



Job Title: Sports Anchor/Reporter

Job Number 17843BR

Business Segment Broadcast Operations

Sub-Business NBCUOTS - WMAQ

Posting Category TV Content & Production

Qualifications/Requirements

- Minimum of 3 years television news experience covering Sports as TV Reporter and Anchor
- BA or BS in Journalism, Communications or related field
- Must be able to travel, work longer hours with short notice and work varied schedules during the week and weekends when necessary.
- This is an AFTRA-union represented position. Union membership will be required upon hire if not currently a member.

Eligibility Requirements:

- Interested candidates must submit a resume/CV online to be considered for this position.
- Must be willing to work in Chicago, IL
- Must have unrestricted work authorization to work in the United States
- Must be 18 years of age
- Must be willing to submit to background investigation.

Desired Characteristics

- Very knowledgeable of all Chicago sports teams and personnel.
- Ability to proudly represent the station at community events as an emcee or participant when requested
- Looking for strong speech skills to communicate and present effectively on-air during live broadcasts and breaking news situations.
- Excellent News writing skills
- Should be able to ad-lib effortlessly in various types of situations; individually as well as with co-anchors.
- Excellent interviewing skills for newsgathering.
- Able to handle working efficiently under the pressure of intense deadlines on a regular basis.
- Excellent computer skills and ability to work with a variety of computer graphics applications for News as well as MS applications.
- Work well and productively within a strong team environment.

Apply online at <http://www.nbcchicago.com/> and click careers

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Job Title Sales Account Executive - WMAQ

Job Number 17752BR

Business Segment Broadcast Operations

Sub-Business NBCUOTS - WMAQ

Posting Category Sales

Qualifications/Requirements

- Minimum 4 years of experience in media sales including prospecting new clients and negotiating business
- Bachelor's degree
- Ability to work a flexible schedule and be available some evening hours as needed for client events
- Must have a valid driver's license and a vehicle for transportation to and from client locations within the Chicagoland market
- Ability to create impressive sales presentations with expert knowledge of MS Word, Excel and PowerPoint

ELIGIBILITY QUALIFICATIONS:

- Interested candidates must submit a resume/CV through www.nbcunicareers.com to be considered an applicant
- Must be willing to submit to a background investigation.

- Must be 18 years or greater
- Must have unrestricted work authorization to work in United States.
- Must be willing to work in Chicago, IL.

Desired Characteristics

- Demonstrated sales problem-solving skills
- Exceptional sales presentation, negotiating and marketing skills

- Outstanding communication skills, both written and oral
- Demonstrates the ability to set goals, create and execute on actions and sales plans
- Knowledge of WideOrbit
- Excellent interpersonal and client relation skills

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Job Title: Information Systems Analyst I - Opt C

Agency: Human Services

Closing Date/Time: Thu. 10/16/14 4:59 PM Central Time

Salary: \$5,262.00 - \$7,305.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: RC063

Bid ID#: 10/79-14/13

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to four years of college with course work in computer sciences or directly related fields. Requires one year experience and working knowledge and experience in programs used at the hospital and by MIS. Requires knowledge of setting up a database system and ability to troubleshoot hardware and software problems. Requires knowledge of setting up a database system and ability to troubleshoot hardware and software problems. Requires good oral and written communication skills to conduct training for users on hospital and MIS applications; requires ability to communicate and management staff and provide documentation for computer programs.

Work Hours & Location/Agency Contact: Monday-Friday 7am-3pm

CONTACT INFORMATION:

Summer Doxie / Human Resource Office

Chicago Read Mental Health Center 4200 N. Oak Park Avenue Chicago, IL 60634

fax 773-794-5583

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option C - Client Services

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Customer Service - Automotive Tire Industry

Rubber Inc. Chicago, IL 10/1/2014

JOB REQUIREMENTS

Duties include, but are not limited to:

Processing of sales orders. Answer general customer service phone calls.

Maintain quality relationships with both vendors and customers.

Aid all Rubber Inc. outside sales representatives in their sales efforts.

Maintain high level of knowledge on our various products.

Qualifications should include:

3-5 year's experience in related industry

High School diploma or equivalent

Exceptional communication and presentation skills

Ability to build and foster professional relationships

Display professional appearance and demeanor

Excellent computer skills

Knowledge of basic math computation

Highly organized and detail oriented

Strong Work ethic

Experience with MS Word, Excel, and Outlook

Rubber Inc. offers an excellent benefits package, including health, dental, life and 401K.

No phone calls, please.

Rubber Inc. is an Equal Opportunity Employer.

Other Pay Excellent benefit package

Employment Type Full-Time

Job Type Customer Service, Automotive, Distribution - Shipping

Education High School

Experience At least 3 year(s)

Manages Others No

Industry Automotive - Motor Vehicles - Parts

Required Travel Negligible

Apply online at

http://www.careerbuilder.com/jobseeker/jobs/jobdetails.aspx?sc_cmp1=js_jrp_jobclick&APath=2.21.0.0.0&job_did=JHN81L6Q31VSJ46RTDW&showNewJDP=yes&IPath=ILGV0H

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Job Title Account Executive

Auto req ID 18846BR
Job Type Full Time
CBS Business Unit CBS Radio
Station WBBM-AM
Market Chicago
Location IL-Chicago

Purpose of Position: To provide a high-quality sales effort in prospecting, cold calling, developing, and maintaining new business sponsorship revenue directly at the client/advertiser level for the WBBM Chicago Bears & Chicago Cubs Radio Networks & the WSCR Chicago White Sox Radio Network, in order to assure annual sales goals are exceeded.

Principals Duties and Responsibilities:

Must be able to prospect, cold call and schedule face-to-face meetings with high-level marketing executives consistently on a weekly basis. Must be able to conduct a thorough needs analysis followed by a customized, creative, solutions based sponsorship proposal. Must be available to entertain clients and prospects at Cubs home games. Responsible for assuring client invoices are paid in a timely manner. Conduct oneself with the highest degree of integrity and ethics.

Knowledge and Skill Requirements:

Previous sales experience in radio or other broadcast medium preferred.
Sports marketing and/or sponsorship sales experience strongly preferred.
Must have a strong passion for sports. Ideal candidate must be energetic, aggressive, persuasive, personable, and self-motivated. Strong communication and presentation skills a must. Proficient with Microsoft Office, including Word, Power Point, Excel and Outlook. Must have excellent time management skills.
Must be extremely organized and detail orientated. Must be a creative thinker
Must be proficient with digital/web capabilities.
Four Year Bachelor's Degree is required.

EEO Statement

Equal Opportunity Employer Minorities/Women/Veterans/Disabled

Apply online at

https://sjobs.brassring.com/1033/ASP/TG/cim_jobdetail.asp?SID=^BF20oepgNRYIRE9hwg8qr5OIALOEV5KiXVQoERBERZB3GX/gg22bInsl2IXNYNuC&jobId=482358&type=search&JobReqLang=1&recordstart=1&JobSiteId=5129&JobSiteInfo=482358_5129&GQId=0

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Quality Assurance Technician

Talent Area : Quality and Engineering

Location : Alsip, IL, USA

Requisition Number : 00026684

Full or Part Time : Regular Employee FT

Position Description

Responsible for conducting qualitative and quantitative testing of raw materials and finished goods.

- Conduct qualitative and quantitative testing of beverages, syrups, and raw materials throughout the entire production process.
- Analyze syrup beverage and/or water attributes.
- Audit container rinsers, air blowers, filters, and coders to ensure proper operations.
- Conduct package quality inspection and quality audits and isolate product that does not meet standards.
- Receive and test CO2 and all raw materials prior to production process.
- Maintain highest possible housekeeping standards to prevent microbial contamination.
- High school diploma or GED required.
- Bachelor's degree in science related field preferred.
- 1 - 3 years prior production/manufacturing experience OR 2+ years relevant lab technician experience.
- Food/beverage industry experience a plus.
- Demonstrated attention to detail and accuracy.
- Strong analytical skills.
- Ability to read, write, and keep records.
- Good computer skills including literacy with Excel and Word.
- Familiarity with lab safety and handling of hazardous materials.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/quality-assurance-technician-alsip-illinois-job-1-4806191>

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Driver Merchandiser - Alsip, IL

Talent Area : Transportation/Driver

Location : Alsip, IL, USA

Requisition Number : HV041117

Full or Part Time : Regular Employee FT

Position Description

Responsible for driving and delivery of pre-ordered product to assigned accounts and for rotating and stocking product.

- Check accuracy and stability of the load.
- Deliver products to customers.
- Merchandise, display and rotate products according to company standards.
- Invoice and collect monies due.
- Pick up company property.
- Secure company assets.
- Ensure compliance with regulatory and company policies and procedures.
- Settle all accounts daily.
- High School diploma or GED preferred.
- 1-3 years of general work experience required.
- 1+ years of commercial driving experience preferred.
- Local delivery experience preferred.
- Prior grocery store and/or consumer products experience a plus.
- Ability to operate a two or four wheel dolly.
- Familiarity with DOT regulations.
- Ability to work with minimal supervision.
- Valid Class A CDL license required.
- Driving record within MVR policy guidelines required.
- Must have the ability to repetitively lift, pull and push 50+ pounds, reach above head height, stand, walk, kneel, bend and reach.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/driver-merchandiser-alsipil-alsip-illinois-job-1-4805922>

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Maintenance Planner - Hourly

Talent Area : Manufacturing/Production Operations

Location : Alsip, IL, USA

Requisition Number : 00026393

Full or Part Time : Regular Employee FT

Position Description

The Maintenance Planner orders maintenance parts and materials, manages Maintenance Inventory and oversees the plant preventative maintenance program and the maintenance parts room.

Maintain and execute the plant Preventative Maintenance program.
Organize, distribute and audit all work orders to maximize plant efficiency and minimize production down time.

Ensure appropriate inventory levels in the maintenance parts room.
Track all purchase orders to meet monthly budgets; assist Plant Maintenance Manager in the budgeting process through monthly reporting and review.
Lead and provide direction to the Maintenance Clerk/Parts Expeditor / Clerk.
Purchase required Maintenance parts and materials needed through EBP, P-Card, Xign or Purchase Orders.

Oversee and assist where required maintenance of SAP PM/Maximo database for plant.
Arrange for disposal of hazardous chemicals.
Coordinate annual inspections of all plant equipment.
Manage Maintenance inventory system.
Provide leadership and participate in internal and external inventory audits.
Must be able to work with mechanics on the production floor to gain parts information.
Must be flexible to work outside normal working hours when needed.

High school diploma, GED, or equivalent experience required.
Vocational or associate degrees preferred.
Computer and database application skills preferred
Three years parts ordering / inventory management/related maintenance experience is required

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/maintenance-planner-hourly-alsip-illinois-job-1-4791352>

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Transport Driver

Talent Area : Transportation/Driver

Location : Alsip, IL, USA

Requisition Number : HV040326

Full or Part Time : Regular Employee FT

Position Description:

Responsible for moving trailers across lots during loading and related functions.

- Conducts a daily check of trailers for raw materials and full goods in addition to assessing for empty trailers and others that need to be relocated or loaded.
- Properly stores trailers not being used.
- Maintains proper order of customer pick up trailers brought to the docks.
- Ensure a complete and accurate list of trailers brought in and moved to the docks.
- Ensure that all trailers brought to the docks have their wheels chocked.
- Reports problems or damages that occur.

Position Requirements: - High School diploma or GED preferred.

- 0 - 3 year of general work experience required.
- 1+ year prior warehouse/stocking/fork-lift experience preferred.
- Previous experience within high-speed industrial environment a plus.
- Ability to operate a manual / powered pallet jack or lift product.
- Demonstrated attention to detail.
- Fork-lift certification is required
- Must be able to repetitively lift up to 60lbs
- CDL Class A required if transporting product on public roads.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/transport-driver-alsip-illinois-job-1-4774935>

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Manufacturing Production Supervisor

Talent Area : Manufacturing/Production Operations

Location : Alsip, IL, USA

Requisition Number : 00026056

Full or Part Time : Regular Employee FT

Position Description

- Lead entire off-shift operations while delivering key performance indicators (safety, quality, cost and service).
- Manage production, warehouse, quality and Maintenance teams.
- Staff, train, evaluate and develop team members.

- Manage within labor and OPEX budget.
- Monitors the production process, makes periodic checks and adjusts equipment or work practices according to standard operating procedures.

- Ensures equipment in the area assigned is in working order and that working conditions are safe at all times.
- Verify the readiness of the production line at start-up and supervise change overs.
- Manage overall package and product quality to ensure all standards and specifications are maintained.

- Bachelor's degree or equivalent experience; Engineering degree preferred.
- Production/manufacturing or warehouse experience preferred.
- 2 + years supervising or leading teams a plus

- Knowledge of Lean Six Sigma - Manufacturing or other Organizational Effectiveness practices; TPM; and Kaizen Training
- Strong familiarity with overall Manufacturing environment roles: QA; Sanitation; Maintenance
- Requires experience managing people and performance metrics.
- Strong computer and database application skills.
- Flexibility to work any shift when needed

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/manufacturing-production-supervisor-alsip-illinois-job-1-4771871>

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Accounts Payable Clerk

Department: Accounting

Status: Full Time

This individual will process all invoices for payment in a timely and accurate manner as well as provide service to external and internal customers with courtesy and professionalism. This individual will perform a variety of functions related to the processing and monitoring of invoices, verifying invoices for appropriate documentation and approval prior to payment, researching and resolving invoice discrepancies, and managing vendor requests.

Responsibilities

This individual will process all invoices for payment in a timely and accurate manner. Also, provide service to external and internal customers with courtesy and professionalism. Responsibilities include, but are not limited to, the following:
Review all invoices for payment terms, discounts, address changes, etc.
Compare invoices with purchase orders and/or receipts.
Run AP checks weekly. Scan invoices and checks into OptiView Document Management.
Run various AP reports. Answer vendor and department questions. Track problem invoices and research discrepancies. Assist with year-end accruals. Assist with annual audit. Assist with month-end close. Assist with special projects as needed.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

High school diploma or equivalent; with one to three months of related experience and/or training; or equivalent combination of education and experience.

Ability to write simple instructions, short correspondence and memos.

Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees.

Must have accounting/finance department experience.

Knowledge of Great Plains Accounting software; Database software; OptiView Document Management software; Internet software; and Microsoft Office software.

Experience inputting journal entries or financial data into financial system.

Must be detail-oriented, accurate and have good analytical and organizational skills.

How to Apply <http://www.msichicago.org/about-the-museum/jobs/opportunities/full-time/accounts-payable-clerk/>

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Coordinator, Floor Development

Department: Guest Experiences

Status: Full Time

Responsibilities

This individual will coordinate, develop and implement education-based presentations, current news demonstrations, activities, events and guest experiences. Could include, but is not limited to visitor, community, and school audiences:

Research, develop and implement floor development presentations and curricula in accordance with the Education and Guest Experiences Division.

Review existing content material, strategies, and research/evaluation to make recommendations and implement approved modifications.

Continually monitor floor development activity or event for quality assurance and relevance to applicable state and national education standards.

Partner and collaborate with staff, volunteers, and guest experiences team to determine program methodology.

Facilitate meetings with staff, volunteers, and guest experiences team.

Train staff, volunteers and interns on program content, interpretative strategies and best practices. Develop and maintain detailed program development and implementation project plans. Coordinate with all necessary museum divisions to develop facilitated experiences. Coordinate programs and interview special guests.

Communicate and collaborate with internal staff and external partners regarding program logistics. Act as liaison with HR, Volunteer Office, Education and other MSI departments. Compile financial reports and maintain program budgets.

Track and report program attendance.

Maintain program documents, including photographs, anecdotal evidence and progress.

Assist with other guest programs as assigned.

Required qualifications are as follows:

Bachelor's degree in science or education; and three to five years of related experience and/or training; or equivalent combination of education and experience.

Theatre training or experience is critical. Computer design experience is a plus.

Prior informal teaching and curriculum development experience required.

Excellent verbal and written communication skills.

Strong project management skills. Evidence of proactive problem solving skills.

Evidence of creative and innovative thinking.

Additional experience that is recommended: Bilingual ability is a plus.

How to Apply <http://www.msichicago.org/about-the-museum/jobs/opportunities/full-time/coordinator-floor-development/>

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Inventory Control Assistant

Talent Area : Warehouse Operations

Location : Alsip, IL, USA

Requisition Number : 00025863

Full or Part Time : Regular Employee FT

Position Description: Responsible for warehouse inventory maintenance and reconciliation on a daily basis. - Count all full goods and raw materials in the warehouse on a daily basis, manually or using a handheld scanner. - Research and reconcile daily inventory variances. - Reconcile the daily, monthly, and annual inventory to the SAP computer system. - Identify and report close dated product.

High school diploma or GED required. - Associate's degree preferred. - 0-3 years warehouse/inventory experience required. - Prior auditing experience preferred. - Strong computer and database skills. - Strong math skills. - Ability to read and follow directions. - Ability to work with minimal supervision. - Forklift certification is preferred. We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/inventory-control-assistant-alsip-illinois-job-1-4744276>

Swagger Needs office worker

Swagger

5050 S Prairie Ave Chicago, IL., Grand Boulevard

Job Description

Swagger has underwent numerous changes during the past two years, closing its doors for the past year to allow for renovation and major changes in ownership and management. During its previous times of operation the establishment made great strides to bringing quality entertainment into less desirable neighborhood. Since then renovation and development has sprung up in the community all around Swagger which sparked the entire community to see a dramatic increase pride and culture appreciation, this we are really proud of, this time Swagger will bring a form of entertainment that will staple Chicago as the place to be: Join us on this mission

Requirements & Skills

Must be 21 and able to work nights and weekends and love people

Apply online at <http://www.shiftgig.com/job/chicago/il/receptionist-job-openings-at-swagger-8455823>

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OPTOMETRIC TECHNICIAN

Job Code : 4880

Division : America's Best Contacts & Eyeglasses

Location : 5507, Chicago IL US

Job Type : Full Time

Career Level : Entry Level

Education : High School or equivalent

Bi-Lingual Optometric Technician

Ensuring our customers have the best experience is a priority. An Optometric Technician is directly responsible for providing quality customer service while performing necessary pre-screening exams/testing. A successful candidate will be self-motivated, organized and detail-oriented with an ability to multitask while working in a fast-paced environment. This position requires a lot of teamwork and provides a great opportunity to join a growing and successful company.

The ideal candidates will possess:

- Must obtain certification according to Company guidelines within 1 year of accepting position
- Previous retail experience preferred but not required
- Effective interpersonal skills
- Excellent customer service skills
- Ability to learn optical knowledge
- Ability to stand for extended periods of time that may average 6-8 hours
- Accurately transcribe words and numbers

Responsibilities:

- Perform duties in such a manner as not to jeopardize the safety and health of themselves, fellow- associates, customers, the public, or the environment
- Perform exam pre-screening
- Complete referral forms and follow-up paperwork as required
- Order and maintain supplies and pharmaceuticals needed by doctors
- Maintain a professional atmosphere and appearance of doctor's exam lane and pre-test room
- Ensure equipment (both Doctor's and pre-test) is properly maintained
- Participate in regularly scheduled mandatory communication meetings to keep informed of changes in the store and corporate policies
- Meet and/or exceeds pre-established NVI goals
- Coordinate the delivery of eyewear products to customers according to NVI guidelines

No Phone Calls, Please. NVI is an Affirmative Action Employer EEO/M/F/Disability/Vets

To submit your resume for this job, go online to

<https://nationalvision.tms.hrdepartment.com/jobs/4880/OPTOMETRIC-TECHNICIAN>

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Maintenance Tech III—Plumber/Stationary Engineer

Department: Facilities & Operations

Status: Full Time

The Plumber/Stationary Engineer will be responsible for assembling, installing and repairing pipes, fittings, and fixtures of heating, water, and drainage systems, along with operating and maintaining stationary engines and mechanical equipment such as steam engines, air compressors, generators, motors, turbines, and steam boilers, to provide utilities such as light, heat, or power for buildings and industrial processes.

Qualifications

Associates degree (A.A.) or equivalent from two-year college or technical school. and five years of related experience and/or training; or equivalent combination of education an experience. Must have a City of Chicago Stationary Engineers license or be able to get one within 60 days of their start date.

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, blue prints, and procedure manuals.

Ability to write routine reports and correspondence.

Ability to speak effectively before groups of employees of the organization.

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

While performing the duties of this job, the employee:

- is regularly required to use hands to finger, handle, or feel and talk or hear.
- is frequently required to stand, walk, and reach with hands and arms.
- is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. —must occasionally lift and/or move up to 50 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

While performing the duties of this job, the employee:

- is frequently exposed to moving mechanical parts and risk of electrical shock.
- is occasionally exposed to wet and/or humid conditions; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; and vibration.

The noise level in the work environment is usually moderate.

How to Apply » <http://www.msichicago.org/about-the-museum/jobs/opportunities/full-time/maintenance-tech-iii-plumberstationary-engineer/>

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Maintenance Mechanic

Talent Area: Manufacturing/Production Operations

Location: Alsip, IL, USA

Requisition Number: 00024541

Full or Part Time: Regular Employee FT

Position Description

Responsible for troubleshooting and providing immediate preventative and corrective maintenance support to production lines and facilitating change-over.

- Troubleshoot equipment problems and perform immediate repairs and preventative maintenance on equipment.
- Overhaul and install new equipment. - Rebuild and fabricate parts.

- Perform facility maintenance and maintain clean and safe work area.
- Generate parts request to ensure adequate inventory.

- Generate and complete work orders as assigned.
- Perform equipment change-overs and production line set ups.

- Refrigeration/HVAC Trade or Vocational certification preferred.
- 0-5 years of industrial maintenance experience required.

- 1+ years of mechanical/electrical experience preferred.
- Prior diagnostic/troubleshooting and preventative maintenance experience preferred.

- Previous experience within high-speed industrial environment.
- Demonstrated mechanical and technical aptitude.
- Basic computer skills.

- Ability to follow manufacturers specifications and schematics.
- Programmable Logic Control (PLC) knowledge preferred.
- May be required to supply hand tools.

We are an Equal Opportunity Employer and do not discriminate against applicants due to race, ethnicity, gender, veteran status, or on the basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/maintenance-mechanic-alsip-illinois-job-1-4571462>

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Auto Mechanic Helper / Oil and Tire Technician

Job Description As an oil and tire technician you will perform basic, non-mechanical preventative maintenance on our auto rental fleet vehicles such as oil, fluid and tire changes.

You may also be asked to assist our more experienced auto mechanics with more complicated repairs. This is an excellent learning opportunity for someone looking to expand upon their natural automotive or mechanical abilities.

Requirements

- High school diploma or equivalent •Minimum of 6 months of automotive maintenance experience or recent auto tech school degree
- Valid driver's license and a good driving record •Must be willing and able to work a flexible schedule including nights, weekends and holidays
- Ability to perform day-to-day physical tasks involving moderately demanding work including: standing, kneeling, crawling, turning, and pushing or lifting moderately heavy objects.

Compensation & Benefits: We provide a full-time or part-time schedule, hourly base pay. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D; and 401K Savings Plan. You will also be eligible for our ASE reimbursement program to assist in your professional development as an auto mechanic. A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process.

Avis Budget Group is an EEO Employer Minorities / Females / Protected Veterans / Disabled

Job Title: Auto Mechanic Helper
Requisition Number: 210205
City: Chicago
State: IL
Country: US

Apply online at <http://avisbudgetgroup.jobs/chicago-il/auto-mechanic-helper/72556F1057B04E4F88765C89FC5E739E/job/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
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Culinary Conservation Coordinator

Location: Chicago, IL Education:

Experience: Salary: Unspecified

FLSA Status: Exempt

Hours: FULL-TIME

Position Summary:

Champions the day-to-day execution of Shedd's Right Bite sustainable seafood program and other culinary conservation efforts. Executes industry and consumer education and outreach; builds strategic partnerships to advance GLS goals; serves as resident sustainable seafood expert at the Aquarium; supports communication and collaboration with other departments and stakeholders.

Qualifications:

Education:

- Culinary Arts or Bachelor's degree required, preferably in the areas of fisheries science, biology, environmental science, conservation, or education.

Experience:

At least 3 years of successful experience with program coordination, public outreach and presentation delivery. Culinary industry experience a plus.

Special Skills:

Demonstrated ability to handle large workload in a fast-paced, high- energy department. Excellent communication skills and a talent for planning and delivering educational activities. Proficient with Microsoft Office suite. Aware of current, local, national and international conservation issues, with the ability to effectively and clearly communicate them to various audiences. Skilled home cooks, preferred.

Poised, articulate professional with diplomacy, a sense of humor, a positive attitude, and charisma. Driven, highly organized self-starter. Confident, outgoing, and enjoys socializing with diverse audiences. Appreciation for and strong attention to detail. Passionate about the environment. A lifelong learner. Foodies preferred.

Must be able to work flexible hours including frequent nights, weekends and early mornings, as necessary, and walk/stand/sit for extended periods of time, both indoors and outdoors. Must be comfortable working outdoors in all weather. Position requires consumption of seafood and shellfish. Position requires frequent travel. Must have valid driver's license. Must be able to do moderate lifting to transport equipment and material to sites.

Apply online at <https://www.adpselect.com/act/app/public/jsp/job/list.jsf>

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Conservation Communications Specialist

Location: Chicago, IL

Experience: Salary: Unspecified

FLSA Status: Exempt

Hours: FULL-TIME

Position Summary:

Works directly with EAC leadership to fulfill the variety of GLS content needs and implement daily public relations tactics to position Shedd Aquarium as a leading conservation, research, education and sustainability organization in North America, with a special focus on the Great Lakes region.

Qualifications: Education: Bachelor's degree in a communications, environmental science or education-related field preferred.

Experience: Minimum 2 years of experience in communications related to conservation, sustainability and/or education

Special Skills:

Excellent writing, editing, verbal and organizational skills required. Demonstrated ability to tell compelling stories in a variety of formats to a wide range of audiences including, but not limited to, social media, web, print media, grant proposals and reports, annual reports, etc. Must possess a high level of decision-making ability; good planning, problem-solving skills; understand complementary relationship between external and internal communications; perform well under pressure, juggle multiple tasks simultaneously. Must know word processing and be computer literate. Must be available 24/7 via cell phone (with exception of scheduled vacations.)

Positive attitude and supportive to colleagues in a team based environment necessary. Interest in conservation, zoo/aquarium, non-profit, cultural institutions and strong desire to excel in this industry. Ability to handle confidential information, maintain composure, be flexible and perform under pressure. Demonstrated love for adventure, exploration and storytelling. Interact with staff and the public in a consistently honest, friendly and positive manner.

Must be able to work flexible hours including frequent nights, weekends and early mornings, as necessary, and walk/stand/sit for extended periods of time, both indoors and outdoors. Must be comfortable working outdoors in all weather. Position requires handling live animals. Position requires frequent travel. Must have valid driver's license. Must be able to do moderate lifting to transport equipment and material to sites.

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Part-time PM Beverage Server Assistant (Busser)-M/X Lounge

Description

At Hyatt, we believe our guests select Hyatt because of our caring and attentive associates who are focused on providing efficient service and meaningful experiences. The Hyatt Regency McCormick Place is currently seeking a Part-time Beverage Server Assistant for M/X Lounge.

This person is responsible for assisting the cocktail server in serving the guest. This person must have:

Good communication skills

Ability to lift, pull and push moderate weight.

Applicants **MUST** be at least 21 years old due to alcohol serving requirements.

This is a fast pace position with continual customer contact.

Qualifications

Good communication skills

Ability to lift, pull and push moderate weight.

Applicants **MUST** be at least 21 years old due to alcohol serving requirements.

Property: Hyatt Regency McCormick Place

Company: Hyatt Hotel Properties

Primary Location: United States-Illinois-Chicago

Pay Basis: Hourly US Dollar (USD)

Job Level: Hourly/Entry Level Employee

Job: Food and Beverage/Culinary

Job Category: Bars/Restaurants/Outlets

Req ID: CHI006467

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=CHI006467&LangID=1>

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