



## **Bus Driver in Chicago Illinois United States**

Celebrating Your Drive for Excellence

Avis Budget Group operates two of the most recognized brands in the global vehicle rental industry through Avis Rent a Car System, LLC (Avis) and Budget Rent A Car System, Inc. (Budget). We offer a challenging and rewarding career with unlimited growth potential.

In our Bus Driver position, you will be our front line to our customers assisting them with commuting safely to both the rental location and the Airport Terminal while maintaining high quality and service standards. As one of our Bus Drivers you will interact directly with customers to determine what location the customer needs to go to and assists them in arriving safely. This position requires a proven track record of successful customer service experience and a clean driving record. In exchange, we can offer you a competitive hourly rate, paid training, and comprehensive benefits.

Most schedules for new employees include evenings, holidays and weekends.

- \* High school diploma or GED
- \* Minimum of 1 year of successful Class B bus driving and customer service experience.
- \* Must be at least 18 years of age
- \* Must possess a valid Medical Certification Card
- \* Flexibility - Due to the nature of our business, this role will require you to work flexible schedules including nights, weekends, overnights and holidays that may frequently change so flexibility is a must!
- \* A valid driver's license is required for all positions

Avis Budget Group is an EEO/AA Employer

Employee Type: Full Time

Required Experience: 1 Year

Category: Transportation

Career Level: Experienced (Non-Manager)

Required Education: High School/GED

City: Chicago

State: Illinois

Zip Code: 60632

Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/bus-driver/42770406/job/>

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### **Account Manager in Chicago Illinois United States**

Our teams of Account Managers/Business Development Managers are responsible for targeting and acquiring corporate headquartered business within their assigned geography, while maintaining and growing an existing customer base of Mid-market Corporate accounts already contracted with us. The Account Manager/Business Development Manager is the face of our company to our corporate customers and needs to be able to effectively represent and promote the Avis and Budget brands, products and services to C-level contacts, Travel Managers, and Procurement departments. This is a business development role that is best suited to individuals with a "hunter/gatherer" profile; someone who gets job satisfaction from over-achieving commercial targets and excels at consultative selling. We are seeking "sellers" that want to achieve the highest level of success and are focused on building a career with our company.

Benefits \* We provide a competitive salary as well as bonus potential

\* In addition to comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D and 401K Savings Plan (with company match of 6%). \* Sales employees are eligible for a fleet car (inclusive of insurance and gas) and will be provided with a company owned laptop and cell phone.

Requirements \* Bachelors degree, plus a minimum of two (2) years successful outside sales/account management (utilizing direct sales techniques) required \* o In lieu of a bachelor's degree, candidate must have a high school diploma/GED, as well as six (6) years additional sales experience to be considered minimally qualified \* Willingness to travel overnight for business required. Based on geographic location the percent of overnight travel will vary \* Candidate must have a valid driver's license

Professional Development: Avis Budget Group recognizes its people to be its most valuable asset, so we are committed to your professional and personal development and individual success. We offer a comprehensive array of employee support and training programs to help you broaden your skills, enhance your talents and achieve continuous improvement within your field.

Employee Type: Full Time

Required Experience: 2 Years

Career Level: Manager (Manager/Supervisor of Staff)

Required Education: 4 Year

City: Chicago State: Illinois Zip Code: 60666 Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/account-manager/41958845/job/>

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### **Airport Manager in Chicago Illinois United States**

Responsibilities and essential job functions included, but are not limited to:

- \* Manage and monitor productivity of all operational activities and personnel at an airport facility.
- \* Ensure staff is properly trained, motivated and coached relative to each product offered, sales and operation processes.
- \* Hire, supervise, develop, motivate and evaluate the performance of staff.
- \* Implement HR policies in the area of discipline, discharge, motivation and performance in a consistent and fair manner.
- \* Establish, communicate, monitor and update objectives for staff consistent with Company goals and objectives.
- \* Plan and implement staffing schedules based on business demands and transaction levels.
- \* Ensure customer complaints are handled and resolved in a timely, effective manner.
- \* Provide statistical information to management relating to transaction and revenue projections, comparisons to past results, share of market, salary and wages, manpower usage, etc.

Qualifications: \* Associates Degree \* Two years operations, sales or in person customer service experience \* 1 year management experience. (Years of experience will increase accordingly based on airport assignment)

The Successful Candidate must be willing to and/or possess the following: \* General business knowledge to successfully operate an airport location. \* Strong organizational and analytical skills to track all appropriate operational measures and analyze operational performance results. \* Strong communication skills. \* Ability to interact with both internal and external customers at all levels. \* Ability to manage and motivate staff in a team environment. \* Creative problem solving skills. \* Valid driver's license and good driving record. \* Ability to work a flexible schedule (including days, nights and/or weekends).

We offer a competitive salary, use of a company car plus gas and excellent benefits including dental, medical, tuition reimbursement, 401K and more.

Avis Budget Group is proud to be an Equal Opportunity Employer (M/F/D/V)

Employee Type: Full Time  
Required Experience: 1 Year  
Category: General Business  
Career Level: Manager (Manager/Supervisor of Staff)  
Required Education: 2 Year  
City: Chicago  
State: Illinois  
Zip Code: 60666  
Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/airport-manager/32879772/job/>

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## **Courtesy Bus Driver in Chicago Illinois United States**

In our Courtesy Bus Driver position you will transport customers to and from the airport terminal and the rental facility safely. You will greet and assist customers with their inquiries and luggage. Inquire whether a customer is a Preferred or a FastBreak member and announce the arrival of a Chairman customer. Communicate stops and other information over an intercom system. Conduct pre and post-trip inspections and log daily work hours in DOT books. You must have excellent communication skills to be able to announce arrival and departure statements using an intercom system.

### **COURTESY DRIVER REQUIREMENTS:**

- \* Must be 18 years of age or older
- \* High school diploma or equivalent or preferred
- \* Minimum of 1 year customer service experience.
- \* At least one year of commercial driving experience preferred
- \* CDL class A or B license with P endorsement (as mandated by state and location) with good driving history
- \* Valid DOT Medical Certificate
- \* Excellent interpersonal and communication skills
- \* Must be able to work various shifts including weekends, evenings, and holidays
- \* Ability to maintain and project professional behaviors towards customers and associates
- \* Ability to work outdoors in all types of weather conditions
- \* Ability to Stand, Walk, Bend, Sit for up to 8 hours and lift and/or carry a minimum of 50 pounds

Avis Budget Group is an EEO/AA Employer

Employee Type: Full Time

Required Experience: 1 Year

Category: Transportation

Career Level: Experienced (Non-Manager)

Required Education: High School/GED

City: Chicago

State: Illinois

Zip Code: 60666

Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/courtesy-bus-driver/29660314/job/>

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### **Operations Manager Trainee in Chicago, IL in Chicago Illinois United States**

As an Operations Manager Trainee you will be responsible for influencing customer satisfaction, increasing revenue and overseeing operational effectiveness and quality. You will supervise shift personnel and ensure operational success and financial profitability.

#### How it Works

As an "Operations Manager Trainee" you will spend a period of time rotating through the various key functions and areas of responsibility assigned to an Operations Manager including: Operations (on and off airport), Fleet Distribution and Maintenance, Customer Loyalty, Quality Assurance, Sales, and Administration.

Requirements: \* Experience providing high quality customer service (or ability to do so)  
\* Good decision making skills \* Ability to build loyalty with both internal and external customers \* Valid driver's license and good driving record \* Must work flexible schedules (evenings, holidays, overnight shifts) \* Willingness and ability to pass drug screen and background check \* Bachelor's Degree is preferred

Benefits We Provide You \* A share of the success – Competitive Base Salary and Bonus Potential \* Upward Mobility – Career Advancement Opportunities and Training to get you there \* Use of a company vehicle - Including Gas and Insurance  
\* Outstanding Benefits Package – 401K, Medical, Dental, Paid Vacation, Tuition Reimbursement, Various Discounts

Avis Budget Group is an EEO/AA Employer

Candidates must meet all basic qualifications and submit a complete application to be considered for this position. Successful completion of interviews, pre-employment drug screen and background check will be required.

Employee Type: Full Time

Required Experience: None Selected

Category: Management

Career Level: Manager (Manager/Supervisor of Staff)

Required Education: None Selected

City: Chicago

State: Illinois

Zip Code: 60666

Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/operations-manager-trainee-in-chicago-il/24903188/job/>

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### **Rental Sales Associate in Chicago Illinois United States**

Successful Full Time Rental Sales Associates in this location have the opportunity to earn \$90,000 annually! As a Rental Sales Associate, you will assist customers with their vehicle rental to ensure a positive customer experience, while also promoting our additional products and services. The ideal candidate for this position is energetic, motivated by money, has a passion for customer service and enjoys working in a fast-paced environment.

Compensation & Benefits: We provide a flexible full-time or part-time schedule, hourly base pay PLUS an extremely lucrative commission/incentive/bonus plan. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D and 401K Savings Plan. Some of the programs and services we provide include: \* Free tobacco cessation courses (including nicotine replacement supplies) \* Customized nutritional coaching \* Fitness center discount program \* Healthy weight loss nutrition solutions \* One-on-one active lifestyle coaching \* Trusted, on-line health information available 24/7 \* Free flu shots Excellence is rewarded at every level.

Rental Sales Associate Requirements: \* At least 6 months of experience in a role where sales and/or customer service were key elements of your duties \* Ability to handle high-pressure sales and service situations in a calm and collected manner \* Willing to work various shifts including nights, weekends, and holidays \* Basic computer skills in order to enter information into our database \* Willing to complete pre-employment testing, drug screen, and background check

In order to be considered for this outstanding opportunity, you must be sales driven, self-motivated, personable, dependable, and willing to work shifts that may include evenings, weekends, and holidays. Avis Budget Group is an equal opportunity employer, and is committed to ensuring diversity in our workforce.

Employee Type: Full Time  
Required Experience: 0-1 Years  
Category: Sales  
Career Level: Experienced (Non-Manager)  
Required Education: High School/GED  
City: Chicago  
State: Illinois  
Zip Code: 60638  
Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/rental-sales-associate/23304444/job/>

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### **Vehicle Return Associate in Chicago Illinois United States**

Our goal is to provide "Best in Class" customer care and to foster life-long customer relationships. That is why we strive to make every customer experience one that leaves a lasting impression. We handle each customer interaction with the utmost professionalism, courtesy and responsiveness.

Your passion for helping customers with their needs - whether it is directing customers as they return their rental car ensuring a smooth and safe traffic flow, assisting customers remove their valuables from the rental vehicle, expediting the conclusion of their vehicle rental experience or simply helping them feel valued while they wait - makes you an important part of our Avis Budget Group Team.

In this position, you would work outdoors, for your entire work shift, greeting customers as they return their rental car to our lot. If you are motivated and dependable with a proven track record of success in a customer care environment, then we can put your career on the map.

To begin, you will need the following: \* High school diploma \* At least 1 year of prior Customer Service experience \* Good communication skills \* Flexibility - Due to the nature of our business, this role will require you to work flexible schedules including nights, weekends, overnights and holidays that may frequently change so flexibility is a must! \* Willingness to learn and help others \* Motivation and dependability  
We provide you: \* Competitive pay \* Medical, Dental, Vision & 401K  
\* Full training to learn the business and enhance your professional skills  
\* Paid vacations, car rental discounts & much more!

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process. Avis Budget Group is an EEO/AA Employer

Employee Type: Full Time  
Required Experience: 1 Year  
Category: Customer Service  
Career Level: Experienced (Non-Manager)  
Required Education: High School/GED  
City: Chicago  
State: Illinois  
Zip Code: 60638  
Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/vehicle-return-associate/23304445/job/>

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### **Storage Facility Housekeeper**

U-Haul Moving Centers  
U-Haul Moving & Storage of Lincoln Park  
1200 W Fullerton Ave  
CHICAGO , IL

#### Description:

Responsible for cleaning storage units, hallways, restrooms, elevator and other areas of the facility. Will sweep, vacuum and mop.

Must empty waste cans and remove trash to designated trash bins.

Responsible for maintaining/stocking cleaning supply inventory records and request new supplies as needed.

Prior cleaning service or custodial experience is preferred.

#### Work Status:

Moonlighter/Part-Time

#### Hours Needed:

(These hours may change based on business needs)

Sun - 6am to 9pm

Mon - 6am to 9pm

Tue - 6am to 9pm

Wed - NA

Thu - NA

Fri - NA

Sat - NA

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=125455&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=125455&mode=)

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### **Customer Service Representative**

U-Haul Moving Centers  
U-Haul Moving & Storage of Lincoln Park  
1200 W Fullerton Ave  
CHICAGO , IL

#### Description:

Are you interested in becoming a moonlighter? Are you looking for another job to supplement your income? If so, U-Haul is the right place for you! Moonlighters are important and valued members of the U-Haul Team because they help us meet our customers' needs – which are significantly greater on evenings, weekends and holidays – with skilled, talented people who will provide excellent customer service.

Whether your "regular" job is a full-time or part-time position at another company, being in the military, going to school or being a stay-at-home parent, the flexible schedules available at U-Haul will make it possible for you to join our team. We have a variety of positions available for moonlighters and the flexible schedules we offer provide many options.

As a Customer Service Representative perform various duties including:

- Levels inspection.- Clean rental equipment.- Dispense propane.
- Maintain the facility and lot in a clean condition.
- Serve customers in person and on the telephone.
- Use the computer to prepare rental contracts and invoices.

Requirements: A valid driver's license and maintain a good driving record. Ability to maintain good housekeeping practices in the work area and comply with all safety rules and procedures.

Work Status: Moonlighter

Hours Needed: (These hours may change based on business needs)

Sun - 6am to 8pm  
Mon - 6am to 9pm  
Tue - 6am to 9pm  
Wed - 6am to 9pm  
Thu - 6am to 9pm  
Fri - 6am to 9pm  
Sat - 6am to 9pm

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=125225&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=125225&mode=)

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**Detail Specialist**

U-Haul Repair Facilities  
*Forest Park Shop*  
*FOREST PARK, IL*

Description:

We are looking for a Detail Specialist to ensure that trucks, trailers and other equipment are thoroughly cleaned inside and out.

This person will apply protective dressings to vinyl and rubber surfaces, clean inside and outside of truck cabs and van boxes, clean mirrors and windows, and make sure all equipment is "customer ready."

Work Status:

Moonlighter/Part-Time

Hours Needed:

(These hours may change based on business needs)

Sun - NA

Mon - 6am to 3pm

Tue - 6am to 3pm

Wed - 6am to 3pm

Thu - 6am to 3pm

Fri - 6am to 3pm

Sat - NA

Apply online at <http://www.uhaul.com/>

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### **Facility Maintenance Technician**

U-Haul Regional Marketing Offices  
Uhc Chicago S & Sw Suburbs  
11855 S Cicero Ave  
ALSIP, IL

#### Description:

Maintain and repair U-HAUL® facilities including moving centers, storage centers and other U-Haul buildings.

Perform duties including plumbing, carpentry, masonry, electrical, and repair or maintenance of central heating and air conditioning systems.

Responsible for all routine roof and signage inspections.

Position requires a valid driver's license and maintain a good driving record to operate motor vehicles with both types of transmission (automatic or standard).

#### Work Status:

Full-Time

#### Hours Needed:

(These hours may change based on business needs)

Sun - NA

Mon - 8am to 5pm

Tue - 8am to 5pm

Wed - 8am to 5pm

Thu - 8am to 5pm

Fri - 8am to 5pm

Sat - NA

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=123833&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=123833&mode=)

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**Reservation Manager**

U-Haul Regional Marketing Offices  
Uhc Chicago S & Sw Suburbs  
11855 S Cicero Ave  
ALSIP, IL

**Description:**

Direct incoming U-Haul equipment to dealerships and moving centers to fill every confirmed reservation.

Assist in controlling rental equipment inventories within the assigned marketing company geographic area to balance customer requirements with rental equipment supply.

Monitor current competitor rates and maintain inventory records. Update, review and audit reports which indicate equipment inventory levels, etc.

**Work Status:**

Moonlighter

**Hours Needed:**

(These hours may change based on business needs)

Sun - 9am to 5pm

Mon - 10am to 6pm

Tue - 10am to 6pm

Wed - 10am to 6pm

Thu - 10am to 6pm

Fri - 10am to 6pm

Sat - 10am to 6pm

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=125661&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=125661&mode=)

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### **Storage Customer Service Representative**

U-Haul Storage Facilities  
U-Haul Moving & Storage of Markham  
16643 Kedzie Ave  
MARKHAM, IL

#### Description:

Are you interested in becoming a moonlighter? Are you looking for another job to supplement your income? If so, U-Haul is the right place for you! Moonlighters are important and valued members of the U-Haul Team because they help us meet our customers' needs – which are significantly greater on evenings, weekends and holidays – with skilled, talented people who will provide excellent customer service.

Whether your "regular" job is a full-time or part-time position at another company, being in the military, going to school or being a stay-at-home parent, the flexible schedules available at U-Haul will make it possible for you to join our team. We have a variety of positions available for moonlighters and the flexible schedules we offer provide many options.

As a Customer Service Representative perform various duties including:

- Levels inspection.
- Clean rental equipment.
- Dispense propane.
- Maintain the facility and lot in a clean condition.
- Serve customers in person and on the telephone.
- Use the computer to prepare rental contracts and invoices.

Requirements: A valid driver's license and maintain a good driving record. Ability to maintain good housekeeping practices in the work area and comply with all safety rules and procedures.

Work Status: Moonlighter

Hours Needed: (These hours may change based on business needs)

Sun - 9am to 5pm

Mon - NA

Tue - NA

Wed - 12pm to 7pm

Thu - NA

Fri - 3pm to 8pm

Sat - 7am to 7pm

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=126076&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=126076&mode=)

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**Hitch Professional**

U-Haul Moving Centers  
U-Haul of Des Plaines  
1560 Mt Prospect Rd  
DES PLAINES, IL

**Description:**

Be familiar with and able to recommend, sell, and install complete towing packages according to manufacturers' specifications while using good mechanical practices.

Position requires a valid driver's license and maintain a good driving record to operate motor vehicles with both types of transmission (automatic or standard).

**Work Status:**  
Moonlighter

**Hours Needed:**  
(These hours may change based on business needs)

Sun - 8am to 5pm

Mon - 4pm to 7pm

Tue - NA

Wed - NA

Thu - NA

Fri - 4pm to 8pm

Sat - 1pm to 7pm

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=89284&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=89284&mode=)

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**RETAIL SALES / CUSTOMER SERVICE - CICERO , IL - \$9.50 / HR + BONUS-134341**

**JOB DESCRIPTION**

If you enjoy customer service and sales and wish to leave behind long weekends and evening hours, then a Property Manager position is for you.

**Qualifications**

Successful candidates come from a variety of customer-centered, selling environments including retail, restaurant, fast food and more. All have common knowledge, skills and abilities which include:

- Minimum one (1) year of Customer Service and/or Sales experience
- Energetic, outgoing, customer oriented personality
  
- Strong communication, interpersonal and problem resolution skills
- Enjoys and easily operates independently or as part of a small team
  
- Detail oriented with strong organizational and time management skills
- Some knowledge of computers in a windows environment
  
- Valid driver's license with access to reliable transportation used during the work day
- Willingness to work in multiple locations
  
- Can work any day of the week from 9:30am to 6pm any day of the week, possibly including weekends and holidays
  
- Ability and willingness to perform light cleaning and maintenance such as sweeping, mopping, wiping windows, etc...
- Willing to submit to a pre-employment background check and drug test

If this all sounds like the right fit for you, we want to hear from you today! Please apply on line to be considered.

Apply online at <https://publicstorage.taleo.net/careersection/2/jobdetail.ftl>

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**DISTRICT MANAGER - CHICAGOLAND AREA - \$75K + \$16K FIRST YEAR BONUS-140022**

\$75,000 Annual Starting Salary \$4,000 Guaranteed Quarterly Bonuses First Year!  
\$32,000 Bonus Potential Second Year!  
Participation in Company Stock Program after Two Years of Tenure!  
Opportunity for Growth and Advancement!

**RESPONSIBILITIES**

- Recruit, hire, coach and retain an engaged team of property managers through demonstrating initiative and leading by example.
- Ensure that team members demonstrate sales-focused and customer-centric behaviors when interacting with our customers.
- Provide a welcoming environment to customers through effective facility maintenance and labor and vendor management.
- Respond to customer inquiries in a timely manner and address their concerns quickly.
- Identify and celebrate operational successes, as well as develop and implement plans to address opportunities.
- Manage payroll, repair and maintenance and expense budgets and P&L statements.
- Conduct regular property audits, ensuring properties are safe and meet all company operational standards.
- Manage delinquent tenant process, including coaching teams to reduce delinquency rates and improve customer retention.
- Communicate effectively with employees, colleagues and customers.

**Qualifications**

- Demonstrated leadership competency in building, developing and retaining high-performing teams of hourly, nonexempt employees.
- Record of top tier performance as compared to peers and/or industry standards.
- Passion for sales and customer service excellence.
- Ability to monitor and control payroll and expenses.
- Exceptional communication, organization and time management skills.
- Working knowledge of Microsoft Excel, Word, PowerPoint and Outlook.
- Bachelor's Degree preferred but not required.

**Job District Manager**

Primary Location: Illinois-Chicago-City Central/Near North Side-Downtown Chicago  
Other Locations: Illinois-Chicago-City Southeast Side-Southeast Side of City, Illinois-Chicago-Lake County-Waukegan, Illinois-Chicago-Far West Suburban-Naperville  
Schedule Full-time

Apply online at <https://publicstorage.taleo.net/careersection/2/jobdetail.ftl>

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**Assistant Director of Park Services Job ID: 1290**

Closing Date: 01/24/2014

Professional/Assistant Dir of Park Services

Date Posted: 1/10/2014

Location: Central Administration - REVENUE

Date Available: 01/10/2014

Level: 4534

**CHARACTERISTICS OF THE CLASS:**

Under direction, assists the Director in the management of the department. Performs related duties as required.

**EXAMPLES OF DUTIES:**

Assists in developing and monitoring the budget. Monitors the performance of outside contractors. Works with the Director to identify opportunities to increase revenue and improve services. Prepares reports on the status of the department. Assists in the selection of contractors and oversees the administration of contracts. Ensures compliance to contracts. Together with the Director, serves as a liaison to contractors. Interfaces with those who have applied for and taken out permits and park patrons. Oversees and monitors customer satisfaction and resolves customer concerns and issues.

**DESIRABLE MINIMUM QUALIFICATIONS:**

**Training and Experience:**

Bachelors Degree in Business Administration, Public Administration, Marketing or related field supplemented by three years experience managing varied operations; or an equivalent combination of education and experience is required.

**Knowledge, Skills and Abilities:**

Knowledge of organization management principles and practices. Ability to prepare and monitor budgets. Effective communication skills both written and oral. Supervisory skills. Knowledge of the principles of effective marketing, publicity, advertising, policies, and government relations. Ability to plan, organize and effectively present ideas and concepts both in writing and verbally. Ability to establish and maintain effective working and public relations. Skill in assimilating information from a variety of sources. Good management skills. Skill in the practice of marketing.

\$49,088 - \$70,564

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**Activities Instructor (Windy City Hoops) Job ID: 1184**

Closing Date: 04/01/2014

Recreation/Activities Instructor (H)

Date Posted: 10/17/2013

Location: DISTRICTWIDE

The Windy City Hoops program will provide a safe environment for 12 to 17 year olds to play season-long tournaments against their peers, learn the value of teamwork, and build leadership skills.

Candidates in this position will be expected to work evenings (5-10pm) on Thursdays, Fridays and Saturdays for up to one year.

**CHARACTERISTICS OF THE CLASS:**

Under general supervision, plans, promotes, organizes, conducts and provides instruction in a specialized athletic, recreation or leisure activity including, but not limited to tennis, aerobics, yoga, boxing, sailing and skating. Conducts classes, controls specialized equipment and recruits volunteers. Performs other related duties as assigned.

**DESIRABLE MINIMUM QUALIFICATIONS:**

**Training and Experience:**

Associate of Arts degree or completion of two (2) full years of course work at an accredited college or university which included a minimum of twenty (20) credit hours in one (1) or more of the following areas: Recreation, Leisure Studies, Physical Education or related discipline and one (1) year of closely related instructional, practical or sanctioned competitive (i.e. IHSA, NCAA or AAU) experience in the specialty area or an equivalent combination of education and experience is required.

**Knowledge, Skills and Abilities:**

Knowledge of athletic, leisure and recreation theories and principles; technical knowledge and skill in an area of specialization; skill in teaching the full range of skills and techniques in an area of specialization; effective oral and written communication skills; ability to evaluate skill levels in the specialty area.

Expected Salary: \$16.18 per hour

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**Activities Instructor III (Wellness) Job ID: 1289**

Date Posted: 1/6/2014 Closing Date: 01/26/2014

Recreation/Activities Instructor III

Location: COMMUNITY RECREATION 25 hours per week

**CHARACTERISTICS OF THE CLASS:** Under general supervision, plans, promotes, organizes, conducts and provides instruction to a specialized athletic, recreation or leisure activity including but not limited to tennis, aerobics, yoga, boxing, sailing, skating, fitness and wellness. Performs related duties as required.

**EXAMPLES OF DUTIES:** Creates, delivers and evaluates programs focusing on engaging youth and families in physical activity, nutrition and overall healthy lifestyle education programs. May travel to multiple park locations. Administers designated pre and post program fitness testing and evaluates data collection. Maintains records and prepares reports. Communicates with participants, parent volunteers and the community. Consults with individuals, park personnel and health, wellness and fitness related community groups to determine interests and needs. Assists in marketing efforts to promote program participation. Assists with planning and the implementation of wellness events, including but not limited to fairs, community awareness and fitness festivals. Creates and implements and/or attends workshops and in-service training seminars.

**DESIRABLE MINIMUM QUALIFICATIONS:** Training and Experience: Associate of Arts degree in recreation, leisure studies, physical education, health and wellness, exercise science, physiology or related field, supplemented by five years of instructional, practical or sanctioned competitive experience in a specialty area is required; or an equivalent combination of training and experience. One or more Certifications Preferred: American Council on Exercise, American College of Sports Medicine, National Council of Sports Medicine, Group Fitness Instructor, Aerobics and Fitness Association of America, Group Exercise Instructor, Personal Trainer, CPR/First Aid.

**Knowledge, Skills and Abilities:** Knowledge of athletic, leisure and recreation theories and principles. Knowledge of health, wellness and fitness theories. Skill in developing, implementing, leading and evaluating group exercise classes and events. Skill in teaching the full range of skills and techniques in an area of specialization. Effective oral and written communication skills. Proficient computer skills in Microsoft Office and website navigating. Ability to evaluate skill levels in the specialty area. Ability to work independently.

**SALARY: \$21.50 PER HOUR**

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## **Residential Cook/Dish Appliance Repair Tech (Chicago/Bronzeville, IL)**

Requisition ID: 272610BR

Job Function: Repair/Installation

Employment Category: Regular, Full-time

State: Illinois (IL)

State or Province/City: CHICAGO

Post Code: 60629

Post Date: 01/13/2014

Brand: Sears

Business Unit: Home Services - In Home

Store: 28037: HPS Chicago North Cap Area 110

### GENERAL SUMMARY:

This position provides timely and quality repairs of customers' products while maintaining high customer service. Additionally, technicians promote and sell additional products and services that directly impact the profitability of the company. This position is responsible for the repair of products in the customer's home.

- Ethics: Treats people with respect and keeps commitments. Inspires the trust of others. Works ethically and with integrity. Upholds organizational values.
- Diversity: Demonstrates knowledge of EEO policy. Shows respect and sensitivity to cultural differences. Educates others on the value of diversity. Promotes a harassment-free environment. Builds a diverse workforce.

Experience/Education/Certification Requirements: •High School diploma or general education degree (GED) preferred •Must be at least 18 years of age •Certification and /or licenses as required •Must be able to pass the pre-employment drug screen, criminal background check and driver's license check •Must possess and maintain a valid state driver's license and be willing to submit to random drug testing, per company policy •Experience and aptitude with computers and databases

Required Job Competencies: •Maintain the highest level of service standards and work with management in technician development •Accept responsibility for work assignments and be held accountable for successful completion •Outstanding customer service skills •Computer literacy skills •Work well with others in a group, cooperate with others, offer to help when needed, and foster a team climate to deliver high performance results •Open to change and the ability to implement change quickly and effectively •Convey a positive image of the company in all actions and behaviors •Mentoring skills •Excellent communication skills, both verbal and written

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