepsi Beverages Company by securing new Food Service accounts and maintaining existing accounts.

Major Tasks, Key Responsibilities and Key Accountabilities:

Manage a roster of existing food service customers

Acquire new food service accounts

Achieve food service sales volume, revenue, and profitability goals for the assigned territory

Provide superior customer service

Basic Job Qualifications: A minimum of 2 years of fact-based selling experience

Preferred Job Qualifications:

Bachelor's degree

Food Service or consumer packaged goods experience

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, or disability status.

PepsiCo is an equal opportunity employer Minorities/Females/People with Disabilities/Protected Veterans/Sexual Orientation/Gender Identity.

If you'd like more information about your EEO rights as an applicant under the law, please download the available EEO is the Law (<http://pep.jobs/eeo-poster>) & EEO is the Law Supplement (<http://pep.jobs/eeo-poster-supplement>) documents by copying and pasting the appropriate URL in the address bar of your web browser.

Job Ref: 81384BR

Apply online at <http://www.pepsicojobs.com/en/job-detail?slug=81384BR&cult=en-US>

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**Job Title: Industrial Services Hygienist**

Agency: Department of Labor  
Closing Date/Time: Mon. 11/30/15 5:00 PM Central Time  
Salary: \$4,612.00 - \$6,990.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 15-DOL-21127-91900

**Minimum Requirements:**

Requires a Bachelor's degree with coursework in industrial hygiene, environmental or public health, occupational safety and health. Requires three years of professional experience in the industrial hygiene or environmental/public health field. Requires extensive knowledge of federal and state OSHA laws, standards and regulations and extensive knowledge of industrial hygiene concepts, common industrial occupational diseases, health hazards and toxic sources; requires the ability to analyze safety and health related data and the ability to develop and present training to employers and employees. Requires the ability to maintain and operate detection and measurement equipment. Requires the ability to communicate effectively orally and in writing. Requires the possession of a valid Illinois driver's license and automobile liability insurance and the ability to travel throughout Central Illinois. Requires the ability to pass a medical evaluation to wear a negative pressure respirator and the ability to walk for extended periods of time while carrying a 15 to 30 pound load of equipment.

Work Hours & Location/Agency Contact: Hours: 8:30 - 5:00  
Work Location: 160 N. LaSalle Street, C-1300, Chicago, IL 60601

Contact: Illinois Department of Labor  
Attention: Ann Pufundt, 900 South Spring Street, Springfield, IL 62704  
Fax (217) 782-0596

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Office Associate - Opt 2**

Agency: Children & Family Services  
Closing Date/Time: Mon. 11/30/15 5:00 PM Central Time  
Salary: \$2,935.00 - \$4,065.00 monthly  
Job Type: Full-Time  
Location: DuPage County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 1513092 -133516

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direction of the supervisor, performs a variety of complex, specialized clerical support services involving case file maintenance, typing, records processing, and other office support functions.

**Minimum Requirements:**

Requires knowledge, skill and mental development equivalent to completion of high school and two years of office experience; requires the ability to type accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

Work Hours & Location/Agency Contact: Department of Children & Family Services  
800 Roosevelt Road, Building, D-10, Glen Ellyn, IL 60137  
Supervisor: Deirdra Davis

WORK HOURS: Monday - Friday 8:30AM to 5:00PM

Contact Person: Johnnie Rambo

[Johnnie.Rambo@illinois.gov](mailto:Johnnie.Rambo@illinois.gov)

Division of Licensing

1911 S. Indiana, 9th Fl, Chicago, IL 60616

Phone#: 312.328.2461 Fax: 312.328.2321

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Option 2 – Typing**

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**Job Title: Office Assistant - Opt 2**

Agency: Children & Family Services  
Closing Date/Time: Mon. 11/30/15 5:00 PM Central Time  
Salary: \$2,782.00 - \$3,781.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 1513090-133216

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under general supervision, performs a variety of difficult and responsible clerical functions to support the Licensing Processing Unit, including typing notices, filing, data entry, and mailings associated with the 385 Unit.

Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of high school and one year of related office experience; requires working knowledge of alphanumeric sequencing; of office practices, procedures and programs; of grammar, spelling and punctuation; and of basic mathematics; requires ability to follow oral and/or written instructions and to operate commonly-used manual and automated office equipment and perform routine maintenance; requires ability to type accurately at 35 wpm.

Work Hours & Location/Agency Contact: Department of Children & Family Services  
911 S. Indiana, Chicago, IL 60616, Supervisor: Angela Seanior  
Work Hours: Monday - Friday / 8:30 AM - 5:00 PM  
Contact Person: Johnnie Rambo [Johnnie.Rambo@illinois.gov](mailto:Johnnie.Rambo@illinois.gov)  
Mailing Address: DCFS - Licensing Division, 1911 S. Indiana Ave, 9th Floor,  
Chicago, IL 60616  
Phone: (312) 328-2461 / Fax: (312) 328-2321

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Office Coordinator - Opt 2**

Agency: Children & Family Services  
Closing Date/Time: Wed. 11/25/15 5:00 PM Central Time  
Salary: \$3,027.00 - \$4,223.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 1515014-156706

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under the direction of the Statewide Chief of Nursing Services, performs technical, administrative secretarial and office support functions; prepares and types confidential correspondence; gathers information as requested by administrative and supervisory staff; completes monthly reports; provides general information and assistance to office inquiries; abstracts information and supportive data; performs case file maintenance.

Minimum Requirements:  
Requires knowledge, skill, and mental development equivalent to two years of secretarial/business college or completion of high school and two years of related office experience or two years of independent business experience; requires the ability to type accurately at 30 wpm.

Work Hours & Location/Agency Contact: Frances Cunningham  
Clinical Practice & Professional Development  
JRTC, 100 W Randolph 6-100, Chicago, IL 60601  
Phone: 312-814-5987 Fax: 312-814-5986  
Email: [Frances.Cunningham@illinois.gov](mailto:Frances.Cunningham@illinois.gov)

Shift: M-F 8:30 am – 5:00 pm Days Off: Saturday & Sunday

How to Apply:  
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Social Service Program Planner Iv**

Agency: Children & Family Services  
Closing Date/Time: Mon. 11/30/15 5:00 PM Central Time  
Salary: \$5,441.00 - \$8,318.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 1560052-609487

Description of Duties/Essential Functions Benefits Supplemental Questions  
Subject to management approval, coordinates, monitors, and develops the foster care recruitment program for an assigned area, working to ensure the effective implementation of a locally focused, targeted foster home recruitment plan; conducts community presentations to facilitate foster care recruitment, some of which are scheduled after normal work hours, including weekends; provides information and support to interested families in the foster care licensing process; conducts needs assessments on an ongoing basis; develops a localized resource plan to address identified needs; provides professional assistance to casework staff regarding specialized, problematic service need cases.

Minimum Requirements:  
Requires knowledge, skill, and mental development equivalent to completion of four years of college, supplemented by a related master's degree; requires two years of progressively responsible professional experience in community organization, social service work, or in program planning and development; requires possession of a valid driver's license and ability to travel, including evening and weekend travel.

Work Hours & Location/Agency Contact: Monday-Friday 8:30 AM to 5:00 PM  
Location: DCFS, 6201 S. Emerald, Chicago, IL. 60621  
Contact: April Coats, 406 E. Monroe, Station 30, Springfield, IL. 62701  
Phone: 217-557-7430 Fax: 217-785-0395 Email: [april.coats@illinois.gov](mailto:april.coats@illinois.gov)  
\*Bids are accepted via fax, E-mail, or mail.

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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### **Overnight Merchandise Stocker**

Target - Lombard, IL

Overnight Truck Unloading Target Corporation - Lombard, IL

Target in Lombard is currently hiring Fast, Fun, and Friendly people to be a part of our team! We are looking for people to fill the following position immediately: Overnight Merchandise Stocker

Unload, move, palletize and stock cartons with speed and accuracy.

Pick up trash and boxes while stocking, backstocking and pulling. Remove pallets, trash and boxes from the sales floor before the store opens.

Scan cartons in the PUSH application to identify push, backstock, stage and special handling cartons.

Ensure food is received correctly, temperature checks are completed and product is pushed and backstocked in a timely manner.

Sort cartons to appropriate custom block pallets, ensuring to construct stable pallets while maximizing the number of cartons per pallet.

When palletizing on the unload line, assist other team members when assigned section is not receiving cartons.

Move push pallets and vehicles to the proper location on the sales floor and breakout/bowl merchandise into the appropriate aisle.

Be able to read smart schematic information on a distribution pick label to quickly and accurately stock merchandise on shelves, peg hooks and other locations.

Stock merchandise to sales floor capacity, ensuring sales floor locations are in-stock and properly zoned.

Ensure that no partial case packs are left on the backstock pallet or backstocked in locations.

Check for multiple sales floor locations to ensure merchandise is stocked accurately.

To apply, please go online to [www.target.com/careers](http://www.target.com/careers) choose the Lombard Target Store (60 Yorktown Shopping Ctr) and when completed give us a call at (630)495-9560. Feel free to stop in to our store and fill out an application at our hiring kiosk.

Job Type: Part-time

Apply online at [http://www.indeed.com/cmp/Target/jobs/Overnight-Merchandise-Stocker-642eb74cb21c1afb?sdu=QwrRXKrqZ3CNX5W-O9jEvdK026RTS55p9xmq-SEjOofdv6967bHkxbx\\_PUR3lukA9Zm9LzzMuUJrbo2uwM4TyI3wOQWor-gBEzxINMXzdlN8](http://www.indeed.com/cmp/Target/jobs/Overnight-Merchandise-Stocker-642eb74cb21c1afb?sdu=QwrRXKrqZ3CNX5W-O9jEvdK026RTS55p9xmq-SEjOofdv6967bHkxbx_PUR3lukA9Zm9LzzMuUJrbo2uwM4TyI3wOQWor-gBEzxINMXzdlN8)

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### **Warehouse Forklift Operator / Order Picker**

European Chocolate - Vernon Hills, IL

\$10 an hour

Warehouse Forklift Operator/Order Picker

Summary : Position is responsible to assemble orders for shipment to the stores; assist other staff.

#### **ESSENTIAL FUNCTIONS**

Order Picker activities : 95 percent of time

Operates order picker and forklift in and around warehouse  
Pulls product from the warehouse for shipment to the stores  
Wraps order on pallet for shipment  
Loads and unloads shipments, pallets, etc.  
Place shipments on racking systems  
Other activities: 5 percent of time

Cleaning up debris on warehouse floor  
Lifts loose or stray products  
Help production line  
Requirements

#### **ACTIVITY, KNOWLEDGE, AND SENSORY REQUIREMENTS**

Communication

Normal verbal communication

Normal written communication

Normal nonverbal communication

Must be 18 years of age or older

Average Hours Per Week: 40 hours per week

Hours Employee Must Be Available: 7:00am-3:30pm , Monday thru Friday with occasional overtime

Work environment : Warehouse is temperature controlled. 58-70 degrees

Job Type: Full-time

Salary: \$10.00 /hour

Required experience: Warehouse & Forklift: 1 year

Required education: High school or equivalent

Apply online at <http://www.indeed.com/cmp/European-Chocolate/jobs/Warehouse-Forklift-Operator-6b26d96b8943d905?q=warehouse+worker>

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### **Packer/Material Handler**

Resource Employment Solutions - Bridgeview, IL

\$9.50 an hour

PAY RATE: \$8.25/hour

AFTER 30 DAYS: \$9.25/hour

AFTER 60 DAYS: \$9.50/hour

POSITION: PACKER

JOB DESCRIPTION:

- Must be able to lift 15 lbs. on a repetitive basis.
- Must be able to work in a fast paced environment.
- Must be able to pull/push 30 to 50 lbs.
- Must be able to climb when needed.
- Must be able to twist, bend, squat, pull and push on a repetitive basis.

HOURS: 7AM-7PM - 7PM-7AM

12 HOUR ROTATING SHIFT

Apply online at <http://www.indeed.com/cmp/Resource-Employment-Solutions/jobs/Packer-Material-Handler-2fbf4ec668c540a1?q=warehouse+worker>

### **Warehouse Worker**

Middle West Distributors Inc - Chicago, IL

\$14 an hour

Be recognized for your contribution. It is your dedication, not your education that will reward you. Position open for picking and packing orders in our warehouse. We offer the ability to grow within a family workplace environment. We offer reliable employees long term employment, health insurance and retirement. We are looking for candidates open to delivery work in addition to warehouse work.

Job Type: Full-time

Salary: \$14.00 /hour

Local candidates only:

West Chicago, IL

Required education: High school or equivalent

Apply online at <http://www.indeed.com/cmp/Middle-West-Distributors-Inc/jobs/Warehouse-Worker-5c25e3d34a7b81e4?q=warehouse+worker>

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### **Shipping Associate**

The Hire Solution - Arlington Heights, IL

\$15 an hour

Full Time - Direct

Monday - Friday

2nd Shift: 3:00 pm - 12:30 am+

\$15.00 per hour

**Position Summary:** Responsible for accurately and safely shipping materials. Distributes materials, tools, equipment and products within the warehouse, ensuring accuracy and timeliness of all job functions.

**Essential Functions:** Prepares bills of lading; checks items to be shipped against work orders to ascertain that quantities, destination, and routing are correct. Sorts, counts, packages, labels, insures, unpacks, and/or logs inventory which is shipped. Inspects shipments for damages or defects; records discrepancies or damages and notifies shipping supervisor. Delivers items to loading dock and obtains authorized signatures for accepted items. Traces lost shipments and/or customer claims of lost shipments; initiates proof of delivery documents. May prepare routine reports, and file shipping records. May operate dolly, pallet jack, and/or forklift in loading and unloading supplies and equipment; may operate shrink wrap machine. Follows established departmental policies, procedures, and objectives, and continuous quality improvement objectives. Adheres to all Company safety rules, standards, and guidelines. Perform other duties as assigned.

#### **Required Knowledge, Skills, and Abilities:**

Requires strong organizational skills and attention to detail.

Must possess strong mathematical aptitude.

Must be able to prioritize multiple responsibilities and manage time effectively.

#### **Required Experience and Education:**

Must have an Associate Degree.

One year of prior warehouse experience.

Prior forklift experience preferred, but not required.

**Job Type:** Full-time

**Salary:** \$15.00 /hour

**Required experience:** warehouse: 1 year

**Required education:** Associate

Apply online at <http://www.indeed.com/cmp/The-Hire-Solution/jobs/Shipping-Associate-8b189645d897c060?q=warehouse+worker>

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**Job Title Overnight Replenishment Associate**

Requisition ID 664501BR

Business Stores - Kmart Hourly

Job Function Overnight/Off Hours

Employment Category Seasonal

Sears Req Type Hourly

Responsibilities/Skills/Experience Requirements • Ensures customer care and selling are #1 priority • Maintains and adhere to the Pricing List Corrections (PLC) schedule as set by the company • Monitors the sell through on endcaps, evaluate the sales and change out the endcaps • Maintains company standards in merchandising displays and presentations • Displays safe practices in proper lifting and the use of company required box cutters • Adheres to forklift guidelines and proper hand truck operation and monitor compliance by all team members • Completes the Counter Detail Program per the weekly schedule • Maintains customer accessibility throughout the entire store by returning shopping carts and baskets to the front of the store and keeping all areas of the sales floor and stockroom clean and free of stray merchandise • Practices effective stock rotation • Communicates with Area Merchandise Leads in the processing of "no-home" merchandise • Understand the Merchandise Claims and Control (MC&C) Policy in the processing of damaged goods in the replenishment process • Displays strong skill sets in use of the Remote Maintenance Unit (RMU). Utilizes the RMU to track merchandise in the stockroom • Follows corporate guidelines relating to Merchandise Claims and Control (MC&C) and known loss merchandise, and open/empty packages • Understands all register functions including how to process all transactions and forms of tender • Knows available training materials and stay up to date with new procedures. Use the 4-Step process to train associates: Tell, Show, Watch, and Support • Assists in building displays and has knowledge of the use of the Retail Enterprise Suite (RES) printer to properly sign end caps and displays • Assists in the process of replenishing the Distribution Center (DC) and common carrier shipments and understands the importance of verifying information on DC labels during the replenishment process • Demonstrates good use of Electronic Article Surveillance (EAS) by applying sensors on designated items and ensuring tags are deactivated as goods are sold • Replenishes and relocates merchandise on and off the sales floor • Builds and maintains ad displays • Ability to understand and follow oral and written instructions • Knowledge of store, services and locations of merchandise • Must be 18 years of age or older

Location Address: 7050 S PULASKI, C HICAGO, IL. 60629

Store/Unit: 04235 Employing Entity Kmart Corporation

EEO/EOE Footer EEO EMPLOYER

Apply online at

<https://sjobs.brassring.com/TGWebHost/jobdetails.aspx?jobId=1446210&PartnerId=455&SiteId=185&codes=IND&codes=IND>

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## **Public Area Attendant**

### Description

Lobby Attendant is responsible for maintaining all public restroom and public areas of the hotel in keeping with IHR's high standards of quality.

### Requirements

The ability to interact with guests in a courteous and friendly manner. Must be available to work flexible schedule, including weekends and holidays and all hours of the day.

Property: Hyatt The Loop Chicago  
Company: Interstate Hotels & Resorts  
Primary Location: United States-Illinois-Chicago  
Schedule: Full-Time  
Job: Housekeeping/Laundry  
Req ID: 729044

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=729044&LangID=1>

## **Retail Sales Associate**

Job Order ID Number: 2670341  
Company Name: Uniqlo  
Job Location: Chicago, IL 60611

### Description

Retail Sales Associate/Customer Service Representative: Will be responsible for assisting customers with their questions or inquiries exceeding customer expectations by listening to their needs, finding products that meet customer's request, providing in depth information about the various merchandise items customer has selected and closing the sale. Employer will conduct a drug/background check. Must be at least 18 years old.

Apply online at <https://illinoisjoblink.illinois.gov/ada/r/jobs/2670341>

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