



State Representative La Shawn K. Ford

DAILY JOB LISTINGS



**4800 W Chicago Ave,
Chicago, IL 60651
TEL: 773-378-5902
FAX: 773-378-5903**

**Oak Park Office
816 S Oak Park Ave, Suite A
Oak Park, IL 60304
TEL: 708-445-FORD (3673)**

**Springfield Office
239-E Stratton Office Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502**

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Riverside * North Riverside *
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* LaGrange Park * Western Springs

03/06/2016



Job Title: **Clinical Services Supervisor**
Agency: Corrections
Closing Date/Time: Fri. 02/19/16 4:00 PM Central Time
Salary: \$7,051.00 - \$9,984.00 monthly
Job Type: Full-Time
Location: Randolph County, Illinois
Number of Vacancies: **1**
Plan/BU: **VR704**
Bid ID#: **IDOC 29-83-16-1217**

WORK HOURS:
8:00 a.m. to 4:00 p.m. Sat/Sun off

LOCATION/AGENCY: IDOC/Menard Correctional Center
P. O. Box 711, Menard, Illinois 62259.

CONTACT: Jill Wehrheim, Human Resource Representative or
Tammy Cole, Human Resource Associate
Menard Correctional Center
P. O. Box 711
Menard, IL 62259

618-826-5071 x2224 or x2351
Fax 618-826-1121

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03/06/2016



Job Title: Cook I (Upward Mobility Target Title)
Agency: Veterans Affairs
Closing Date/Time: Fri. 02/26/16 4:00 PM Central Time
Salary: \$2,840.00 - \$3,879.00 monthly
Job Type: Full-Time
Location: Adams County, Illinois
Number of Vacancies: 1
Plan/BU: RC009
Bid ID#: 34-120-16-82

Days: 4:00 a.m.-12:00 p.m.
Every other weekend off
1/2 hour meal break

IL Veterans' Home
1707 North 12th Street
Quincy, Illinois

Contact:
Human Resources
IL Veterans' Home
1707 North 12th Street
Quincy, Illinois
217/222-8641 ext 204

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Job Title: Corrections Food Service Supervisor I (Upward Mobility Target Title)

Agency: Corrections

Closing Date/Time: Fri. 02/19/16 3:00 PM Central Time

Salary: \$3,994.00 - \$5,867.00 monthly

Job Type: Full-Time

Location: Vermilion County, Illinois

Number of Vacancies: 1

Plan/BU: RC006

Bid ID#: IDOC-29-97-16-03

WORK HOURS:

Tuesday - Saturday, 4:30am-12:30pm
Sunday/Monday off

AGENCY/LOCATION:

IDOC/Danville Correctional Center
3820 E. Main Street
Danville, IL 61834

CONTACT:

Melisa Higgins, Human Resources Representative
Danville Correctional Center
3820 E. Main Street
Danville, IL 61834
Phone: (217) 446-0441, Ext. 224
Fax: (217) 446-9945

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Job Title: **Corrections Food Service Supervisor III**
Agency: Corrections
Closing Date/Time: Thu. 02/18/16 4:00 PM Central Time
Salary: \$4,649.00 - \$6,970.00 monthly
Job Type: Full-Time
Location: Fayette County, Illinois
Number of Vacancies: **1**
Plan/BU: **CU500**
Bid ID#: **IDOC29-87-16-0098**

Work hours: 6:00 am - 2:00 pm with Saturday/Sunday off

Location/Agency: IDOC-Vandalia Correctional Center PO Box 500 Vandalia IL 62471

Contact: Sonya Bruno - Human Resources Representative
Vandalia Correctional Center PO Box 500 Vandalia IL 62471
618-283-4170 x2140

03/06/2016



Job Title: Corrections Leisure Activities Specialist I
Agency: Corrections
Closing Date/Time: Mon. 02/22/16 3:00 PM Central Time
Salary: \$3,957.00 - \$5,854.00 monthly
Job Type: Full-Time
Location: Vermilion County, Illinois
Number of Vacancies: 1
Plan/BU: RC062
Bid ID#: IDOC-29-97-16-0073

WORK HOURS:

Tuesday - Saturday, 1:00pm-9:00pm
Sunday/Monday off

AGENCY/LOCATION:

IDOC/Danville Correctional Center
3820 E. Main Street
Danville, IL 61834

CONTACT:

Melisa Higgins, Human Resources Representative
Danville Correctional Center
3820 E. Main Street
Danville, IL 61834
Phone: (217) 446-0441, Ext. 224
Fax: (217) 446-9945

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Job Title: Corrections Medical Technician (Upward Mobility Target Title)
Agency: Corrections
Closing Date/Time: Continuous
Salary: \$3,817.00 - \$5,654.00 monthly
Job Type: Full-Time
Location: Livingston County, Illinois
Number of Vacancies: 12
Plan/BU: RC006
Bid ID#: IDOC29-85-16-0001

Positions located at various correctional centers in the IL Department of Corrections:
Statesville CC (Will County), Menard CC (Randolph County), Pontiac CC (Livingston County), Graham CC (Montgomery County)

Various shifts and days off

Interested applicants that are not current state employees need to follow the instructions below. Current state employees need to send an email of interest to: tara.owen2@doc.illinois.gov

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Job Title: Corrections Nurse I (Upward Mobility Target Title)
Agency: Corrections
Closing Date/Time: Continuous
Salary: \$5,017.00 - \$6,859.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: 12
Plan/BU: RC023
Bid ID#: IDOC29-00-1-0002

Various Shifts, Days off

Work Locations:

Illinois Department of Corrections - Correctional Facilities in:
Decatur, Lincoln, Jacksonville, Vandalia, Hillsboro, Sheridan, Joliet, Dixon, East
Moline, Pontiac, Vienna and Menard, Illinois

Agency Contact:

Tara Owen, Hiring Process Manager
Illinois Department of Corrections
1301 Concordia Court, P.O. Box 19277
Springfield, IL 62794-9277
FAX: 217-782-8916

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Job Title: Corrections Nurse Trainee (Upward Mobility Target Title)
Agency: Corrections
Closing Date/Time: Continuous
Salary: \$4,617.00 - \$6,264.00 monthly
Job Type: Full-Time
Location: Statewide, Illinois
Number of Vacancies: 11
Plan/BU: RC023
Bid ID#: IDOC29-00-1-0001

Various Shifts, Days off

Work Locations:

Illinois Department of Corrections - Correctional Facilities in:
Decatur, Lincoln, Jacksonville, Vandalia, Hillsboro, Sheridan, Dixon, East Moline,
Pontiac, Vienna, and Menard, Illinois

Agency Contact:

Tara Owen, Hiring Process Manager
Illinois Department of Corrections
1301 Concordia Court, PO Box 19277
Springfield, IL 62794-9277
FAX: 217-782-8916

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Job Title: **Corrections Residence Counselor II**
Agency: Corrections
Closing Date/Time: Mon. 02/22/16 5:00 PM Central Time
Salary: \$4,421.00 - \$6,593.00 monthly
Job Type: Full-Time
Location: Kane County, Illinois
Number of Vacancies: **3**
Plan/BU: **CU500**
Bid ID#: **IDOC29-20-16-0101**

SHIFTS/DAYS OFF:

1st shift - 7:00AM to 3:00PM, Fridays and Saturdays off

2nd shift - 3:00PM to 11:00PM, Fridays and Saturdays off

3rd shift - 11:00PM to 7:00AM, Sundays and Mondays off (female only)

AGENCY CONTACT:

Lloyd Peterson

Public Safety Shared Services Center

1301 Concordia Court

Springfield, IL 62702

PHONE: 217-557-6015

FAX: 217-557-6018

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Job Title: Corrections Supply Supervisor I
Agency: Corrections
Closing Date/Time: Fri. 02/19/16 4:00 PM Central Time
Salary: \$3,994.00 - \$5,867.00 monthly
Job Type: Full-Time
Location: Macon County, Illinois
Number of Vacancies: 1
Plan/BU: RC006
Bid ID#: IDOC-29-61-16-127

WORK HOURS:

Monday through Friday
8:00 a.m. to 4:00 p.m.
Days off Saturday and Sunday

WORK LOCATION:

Decatur Correctional Center

AGENCY CONTACT:

Becky Frost
Human Resources Representative
Decatur Correctional Center
2310 East Mound Road
Decatur IL 62524
217-877-0353 Ext. 424
becky.frost@doc.illinois.gov

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Job Title: Criminal Justice Specialist I – Opt 1
Agency: Corrections
Closing Date/Time: Mon. 02/22/16 5:00 PM Central Time
Salary: \$3,969.00 - \$6,184.00 monthly
Job Type: Full-Time
Location: Sangamon County, Illinois
Number of Vacancies: 1
Plan/BU: RC062
Bid ID#: IDOC29-01-16-0100

WORK HOURS: 8:30AM to 5:00PM, Monday through Friday

WORK LOCATION:
Illinois Department of Corrections
Planning & Research
1301 Concordia Court
Springfield, IL 62702

AGENCY CONTACT:
Lloyd Peterson
Public Safety Shared Services Center
1301 Concordia Court, PO Box 19277
Springfield, IL 62702

PHONE: 217-557-6015
FAX: 217-557-6018

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Job Title: **Data Processing Assistant - Opt 1**
Agency: Revenue
Closing Date/Time: Mon. 02/29/16 5:00 PM Central Time
Salary: \$2,782.00 - \$3,781.00 monthly
Job Type: Full-Time
Location: Sangamon County, Illinois
Number of Vacancies: **2**
Plan/BU: **RC014**
Bid ID#: **DOR 11285**

Work Hours:

8:30 A.M. – 5:00 P.M.

Work Location:

Illinois Department of Revenue
Returns & Deposit Operations/Data Entry/
Exception Procession/Document Control
101 W. Jefferson St.
Springfield, IL - Sangamon County

Agency Contact:

A & R Shared Services Center
101 West Jefferson St., WIB Mail Code 5-110
Springfield, IL 62702
217-782-9993
217-782-9925 Fax

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Job Title: Day Care Licensing Representative II - Opt SS
(Upward Mobility Target Title)

Agency: Children & Family Services

Salary: \$4,377.00 - \$6,581.00 monthly

Job Type: Full-Time

Location: Lake County, Illinois

Number of Vacancies: 2

Plan/BU: RC063

Bid ID#: Waukegan Licensing

Work Hours: 8:30AM - 5:00 PM

Work Location:
500 North Greenbay
Waukegan, IL 60085

Contact:
Johnnie Rambo
DCFS Licensing
1911 S. Indiana 9th Floor
Chicago, Illinois 60616
Phone: 312-328-2461
Fax: 312-328-2321

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Job Title: Educator - Opt B
Agency: Juvenile Justice
Closing Date/Time: Continuous
Salary: \$4,311.00 - \$7,969.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC063
Bid ID#: IDJJ-27-17-15-0015

WORK HOURS:

8:00 a.m. - 4:00 p.m. Monday through Friday
DAYS OFF: Saturday and Sunday

LOCATION / AGENCY:

Illinois Youth Center - Chicago
136 North Western Avenue
Chicago, Illinois 60612

CONTACT:

Olivia Robles, Human Resource Rep.
Illinois Youth Center - Chicago
P.O. Box 12247
Chicago, Illinois 60612
312-633-5219 x-4080

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Job Title: **Employment Security Field Office Supervisor**
Agency: Employment Security
Closing Date/Time: Tue. 02/23/16 5:00 PM Central Time
Salary: \$4,873.00 - \$7,392.00 monthly
Job Type: Full-Time
Location: Rock Island County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **RCRA 11628**

WORK HOURS:

8:30 am - 5:00 pm
Monday - Friday

WORK LOCATION:

Rock Island Call Center
500 42nd Street, Ste 1
Rock Island, IL 61201

WHERE TO APPLY:

IDES Recruitment & Selection
607 E Adams St. - 9th Floor
Springfield, IL 62701
Fax: (217) 524 -3472

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03/06/2016



Job Title: Employment Security Program Representative - Opt SS (Upward Mobility Target Title)
Agency: Employment Security
Closing Date/Time: Fri. 02/26/16 5:00 PM Central Time
Salary: \$3,647.00 - \$5,342.00 monthly
Job Type: Full-Time
Location: McHenry County, Illinois
Number of Vacancies: 1
Plan/BU: RC062
Bid ID#: RCRA 11630

WORK HOURS:

8:30 am - 5:00 pm
Monday - Friday

WORK LOCATION:

500 Russell Court
Woodstock, IL 60098

WHERE TO APPLY:

IDES Recruitment & Selection
607 E Adams St. - 9th Floor
Springfield, IL 62701
Fax: (217) 524 -3472

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Job Title: **Environmental Protection Specialist Iv**
Agency: Environmental Protection Agency
Closing Date/Time: Wed. 02/24/16 5:00 PM Central Time
Salary: \$5,441.00 - \$8,318.00 monthly
Job Type: Full-Time
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **14-019**

Work hours: 8:30 am - 5:00 pm Monday-Friday
Location: 1021 North Grand Avenue East
Springfield, IL
Contact: Jeff McNeal
IEPA
1021 North Grand Avenue East MC#37
PO Box 19276
Springfield, IL 62794-9276
217/785-1745
Fax: 217/524-6907

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03/06/2016



Job Title: Forensic Science Administrator II
Agency: State Police
Closing Date/Time: Fri. 02/19/16 4:00 PM Central Time
Salary: \$6,831.00 - \$10,159.00 monthly
Job Type: Full-Time
Location: Will County, Illinois
Number of Vacancies: 1
Plan/BU: VR704
Bid ID#: 21-31-ISP16-021

Work Hours:
Mon-Fri 8:30 AM to 5:00 PM

Work Location:
Illinois State Police
Joliet Forensic Science Laboratory
515 W. Woodruff Road
Joliet, IL 60432

Agency Contact:
Robert Huck
Public Safety Shared Services Center
1301 Concordia Ct.
Springfield, IL 62702
217-557-6010 ext. 4217
217-782-8916 - Fax

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Job Title: **Executive I - Opt B1**
Agency: Natural Resources
Closing Date/Time: Wed. 02/24/16 5:00 PM Central Time
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Sangamon County, Illinois
Number of Vacancies: **1**
Plan/BU: **RC062**
Bid ID#: **12-40-4922**

WORK HOURS

Monday - Friday, 8:30 am to 5:30 pm, 1-hour lunch, Saturday and Sunday off

WORK LOCATION

One Natural Resources Way
Springfield, IL 62702

WHERE TO APPLY

Department of Natural Resources
Attn: Charles Good, Operations Section Manager
One Natural Resources Way
Springfield, IL 62702
Phone: 217-785-8268

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Job Title: Forensic Science Administrator I
Agency: State Police
Closing Date/Time: Fri. 02/19/16 4:00 PM Central Time
Salary: \$6,408.00 - \$9,467.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: VR704
Bid ID#: 21-31-ISP16-019

Work Hours:
Mon-Fri 8:30 AM to 5:00 PM

Work Location:
Illinois State Police
Forensic Science Center at Chicago
1941 W. Roosevelt Rd.
Chicago, IL 60608

Agency Contact:
Robert Huck
Public Safety Shared Services Center
1301 Concordia Ct.
Springfield, IL 62702
217-557-6010 ext. 4217
217-782-8916 - Fax

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CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center

100 W. Randolph, Suite 3-300

Chicago, IL 60601-3220

(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible
Schedule Testing Check in time for tests - clerical and non-clerical is anytime between 8:00 a.m. - 1:30 p.m.



What is the CTA Second Chance Program?

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

How to apply

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

[Click Here For the 13 Designated Agencies](#)

What are the eligibility requirements and qualifications?

- Job seekers interested in participating must:
 - Reside within the City of Chicago
 - Be 18 years or older
 - Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the 13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
 - House arrest (wearing metal band/bracelet)
 - Drug/alcohol program (i.e. Methadone treatment)
 - Work release center
 -



How many Second Chance positions are available?

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

How long does the program last?

Based on job performance and attendance, a participant may serve for 12 months or more.

How much does the program pay?

Participants are paid at a rate of \$10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

How is a participant selected?

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

Once the referring agency recommends an applicant, what happens?

- Applicants are fingerprinted for background processing.
- Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
 - Orientation/pre-hire
 - Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
 - Completion of all hiring documentation and application inserts
 - Training



- Participants are required to complete a (paid) safety training prior to reporting to assigned work location.
- The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

What happens when the participant successfully completes the program?

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.

03/06/2016



10 REASONS TO CONSIDER JOINING THE ARMED FORCES

Whether you are considering the military out of a sense of Patriotism or duty, for action and adventure, or for a steady job in a depressed economy, there is something for everyone. Here are 10 reasons the military may be a good fit for you.



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1. Patriotism, defending our nation, and a sense of duty. Military service is a time-honored way to serve others first. Walter Reuther is quoted as saying, "There is no greater calling than to serve your fellow men. There is no greater contribution than to help the weak. There is no greater satisfaction than to have done it well." (Source). This quote sums up what it means to serve. When you join the military, you learn the true meaning of service.

2. Jobs in a down economy. The US has experienced a difficult economy over the last few years, including high levels of unemployment, rising costs, and the outsourcing of many jobs. If you are looking for employment, consider the military, which continues to offer jobs for those who are qualified medically and academically, and who do not have an extensive criminal record.

3. Pay and benefits. A new second lieutenant starts at over \$36,000 a year plus full benefits, not including added monthly allowances of up to \$3,000, depending on where he or she is stationed. An enlisted person starts at around \$20,000 a year plus full benefits, not including added monthly allowances of up to \$1,500 depending on where he or she is stationed. Enlistment and re-enlistment bonuses can be over \$20,000. After serving only 3 years, some nuclear trained enlisted members in the Navy receive bonuses of \$90,000 for re-enlisting. Student loans can be relieved by up to \$65,000. The military is also one of the few places where you can get a full pension after serving 20 years or more. Military can reach 50-75% of the average of your final three years base salary. In some instances, you can receive more than 75% of your base pay in retirement.

4. Full medical coverage for you and your family. Military members are immediately eligible for full health care benefits for themselves and their immediate family members as soon as they enter the service, and if you stay through until retirement, you and your family can take these benefits

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with you when you leave the military. These health benefits extend to immediate family (e.g. spouses and children, and sometimes dependent parents). You may also be eligible for temporary military healthcare benefits after you leave the service.

5. Skills and training. The military provides advanced technical training in a variety of career fields and also offers opportunities for additional training when you are off-duty. Many military members are able to attend college that is often paid for by tuition assistance. You can use your training opportunities to advance within your career field, earn certifications or degrees, or prepare yourself to transition back into civilian life.

6. Leadership opportunities. Military leadership is a great way to get your resume for your next career. If you were to hire someone, would you want to hire someone with proven skills and experience and a degree, or someone right out of high school/college? Give me the experienced professional any day of the week! (More tips for creating your post-military resume).

7. Travel opportunities and vacation time. The military has installations all around the world and pays for you and your family to get there and back. Your off duty time is yours and you are free to travel and see the world. The military gives you 30 days of paid leave per year, not including weekends and federal holidays, depending on your job.

Benefits after Leaving the Service

8. Education opportunities after you leave the military. The new GI Bill pays veterans who served at least 36 months a monthly living stipend and full tuition to pay for college, after they leave the military. Depending on how long the service member commits, this GI Bill can be transferred to spouses and children.

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9. Buy a home with no money down with a VA Loan. The Veterans Affairs office offers veterans a way to purchase a home with no money down through the VA Loan. This makes it easier to purchase a home while you are serving, or after you have left the service.

10. A military retirement is worth millions. An officer with 20 years of service, who earns over \$100,000 per year, could retire with a pension of over \$48,000 per year for life in his or her 40's and start a second career. Imagine earning over \$4000 per month for the rest of one's life, starting at age 42. This equates to an accumulative pay of \$480,000, \$960,000, \$1.4 million in 10, 20, and 30 years, respectively, in addition to having full health care coverage and an income from a second job, if desired. (Oh, and those numbers don't account for annual cost of living adjustments which increase your monthly pension).