



Operations Officer (O'Hare Airport)

Will manage and provide supervision to overall airport operations. Experience with banking regulations, policies, and procedures; employee development and public relations. Must provide excellent customer service. Bilingual skills a plus.

Seaway Bank and Trust Company is an Equal Opportunity Employer (EOE).

For all career opportunities, please send resume to HR@seawaybank.us.

Tellers (O' Hare Airport/Bronzeville)

Process transactions, service customers, and balance cash drawer daily. Will process foreign currency requests for airport location. Bilingual skills are a plus. High School diploma and 1-2 yrs of cashier experience is required.

Seaway Bank and Trust Company is an Equal Opportunity Employer (EOE).

For all career opportunities, please send resume to HR@seawaybank.us.

Commercial Teller (Chicago)

Accept and process deposits and withdrawals for customers, including commercial customers. Accept loan payments. Accept and reconcile utility payments. Process cash advance transactions. Issue official checks and money orders. Balance and record cash drawer daily. Must be able to lift up to 50 lbs.

Seaway Bank and Trust Company is an Equal Opportunity Employer (EOE).

For all career opportunities, please send resume to HR@seawaybank.us.

Cashier/Cafe attendant

Skatium Ice Arena, 9300 Weber Park Pl Skokie, IL

Job ID: 9401449

Job Type: Part Time

Shift Type: Morning, Afternoon, Night

Compensation: Minimum Wage

Experience: < 1 Year

References: Preferred

No walkins or phone calls will be considered. Please apply online

Job Description

Our cafe staff are responsible for working the cash register, light cooking duties, cleaning and maintaining a safe work environment and interacting with guests.

Requirements & Skills

Must be available Weekday afternoons/early evenings & Weekend days

Apply online at <http://www.shiftgig.com/job/skokie/il/counter-attendant-job-openings-at-skatium-ice-arena-9401449>

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773.378.5902 fax 773.378.5903

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Lunchroom Monitor - Carpentersville School District

Location US-IL-Carpentersville

ID 24325

Posted Date 12/8/2014

Category Culinary

Employment Type Part-Time

Responsibilities: Position summary: Responsible for managing the safety of the students in the cafeteria and on the playground. Supervision of students in the cafeteria during lunch services. Supervision of students outside on playground areas. Monitoring/controlling of noise level within the cafeteria. Monitoring/controlling behavior of students during lunch services. If appropriate, refer students to the appropriate personnel should disciplinary action be necessary. Help students open containers/packages that they may be unable to open themselves. Wipe down tables and monitor/help students clean up their individual areas. Sweep up floor areas that may have debris. Monitor floors for any spills, and clean up immediately in order to avoid any falls from occurring. Attend in-service meeting as scheduled by the General Manager/Lead. Adhere to the uniform policy as set by General Manager. Promote good public relations. Other duties as assigned.

Qualifications:

Essential skills and experience

Any experience working with children in settings such as education, volunteer or employment.

Physical demands and Work environment

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be to enable individuals with disabilities to perform the essential functions.

Physical demands: While performing duties of the job, employee must have the ability to stand, walk, stoop, and/or bend throughout the shift. Specific vision abilities required by the job.

Work environment: The noise level in the work environment can be loud. Must be able to have the ability to work outside during the natural seasons (winter, spring, summer and fall).

Aramark is an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION employer – Minority/Female/Disability/Veteran

Apply online at <https://hourly-aramark.icims.com/jobs/24325/lunchroom-monitor---carpentersville-school-district/job>

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Food Service Worker - Carpentersville School District

Location US-IL-Carpentersville

ID 25226 Category Culinary

Employment Type Full-Time

GENERAL RESPONSIBILITIES: Use a cash register. Make monetary change. Prepare a daily report that verifies transactions. Be able to work quickly and concisely under pressure. Understand what is inclusive of a reimbursable meal. Ensure storage of food in a proper and sanitary manner. Organize and assist in major cleaning of refrigerators, freezers, and cooking and serving equipment at the regularly scheduled intervals. Ensure food items and supplies are checked in as they arrive. Ensure daily cleaning and sterilization of all dishes, silverware, and cooking utensils. Communicate with the Kitchen Manager daily to understand and properly prepare menu for the day. Serve food at proper portions as requested. Adjust thermostat controls to regulate temperature of ovens, broilers, grills, roasters, steam kettles, and all other cooking and serving equipment. Measure and mix ingredients according to standardized recipes using blenders, mixers, grinders, slicers, and other preparation equipment to prepare entrees, soups, salads, sandwiches, gravies, desserts, sauces, casseroles, and other foodstuff. Bake, roast, broil, boil, and steam meats, fish, vegetables, and other foods. Observe and test food being cooked by tasting, smelling, and taking temperature to assure it is cooked. May wash, peel, cut, and shred vegetables and fruits to prepare them for use. May bake bread, rolls, cakes, and pastries. Other related duties as assigned

MUST BE ABLE TO: Skillfully use hand tools or machines needed for your work; Read instructions for items to be made; Use math to calculate change; Work with client(s) with tact and diplomacy; Perform work that is routine and organized

PHYSICAL DEMANDS:

Lifting twenty (20) pounds unassisted and more with assistance; frequent lifting and/or carrying of objects weighing up to twenty (20) pounds; Reaching, handling, fingering, feeling, seeing, standing, walking; Inside Job (defined as spending approximately 75% or more of the time inside); Temperature changes: variations in temperature, which are sufficiently marked and abrupt to cause noticeable bodily reactions.

QUALIFICATIONS: Foodservice Sanitation Certificate as needed; High School diploma/GED

Aramark is an EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION employer – Minority/Female/Disability/Veteran

Apply online at <https://hourly-aramark.icims.com/jobs/25226/food-service-worker---carpentersville-school-district/job>

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Job Opportunities at Berghoff Catering & Restaurant Group

Berghoff Catering & Restaurant Group is an equal opportunity employer. All applicants for employment are considered without regard to race, color, religion, national origin, age, sex, marital, disability, veteran, sexual orientation or any other legally protected status.

Our current openings are posted below. However, The Berghoff Catering & Restaurant Group is always seeking talented individuals. Should you not find a posted position on our jobs board, feel free to send your resume to [Employment](#) and tell us what your ideal position would be at BCRG.

Seasonal Bartender
Dishwasher
Cook
Berghoff Warehouse Packer and Driver
Berghoff Catering On- and Off-premise Staff

We are also accepting applications onsite, at 17 West Adams, M-W, 2-4PM. Please just leave your application and/or resume with the host or hostess.

AM Servers (Full-Time)

The Langham Hotel, Chicago, 330 North Wabash Chicago, IL
Near North Side, River North
Job ID: 9400907
Job Type: Full Time
Shift Type: Morning, Afternoon, Night
Compensation: N/A
Experience: 1-3 Years
No walkins or phone calls will be considered. Please apply online

Job Description

We are looking for experienced Servers for a Travelle Restaurant for our Breakfast and Lunch shifts. It is a fast-paced, high pressure environment. Ideal candidates will be friendly, have a passion for the F&B industry and have past serving experience in a more up-scale environment.

Apply online at <http://www.shiftgig.com/job/chicago/il/waiterwaitress-job-openings-at-langham-hotel-chicago-9400907>

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**Ben & Jerry's Manufacturing Supervisor/Front Line Manager
(Job Number: 14000PB3)**

Schedule: Full-time

Primary Location: United States-Vermont-Waterbury-Waterbury -Route 100

Shift: Evening Job

Job: Supply Chain

Travel: No

Key Requirements: · Bachelor's Degree in Engineering, Business, Operations Management, or other applicable field required or additional experience in lieu of degree · Must have a minimum of 2 years of supervisory experience in manufacturing environment; food manufacturing preferred · Demonstrated knowledge, skills and abilities through experience in production, materials management is required · Must have experience in TPM, Six Sigma, Lean Manufacturing, or other continuous improvement program · Strong communication skills with the ability to influence others through a matrixes environment is required · Must have the ability to manage project and project teams from inception to completion including hitting deadlines and documenting progress · Working knowledge of Overall Equipment Effectiveness (OEE) and ability to drive improvements using the Loss Tree is required · SAP and warehouse management skills / experience preferred

Unilever offers a competitive compensation package which includes: Medical & Dental Plans, Life Insurance, including eligible spouses, domestic partners & children; Health Care Flexible Spending, Dependent Care, Retirement & Savings Plans, Tuition Reimbursement, Paid Vacation and Holidays. Please note: as part of the job application, you will be asked to complete an online assessment. Completion of the assessment is mandatory in order to be considered. Please allow yourself plenty of time to complete both the application and assessment. If the assessment is filled out partially or not at all, it will adversely affect the progress of your application. Please be aware that you will have to complete the assessment at once as you will be unable to return to it later.

All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability, protected veteran status, or other protected class in accordance with applicable federal, state, and local laws. Unilever takes affirmative action in support of its policy to and advance in employment individuals who are minorities, women, protected veterans, and individuals with disabilities. Employment is subject to verification of pre-employment drug-screening results and background investigation.

Apply online at

<https://unilever.taleo.net/careersection/external/jobdetail.ftl?job=14000PB3>

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Job Title: Administrative Assistant III

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Otolaryngology

Job Number: 2014-2501

Job Description:

Are you a well-organized and proficient Administrative Professional with exceptional customer service and computer skills that is looking for a new opportunity to join a great team? If this describes you, you may be the right candidate for the Administrative Assistant III position in the PBC Otolaryngology Department!

Position Qualifications Include:

High school diploma required. Bachelor's degree strongly preferred.

Requires at least 5 years administrative experience in a healthcare setting, preferably for senior level leaders.

Ability to coordinate and prioritize multiple tasks, projects and schedules and work independently.

Must possess strong project and time management skills.

Intermediate to advanced computer skills in Word, Excel/Access, PowerPoint and Outlook Calendar.

Must be customer-focused and interact effectively and efficiently, having excellent written and verbal communication skills with all levels of personnel. They will have the authority to make day-to-day decisions that would enable the office to operate at a high level of efficiency.

Attention to detail and accuracy

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20150109162526&

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Job Title: Emergency Department Patient Liaison

Department: Emergency Room

Shift: 2nd

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Social Work/Human Services

Job Number: 2014-2544

Job Description:

We are seeking an experience, dynamic and motivated Emergency Department Patient Liaison for our Emergency Department at Rush University Medical Center!

General Summary: The Emergency Department Patient Liaison (EDPL) works with the emergency department (ED) attending physician and nursing staff to promote the effective utilization of services and coordination of care for the geriatric, adult, neonatal, pediatric and adolescent patients. The EDPL contributes to the clinical team by assessing and addressing the patient's psychosocial needs while in the ED. The EDPL functions as a liaison between patients and families to the physician and nursing staff to ensure that the patient's psychosocial needs are met.

Knowledge, Skills and Abilities: Minimum of a Bachelors degree in social work or related area. Demonstrates the knowledge and understanding of psychosocial implications to adequately address the needs of individuals and families. Experience or desire to work in healthcare field. Ability to multitask independently, prioritize workload, and analyze data is required. Previous experience in crisis intervention is preferred. Excellent verbal and written communication skills, interpersonal and team building skills. Ability to travel throughout the Medical Center and to be standing or sitting most of the designated shift. Computer skills including Word, Excel, and email.

Please note: The Rush University Medical Center Department of Emergency Medicine is a Center of Excellence in Bioterrorism for the City of Chicago, as such, during times of national emergency this position will be required to perform all duties necessary to coordinate needed care.

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

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Job Title: Family Care Coordinator

Department: Perinatal Center

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Social Work/Human Services

Job Number: 2014-2457

****PLEASE NOTE THAT THIS POSITION IS BASED AND WILL REQUIRE TRAVEL IN THE NEAR NORTH CHICAGO****

Position Highlights: The Family Care Coordinator with Child and Family Connections assists in determining eligibility for designated services and enables families to receive their rights, procedural safeguards, and services that are authorized under the state's early intervention program. The service coordinator builds relationships that include providing information to families and coordinating information among multiple service providers. The service coordinator maximizes the use of existing resources and refers families to any other needed services, tailoring the unique circumstances of each individual child and family. The service coordinator exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures.

Position Qualifications Include: Bachelor's degree in a related human service field such as early childhood special education, social work or psychology required; Master's degree preferred. Must meet requirements to obtain Illinois Department of Human Services Part C Early Intervention Service Coordination Credential. Successful completion of state-sponsored Service Coordinator, Systems Overview, and Cornerstone trainings are required within the first 90 days of employment. Knowledge of the developmental, physical, psychosocial and cognitive development of children 0-3 years is preferred. Basic knowledge of typical/atypical child development preferred; case management experience essential. Good time management skills and the ability to work independently are required. The ability to work with different cultures and provide assistance to family with various barriers to care is essential. Use of personal car required as this position involves traveling to and servicing clients in their homes.

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

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Job Title: RUMG Clinic Coordinator II

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Pediatrics

Job Number: 2014-2553

Job Description: Are you interested in joining a leading health care organization? Join Rush University Medical Center! We are seeking a dynamic Clinic Coordinator II to join our Pediatrics Primary Care department at Rush University Medical Center! The desired candidate will have the ability to multitask effectively.

Position Highlights:

Coordinates clinic activities including, coordinating all template management, scheduling, greeting and acknowledging patients throughout the check-in and check-out process, and coordinating referral and insurance authorizations, coordinating all telephone activities and troubleshooting business issues. The employee who holds this position exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures, including complying with all Rush University Medical Group Customer Service and Performance Standards.

Position Qualifications Include:

High school diploma required and medical office experience preferred

Basic computer knowledge required

Attention to detail and accuracy

Excellent customer service and interpersonal skills

Sensitivity to patient health information and protection of confidentiality

Ability to utilize EPIC efficiently

Ability to sit for several hours each day and remain professional and calm under stressful situations

Ability to adapt to change and be flexible

Employees hired into this role must successfully pass the EPIC scheduling test with 3 attempts, within 45 days of completion of training.

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

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Supervisor of Pharmacy and Customer Service Representatives

Req. ID: 220303BR

Business Area: CVS Caremark

Location: IL - Mount Prospect

Job Category: Pharmacy Technician

Clinical Licensure Required : Pharmacy Technician

Job Type: Full Time

Position Summary:

CVS Caremark has an exciting opportunity for a Supervisor Specialty Pharmacy Services. This position is responsible for the direct daily supervision of pharmacy service representatives (PSRs) personnel providing proactive compliance and ordering calls for all medications dispensed by CVS Caremark Specialty Pharmacy Network.

Hours: 11:30AM - 7:30PM

Required Qualifications: • 2-3 years of experience in a call center or high volume healthcare environment • Knowledge of health insurance and medical terminology required. • Good knowledge of all Microsoft Office programs. • Must be able to prioritize workload, manage multiple projects, meet deadlines and problem solve. • Excellent verbal and written communication skills and outstanding customer service skills are necessary. • Four Year College Degree and Management Experience required

Preferred Qualifications:• Organizational and interpersonal skills are essential. • Ability to effectively manage staff to provide excellent customer service. • Must demonstrate leadership skills and ability to analyze and work with numbers.

Education: This position requires a minimum four-year college degree or equivalent experience, preferably in business, health care administration or related field preferred with strong management background.

CVS Caremark is an equal opportunity employer. We do not discriminate in hiring or employment against any individual on the basis of race, color, gender, national origin, ancestry, religion, physical or mental disability, age, veteran status, sexual orientation, gender identity or expression, marital status, pregnancy, citizenship, or any other factor protected by anti-discrimination laws. Furthermore, we comply with the laws and regulations set forth in the following EEO is the Law Poster: EEO IS THE LAW Federal law requires employers to provide reasonable accommodation to qualified individuals with disabilities. AA EEO CVS Caremark

Apply online at <http://jobs.cvshealth.com/chicago/customer-care-representative/jobid6568068-supervisor-of-pharmacy-and-customer-service-representatives-jobs?ss=paid>

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Part-Time Sales/Customer Service Associates

The Home Depot

Deerfield, IL

Posting Date: January 07, 2015

Job Description:

Part-Time Sales/Customer Service Associates

Passion

All you do, helps them do more.

Are you committed to providing impeccable customer service? Do you rise to the challenge of solving a tough problem? Do you love to learn? If so, we want to hear from YOU. The Home Depot has great opportunities available now. We're currently hiring Part-Time Cashiers. For over 30 years, the orange apron has been a symbol of knowledge, dependability, and the level of service that customers can trust.

One of the many values our associates share is genuine respect for one another. Our associates are encouraged to express themselves as individuals and apply their own experiences to better serve our customers. There's nothing quite like using your skills and expertise to help someone bring their vision to life. Do you have what it takes to wear the orange apron?

Part-Time opportunities available now for:

Sales/Customer Service Associates

Apply online now!

The Home Depot is an Equal Opportunity/M/F/Vet/Disabled Employer. Available positions may vary by location. . Bilingual candidates are encouraged to apply.

Apply online at http://chicago.employmentguide.com/jobdetails.html?jobid=9141657-20150107&utm_source=egrecruitics&utm_medium=cpc&utm_campaign=jobdistribution&zmc=simplyhired&rx_job=33886259&rx_source=simplyhired&rx_campaign=simplyhired51

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DIRECT STORE DELIVERY DRIVERS (CORPORATE OFFICE)

Under the direction of the Director of Sales & Marketing, delivery drivers needed to deliver pizza and other food products on a DSD (direct store delivery) basis.

Responsible for delivering, stocking and merchandising product at assigned grocery store accounts within territory amongst other miscellaneous duties.

Monday – Friday, but ability to work weekends as needed. Early 5 AM start time.

QUALIFICATIONS:

Must have DSD (or similar delivery route driver) experience; Drug screening test required; Must be mature and have a clean driving record; CDL license required.

Salary is dependent upon experience. Resumes are now being considered for IMMEDIATE hire.

HOW TO APPLY:

If you would like to be considered for opportunities with Reggio's Pizza, Inc., you may complete an application at our office Mondays – Fridays from 9:00 AM to 3:30 PM

Reggio's Pizza, Inc.
340 West 83rd Street
Chicago, IL 60620
(773) 488-1411

Vacancies occur throughout each year; however, the vacancies do not equal the number of qualified applicants.

If an appropriate position becomes available, your application will be considered and you will be contacted for an interview.

Applications are kept on file six months from the day that you apply.

Reggio's Pizza, Inc. is an equal opportunity employer.

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RESTAURANT STAFF (O'HARE AIRPORT and CHICAGO LOCATIONS)

Restaurant management positions include overseeing and managing the day to day operations of our carry-out & delivery restaurant operations. This includes, but is not limited to employee training & supervision, maintenance and submittal of paperwork and ensuring the integrity and quality of our product, as well as superior customer service. Restaurant employee positions include food preparation, taking orders and overall customer service. We are now taking applications for all of our restaurant locations.

HOW TO APPLY:

If you would like to be considered for opportunities with Reggio's Pizza, Inc., you may complete an application at our office Mondays – Fridays from 9:00 AM to 3:30 PM

Reggio's Pizza, Inc.
340 West 83rd Street
Chicago, IL 60620
(773) 488-1411

Vacancies occur throughout each year; however, the vacancies do not equal the number of qualified applicants. If an appropriate position becomes available, your application will be considered and you will be contacted for an interview. Applications are kept on file six months from the day that you apply. Reggio's Pizza, Inc. is an equal opportunity employer.

RESTAURANT DELIVERY DRIVERS (CHICAGO LOCATIONS)

Under direction from restaurant manager, driver must deliver pizzas to customers and goods to/from corporate office within specified times. Must have own vehicle, car insurance and valid driver's license and clean driving record.

HOW TO APPLY:

If you would like to be considered for opportunities with Reggio's Pizza, Inc., you may complete an application at our office Mondays – Fridays from 9:00 AM to 3:30 PM

Reggio's Pizza, Inc. 340 West 83rd Street Chicago, IL 60620 (773) 488-1411

Vacancies occur throughout each year; however, the vacancies do not equal the number of qualified applicants. If an appropriate position becomes available, your application will be considered and you will be contacted for an interview. Applications are kept on file six months from the day that you apply. Reggio's Pizza, Inc. is an equal opportunity employer.

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Job Title: CE IV Expressway Traffic Control Supervisor

Agency: Transportation

Closing Date/Time: Fri. 01/23/15 4:30 PM Central Time

Salary: \$5,800.00 - \$9,230.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 1

Bid ID#: IPR#40214

Description of Duties/Essential Functions Benefits Supplemental Questions

This position is accountable for improving the safety and efficiency of the traffic flow on the District's expressways by applying appropriate principles of traffic engineering to the design and evaluation of expressway traffic controls, authorization of lane closures, the investigation and development of solutions for traffic operational problems and continuous and systematic inspection of highway projects to verify the application of specified techniques.

Minimum Requirements: The following criteria is required:

- A current Illinois Professional Engineer license • Valid Illinois driver's license

The following criteria is desired:

- Six years experience in civil engineering including four years of supervisory responsibility of which three years should be in highway engineering
- Working knowledge of the MUTCD, with an emphasis on Parts 2, 3 & 6
- Strong oral and written communication skills

Work Hours & Location/Agency Contact: 8:00 am – 4:15 pm / Mon – Fri (45min lunch)
Highways/District One/Schaumburg/Bureau of Traffic/201 W. Center Court,
Schaumburg, IL

***THIS POSTIION REQUIRES EXTENSIVE PERIODS OF OVERTIME, INCLUDING NIGHTS, EARLY MORNINGS AND WEEKENDS.**

How to Apply: Technical Applications (PM 1080) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/557-3134) by Friday, January 23, 2015, 4:30 p.m. Please include address, daytime phone and position for which applying if not already listed on application. Applicants will be notified in writing to schedule interviews. NOTE: A copy of each applicant's ACTIVE Illinois Professional Engineer License MUST accompany application for this position.

To view the entire job posting and to download a Technical Application, please visit:

<http://www.dot.il.gov/techapp/vacancy.html>

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Job Title: Correctional Sergeant

Agency: Corrections

Closing Date/Time: Tue. 01/20/15 4:00 PM Central Time

Salary: \$4,161.00 - \$6,136.00 monthly

Job Type: Full-Time

Location: Will County, Illinois

Number of Vacancies: 01

Plan/BU: RC006 Bid ID#: IDOC29-82-15-4029

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to completion of four years of high school and completion of an approved correctional officer training program; requires one year of experience as a Correctional Officer in a penal or security institution; requires thorough knowledge of institution's physical layout and prison operation; requires thorough knowledge of institutional rules, regulations and requirements for the control of inmates; requires elementary knowledge of purposes, methods and practices of modern correctional institutions; requires visual/audio acuity; requires ability to climb, bend, stoop, run, jump, walk and stand for short or extended periods of time; requires ability to enforce and maintain discipline, safety, sanitation, security and custodial measures; requires a valid driver's license; requires ability to properly use firearms.

Position # 09717-29-82-310-12-01

Work Hours & Location/Agency Contact: WORK HOURS: 7:00 a.m. to 3:00 p.m.

Thursday through Monday, Days Off Tuesday and Wednesday,

LOCATION/AGENCY: IDOC/Stateville Correctional Center P.O. Box 112 Joliet, IL 60434

CONTACT: Jamille Kent Human Resources Rep, Stateville Correctional Center P.O. Box 112 Joliet, IL 60434 815-727-3607 ext. 5693 Fax # 815-727-0838 email

Jamille.Kent@doc.illinois.gov

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Employment Security Specialist I

Agency: Employment Security

Closing Date/Time: Mon. 01/26/15 11:59 PM Central Time

Salary: \$3,647.00 - \$5,342.00 monthly

Job Type: Full-Time

Location: Kane County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: RCRA 11547

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to the completion of four years college with major courses in the social sciences; or requires four years of work experience in program research evaluation or design with two of the years at the professional level. Requires working knowledge of the appropriate provisions of the Illinois Unemployment Insurance Act and applicable State and Federal laws. Requires knowledge of automated system capabilities within IDES. Requires the ability to travel; effectively communicate ideas, both orally and in written form; organize and analyze pertinent data; and to use a personal computer with related software programs.

Work Hours & Location/Agency Contact:

WORK LOCATION: Aurora, IL

Work Hours: 8:30 - 5:00, M - F

WHERE TO APPLY:

IDES Recruitment & Selection

607 E. Adams St. - 9th Floor

Springfield, IL 62701

Fax - (217)524-3472

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Licensed Practical Nurse I- Part time

Agency: Veterans Affairs
Closing Date/Time: Continuous
Salary: \$3,063.00 - \$4,316.00 monthly
Job Type: Part-Time
Location: Kankakee County, Illinois
Number of Vacancies: 1
Plan/BU: RC009
Bid ID#: 34-50-14-Cont.

Description of Duties/Essential Functions Benefits Supplemental Questions
Carries out assigned nursing procedures; administers medication, injections, and treatments; takes and records temperature, pulse, respiration and blood pressure; apply and change simple bandages, monitors catheterizations, IV's and transfusions. Observes, records and reports to physicians and registered nurses or supervising nurse the symptoms, reactions and changes in condition of patients. Demonstrates self care activities. Assist patients with activities of daily living. Performs general range of motion exercises with member. Provides emotional and physical comfort. Serves as non-supervisory resource person to less experienced staff providing guidance relative to nursing techniques.

Minimum Requirements: Requires Illinois license as a practical nurse. Requires one year of practical nursing experience. Requires extensive knowledge of practical nursing theory and practice. Requires ability to apply simple nursing techniques as delegated by a physician or professional nurse. Requires ability to provide guidance and leadership to other nursing personnel and promote effective patient interactions. This title is an Upward Mobility target title.

Work Hours & Location/Agency Contact: Varying Shifts and Schedules
IL Veterans' Home 1 Veterans Drive Manteno, IL 60950
Human Resources 815-468-6581 Ext. 328

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Licensed Practical Nurse II-Part time

Agency: Veterans Affairs
Closing Date/Time: Continuous
Salary: \$3,254.00 - \$4,627.00 monthly
Job Type: Part-Time
Location: Kankakee County, Illinois
Number of Vacancies: 1
Plan/BU: RC009
Bid ID#: 34-50-14-cont.

Description of Duties/Essential Functions Benefits Supplemental Questions
Under general supervision, independently performs a variety of skilled practical nursing functions for physically ill, mentally handicapped or geriatric patients, involving either minor supervisory, lead worker, or other than simple routine practical nursing functions. Prepares and applies special dressings and catheters; obtains laboratory specimens; administers injections; assists in or provides special treatments; records the administration of medications and treatments.

Minimum Requirements:

Requires Illinois license as a practical nurse and one years experience as a practical nurse; requires extensive knowledge of practical nursing theory and practice; requires ability to apply simple nursing techniques as delegated by physicians or professional nurses; to provide guidance and leadership to other nursing personnel, and to promote effective patient interaction.

Work Hours & Location/Agency Contact: Various Shifts and Schedules
IL Veterans' Home
1 Veterans' Drive
Manteno, Illinois 60950
Contact: IL Veterans' Home 1 Veterans' Drive Manteno, Illinois 60950
Jeri Gulli Phone: 815-468-6581 ext 328 Fax: 815-468-1596

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Public Service Administrator - Opt 2C

Agency: Employment Security

Salary: \$6,021.00 - \$9,286.00 monthly

Job Type: Full-Time

Location: Cook County, Illinois

Number of Vacancies: 01

Bid ID#: RCRA 11460

Minimum Requirements:

Requires possession of a Master's degree in economics or a closely related field plus three years of professional experience in economic research and/or policy analysis. Requires ability to prepare concise reports. Requires ability to plan, design, and conduct economic research studies. Requires ability to collect, analyze, interpret economic data and prepare economic forecasts. Requires ability to apply research methods and statistical techniques to the analysis and interpretation of economic data. Requires ability to plan, construct, prepare and present comprehensive reports in oral and written form. Requires ability to attend conferences and explain and interpret reports and studies; and use of a personal computer with related software programs.

Work Hours & Location/Agency Contact: Office Hours: 8:30 am - 5:00 pm

Work location: 33 South State Street Chicago, Illinois

Other certified State employees can send their CMS-100 Employment Application and Notice of Interest in Vacancy Form to:

IL. Dept. of Employment Security
Recruitment & Selection
33 S. State Street, 8th floor
Chicago, IL 60603

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option 2C - Economist

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Job Title: Registered Nurse I

Agency: Veterans Affairs

Closing Date/Time: Continuous

Salary: \$4,527.00 - \$6,141.00 monthly

Job Type: Full-Time

Location: Kankakee County, Illinois

Number of Vacancies: 1

Plan/BU: RC023

Bid ID#: 34-50-13-Cont. 2

Minimum Requirements:

Requires graduation from an approved nursing education program resulting in an associate or diploma degree in nursing or a bachelor's degree in nursing. Requires licensure as Registered Nurse in the State of Illinois. Requires knowledge of diversified professional nursing principles, concepts and practices; of application and use and care of specialized medical equipment; of pharmacology of commonly prescribed medicines and drugs and their therapeutic and possible adverse reactions. Requires ability to provide professional nursing care based on orders of the physician and the specific needs of the patient; to set up and use specialized medical equipment; to evaluate patient condition and behavior and prepare accurate detailed records of such observations.

Work Hours & Location/Agency Contact:

Varying Shifts on rotating schedules

IL Veterans' Home
#1 Veterans' Drive
Manteno, Illinois

Contact: Jeri Gulli
815/468-6581 ext 328

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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