



State Representative La Shawn K. Ford

DAILY JOB LISTINGS



Springfield Office
239-E Stratton Office Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502

Chicago Austin * Oak Park * Riverside *
North Riverside * Brookfield * Berwyn *
Proviso Township * Forest Park * La
Grange * LaGrange Park * Western Springs

10/28/18



Job Title: **Hearings Referee**
Agency: Employment Security
Closing Date/Time: Fri. 11/09/18 11:59 PM Central Time
Salary: \$5,770.00 - \$8,873.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC010**
Bid ID#: **RCRA 12191**

Under direction and subject to the acceptance by the Members of the Board, reviews the records of appeals from first-level Hearings Referees in cases involving claims for unemployment insurance benefits under the law and various Federal Employment Security statutes, and prepares legal opinions which, upon acceptance by the members of the Board, become the decisions of the Board on the appeal.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

10/28/18



Job Title: **Mental Health Technician Trainee/Mental Health Technician I**

Agency: Human Services

Closing Date/Time: Fri. 11/09/18 5:00 PM Central Time

Salary: \$2,181.00 - \$2,855.00 monthly

Job Type: Full-Time

Location: Cook County Zone 3, Illinois

Number of Vacancies: **15**

Plan/BU: **RC009**

Bid ID#: **10-72-108018-108032**

Mental Health Technician Trainee

Requires knowledge, skill and mental development equivalent to completion of high school. Requires the ability to participate in and successfully complete a comprehensive training program. Requires ability to implement training programs and procedures for individuals with developmental disabilities.

AGENCY CONTACT:

Alice M. Chambers
Human Resources Representative
114 N. Orchard Drive
Park Forest, IL 60466
Phone: 708-283-3015
Fax: 708-283-3017

10/28/18



Job Title: **Technical Advisor II**
Agency: Central Management Services
Closing Date/Time: Wed. 11/07/18 5:00 PM Central Time
Salary: \$3,528.00 - \$7,247.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **CF010**
Bid ID#: **CMS 19214**

Under general direction of the Senior Labor Relations Counsel, serves as Assistant Labor Counsel; performs technical and legal work in the areas of labor agreements and arbitration as a representative of the Department of Central Management Services; represents the State in arbitration hearings and before the Illinois Labor Relations Board; reviews resolutions and disciplinary actions; recommends administrative action on Labor Relations issues. Carries out public speaking assignments at off-site locations.

Agency Contact:

CMS Internal Personnel/HR/Hiring
401 S. Spring Street Room 414
Springfield, IL 62706
217-558-3089
217-558-5943 Fax

10/28/18



Job Title: **Maintenance Worker**
Agency: Central Management Services
Closing Date/Time: Wed. 11/07/18 5:00 PM Central Time
Salary: \$4,440.00 - \$5,920.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **HR001**
Bid ID#: **CMS 19218**

Under immediate supervision, performs a variety of routine and semiskilled grounds maintenance functions, building upkeep and janitorial work for buildings and grounds to ensure cleanliness is maintained and equipment required to upkeep the building and grounds at Michael A. Bilandic Building and other facilities within Chicago Region. Keeps equipment in good working order by making minor adjustments and repairs. Relocates, renovates and remodels offices by loading and unloading equipment and supplies and installing and removing furniture. Travels to facilities in the performance of duties. Provides guidance to seasonal/summer workers.

Agency Contact:

CMS Internal Personnel/HR/Hiring
401 S. Spring Street, Room 414
Springfield, IL 62706
217-558-3089
217-558-5943 Fax

10/28/18



Job Title: ET V Pre-Cast/Pre-Stressed Concrete Supervisor
Agency: Transportation
Closing Date/Time: Wed. 11/07/18 4:30 PM Central Time
Salary: \$5,015.00 - \$7,085.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Bid ID#: IPR#43103

This position is accountable for planning and directing those activities that ensure that the pre-cast and pre-stressed concrete material produced and incorporated throughout the district are acceptable for use in highway improvement projects. Pre-cast and pre-stressed concrete producer sources are located within District One, Southern Wisconsin, and Northern Indiana are all under the jurisdiction of this position.

Technical Applications [PM1080 rev 6/1/17](#)****must be received** by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by **Wednesday, November 7, 2018**, 4:30 p.m. Please include address, daytime phone and position for which applying if not already listed on application. Applicants will be notified in writing to schedule interviews.

10/28/18



Job Title: **Social Services Career Trainee**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,305.00 - \$4,731.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Bid ID#: **K-HCD Continuous**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field of social sciences.

Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

10/28/18



Job Title: **Child Protection Specialist - Opt SS**
Agency: Children & Family Services
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **0**
Plan/BU: **RC062**
Bid ID#: **Cook Inv. 2017 (Bilingual)**

The college or university issuing a bachelor's or master's degree must be accredited, and the degree program in social work must be approved by the Council on Social Work Education.

Tracey Hardrick
Bureau of Operations
2020 W. Roosevelt, 2th Floor
Chicago, Illinois 60608
Phone: 312-814-3775
Fax: 312-814-1224
Email: Tracey.Hardrick@illinois.gov

10/28/18



Job Title: **Human Services Caseworker - Opt SS**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,891.00 - \$5,797.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Bid ID#: **J-HCD Continuous**

Under direction, performs professional casework activities in providing public assistance services available from DHS as well as auxiliary state, local and federal programs. Explains eligibility criteria and requirements for public assistance programs.

Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

10/28/18



Job Title: **Juvenile Justice Specialist Intern - Upward Mobility**
Agency: Juvenile Justice
Salary: \$3,994.00 - \$5,867.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **00**
Bid ID#: **DJJ27-09 Continuous**

Under immediate supervision and subsequently under direct supervision for a period of twelve months, receives formal classroom instruction and on the job training, while performing beginning level professional duties. Assist in the supervision of the daily activities of youth; Interacts with youth

Applicants should complete the electronic applicant data form at the link provided below; applications will only be accepted on-line. Questions can be directed to Marna.Goodman@illinois.gov, Chief of Professional Development and Training.

10/28/18



Job Title: **Social Services Career Trainee**
Agency: Human Services
Closing Date/Time: Continuous
Salary: \$3,305.00 - \$4,731.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: **1**
Bid ID#: **K-HCD Continuous**

Under direct supervision, receives on the job training for a period for six to twelve months to develop the knowledge, understanding and practical skills needed to manage a public assistance caseload such as Aid to Families with Dependent Children including earned income cases, Medical Assistance No Grant (MANG) including spend down cases, Aid to the Aged, Blind, and Disabled (AABD), Group Care, Food Stamps or other cases

Work hours: 8:30 am – 5:00 pm
DHS, HCD, Family Community Resource Centers Statewide
For a list of local office addresses
[DHS, HCD, Family Community Resource Centers](#)

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

10/28/18



Job Title: **Juvenile Justice Specialist Intern - Upward Mobility**
Agency: Juvenile Justice
Salary: \$3,994.00 - \$5,867.00 monthly
Job Type: Full-Time
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Number of Vacancies: **00**
Bid ID#: **DJJ27-09 Continuous**

Under immediate supervision and subsequently under direct supervision for a period of twelve months, receives formal classroom instruction and on the job training, while performing beginning level professional duties. Assist in the supervision of the daily activities of youth; Interacts with youth

Illinois Department of Juvenile Justice
217-557-1030 x3008

10/28/18



Job Title: **Corrections Nurse Trainee**
Agency: Corrections
Salary: \$4,617.00 - \$6,314.00 monthly
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: **6**
Plan/BU: **RC023**
Bid ID#: **IDOC29-82-17-1108**

Requires graduation from an approved nursing education program resulting in an associate or diploma degree in nursing or a bachelor's degree in nursing. Requires licensure as a registered nurse in the State of Illinois. Requires current cardiopulmonary resuscitation certification. Requires elementary knowledge of diversified professional nursing principles, concepts and practices.

Robert Huck
Public Safety Shared Services Center
1301 Concordia Ct.
Springfield, IL 62702
217-557-6010 ext. 4217
217-782-8916 – Fax

10/28/18



Job Title: **Veterans Nursing Assistant - Certified (Upward Mobility Target Title)**
Agency: **Veterans Affairs**
Closing Date/Time: **Continuous**
Salary: **\$3,116.00 - \$3,964.00 monthly**
Job Type: **Full-Time**
Location: **Adams County, Illinois**
Number of Vacancies: **1**
Plan/BU: **RC009**
Bid ID#: **34-30-13-Cont. 5**

10/28/18



Job Title: **Vice President, Healthcare Finance**
Agency: Illinois Finance Authority *
Closing Date/Time: Thu. 10/25/18 9:00 AM Central Time
Salary: Negotiable
Job Type: Exempt
Location: Cook County, Illinois
Number of Vacancies: **1**
Bid ID#: **00003**

Detailed information on Healthcare can be found on our website under Programs and Public Access – Board Documents (see board summary reports, board meeting minutes and the IFA tax-Exempt Conduit Transactions Committee minutes).

160 N. LaSalle, Suite S-1000
Chicago, Illinois 60601
312-651-1300

10/28/18



Job Title: **Technical Advisor II**
Agency: Criminal Justice Information Authority
Closing Date/Time: Thu. 11/01/18 5:00 PM Central Time
Salary: \$4,873.00 - \$7,392.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC010**
Bid ID#: **CJIA 45252-12-2018**

This position drafts legal grant boiler agreements, interagency agreements, users agreements, proposed bills, amendments, resolutions, rules and regulations. Reviews grant agreements prior to execution to ensure legal compliance and completion; collaborates with staff to create funding priorities and plans, and to develop specific notices of funding opportunities. Reviews grant applications to determine proposal allowability under the funding opportunity and relevant rules and regulations; plans, evaluates, develops and validates program, standards, policies and procedures and assists staff in their implementation; conducts legal research and writing for legislative analyses and review of state and federal laws. Provides legal technical assistance and advice to criminal justice agencies and members of the public. Consults with and advises other officials and members of the public regarding the application of laws and regulations.

This position is located at the Illinois Criminal Justice Information Authority at 300 W. Adams, Suite 200, Chicago, Illinois 60606. The position is a full-time position which is 37.5 hours per week.

Agency Contact: Zina Smith, Associate Human Resources Director

10/28/18



Job Title: **Storekeeper I**
Agency: Human Services
Closing Date/Time: Wed. 10/31/18 5:00 PM Central Time
Salary: \$3,420.00 - \$4,818.00 monthly
\$41,040.00 - \$57,816.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC014**
Bid ID#: **10-10-107983**

Under general direction, maintains inventory of office commodities; prepares commodity orders for shipment to other points; checks each shipment received for correct quantity and acceptable quality; allocates storage space and bins; maintains clerical records of transactions; prepares requisitions; reorders commodities.

Bureau of Employee Services
Kelly Kindred
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

10/28/18



Job Title: **State Police Evidence Technician II**
Agency: State Police
Closing Date/Time: Fri. 11/02/18 4:00 PM Central Time
Salary: \$3,498.00 - \$5,063.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC028**
Bid ID#: **21-31-ISP18-180**

Under direct supervision, receives Criminalistics cases. Performs evidence handling processes associated with Criminalistics evidence such as receiving, storing, distributing, collecting, and packaging and returning evidence to law enforcement agencies. Enters data into a case tracking computer. Performs preliminary Criminalistics processing procedures which may involve equipment used in forensic latent print analysis, weapons, ammunition, and precision measuring instruments such as analytical balances, stereo microscopes, digital imaging equipment, and darkroom equipment. Prepares reagents and equipment used by the Criminalistics Section. Provides testimony in criminal trials.

Agency Contact:
Robert Huck
Public Safety Shared Services Center
1301 Concordia Ct.
Springfield, IL 62702
217-557-6010 ext. 4217

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

10/28/18



Job Title: **Special Assistant to Associate Director of Workforce Development - Non-Code**

Agency: Human Services

Closing Date/Time: Wed. 10/31/18 5:00 PM Central Time

Salary: \$3,116.00 - \$9,765.00 monthly

Job Type: Exempt

Location: Cook County, Illinois

Number of Vacancies: **1**

Bid ID#: **PSC 19-055**

This position will provide leadership support to the Associate Director of Workforce Development within the Division of Family and Community Services. As leadership support, this position will be assisting with the development of programs, policies, partnerships and strategies that would support clients' ability to become economically self sufficient. Additionally, it will represent the Depart/Director/Secretary at various meetings including committees, work groups and advisory council. This position will also assist the Associate Director in work with Division/DHS fiscal and budget staff in expenditure reporting and budget development.

Applications should be emailed to:

Javon Gregoire
Chief of Staff
Office of the Director
Javon.Gregoire@Illinois.gov

10/28/18



Job Title: Residential Services Supervisor (Upward Mobility Target Title)

Agency: Human Services

Closing Date/Time: Thu. 11/01/18 5:00 PM Central Time

Salary: \$3,792.00 - \$5,601.00 monthly
\$45,504.00 - \$67,212.00 annually

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 8

Plan/BU: RC062

Bid ID#: 10-72-108034-41

Under general direction on an assigned shift and an assigned home in a 24 hour operated facility, supervises, coordinates. schedules, assigns and reviews the work of direct care personnel in the provision of non- professional services, programs and activities for individuals' served who are developmentally disabled

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

10/28/18



Job Title: Residential Services Supervisor (Upward Mobility Target Title)
Agency: Human Services
Closing Date/Time: Thu. 11/01/18 5:00 PM Central Time
Salary: \$3,792.00 - \$5,601.00 monthly
\$45,504.00 - \$67,212.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 9
Plan/BU: RC062
Bid ID#: 10-72-108042-50

Under general direction on an assigned shift and an assigned home in a 24 hour operated facility, supervises, coordinates, schedules, assigns and reviews the work of direct care personnel in the provision of non- professional services, programs and activities for individuals' served who are developmentally disabled

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

JRTC Suite 4-500 100 W. Randolph Chicago IL, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>

10/28/18



Job Title: Residential Services Supervisor (Upward Mobility Target Title)
Agency: Human Services
Closing Date/Time: Thu. 11/01/18 5:00 PM Central Time
Salary: \$3,792.00 - \$5,601.00 monthly
\$45,504.00 - \$67,212.00 annually
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 8
Plan/BU: RC062
Bid ID#: 10-72-108051-58

Under general direction on an assigned shift and an assigned home in a 24 hour operated facility, supervises, coordinates, schedules, assigns and reviews the work of direct care personnel in the provision of non- professional services, programs and activities for individuals' served who are developmentally disabled

Contact Info:
Bureau of Employee Services
Andrew Reagan
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

10/28/18



Job Title: Security Officer (Upward Mobility Target Title)
Agency: Human Services
Closing Date/Time: Fri. 11/02/18 4:00 PM Central Time
Salary: \$3,492.00 - \$5,141.00 monthly
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: 1
Plan/BU: RC029
Bid ID#: 10-81-106359

Under general supervision, on an assigned shift, performs safety and protection duties at the Elgin Mental Health Center; enforces regulations and controls, responds to disturbances, intervenes with combative individuals, assists unit and program staff in restoring order and in the handling of combative/aggressive patients

Human Resource Office
Elgin Mental Health Center
750 S State St.
Elgin, IL 60123
Phone: 847-742-1040, Ext 2095

**Bid Forms and Applications can be mailed to the address above OR
Faxed to: 847-429-4933**

10/28/18



CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center

100 W. Randolph, Suite 3-300

Chicago, IL 60601-3220

(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible
Schedule Testing Check in time for tests - clerical and non-clerical is anytime
between 8:00 a.m. - 1:30 p.m.

JRTC Suite 4-500 100 W. Randolph Chicago Il, 60601-3219

Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO
WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS

Jobs Found at: <https://www.illinois.gov/cms/Pages/default.aspx>